

Minute

College Management Council Sub-committee

Monday, 29 January 2018, 15:30.

Lecture Theatre, Orkney College, Kirkwall.



Present

Councillors John A R Scott, Alexander G Cowie, Robin W Crichton and J Harvey Johnston.

Community Representatives:

Ian Carse and Malcolm Graves.

Clerk

- Sandra Craigie, Committees Officer.

In Attendance

- Wilfred Weir, Executive Director of Education, Leisure and Housing.
- Peter Diamond, Head of Lifelong Leisure and Inclusion.
- Paul Kemp, Strategic Finance Manager.
- Peter Trodden, Solicitor.
- Craig Walker, Senior HR Adviser.

Orkney College

- William Ross, Principal.
- Issy Grieve, Assistant Principal.
- Christine Scott, Business Manager (for Items 1 and 2).
- Martin Carruthers, Staff Representative.
- Iain Wilkie, Support Staff Representative.
- Hannah Thompson, Student Representative.
- John Bowditch, College Inspector.

Apology

- Councillor Stephen G Clackson.

Not Present

- Ellen Grieve, Student Representative, Orkney College.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor John A R Scott.

1. Revenue Expenditure Monitoring

After consideration of a report by the Executive Director of Education, Leisure and Housing, copies of which had been circulated, and after hearing a report from the Business Manager, Orkney College, the Sub-committee:

Noted:

1.1. The revenue financial detail in respect of Orkney College for the period 1 April to 31 December 2017, attached as Annex 1 to the report by the Executive Director of Education, Leisure and Housing, indicating a net overspend of £280,400.

1.2. The explanations given and actions proposed in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 1 to the report by the Executive Director of Education, Leisure and Housing.

2. Orkney College – Draft Revenue Budget

After consideration of a report by the Executive Director of Education, Leisure and Housing, copies of which had been circulated, and after hearing a report from the Business Manager, Orkney College, the Sub-committee:

Noted:

2.1. The draft revenue budget for Orkney College for financial year 2018 to 2019, attached as Annex 1 to the report by the Executive Director of Education, Leisure and Housing, which had been produced on the basis outlined in section 4 of the report.

The Sub-committee resolved to **recommend to the Council:**

2.2. That the draft revenue budget for Orkney College for financial year 2018 to 2019, referred to at paragraph 2.1 above, be submitted to the Policy and Resources Committee for consideration through the budget setting process.

3. Orkney College UHI Evaluative Report and Enhancement Plan

After consideration of a report by the Executive Director of Education, Leisure and Housing, copies of which had been circulated, and after hearing a report from John Bowditch, College Inspector, the Sub-committee:

Noted the Orkney College UHI Evaluative Report and Enhancement Plan 2017 to 2018, attached as Annexes 1 and 2 respectively to the report by the Executive Director of Education, Leisure and Housing, as endorsed by Education Scotland and the Scottish Funding Council for publication.

4. Conclusion of Meeting

At 16:10 the Chair declared the meeting concluded.

Signed: John A R Scott.