

# Minute

## Orkney Islands Area Licensing Board

Thursday, 27 June 2019, 11:00.

Council Chamber, Council Offices, School Place, Kirkwall.



### Present

Duncan A Tullock, Barbara Foulkes, Alexander G Cowie, Norman R Craigie, Robin W Crichton, J Harvey Johnston and Owen Tierney.

### Clerk

- Gavin Mitchell.

### In Attendance

#### Orkney Islands Council:

- Gillian Morrison, Executive Director of Corporate Services.
- David Brown, Environmental Health Manager and Licensing Standards Officer.
- Elaine Sinclair, Legal Clerk.
- Hazel Flett, Senior Committees Officer.

#### Police Scotland:

- Sergeant Richard Morris.

### Apology

- Steven B Heddle.

### Declarations of Interest

- No declarations of interest were intimated.

### Chair

- Duncan A Tullock.

## 1. Draft Minute of Meeting held on 25 April 2019

After consideration of the draft Minute of the Meeting of the Orkney Islands Area Licensing Board held on 25 April 2019, copies of which had been circulated, the Board:

Resolved, on the motion of Duncan A Tullock, seconded by Barbara Foulkes, that the Minute of the Meeting of the Orkney Islands Area Licensing Board held on 25 April 2019 be approved as a true record.

## **2. Licensing (Scotland) Act 2005 – Alcohol Licensing**

### **Combined Annual Functions and Financial Report**

After consideration of a report by the Clerk to the Board, copies of which had been circulated, the Board:

Noted:

**2.1.** That, with effect from 15 May 2017, licensing boards were required to publish an annual financial report in relation to the exercise of their functions in terms of the Licensing (Scotland) Act 2005, within 3 months of the end of the relevant financial year.

**2.2.** That, with effect from 20 December 2017, licensing boards were required to publish an annual functions report in terms of the Licensing (Scotland) Act 2005, within three months of the end of the relevant financial year.

**2.3.** The combined annual functions and financial report for the Licensing Board for financial year 2018 to 2019, in terms of the Licensing (Scotland) Act 2005, attached as Appendix 1 to the report by the Clerk to the Board.

### **3. Conclusion of Meeting**

At 11:05 the Chair declared the meeting concluded.

Signed: Duncan A Tullock.