



Chief Officer
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**Integration Joint Board
 Action Log: 27 June 2018**

Purpose: The purpose of the action log is to record actions to enable the Integration Joint Board members to assure themselves that decisions have been implemented appropriately.

No.	Action	Source	Target date	Owner	Status
1	<p>ICT, Information Sharing and Data Handling</p> <p>There continues to be an aspiration to improve system access for NHSO staff from OIC buildings, and for OIC staff from NHSO buildings, as this would promote flexible and joint working opportunities however there are technical and financial factors affecting further progress in this area.</p> <p>NHSO and OIC ICT team’s joint management meetings continue to discuss progress in this area as follows:</p> <ol style="list-style-type: none"> 1. OIC have also installed guest WiFi at School Place that allows NHSO staff access to the NHS from School Place, but granted that was just via the Internet. 2. With the roll out of mobility features in Office 365 and InTune MIM, OIC are starting to pilot controlled access to OIC e-mail from OIC devices that can be anywhere (e.g. the Balfour), and would not need our own LAN to do this. 3. There should be a discussion to be had about federating Office 365 calendars so that we can (in a controlled manner) consider shared diaries and appointments, which should be explored and assessed. This would need to ensure that the there was no risk of data breach, however NHS timescales to move to O365 have yet to be determined. 	IJB Meeting 20/10/15	IJB Meeting 28/11/18	Chief Officer	NHSO are updating the eHealth Strategy and this work could be a key supporting element to the ICT connectivity between OIC and NHSO.

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	<p>4. OIC are currently investigating how to meet the demand for remote access to Integra (our Finance System) for OIC staff not on the OIC LAN in an effective, secure method and this is an active piece of work. (ADFS Federation)</p> <p>5. Providing access to each other's systems from each other's devices, to be done on a case-by-case basis, using PARIS as a model, a priority list of which systems are required to be accessed from each other's networks would be helpful.</p> <p>6. OIC have a secure access layer in the council for the purpose of 3rd party access to our network, and would welcome any request from NHSO to host a system there and we will give it fair consideration.</p>				
2	<p>Alcohol briefing interventions An update to be provided on progress on arrangements for the delivery of alcohol briefing interventions. This is a national target to deliver in specific areas.</p> <p>Two independent practices have agreed to deliver these through a Local Enhanced Services arrangement and other areas, including dental services, were engaging.</p>	Issues brought up in Performance report 28/06/17.	IJB Meeting 27/06/18.	Chief Officer	Members approved a private paper on the 14 March 2018.
3	<p>"Set Aside" Budget Clarification An update to be provided on progress of the "set aside" budget. This will need to be clarified for the 2017/2018 Annual Accounts.</p>	Issues brought up in the workstream outputs report 27/09/17	31/03/2018	Chief Finance Officer	<p>A discussion to take place by the Chief Finance Officer, IJB with Shetland and Western Isles integration authorities to see how they are dealing with this issue.</p> <p>To be discussed by NHS Orkney's</p>

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					<p>Finance and Performance Committee and Chief Finance Officer, IJB to progress this matter.</p> <p>This will be discussed at the next IJB Audit Committee on 30 August 2018 with final approval on 26 September 2018.</p>
4.	<p>Annual refresh of Terms of Reference – all groups To allow for the completion of the audit, the annual refresh of the Terms of Reference will be deferred until 27 June 2018.</p>	IJB Meeting 06/12/17	IJB Meeting 03/10/18	Chief Officer	<p>Once the audit is complete the refresh of the Terms of reference will be brought back to the IJB.</p> <p>It has been agreed that a paper on this will be presented to the Board in October 2018.</p>
5.	<p>Budget for 2018 to 2019 To work urgently to develop plans to deliver financial balance and develop long term sustainable and affordable health services.</p>	IJB Meeting 14/03/2018.	IJB Meeting 03/10/2018	Chief Finance Officer	The Chief Finance Officer to work on the development of the plan.

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	The Chief Finance Officer to revise the revenue budgets within the internal functions delegated to each partner in respect to finance pressures.				