

Sally Shaw (Chief Officer)

Orkney Health and Care

01856873535 extension: 2601

OHACfeedback@orkney.gov.uk



Agenda Item: 23.

Integration Joint Board

Date of Meeting: 3 October 2018

Subject: Chair's Report – Strategic Planning Group.

1. Summary

1.1. This report highlights the key items that were discussed at the Strategic Planning Group meeting held on 28 August 2018.

2. Purpose

2.1. To update Members on the current business of the Strategic Planning Group.

2.2. To provide assurances to the Board that issues of importance are being progressed.

2.3. To update Members on the progress of the three actions tasked to the group by the Board.

2.4. To update Members on the progress of the Strategic Planning Group Workplan.

3. Recommendations

The Integration Joint Board is invited to:

3.1. Note the content of this report and seek assurances on performance.

3.2. Note the progress of the three actions, set out in section 5 of this report.

3.3. Note the progress on the Workplan, set out in section 6 and Appendix 2 of this report.

4. Key Agenda Items

4.1. Locality Update

4.1.1. Members had a discussion on localities, and what Orkney's localities are. The discussion ended with a recommendation to consider the 'pro's and con's' of having either one or two localities.

4.1.2. It was agreed that following the list, a recommendation would be presented to the IJB.

4.2. Service Area Update

4.2.1. Members had a discussion on how best to capture all the pieces of work that Orkney Health and Care has a statutory requirement to complete.

4.2.2. It was agreed that using the Public Health priority matrix would be a good tool to ensure all areas are included.

5. Action Update

5.1. Generic Worker

5.1.1. It was agreed that a recommendation report be presented at the next meeting asking for further detail from the Board.

5.2. Locality Hubs and Co-location

5.2.1. It was agreed that a recommendation report be presented at the next meeting asking for further detail from the Board.

5.3. Isles Model of Care

5.3.1. It was agreed that a recommendation report be presented at the next meeting asking for further detail from the Board.

6. Workplan

6.1. The Strategic Planning Group received the Workplan, attached as Appendix 2 to this report.

7. Contribution to quality

Please indicate which of the Council Plan 2018 to 2023 and 2020 vision/quality ambitions are supported in this report adding Yes or No to the relevant area(s):

Promoting survival: To support our communities.	No.
Promoting sustainability: To make sure economic, environmental and social factors are balanced.	No.
Promoting equality: To encourage services to provide equal opportunities for everyone.	Yes.
Working together: To overcome issues more effectively through partnership working.	No.
Working with communities: To involve community councils, community groups, voluntary groups and individuals in the process.	Yes.
Working to provide better services: To improve the planning and delivery of services.	Yes.

Safe: Avoiding injuries to patients from healthcare that is intended to help them.	Yes.
Effective: Providing services based on scientific knowledge.	Yes.
Efficient: Avoiding waste, including waste of equipment, supplies, ideas, and energy.	Yes.

8. Resource implications and identified source of funding

8.1. There are no financial implications directly arising from this report.

9. Risk and Equality assessment

9.1. There are no risk or equality implications directly arising from this report.

10. Direction Required

Please indicate if this report requires a direction to be passed to:

NHS Orkney.	No.
Orkney Islands Council.	No.
Both NHS Orkney and Orkney Islands Council.	No.

11. Authors

11.1. Councillor Rachael King (Chair), Strategic Planning Group.

11.2. Maureen Swannie, Interim Head of Children's Health Services and Service Manager Children Services.

11.3. Maureen Firth, Head of Primary Care Services.

11.4. Lynda Bradford, Acting Head of Health and Community Care.

12. Contact details

12.1. Email: rachael.king@council.orkney.gov.uk, telephone: 01856873535.

12.2. Email: maureen.swannie@nhs.net, telephone: 01856873535 extension 2601.

12.3. Email: maureen.firth@nhs.net, telephone: 01856888066.

12.4. Email: lynda.bradford@orkney.gov.uk, telephone: 01856873535 extension 2601.

13. Supporting documents

13.1. Appendix 1: Strategic Planning Group Unapproved Action Minute 28 August 2018.

13.2. Appendix 2: Strategic Planning Group Workplan.

**Minute of Strategic Planning Group
held on Tuesday 28 August 2018: 1300 – 1500 in the Chamber, Council Offices.**



Present: Rachael King (Chair), Integration Joint Board Vice Chair; David Drever, Integration Joint Board Member; Gerry O'Brien, Chief Executive, NHS Orkney; Maureen Swannie, Head of Children's Health Services and Service Manager Children Services; Maureen Firth, Head of Primary Care Services; Pat Robinson, Chief Finance Officer; Moraig Rollo, Lead AHP; Sandra Towrie, Carer Representative; Judy Sinclair, Lead Nurse; Dr Tony Wilkinson, GP; David McArthur, Director of Nursing, Midwifery and AHP Services; Luke Fraser, Housing Manager; Lynda Bradford, Acting Head of Health and Community Care; Gerd Peters, Scottish Health Council Representative; Carol Stewart, Public Health Manager; Caron Jenkins, Third Sector Representative; Wendy Lycett, Principal Pharmacist.

In Attendance / By Invitation:

Apologies: Charlie Siderfin, Lead GP; Christina Bichan, Head of Transformational Change and Improvement; Shaun Hourston-Wells, Project Manager; Malcolm MacLeod, Area Service Manager (Isles), Scottish Ambulance Service; Sheona MacGregor, UNITE representative; Marthinus Roos, Medical Director; Louise Wilson, Director of Public Health; Steven Johnston, Senior Dental Officer; Gary Amos, Third Sector Representative; Scott Hunter, Head of Children and Families, Criminal Justice and Chief Social Work Officer; Frances Troup, Head of Housing, Homelessness and Schoolcare Accommodation; Gina Tait, Isle Network of Care Manager; Jay Wragg, Clinical Dental Director.

	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
1.	Apologies	Noted above.	For information.	N/A.
2.	Minute of last meeting	On Item 5, page 3 last paragraph, should read £. On item 8, Page 3, on line 3 it should read within. On Page 4, First paragraph, last sentence should read limited. After those amendments it was agreed as an accurate record.	For information.	N/A.
3.	Matters Arising not on the Agenda	3a – Attend Anywhere – Awaiting an update. 3b – Other SPGs – Other areas are all looking at their Terms of Reference. 3g – Isles Model of Care – This figure was circulated, and further data has been sent and will be circulated shortly. 4a Third Sector – there has been an agreement on high level principles based around mutual respect and understanding of each other's role and contribution		

	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
		to Orkney's wellbeing; the importance of clear and early engagement with the sector; an agreement on prioritising statutory work and services that support statutory work; and an agreement to continue to challenge the "them" and "us" narrative to allow true partnerships to emerge. 6 – Refreshed SCP 2018-2022 - the Rosie Alexander report was circulated and the meet the buyer event has happened. It was not widely attended but very fruitful. A presentation will be circulated shortly from the event.		
4.	Feedback from the Integration Joint Board.	Rachael highlighted key items looked at by the Board which includes: ICT; Set Aside; Directions; Recruitment; Mental Health Services; Advocacy Plan; Domestic Abuse Forum stats. Also noted was the Annual Performance Report, Primary Care Improvement Plan and the Community Mental Health Services Report. From a financial perspective the main pressures are: Prescribing, Children Services and Primary Care. Rachel also advocated that Members read the papers for information.	For information.	N/A.
5.	Feedback from the Strategic Commissioning Plan Author's Group.	The Author's group have been working on draft services area plans and are encouraging feedback and comments. The red and amber actions from the previous performance frameworks included in the Plans have been debated and there was an initial agreement that actions should be high level and cover the priority areas. The Joint Strategic Needs Assessment for Children Services is expected imminently and the Adult Services after that. It's not anticipating there will be a big change from what we expect. A simple online survey has been launched to confirm what the communities think are what the Author's Group believe.	Circulate draft plan sections.	Stephanie, ASAP.
6.	Feedback from the IJB Data Sub Group.	The data group needs to identify what the data needs are that aren't currently being met and bring these to the attention of the Strategic Planning Group. Likewise the Strategic Planning Group needs to identify where data would assist in discussions around commissioning. There also needs to be an	Gary to be added to the group. Lynda to inform Carolyn.	Carolyn Chalmers, ASAP.

	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
		agreement on who will “host” the data. Once a framework is in place, this will help identify where the gaps are.		
7.	Locality Update.	After discussion it was agreed to do a pros and cons list on having 1 or 2 localities. Once this is completed this can be put to the IJB for action for sounding out Scottish Government. It may be that only 1 locality works in an Orkney context.		
8.	Financial Update	The draft Annual Accounts 2017-2018 will be presented to the IJB’s Audit Committee on 30 August; the Integration Joint Board special meeting on 12 September; and the Audit Committee on 26 September. It’s anticipated that there will be more £1.04m overspend by year end.	For information.	N/A.
9.	Project Update	After discussion it was agreed that the projects are being looked at from the wrong way. We should start with what we what the outcome to be and work back from there. It may be that there is need for further clarity from the Integration Joint Board. The next update from each group to outline what information they require to continue the projects.		
10.	Steer on Strategic Commissioning Plan	As discussed at item 5.	For information.	N/A.
11.	Service Area Update	Following an update of pressures from Children’s Service, Members had a discussion on how best to look at the issues and agreed that using the Public Health 6 Priorities would be a good tool and would allow people to see where work joins up.	Gerry and Sally to look at this and make a first draft.	Gerry and Sally, ASAP.
12.	Workplan.	The workplan has been update accordingly.	For information.	N/A.
13.	Items to be referred to other Groups.	Integration Joint Board Forewarn Members of potential pieces of work and that we will require more information to further the projects and localities. Strategic Commissioning Plan Author’s Group Expand out the invitation to include third sector representatives.	For information.	N/A.

	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
		Any other forums: N/A.		
14.	AOCB	<p>Universal Credits Service affected have had sessions on this.</p> <p><i>Strategic Planning Group</i> Members agreed that the table set out was good, a record of the attendance will be circulate with papers to ensure that we have representation from all services; The Terms of Reference will be reviewed once Sally Shaw starts and gets a feel for the meeting; the public doors will be opened for the next meeting for SPG members to access the meeting; advance notice will be given on discussion items.</p>	<p>For information.</p> <p>Encourage other Members to attend.</p>	<p>N/A.</p> <p>All, ASAP.</p>
15.	Date of Next Meeting.	Tuesday 9 October 2018: 1400-1600 Council Chamber, Council Office	For information	N/A.



Chief Officer
 Orkney Health and Care
 (01856) 873535 ext: 2601
OHACfeedback@orkney.gov.uk

Name:	Strategic Planning Group (SPG)
Document:	Workplan
Date Updated:	August 2018

ITEM	LEAD	PRIORITY	DUE DATE	COMMENTARY	PROGRESS UPDATE
Options Appraisal Report on Generic Workers	John Trainor / Lynda Bradford	↑ High Priority	Start Jan 2018 end date to be advised by the sub group	As directed by the IJB. The IJB is wanting this project progressed.	Update report on agenda for 9 October 2018.
Options Appraisal Report for locality hubs – co-location	Shaun Hourston-Wells	↑ High Priority	Start Jan 2018 end date to be advised by the sub group	As directed by the IJB. The IJB is wanting this project progressed.	Update report on agenda for 9 October 2018.
Options Appraisal Report on models of care for the isles	Maureen Firth	↑ High Priority	Start Jan 2018 end date to be advised by the sub group	As directed by the IJB. The IJB is wanting this project progressed.	Update on agenda for 9 October 2018.
Rapid Mobile Community Responder Service evaluation	Lynda Bradford	↑ High Priority	30 Jan 2018	The IJB has considered and decided to continue the service with a reduction of hours of operation. No funding for this project to date	Required update on funding for 9 October 2018.

ITEM	LEAD	PRIORITY	DUE DATE	COMMENTARY	PROGRESS UPDATE
Review structure of SPG, working groups and Terms of Reference	Sally Shaw	➔ Medium Priority	31 March 2018.	It was agreed to review when the new Chief Officer is in post and is familiar with the remit of this group.	February 2019.
Locality Updates	Maureen Firth / Lynda Bradford / Vacant Service Manager post.	⬆ High Priority	28 August 2018	It was agreed that this important work needs to progress. The pros and cons of the number of localities needs to be completed.	Update to be provided at the 9 October 2018
Joint Strategic Needs Analysis	SCP Authors Group	⬆ High Priority	28 August 2018	The Authors group can give an update following their monthly meetings with LiST.	Update to be provided at the 9 October 2018
Review future funding to third sector organisations in a tiered approach.	Scott Hunter / Gail Anderson	➔ Medium Priority	31 March 2019	It was agreed that timely communication is vital to this and further updates will be available at the next meeting.	Further update to be provided at the 9 October 2018

PRIORITY KEY

Priority Options to be selected from:

⬆⬆	Very High - statutory or essential to the operation of the IJB, High
⬆	High
➔	Medium - relevant to planning
⬇	Low - of interest but not an area of risk if not progressed

PROGRESS UPDATE KEY

Progress update to be selected from:

Blue	Complete
Green	On track
Yellow	Some slippage re: timescale or minor challenges in delivery
Red	Major slippage on timescale or major challenges in delivery