

## Minute

### Development and Infrastructure Committee

Tuesday, 4 June 2019, 10:30.

Council Chamber, Council Offices, School Place, Kirkwall.



### Present

Councillors Graham L Sinclair, Norman R Craigie, Robin W Crichton, David Dawson, Andrew Drever, J Harvey Johnston, Rachael A King, W Leslie Manson, Stephen Sankey, James W Stockan, Duncan A Tullock and Kevin F Woodbridge.

### Clerk

- Angela Kingston, Committees Officer.

### In Attendance

- Gavin Barr, Executive Director of Development and Infrastructure.
- Brian Archibald, Head of Marine Services, Engineering and Transportation (for Items 1 to 7 and 11 to 13).
- Andrew Groundwater, Head of HR and Performance (for Items 5 to 13).
- Roddy Mackay, Head of Planning, Development and Regulatory Services (for Items 1 to 11).
- Colin Kemp, Corporate Finance Senior Manager.
- Karen Bevilacqua, Solicitor.
- Stuart Allison, Economic Development Manager (for Items 3.1 to 11).
- David Brown, Environmental Health Manager (for Items 1 to 5).
- Hazel Flett, Senior Committees Officer.
- Adele Lidderdale, Hydrogen Projects Officer (for Items 4 to 6).
- Jordan Low, Economic Development Officer (for Items 3.1 to 11).
- Malcolm Parsons, Airfield Superintendent/Technician (for Items 8 to 13).

### Observing

- Sweyn Johnston, Strategic Projects Officer (for Items 4 to 6).

### Declarations of Interest

- Councillor Rachael A King – Item 8.
- Councillor Stephen Sankey – Item 11.

### Chair

- Councillor Graham L Sinclair.

## **1. Disclosure of Exempt Information**

The Committee noted the proposal that the public be excluded from the meeting for consideration of Item 12, together with Annex B of Item 8, as the business to be discussed involved the potential disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

## **2. Appointment of Vice Chair**

The Chair called for nominations for Vice Chair, and the Committee:

Resolved, in terms of delegated powers, that Councillor Andrew Drever be appointed Vice Chair of the Development and Infrastructure Committee.

## **3. Appointments to Sub-committees, Working Groups and Other Bodies**

After consideration of a report by the Chief Executive, copies of which had been circulated, the Committee:

Noted:

**3.1.** Council policy on appointments and/or nominations to external bodies, as outlined in section 6 of the report by the Chief Executive.

**3.2.** The proposal that, as the term of this Council was five years, appointments made at this meeting should last for the remainder of the term of this Council, namely for three years until May 2022.

The Committee resolved:

**3.3.** To confirm constitutional arrangements, approve revised remits and thereafter make appointments, where required, to the various Sub-committees, consultative groups and other bodies, referred to at paragraphs 3.5 to 3.18 below, which fell within the remit of the Development and Infrastructure Committee.

**3.4.** That the appointments to the various Sub-committees, consultative groups and other bodies, referred to at paragraphs 3.5 to 3.18 below, should be for the remainder of the term of this Council, namely for three years to May 2022.

### **3.5. Harbour Authority Sub-committee**

The Chair called for nominations, from membership of the Development and Infrastructure Committee, for three appointments to the Harbour Authority Sub-committee and, after a secret ballot, the result of which was as follows:

- Councillor Robin W Crichton – 9 votes.
- Councillor David Dawson – 11 votes.
- Councillor Rachael A King – 1 vote.
- Councillor Stephen Sankey – 4 votes.
- Councillor Kevin F Woodbridge – 11 votes.

The Committee resolved, in terms of delegated powers:

**3.5.1.** That the following members be appointed to serve on the Harbour Authority Sub-committee:

- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure Committee.
- Councillor Robin W Crichton.
- Councillor David Dawson.
- Councillor Kevin F Woodbridge.

The Chair called for nominations for two further appointments to the Harbour Authority Sub-committee, who should not necessarily be members of the Development and Infrastructure Committee, and, after a secret ballot, the result of which was as follows:

- Councillor Rachael A King – 6 votes.
- Councillor Stephen Sankey – 2 votes.
- Councillor Magnus O Thomson – 10 votes.
- Councillor Owen Tierney – 6 votes.

Councillor Rachael A King intimated her wish to withdraw from the ballot, and the Committee:

Resolved to **recommend to the Council:**

**3.5.2.** That the following additional members be appointed to serve on the Harbour Authority Sub-committee:

- Councillor Magnus O Thomson.
- Councillor Owen Tierney.

### **3.6. Community Benefit Member/Officer Working Group**

The Committee resolved, in terms of delegated powers, that the following members be appointed to serve on the Community Benefit Member/Officer Working Group:

- Leader.
- Depute Leader.
- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure Committee.
- Councillor Rachael A King.

### **3.7. Planning and Regulatory Services Consultative Group**

The Committee resolved, in terms of delegated powers, that the following members be appointed to serve on the Planning and Regulatory Services Consultative Group:

- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure Committee.

- Chair, Planning Committee.
- Vice Chair, Planning Committee.
- Councillor Norman R Craigie.
- Councillor David Dawson.
- Councillor Stephen Sankey.

### **3.8. Roads and Environmental Services Consultative Group**

The Committee resolved, in terms of delegated powers, that the following members be appointed to serve on the Roads and Environmental Services Consultative Group:

- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure Committee.
- Councillor Norman R Craigie.
- Councillor Robin W Crichton.
- Councillor J Harvey Johnston.
- Councillor Stephen Sankey.
- Councillor Duncan A Tullock.

### **3.9. Transport Fairer Funding Consultative Group**

The Committee resolved, in terms of delegated powers:

**3.9.1.** That the remit of the Transport Fairer Funding Consultative Group be extended to include wider transportation infrastructure, including air services.

**3.9.2.** That the following members be appointed to serve on the Transport Fairer Funding Consultative Group:

- Leader.
- Depute Leader.
- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure.
- Councillor Robin W Crichton.
- Councillor Duncan A Tullock.
- Councillor Kevin F Woodbridge.

### **3.10. Regulatory Appeals Panel**

The Committee noted the current arrangements regarding the Regulatory Appeals Panel, whereby the Panel comprised three members of the Committee, appointed by the Chief Executive, in terms of delegated powers, as and when required, depending on availability and the nature of the appeal.

### **3.11. Destination Orkney Strategic Partnership**

The Committee resolved, in terms of delegated powers:

**3.11.1.** To confirm membership and participation on the Destination Orkney Strategic Partnership in an advisory capacity only, whilst representing the function and remit of the stakeholder organisation represented.

**3.11.2.** That the following members be appointed to represent the Council on the Destination Orkney Strategic Partnership:

- Leader.
- Depute Leader (substitute).
- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure Committee (substitute).

### **3.12. Highlands and Islands Transport Partnership**

The Committee resolved, in terms of delegated powers, that the following members be appointed to represent the Council on the Highlands and Islands Transport Partnership:

- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure Committee (substitute).

### **3.13. Northern Roads Collaboration Forum**

The Committee noted, that, following formation of the Northern Roads Collaboration Joint Committee in 2017, there was no longer a requirement to appoint representatives to the Northern Roads Collaboration Forum.

### **3.14. Orkney Local Plan District Partnership**

The Committee resolved, in terms of delegated powers, that Councillor David Dawson be reappointed to represent the Council on the Orkney Local Plan District Partnership.

### **3.15. Orkney Renewable Energy Forum**

The Committee resolved, in terms of delegated powers, that the following members be appointed to represent the Council on the Orkney Renewable Energy Forum, in an observer status only:

- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure Committee.

### **3.16. Road Safety Forum**

The Committee resolved, in terms of delegated powers, that the following members be appointed to represent the Council on the Road Safety Forum:

- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure Committee.
- Councillor David Dawson.

### **3.17. Orkney Energy Strategy Stakeholder Group**

The Committee resolved, in terms of delegated powers:

**3.17.1.** To confirm the remit of the Orkney Energy Strategy Stakeholder Group as follows:

- To oversee development and review of the Orkney Energy Strategy.
- To oversee development and delivery of an action plan to progress the Orkney Energy Strategy.

**3.17.2.** That membership of the Orkney Energy Strategy Stakeholder Group should comprise the following:

- Convener.
- Leader.
- Depute Leader.
- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure Committee.
- Head of Strategic Projects and Infrastructure.
- Head of Marine Services, Engineering and Transportation.
- Head of Planning, Development and Regulatory Services.
- Head of Housing, Homelessness and Schoolcare Accommodation Services.
- Chair, Orkney Renewable Energy Forum.
- Innovation Manager, Community Energy Scotland.
- Managing Director, EMEC.
- Area Manager, Orkney, Highlands and Islands Enterprise.

### **3.18. Hydrogen Project Board**

The Committee noted:

**3.18.1.** That, when reviewing appointments, consideration had been given to disestablishing the Hydrogen Project Board, with the remit thereafter subsumed within the remit of the Orkney Energy Strategy Stakeholder Group, referred to at paragraph 3.17 above.

The Committee resolved, in terms of delegated powers:

**3.18.1.** That the Hydrogen Project Board be retained meantime in order to retain specific focus on hydrogen projects.

**3.18.2.** To confirm the constitutional arrangements in respect of the Hydrogen Project Board as follows:

- Convener.
- Leader.
- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure Committee.

## 4. Performance Monitoring

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, the Committee:

Scrutinised:

**4.1.** The performance of Development and Infrastructure for the reporting period 1 October 2018 to 31 March 2019, as set out in sections 3 to 5 and Annexes 1, 2 and 3 of the report by the Executive Director of Development and Infrastructure, and obtained assurance.

The Committee resolved to **recommend to the Council**:

**4.2.** That the following actions, which had been progressed to completion, be removed from the Development and Infrastructure Service Plan:

- 08 – Core Paths Plan – Review of Core Paths Plan.
- 10a – Roads – To close off the Roads Asset Management Plan work.
- 10b – Roads – To progress the Roads Management and Maintenance Plan work.
- 19 – Digital Connectivity – Ensuring ubiquitous world class digital connectivity in Orkney by way of adding to the Highlands and Islands digital roll-out. Working with Community Broadband Scotland to match local communities and interested parties' digital aspirations. This included developing and supporting pipelines projects.
- 24 – STAG Appraisal for Transport Scotland Connectivity to the Scottish Mainland – Work with the Scottish Government and HITRANS to complete the STAG appraisal for transport connectivity to the Scottish Mainland in order to influence the service specification requirements.
- 30 – Kirkwall Harbour Coastal Flood Risk Management – Deliver the Kirkwall Harbour Coastal Flood Risk Management project.
- 36 – Environmental Services (Recycling on Egilsay, Wyre and Graemsay) – Complete implementation of recycling solutions for Egilsay, Wyre and Graemsay.

**4.3.** That the Development and Infrastructure Risk Register, attached as Appendix 1 to this Minute, be approved.

## 5. Private Water Supplies

After consideration of a report by the Executive Director of Development and Infrastructure, together with an Equality Impact Assessment, copies of which had been circulated, and after hearing a report from the Environmental Health Manager, the Committee:

Noted:

**5.1.** That, in Scotland, private water supplies were defined as those not provided by Scottish Water and where the water was intended for human consumption.

**5.2.** The two types of private water supplies, covered by different regulations and legislation, as detailed in section 3 of the report by the Executive Director of Development and Infrastructure.

**5.3.** That, in November 2006, the Council agreed a policy in respect of private water supplies, which set out procedures for sampling, charging and grant eligibility.

**5.4.** That, following an internal audit report on private water supplies presented to the Monitoring and Audit Committee on 7 June 2018, the following recommendations were made:

- A policy, setting out how the Council would regulate Type B supplies, should be prepared.
- A review of the criteria for demonstrating undue hardship in respect of private water supply grants should be undertaken.
- A review of charges for Regulation 2 and Type B supplies should be undertaken.

**5.5.** Options in respect of charging for regulating private water supplies, as outlined in sections 5.5 and 5.10 of the report by the Executive Director of Development and Infrastructure, with the preferred options being as follows:

- Regulated supplies – Option 1, namely to recover costs in relation to collecting water samples, the analysis of water samples, carrying out a risk assessment and reviewing a risk assessment.
- Type B supplies – Option 1, namely to recover costs up to the statutory maximum but to waive charges, which would otherwise apply to Type B supplies, where the eligible person was in receipt of a means tested benefit.

**5.6.** The criterion proposed in respect of private water supply grants, as detailed in section 6.3 of the report by the Executive Director of Development and Infrastructure.

Councillor Duncan A Tullock, seconded by Councillor Robin W Crichton, moved that (1) the Type B Private Water Supplies Policy be approved; (2) persons in receipt of one or more means tested benefits should receive 100% grant aid in respect of private water supplies; and (3) the following charges in respect of private water supplies be implemented:

- Regulated supplies – recover costs in relation to collecting water samples, the analysis of water samples, carrying out a risk assessment and reviewing a risk assessment.
- Type B supplies – recover costs up to the statutory maximum but to waive charges, which would otherwise apply to Type B supplies, where the eligible person was in receipt of a means tested benefit.

Councillor James W Stockan, seconded by Councillor Kevin F Woodbridge, moved an amendment that costs in respect of travel and officer time, associated with sampling Regulated and Type B supplies in the North and South isles, be excluded from any charges.

The result of a recorded vote was as follows:

For the Amendment:

Councillors Norman R Craigie, David Dawson, Andrew Drever, J Harvey Johnston, Rachael A King, W Leslie Manson, Stephen Sankey, Graham L Sinclair, James W Stockan and Kevin F Woodbridge (10).



For the Motion:

Councillors Robin W Crichton and Duncan A Tullock (2).

The amendment then became the motion.

Councillor W Leslie Manson, seconded by Councillor Norman R Craigie, moved a further amendment, notice of which had been given, that consideration of the draft Type B Private Water Supplies Policy, charges for regulating private water supplies and the criterion in respect of private water supplies mandatory grants be deferred, to the next meeting of the Committee, to allow officers to provide further clarification, particularly in regard to isles-proofing the policy and associated charges to ensure that it did not disadvantage residents living in the isles.

The result of a recorded vote was as follows:

For the Amendment:

Councillors Norman R Craigie, Robin W Crichton, W Leslie Manson, Graham L Sinclair, Duncan A Tullock and Kevin F Woodbridge (6).

For the Motion:

Councillors David Dawson, Andrew Drever, J Harvey Johnston, Rachael A King, Stephen Sankey and James W Stockan (6).

On the casting vote of the Chair, the Committee:

Resolved to **recommend to the Council:**

**5.7.** That consideration of the draft Type B Private Water Supplies Policy, charges for regulating private water supplies and the criterion in respect of private water supplies mandatory grants be deferred, to the next meeting of the Committee, to allow officers to provide further clarification, particularly in regard to isles-proofing the policy and associated charges to ensure that it did not disadvantage residents living in the isles.

## **6. Draft Orkney Hydrogen Strategy**

After consideration of a report by the Executive Director of Development and Infrastructure, together with an Equality Impact Assessment, copies of which had been circulated, and after hearing a report from the Hydrogen Projects Officer, the Committee:

Noted:

**6.1.** That, in October 2016, the Council approved the Orkney Hydrogen Economic Strategy, a Council document produced for the purpose of aiding an application for specific funding, and as such was considered unsuitable to direct further development of hydrogen in Orkney.

**6.2.** That, in February 2017, the Council agreed to facilitate the consultation process for the draft Orkney Sustainable Energy Strategy 2017 to 2025 on behalf of the Orkney community, with the final document published in September 2017 and endorsed by the Orkney Partnership.

**6.3.** The proposal that a new Orkney Hydrogen Strategy, to be owned and developed by the wider Orkney community, with the Council facilitating the consultation process, be prepared to supersede the Orkney Hydrogen Economic Strategy.

**6.4.** The draft Orkney Hydrogen Strategy, attached as Appendix 1 to the report by the Executive Director of Development and Infrastructure, which would sit within and support the strategic aims of the Orkney Sustainable Energy Strategy 2017 to 2025.

The Committee resolved to **recommend to the Council:**

**6.5.** That the draft Orkney Hydrogen Strategy, referred to at paragraph 6.4 above, be approved for consultation.

**6.6.** That the Executive Director of Development and Infrastructure should submit a report, to the next meeting of the Committee, detailing the outcome of the consultation exercise, referred to at paragraph 6.5 above, and presenting a final version of the Orkney Hydrogen Strategy for adoption in so far as it related to the remit of the Council.

## **7. Town Centre Fund**

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Head of Planning, Development and Regulatory Services, the Committee:

Noted:

**7.1.** That the Scottish Government had confirmed an award of capital grant, amounting to £200,000, to the Council as part of the Town Centre Fund.

**7.2.** That the aim of the Town Centre Fund was to enable local authorities to support economic investments in towns with a population of over 1,000 which encouraged town centres to diversity and flourish.

**7.3.** That the decision on use of the Town Centre Fund grant allocation rested with the Council, with the grant, which was for capital expenditure, required to be used in financial year 2019 to 2020.

**7.4.** That Financial Regulations permitted the Head of Finance, in exceptional circumstances, and in consultation with the Leader, the Depute Leader and the Chief Executive, to approve any capital expenditure which he considered was in the interest of the Council and which was fully funded.

The Committee resolved to **recommend to the Council:**

**7.5.** That, following consideration of feedback from Kirkwall BID Limited, the Stromness Community Development Trust and Kirkwall and Stromness ward members, powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Chair and Vice Chair of the Development and Infrastructure Committee, to identify a range of potential projects, to utilise the Town Centre Fund.

## **8. Economic Development Grants**

### **Budget Monitoring Statement and Delegated Approvals**

Councillor Rachael A King declared a non-financial interest in this item, in that a family member was employed by an organisation which had received Economic Development Grant funding, however, as the specific application was not discussed, she did not leave the meeting.

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Economic Development Manager, the Committee:

Noted:

**8.1.** That, during financial year 2018 to 2019, new spending commitments of £532,938 were approved which, relative to the revised Economic Development Grants budget of £591,700 including the capability to over-commit by 20%, resulted in an uncommitted amount of £58,762 for the year, as detailed in Annex A to the report by the Executive Director of Development and Infrastructure.

**8.2.** That the level of outstanding spending commitments held in the Economic Development Grants Fund, as at 31 March 2019, increased by £139,993 to £1,120,001.

**8.3.** Grant and non-grant approvals made in the period 1 April 2018 to 31 March 2019, totalling £532,938, including grants approved under delegated schemes for the same period, totalling £255,044, as detailed in Annex B to the report by the Executive Director of Development and Infrastructure.

## **9. Economic Development Grants Budget**

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Economic Development Manager, the Committee:

Noted:

**9.1.** That, in July 2008, the Council agreed that the Development Committee be authorised to overcommit the annual allocation towards development activities, now known as the Economic Development Grants budget, by a maximum of 20%.

**9.2.** That, in 2011, the Economic Development Grants Fund was established to recognise the extent of grant commitments which, as at 31 March 2019, stood at £1,120,001.

**9.3.** That, up until financial year 2018 to 2019, the annual Economic Development Grants budget had become fully committed earlier each financial year.

**9.4.** That, due to an improvement in the number of fully delivered projects that had received Economic Development grant awards, the annual budget risked being exceeded.

**9.5.** The analysis of the Economic Development Grants budget, as detailed in section 4 of the report by the Executive Director of Development and Infrastructure.

The Committee resolved to **recommend to the Council**:

**9.6.** That, with effect from 1 April 2019, the Development and Infrastructure Committee be authorised to overcommit the annual allocation to the Economic Development Grants budget by a maximum of 5%.

**9.7.** That the Executive Director of Development and Infrastructure should undertake a review of the practice, referred to at paragraph 9.6 above, which would operate within normal budgetary control limits, at the end of each financial year, with the results being reported to the Committee as part of the Budget Outturn Statement in respect of Economic Development Grants.

**9.8.** That the review, referred to at paragraph 9.7 above, should also include a review of long standing grant commitments being carried in the Economic Development Grants Fund.

## **10. Training Grant Pilot Scheme**

After consideration of a report by the Executive Director of Development and Infrastructure, together with an Equality Impact Assessment, copies of which had been circulated, and after hearing a report from the Economic Development Officer, the Committee:

Noted:

**10.1.** That there was currently a dearth of financial support available in Orkney towards staff development and training that was open to all businesses.

**10.2.** The proposal to establish a one year pilot scheme offering grant assistance to eligible businesses towards non-statutory staff development and training.

The Committee resolved to **recommend to the Council**:

**10.3.** That a one year pilot scheme, providing grant assistance to eligible businesses towards non-statutory staff development and training, up to a maximum sum of £1,000 to any single business during the period of the pilot scheme, and at a maximum rate of 90% of total eligible costs, be approved.

**10.4.** That an allocation of up to £40,000 be used from the Economic Development Grants budget towards the pilot training grant scheme.

**10.5.** That powers be delegated to the Executive Director of Development and Infrastructure to determine applications from eligible businesses in respect of the training grant pilot scheme.

## **11. Orkney Marketing**

### **Proposed Programme of Activities and Budget**

Councillor Stephen Sankey declared a financial interest in this item, in that he owned a tourism business which had received funding from the Orkney Marketing Programme, and was not present during discussion thereof.

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Economic Development Manager, the Committee:

Noted:

**11.1.** That, since 1995, the Orkney Marketing Programme had operated as a jointly funded partnership between the Council and Highlands and Islands Enterprise.

**11.2.** That the Marketing Programme was industry led, with its activities prioritised through the Orkney Marketing Advisory Group, comprising representatives from the industry membership groups of the Energy, Creative, Tourism and Food and Drink sectors.

**11.3.** That approved Orkney Marketing Programme activities were procured, contracted and delivered by Highlands and Islands Enterprise programme management staff, acting on behalf of the partnership.

**11.4.** That several additional sector support projects, which co-ordinated with and were mutually supportive of the Orkney Marketing Programme, had secured LEADER Programme funding that would run until 30 September 2020.

**11.5.** That, as yet, there was no clarity on future external post Brexit funding options beyond September 2020.

**11.6.** That, recognising current circumstances, uncertain external funding options and the priority of providing continuity of marketing support delivered through contract procurement, Orkney Marketing Advisory Group had endorsed a programme of activities covering the period of current LEADER funding, namely April 2019 to September 2020, amounting to a total budget of £189,500.

**11.7.** That the proposed Orkney Marketing Programme up to September 2020 would enable preparations to be made to plan for and approach new external funding sources as and when those were confirmed by UK and Scottish Governments.

**11.8.** The proposal that the programme budget, referred to at paragraph 11.6 above, be jointly funded by the Council and Highlands and Islands Enterprise, as follows:

- Council contribution – 60% of total costs up to a maximum sum of £77,700 for 2019 to 2020 and £36,000 for April to September 2020.
- Highlands and Islands Enterprise contribution – 40% of total costs up to a maximum sum of £51,800 for 2019 to 2020 and £24,000 for April to September 2020.

The Committee resolved, in terms of delegated powers:

**11.9.** That, subject to approval of the contribution from Highlands and Islands Enterprise, referred to at paragraph 11.8 above, which comprised a number of individual project contributions, the following budget allocations be awarded towards the activities of Orkney Marketing:

- A budget allocation up to a maximum sum of £77,700 for financial year 2019 to 2020.
- A provisional budget allocation up to a maximum sum of £36,000 for April to September 2020, subject to confirmation of a Marketing revenue budget for 2020 to 2021.

## **12. Airfields Strategy and Investment Plan**

On the motion of Councillor Graham L Sinclair, seconded by Councillor Andrew Drever, the Committee resolved that the public be excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

After consideration of a report by the Executive Director of Development and Infrastructure, together with an Equality Impact Assessment, copies of which had been circulated, the Committee:

Noted:

**12.1.** That the Council, as the Accountable Body for airfield operations, carried the full risk of ensuring that the infrastructure and equipment for all aspects of airfield operations were fit for purpose.

**12.2.** That, since approval of the North Isles Airfield Strategy by Council in July 2014, works identified in that strategy had largely been completed, with the exception of upgrading the four remaining terminal buildings at Eday, Papa Westray, Stronsay and Westray.

**12.3.** That, whilst reviewing the Strategy, a number of priorities had been identified, as detailed in section 4 of the report by the Executive Director of Development and Infrastructure.

The Committee resolved to **recommend to the Council:**

**12.4.** That the North Isles Airfield Management Strategy 2019, attached as Appendix 2 to this Minute, be approved.

## **13. Conclusion of Meeting**

At 15:30 the Chair declared the meeting concluded.

Signed: Graham L Sinclair.