

Minute of the Meeting of Sanday Community Council held in Sanday Community School on Tuesday, 18 June 2019 at 19:30

Present:

Mrs J Seatter, Mr P Allan, Mr G Ellis, Mr M Lennie, Mr J Muir and Mr A Towrie.

In Attendance:

- Mrs M Spence, Democratic Services Manager.
- Ms G Speers, Island Link Officer (ILO).

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1. Apologies

Resolved to note that apologies for absence had been received from Miss H Dakin and Councillors S Clackson, G Sinclair and K Woodbridge.

2. Election of Office Bearers

A. Chairperson

Following a secret ballot, it was:

Resolved that Mrs J Seatter be elected Chairperson of Sanday Community Council.

B. Vice Chairperson

Following a secret ballot, it was:

Resolved that Mr J Muir be elected Vice Chairperson of Sanday Community Council.

C. Transport Representative

Resolved that Mr G Ellis be the elected Transport Representative of Sanday Community Council, being proposed by Mr M Lennie and seconded by Mr P Allan.

D. Development Trust Representative

Following consideration of the role of Sanday Development Trust Representative, Mr J Muir was proposed by Mr P Allan, and Mr P Allan was proposed by Mr J Muir. Mr J Muir was elected as Development Trust Representative of Sanday Community Council by show of hands, and it was:

Resolved that Mr J Muir be elected Sanday Development Trust Representative of Sanday Community Council.

E. Planning Representative

Following consideration of the role of Planning Representative, Mr M Lennie was proposed by Mr A Towrie, and Mr A Towrie was proposed by Mr M Lennie. Mr M Lennie was elected as Planning Representative of Sanday Community Council by show of hands, and it was:

Resolved that Mr M Lennie be elected Planning Representative of Sanday Community Council.

F. North Isles Landscape Partnership Scheme (NILPS) Representative

Resolved that Mr P Allan be the elected NILPS Representative of Sanday Community Council proposed by a show of hands.

3. Adoption of Minutes

The minute of the meeting of Sanday Community Council held on Tuesday, 2 April 2019 was approved, being proposed by Mr J Muir and seconded by Mr A Towrie.

4. Matters Arising

A. Grass Cutting - Contracts and Equipment

The Chair provided a report, advising members that the tender for grass cutting from Steve Pugh had been accepted. She also reported that a replacement strimmer head would need to be purchased and asked that the ILO apply for Community Council Grant Scheme funding on the cost, and it was resolved:

1. To note that the tender submitted by Steve Pugh for the grass cutting contract had been accepted.
2. To note the ILO would apply for Community Council Grant Scheme assistance on the cost of the replacement strimmer head.

B. Community Defibrillators

Mr G Ellis reported that the replacement outer case for the defibrillator at Sanday Community Shop had been re-ordered. It was agreed by members that the Community Council would be responsible for all the defibrillators on the island, if and when they are installed into the adopted red telephone kiosks. Following discussion, it was:

Resolved to note the information provided.

C. Scrap Metal

Following discussion with regards to scrap metal on the island, it was agreed that the ILO would contact Orkney Aggregates to find out how much income the recent skip of scrap metal accumulated and for this income to go into the scrap metal budget to cover future skip hire and haulage. Members agreed that a budget of £500 should be set up, subject to approval from CCGS, for the costs incurred with the scrap metal skip hire and haulage costs and for there to be two skips per year. It was also agreed that a budget of £500 be set up, subject to approval from CCGS, for the costs incurred in the haulage and skip hire for barbed wire scrap.

It was reported that the skip in May incurred an extra cost of £50 from the haulier due to the extra costs in labour to separate wrong items being placed in the skip and it being overfilled. It was agreed that there will be more strict instructions advertised to avoid this next time. Following discussion, it was:

Resolved that the ILO would apply to the CCGS for assistance with the cost of scrap metal and barbed wire skip hire and haulage costs.

D. Scrap Car Scheme

Following discussion with regards to the allocation of funds for the island scrap car scheme, it was noted that the Community Council had previously applied for CCGS funding of £1,000 towards the scrap car scheme. Following a request for 25 cars to be removed due to the recent island tidy up scheme, members decided to increase the amount to £2,000 to allow for all of the cars to be removed and for there to be a

cap on the number of cars to be removed per household per year. Following discussion, it was:

Resolved that the ILO would amend the CCGS application to increase the scrap car scheme amount to £2,000.

E. Special Collections

Following discussion with regards to Special Collections, it was noted that a CCGS application had been set up for £500, and that the ILO would continue to process claims. It was agreed that she should update members at their next meeting of these claims and inform when funds were running low so that the CC could arrange further budget, if necessary, and it was:

Resolved to note the information provided and to discuss at future meetings.

F. Adoption of Red Telephone Kiosks

Following a report from the Chair in relation to the running costs of installing defibrillators in the red telephone kiosks, members discussed the need for room to be made available to house the defibrillators once the kiosks had been renovated. Members agreed to the signing of the contract for the adoption of the three telephone kiosks. The ILO agreed to contact a resident that has a red telephone kiosk at their property to ask them if it would be possible if the Community Council could adopt it, too, and it was:

Resolved to note the information and that this item would be discussed again at the next meeting.

G. Sanday Sound and Survival Guide Production

Following further discussion with regards to costs for subscriptions to the Sanday Sound and the Survival Guide, it was agreed that an application would be made to CCGS for £3,500 for the running costs of the Sanday Sound and Survival Guide Production. It was also agreed that the ILO would ask the author of the Sanday Sound if it would be viable to set up a digitised version of the publication, and also query with Democratic Services whether it would be possible to have a printer/photocopier on lease, and it was:

Resolved that the ILO would apply for CCGS on the cost of £3,500 and speak to the author and Democratic Services about a digital version, and lease of a printer/photocopier.

H. Bag the Bruck

Following a report from the Clerk with regards to the Bag the Bruck event 2019, it was noted that the totals for the Bag the Bruck this year to be claimed by the various groups who took part came out at £3.27 per bag. Members discussed the need for extra public bins on the current rubbish collection route for the collection of rubbish that the public are placing at beaches and letting build up, and it was:

Resolved that the ILO would query with Democratic Services whether extra public bins could be supplied.

I. Plastic Recycling

Following an enquiry from a member of public asking if bins could be installed at various beaches on the island to collect plastic waste, it was agreed that the ILO should contact Stronsay Community Council to enquire about Stronsay's own scheme to tackle plastic recycling, and contact the relevant department, via Democratic Services, to request a plastic recycling bin, and it was:

Resolved that the ILO would report back to the next meeting once she had been in touch with Stronsay Community Council and Orkney Islands Council on the subject of plastics recycling.

J. Joint Group Meeting

The Chair reported that a joint meeting was due to be held between the Community Association, the Development Trust and the Community Council, and it was:

Resolved to note that the joint meeting would be held on Tuesday, 25 June 2019.

K. Empowering Communities

The ILO provided a report, advising that the visitor numbers at the Link Office had increased considerably and, at the request of members and other island groups, the ILO would be compiling an information leaflet detailing all the services that the Community Council provides as well as emergency telephone numbers for different agencies. Following discussion, it was:

Resolved to note the report from the ILO.

5. Correspondence

A. Eday Community Council

B. Papa Westray Community Council

C. North Ronaldsay Community Council

Following consideration of correspondence from Eday, Papa Westray and North Ronaldsay Community Councils in reply to the request from members at the last meeting for the ILO to contact the North Isles Community Councils, to raise awareness for the need for new ferries, it was:

Resolved to note the correspondence and to defer any further action until after the Outline Business Case Study meeting and the Air and Ferry Services Consultative Forum meetings on Wednesday, 21 August 2019.

D. Inter-Isles Transport – Outline Business Case Progress

Following consideration of the correspondence from the Transportation Planner, copies of which had previously been circulated, regarding the meeting being held on Wednesday, 19 June 2019 to discuss progress with the Outline Business Case, it was:

Resolved to note that the Transport Representative would be unable to attend the meeting and that the Chair and Mr J Muir would go in his place.

E. Black Refuse Bags

Following consideration of correspondence from Democratic Services in relation to the request from the Community Council for the Island Link Office to be a pick-up point for extra black refuse bags out with the yearly delivery on the island, it was:

Resolved to note that this was not possible as this service was part of the current refuse contract with a local provider, and the existing arrangements should therefore be maintained.

F. The Highlands Small Communities Housing Trust

Following consideration of correspondence from The Highlands Small Communities Housing Trust in relation to their Self-Build Loan Fund, it was:

Resolved that the ILO would advertise this information on the Sanday Residents Page on Facebook and display in the Community Centre and Link Office.

G. Annual Grants

Following consideration of correspondence from Democratic Services, copies of which had previously been circulated, advising of the Annual Grant allocations for 2019/2020, it was:

Resolved to note the contents of the information.

H. Digital Literacy

Following consideration of correspondence from the Adult Literacies Support Worker at The Learning Link, offering their services to run a digital drop-in day on Sanday, members agreed that, as there were already digital drop-in sessions on Sanday organised by the Development Trust Skills for Sanday Co-ordinator, the digital drop-in would not be needed, and it was:

Resolved that the ILO should contact to thank the Adult Literacies Support Worker and inform them of the decision.

I. Air and Ferry Consultative Forum Meetings - Agenda

Following consideration of the draft agendas for the Air and Ferry Consultative Forum meetings, it was noted that the Transport Representative would be attending and that he should put forward a request to the other North Isles to see if one of them would be willing to swap their flights for summer, and it was:

Resolved that the ILO should ask Transport, via Democratic Services, to put this item on the agenda for the Air Services Consultative Forum meeting.

6. Consultation Documents

A. Winter Service Plan 2018/2019

Following consideration of the consultation document on the Winter Service Plan 2018/2019, copies of which had previously been circulated, it was:

Resolved to note that the ILO would respond to the consultation stating that only one salt grit bin is mentioned and that there are other bins missing from the list.

B. Housing in the Countryside

Following consideration of the consultation document on the Housing in the Countryside Supplementary Guidance, copies of which had previously been circulated, it was:

Resolved to note that the ILO would pass on any comments from members to Democratic Services by the deadline of 20 June 2019.

C. Orkney Health and Care - Draft Strategic Plan

Following consideration of the consultation document on the Orkney Health and Care Draft Strategic Plan 2019-2022, copies of which had previously been circulated, it was:

Resolved to note that members would give feedback individually by the deadline of 9 August 2019.

D. Draft Orkney Harbours Masterplan 2019

Members considered the consultation document on the Draft Orkney Harbours Masterplan 2019 and noted that it was phase 1 and is based on the mainland, and the isles would be covered in phase 2. Members advised that they had responded to this plan last year, raising concerns with OIC regarding Kettletoft Pier, and requested that the following issues are checked again:

- The ladders are restricting pier users where the ladders are offset rather than inset and boats cannot berth properly between them.
- The large pier store door has been off for a long while, even though this has been reported.
- Members would like improved signage at Kirkwall pier, as there is nothing telling tourists there where the North Isles ferry terminal is.
- It has also been noticed over the past month that visiting yachts are having problems berthing at the mooring buoy at Kettletoft.

Following discussion, it was:

Resolved that the ILO report the matters to Democratic Services for further investigation by the relevant department.

E. National Islands Plan 2019

Following consideration of the consultation document on the National Islands Plan 2019, copies of which had previously been circulated, it was:

Resolved to note that the Chair and Mr J Muir had attended the open event in the island and encouraged others to fill in the consultation online.

7. Financial Statements

A. General Finance

Following consideration of the General Finance statement as at 5 June 2019, it was:

Resolved to note the estimated balance of £13,082.93.

B. Spurness Wind Fund

Following consideration of the Spurness Wind Fund statement as at 4 June 2019, it was resolved:

1. To note the balance of £8,092.92.
2. That the ILO should ask Democratic Services for information regarding the balance of the other two Spurness funds.
3. That the ILO should advertise the Spurness Community Fund larger grant as this was not being used.

C. Community Council Grant Scheme

Following consideration of the 2018/2019 Community Council Grant Scheme statement as at 5 June 2019, it was:

Resolved to note the balance remaining for approval in the main capping limit was £2,962.09, the balance remaining in the additional capping limit was £507.92 and the balance remaining in the Island capping limit was £330.

D. Community Development Fund

Following consideration of the Community Development Fund statement as at 5 June 2019, it was:

Resolved to note that the balance remaining for approval was £9,419.68.

E. Seed Corn Fund

Following consideration of the Seed Corn Fund statement as at 5 June 2019, it was:

Resolved to note that the balance remaining for approval was £4,218.03.

8. Applications for Financial Assistance

A. Duke of Edinburgh

Following consideration of correspondence received from the Duke of Edinburgh Award Scheme organisers, copies of which had previously been circulated, requesting financial assistance towards the purchase of protective equipment, replacement of existing kit and ferry costs required for silver awardees to undertake their cycling expedition, it was:

Resolved that the full amount of £3,850 should be awarded from the Spurness Community Fund.

B. Chloe Whitman

Following consideration of correspondence received from Beverley Whitman on behalf of Chloe Whitman, copies of which had previously been circulated, requesting financial assistance towards travel costs for Chloe to attend cornet and piano lessons in Kirkwall, it was:

Resolved that a donation of £58.10 be awarded from the General Fund.

C. Sanday Gardening Club

Following consideration of correspondence from Sanday Gardening Club, copies of which had previously been circulated, requesting financial assistance towards the cost of plants, bulbs and compost for the war memorial plant boxes, it was:

Resolved that a donation of £80 be awarded from the General Fund.

D. Sanday Sports Club

Following consideration of correspondence from the Sanday Sports Club, copies of which had previously been circulated, requesting financial assistance towards the travel costs of the Sanday participants taking part in the North Isles Sports in Westray on Saturday, 15 June 2019, it was:

Resolved that £120.40 be awarded from the General Fund on the agreement that receipts are submitted.

E. Spurness Micro Grant Fund

1. Katy Whitman

Following consideration of correspondence from Katy Whitman, copies of which had previously been circulated, requesting financial assistance towards the cost of dance lessons and travel in Kirkwall, it was:

Resolved that £246.40 be awarded from the Micro Grant Fund.

2. Sanday JH Community School

Following consideration of correspondence from Sanday JH Community School, copies of which had previously been circulated, requesting financial assistance for travel to allow two netball teams to attend two separate Netball Tournaments in Kirkwall, it was:

Resolved that £230 be awarded from the Micro Grant Fund.

3. Sanday Agricultural Association

Following consideration of correspondence from Sanday Agricultural Association, copies of which had previously been circulated, requesting financial assistance to provide a band at the Annual Show Night Dance, it was:

Resolved that £250 should be awarded from the Micro Grant Fund.

4. Duke of Edinburgh – Sanday Group

Following consideration of correspondence from Sanday Duke of Edinburgh Award Group for financial assistance towards the cost of a bike trailer, bungee cords and two pairs of over trousers, it was:

Resolved that £250 be awarded from the Micro Grant Fund.

5. Sanday Scoop

Following consideration of correspondence from the Sanday Scoop, copies of which had previously been circulated, requesting financial assistance towards the cost of three iPads plus protective covers, it was:

Resolved that £250 be awarded from the Micro Grant Fund.

6. Scarlett Hoque

Following consideration of correspondence from Scarlett Hoque, copies of which had previously been circulated, requesting financial assistance towards the cost of accommodation and travel to attend the Ross County Football Summer Programme in Kirkwall, it was:

Resolved that £139.80 be awarded from the Micro Grant Fund.

7. Saffron Hoque

Following consideration of correspondence from Saffron Hoque, copies of which had previously been circulated, requesting financial assistance towards the cost of accommodation and travel to attend the Ross County Football Summer Programme in Kirkwall, it was:

Resolved that £139.80 be awarded from the Micro Grant Fund.

8. Billy Hoque

Following consideration of correspondence from Billy Hoque, copies of which had previously been circulated, requesting financial assistance towards the cost of accommodation and travel to attend the Kirkwall Kayak Club weekly sessions, it was:

Resolved that £250 be awarded from the Micro Grant Fund.

9. Ethan Lennon

Following consideration of correspondence from Ethan Lennon, copies of which had previously been circulated, requesting financial assistance towards the cost of accommodation and travel to attend a film making course at the Royal Conservatoire in Glasgow, it was:

Resolved that £250 be awarded from the Micro Grant Fund.

9. Reports from Community Council Representatives

A. Transport Representative

Resolved to note there was nothing further to report but that the Transport Representative would be attending the next Air and Ferry Services Consultative Forum meetings in August 2019.

B. Planning Representative

Following a report from the Planning Representative, it was:

Resolved to note that an application had been submitted for the erection of a house at Boonland, North Loch.

C. Development Trust Representative

The Development Trust Representative gave a report advising members of the various projects being undertaken by the Trust at present, and an update on the Kettletoft project, and it was:

Resolved to note the contents of the report.

D. NILPS Representative

Resolved to note that there was nothing to report.

10. Publications

The following publications were made available to members:

- Orkney Ferries Ltd Statistics – April 2019.
- Loganair Inter-Island Statistics – March, April and May 2019.
- VAO Newsletter - May 2019.

11. Any Other Competent Business

A. Road Repairs

Following consideration of correspondence from a member of public regarding the disrepair of the road in the north end of the island, members agreed to contact the Council requesting consideration be given to widening of the main road near Millhouse on Sanday, as it was becoming flooded in periods of wet weather, and it was:

Resolved that the ILO would forward the members' request for road widening at Millhouse to Democratic Services for the attention of the relevant department.

B. Verge Cutting

Following discussion in relation to the verge cutting, and a request from members requesting that the verge cutter come out earlier this year as the verges were getting very long and unsafe for road users, it was:

Resolved that the ILO would contact Democratic Services to put in a request for a safety cut as soon as possible to make corners safe.

12. Date of Next Meeting

Following consideration of future meeting dates, it was:

Resolved that the next meetings would be held on Tuesdays 27 August 2019, 8 October 2019 and 26 November 2019 commencing at 19:30.

13. Conclusion of Meeting

There being no further business, the Chair declared the meeting closed at 22:20.