

Annex 1

Development and Infrastructure – Service Plan Actions for Six Months Ending 30 September 2017

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
01- UK and Scottish Government Reviews of Planning and Regulatory Services	Full engagement in UK and Scottish Government Reviews of Planning and Regulatory Services (Review of Planning System, Appointment of Building Standards Verifiers, Future Delivery of Trading Standards Service), and implementing any structural or legislative changes required for future service delivery.	Roddy MacKay	In Progress	Green	01/04/2016	31/03/2019	In Progress	Green	The Council has responded to the Scottish Government consultation on the planning system in Scotland which closed on 4 April 2017. The Planning Minister, Kevin Stewart, visited Orkney during March 2017. Confirmation has been received from Scottish Ministers that the Council has been reappointed as building standards verifier for Orkney for a 6 year period from 1 May 2017

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									to 30 April 2023. This is the maximum period of appointment awarded to only 17 out of 32 Scottish local authorities and is based on those authorities which have performed well and have shown strong turnaround times and high customer satisfaction rates. Review of Trading Standards is on-going.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
02 – Joint Responsibilities for Public and Port Health	Develop strategic and operational arrangements to encourage and develop effective partnership working with NHSO in respect of joint responsibilities for public and port health.	Roddy MacKay	In Progress	Green	01/04/2016	31/12/2017	In Progress	Amber	Meeting held with the NHSO interim Consultant in Public Health Medicine (CPHM) who is in post till mid November 2017. Long term NHSO hope to appoint a permanent consultant to the post. Discussions taken place to review plan for the management of public health incidents, and the plan for the joint NHSO/OIC response to port health responsibilities, await response from NHSO.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
03 – Enforcement of Waste Regulations	Enforce Waste Regulations in respect of duties placed on commercial waste producers to separate recyclates.	Roddy MacKay	In Progress	Amber	01/04/2016	30/06/2019	In Progress	Green	Environmental Health is the last stage in this process once all other avenues are exhausted. The Council has appointed two Officers funded through the Innovation Fund to support this initiative. The target for this new team will be to continue to build upon the existing evidence of diversion of waste from the domestic chain with resultant impact that this can have on the overall balance of cost of delivering the waste service.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
04 – Review of the Planning Enforcement Service	Review of the Planning Enforcement service including bi-annual update of Planning Enforcement Charter.	Roddy MacKay	In Progress	Green	01/04/2016	30/09/2017	In Progress	Red	Planning Enforcement Charter to be reviewed by November 2017. This will be reported to the Development and Infrastructure Committee on 14 November 2017.
05 – Marine Planning Partnership	Establishment of a Marine Planning Partnership to develop statutory marine spatial plan.	Roddy MacKay	In Progress	Green	01/04/2016	31/12/2017	In Progress	Green	A proposal to modify the manner in which Marine Planning Partnerships will operate on the Isles has been communicated in response to the Islands Bill. Draft Job Descriptions and Person Specifications have been put together with Marine Scotland and have been

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									sent to OIC Human Resources for evaluation. Once the costs for staffing and the preferred team organisation have been established, Marine Scotland will be in a position to advise how much of a contribution they are able to offer. A report looking at options and costs will be presented to the Development and Infrastructure Committee in due course.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
06 – Special Protection Areas in Orkney Waters	Full engagement in emerging Scottish Government proposals to designate Special Protection Areas in Orkney Waters.	Roddy MacKay	In Progress	Green	01/04/2016	31/03/2019	In Progress	Green	Detailed response submitted in January 2017 to the Scottish Government consultation on the proposed Pentland Firth Special Protection Areas (SPAs), following previous responses made on the Scapa Flow pSPA and North Orkney pSPA. Awaiting confirmation from Marine Scotland of next steps, anticipated February 2018.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
07 – Supplementary Guidance	Review Supplementary Guidance on Housing Development in the Countryside and prepare Planning Policy Advice on Design.	Roddy MacKay	In Progress	Green	01/04/2016	31/12/2017	In Progress	Amber	The finalised Housing Supplementary Guidance was adopted by Council in March 2017. Following a Members' seminar in September 2017, public engagement into design in the countryside will take place in early 2018. It is anticipated that this will lead to new design guidance in Summer 2018.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
08 – Core Paths Plan	Review of Core Paths Plan.	Roddy MacKay	Not Started	Green	01/04/2016	31/03/2018	In Progress	Green	Informal consultation has now taken place in relation to the draft Core Paths Plan. A number of representations were received requesting that the existing network be considerably expanded to include additional pathways. This will be a significant challenge due to limited present and future budgets. Following discussion with the Planning and Regulatory Services Consultative Group in September 2017, it was agreed to delay the formal consultation until

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									after the February 2018 Committee Cycle to allow for additional community engagement to take place. Information regarding the timetable will be included in a report to the Development and Infrastructure Committee on 14 November 2017, which will include a draft Action Plan for the recently adopted Access Strategy.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
09 – Urban Design and Village Masterplans	Review of Kirkwall and Stromness Urban Design Frameworks and Village Masterplans.	Roddy MacKay	Not Started	Green	01/04/2016	31/03/2019	In Progress	Green	Planning Aid for Scotland has been appointed to undertake the review of the Kirkwall Urban Design Framework (UDF). Initial discussions have taken place with Council Services and thorough public and Elected Member engagement is scheduled to take place in November 2017 and January 2018 with an updated document anticipated for the June 2018 Committee Cycle. Review of the Stromness UDF will commence upon completion of the Kirkwall project.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
10 – Roads	To develop asset management plans and revision to Roads Management and Maintenance Plan.	Darren Richardson	In Progress	Red	01/04/2016	31/03/2017	Complete	Blue	The Roads Asset Management Plan (RAMP) was approved by Council in July 2017. The Roads Management and Maintenance Plan (RMMP) is already an approved document is not due for review until March 2018 and will be revised before this date.
11 – Environmental Services	To reduce waste shipment for incineration through proactive engagement and awareness raising (i.e. 2 year Change Management project).	Darren Richardson	In Progress	Red	01/04/2016	30/06/2019	In Progress	Amber	This is an ongoing process now including the additional people resource to tackle abuse at household waste re-cycling centres as well as ongoing direct engagement with businesses on compliance matters. Progress

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									will be updated as part of a planned meeting of the Roads and Waste Consultative Group on 8 November 2017. Note substantial change is also likely to be linked to the replacement Chinglebraes which is currently being explored.
- 12 – Environmental Services	To implement the 5 year improvement programme for burial ground expansion, major and general improvements.	Darren Richardson	In Progress	Green	01/04/2016	31/03/2020	In Progress	Green	Construction work in Orphir is underway, tenders for Sanday have been re-issued to consider further options. A site has been secured for Stronsay and surveys will now be undertaken. Elected Member briefing notes have been issued for updates on all

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									extension sites and the annual update on progress will be presented to the Development and Infrastructure Committee on 14 November 2017.
13 – General Roads and Environmental Services	To ensure timely implementation of phase 1 of service restructure (i.e. Roads and Environmental Service merger and changes to systems, roles and processes and establishment of new apprentice posts within the service).	Darren Richardson	In Progress	Red	01/04/2016	30/09/2018	Complete	Blue	All planned changes for Phase 1 have been made, the apprentice posts have been identified and are now planned to be recruited in 2017/2018 subject to the outcome of the budget process.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
14 – Carbon Management Programme	To ensure the best projects and programmes are developed, sufficiently funded and implemented in order to ensure both energy efficiency and lower carbon emissions across the council estate.	Darren Richardson	In Progress	Green	01/04/2016	31/12/2018	In Progress	Green	The Carbon Management Plan was considered by Policy and Resources Committee in April 2016 and subsequently approved by Council. A number of programmed works have been implemented, further improvements are set out in the approved 5 year capital programme.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
15 – Strategic Projects	Ensure that the necessary policies and strategies are in place that align with the EU, UK, Scottish Government and Local requirements (e.g. Draft Orkney Energy Strategy, Hydrogen Economic Strategy) so as to attract and support scale energy projects to Orkney and trigger a grid connection to mainland UK . The projects include the Orkney Research Campus and a range of projects that align to the Council Plan 2013 to 2018.	Darren Richardson	In Progress	Green	01/04/2016	31/03/2018	In Progress	Green	The next stage of development of the Strategic Projects was approved through Council in October 2017, this was in terms of the Private Wire Network, Energy Supply Company and Resources required to deliver this next stage. It is planned that this will lead to a Stage 1 Capital Project Appraisal (CPA) by June 2018.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
16 – Attracting Investment	To work in partnership with external partners, the community planning partners, the private and voluntary sector, Highlands and Islands Enterprise (HIE), Skills Development Scotland (SDS) to develop propositions that utilise the Orkney Brand to develop a range of brochures and media messages as part of a commercial prospectus for the Council to attract inward investment which has community benefit. This work includes, where appropriate updating policy.	Darren Richardson	In Progress	Green	01/04/2016	31/12/2018	In Progress	Green	The next stage of the development of the Strategic Projects was approved through Council in October 2017, this is in terms of the Private Wire Network, Energy Supply Company and Resources required to deliver this next stage. It is planned that this will lead to a Stage 1 Capital Project Appraisal (CPA) y June 2018. As part of this next stage and subject to approval of the Stage 1 CPA, the commercial prospectus aspect would be developed should there be a requirement for

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									external funding and/or submissions as part of grant applications.
17 – Skills Development	In partnership with HIE, SDS, the Orkney Research Campus and the Council's Education and Learning services to undertake regular engagement with the Orkney public, private and voluntary sectors as well as students and their families. This is to ensure that the Orkney learning offer (education from pre-school to secondary school and beyond) is able to provide young people (and those who wish	Roddy MacKay	In Progress	Green	01/04/2016	31/12/2018	In Progress	Green	Engagement with Orkney Skills partners continues with recent focus on establishing the Developing the Young Workforce (DYW) initiative managed from Education, Leisure and Housing Services. Skills action plan has been adopted by Orkney Skills Improvement Co-ordinating Group reporting to Vibrant Economic Environments

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
	a career change) with the skills necessary to gain meaningful employment in Orkney. This includes regular Youth and Employer Summits.								Group (VEE). Orkney Campus to go on site shortly.
18 - Volume Tourism	In partnership with the private sector, Visit Scotland and Orkney Tourism Group and other local stakeholders put in place protocols and a programme of alternative tourism offers that will support a range of initiatives. This also includes an options appraisal for a Gateway Centre to support Orkney's attractions including the UNESCO Neolithic Heritage. Explore infrastructure requirements and opportunities and	Roddy MacKay	In Progress	Green	01/04/2016	31/12/2018	In Progress	Green	The Volume Tourism Study was reported to the Development and Infrastructure Committee in September 2017. Recommendations form basis of Industry development plan being considered with funding approved to lead developments. Historic Environment Scotland (HES) committed to funding concept testing exercise for

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
	develop investment plan as appropriate.								'heritage centre'. Infrastructure plans to be considered under a destination management framework defined by stakeholders.
19 - Digital Connectivity	Ensuring ubiquitous world class digital connectivity in Orkney by way of adding to the Highlands and Islands digital roll-out. Working with Community Broadband Scotland to match local communities and interested parties digital aspirations. This includes developing and supporting pipeline projects.	Gavin Barr	In Progress	Green	01/04/2016	31/03/2018	In Progress	Green	It should be noted that this activity is not the responsibility of the Council, but the Council is active in lobbying and identifying the priority to be attached to this. This is included in the draft Islands Deal Proposal as a prime priority. The Council has written to the relevant Minister requesting an "outside- in" approach to ensure Orkney is

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									not, again, left until the end of any investment programme.
20 - Business Gateway	To promote internally and externally the range of business start-up and growth services including a range of symposiums. To be the one-stop-shop for business growth for Orkney businesses prior to being account managed by HIE.	Roddy MacKay	In Progress	Green	01/04/2016	31/03/2018	In Progress	Green	Business Gateway continues with its core programme of support (workshops and 121 advisory support), but has secured additional funding from EU and the Council to deliver enhanced support for existing local businesses with ambitions to grow - the resulting BIG Service has been launched and is currently being promoted, and new masterclasses are being developed. Due to an extension in the

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									<p>timescale for European Social Fund (ESF) funding, it is anticipated that this additional support will be available until 30 June 2020. The Digital Boost programme has now been passed from Highlands and Islands Enterprise (HIE) to Business Gateway, and will be arranged and delivered locally until 31 March 2018. A kick-off meeting has been organised with HIE regarding the next Business Festival, due to be held in Spring 2018.</p>

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
21 – Implementation of the Kirkwall Townscape Heritage Initiative (KTHI)	In particular ensure good leverage for projects of benefit to Kirkwall Townscape Heritage, joint working with local businesses, organisations, the College and schools.	Roddy MacKay	In Progress	Green	01/04/2016	31/03/2018	In Progress	Green	A number of key projects have been completed or are in progress, attracting substantial private sector investment. Several other partnership initiatives within the programme have been delivered or are in progress.
- 22 - EU and External Funding Opportunities	Working with Economic Development and the wider Regeneration Team, to put in place the necessary promotion, support, guidance and advice to access a range of EU, LEADER and ERDF (European Regional Development Fund) funding streams for	Roddy MacKay	In Progress	Green	01/04/2016	31/12/2020	In Progress	Green	External funding streams and successful applications are ongoing.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
	pipeline Council and Orkney projects. The aim being to lever funding for a range of projects in Orkney.								
23 – Strategic Investment/Intervention Projects	Progress strategic investment/intervention projects to secure inward investment and capture opportunities for the development of Council assets to deliver community and economic development and financial returns to the Council.	Gavin Barr	In Progress	Green	01/04/2016	31/12/2018	In Progress	Green	Briefing notes and seminars have been produced to keep members apprised of progress with the 5 Strategic Projects, Scale Wind, Private Wire, Energy Supply Company, Hydrogen and Integrated Waste Facility Projects. A process of community engagement is being designed to inform residents regarding the Council's Scale Wind Project.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
24 – STAG Appraisal for Transport Connectivity to the Scottish Mainland	Work with the Scottish Government and HITRANS to complete the STAG appraisal for transport connectivity to the Scottish Mainland in order to influence the service specification requirements.	Gavin Barr	In Progress	Amber	01/04/2016	31/03/2019	In Progress	Amber	The Scottish Government has delayed the STAG process pending a review of external ferry contracting requirements. Limited discussions are ongoing with Transport Scotland in relation to the next stage of work. Expecting the next draft of the report in November 2017 with report to the Development and Infrastructure Committee in February 2018.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
25 – Improve Accessibility to all Transport Services	Continue the ongoing programme to improve accessibility to all transport services, taking advantage of contract, vehicle, infrastructure and vessel replacement/renewal opportunities where possible.	Brian Archibald	In Progress	Amber	01/04/2016	31/12/2020	In Progress	Amber	Whilst some works have been undertaken on ferries and buildings, proper access will not become possible until new build ferries are delivered (timescale as yet unknown). Ramps have been fitted at various areas. Low floor bus numbers are increasing noting that legislation will require full bus accessibility by 2020.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
26 – New Business and Growth in Current Marine Activities in Scapa Flow and Kirkwall	Continue to develop and grow opportunities for new business and for growth in current marine activities in Scapa Flow and Kirkwall, including the development of the cruise market, Ship to Ship operations for crude, Liquefied Natural Gas (LNG) and Liquefied Petroleum Gas (LPG), offshore platform warm and cold stacking, decommissioning and fuel Hub services.	Brian Archibald	In Progress	Green	01/04/2016	31/03/2019	In Progress	Green	Business activity continues to grow with surplus having increased from zero to £4 Million over the past 3 years. Numerous new opportunities and expansion of current business are being actively pursued including LNG, Lyness Tanks, Decommissioning at Lyness, Cruise and Marine Tourism. Also begun formal Capital Project Appraisal process to invest in future infrastructure, for example tugs.
27 – Port Infrastructure Refurbishment	Continue with a programme of port infrastructure refurbishment,	Brian Archibald	In Progress	Green	01/04/2016	31/03/2019	In Progress	Green	Ongoing accelerated low water corrosion project and other

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
	including completion of the Accelerated Low Water Corrosion programme, in order to ensure the piers are safe to use and properly preserved.								refurbishment and improvement projects underway. Long term maintenance plan developed and reported to Harbour Authority Sub-committee in January 2017 which identified a programme of £6.5 million investment requirements over the next 5 years. Further detailed planning and programming of this work is now underway alongside development of a strategic Port Master Plan with this due to commence late 2017.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
28 – Port Master Plan	Establish the Port Master Plan for future infrastructure requirements.	Brian Archibald	In Progress	Amber	01/04/2016	31/12/2017	In Progress	Amber	Specification is 99% complete and nearly ready to go to tender. The procurement exercise to engage a consultant to carry out work should be started in Q3 2017, with all reports etc completed in 2018/2019.
29 – Airfields Plan and Infrastructure Improvements	Complete a programme of airfields plan and infrastructure improvements in order to ensure safe operations.	Brian Archibald	In Progress	Green	01/04/2016	31/12/2018	In Progress	Green	Programme for airfield building replacement in place, runway resurfacing and fire tender introduction on schedule. Sanday Airfield Terminal now complete. The last runway will fall into the third financial year so Eday will go beyond March

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									2018.
30 – Kirkwall Harbour Coastal Flood Risk Management	Deliver the Kirkwall Harbour Coastal Flood Risk Management project.	Brian Archibald	In Progress	Green	01/04/2016	31/03/2018	In Progress	Green	Flood Risk Management Plan approved and in place. Kirkwall Harbour Flood Defence Scheme under construction utilising Scottish Government funding.
31 – Revised Community Transport Arrangements	With Orkney Health and Care (OHAC) and other partners, implement revised Community Transport arrangements for persons with limited access to services and transport.	Brian Archibald	In Progress	Green	01/04/2016	31/12/2019	In Progress	Amber	Both service areas have completed studies to consider the synergy of community and care transport. The OHAC report does not provide sufficient information in some aspects and therefore further work may be required before the

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									synergy of services can be considered further. In the meantime, funding to Dial-a-Bus services must be considered for 2018/19 period.
32 - Carbon Footprint	Reduce the carbon footprint of Council provided/contracted transport services, including vessels and buses.	Brian Archibald	In Progress	Green	01/04/2016	31/03/2019	In Progress	Green	Work underway with regards to low carbon ferries as part of the hoped for new build programme. Liquid natural gas (LNG) currently understood to be the lower carbon fuel of choice for new build shipping. Electric bus in service and hydrogen being

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									considered more broadly as part of the future transport/energy strategy. The Council has joined the Hyseas 3 Consortium.
33 - Quarry Services (New Tar Plant)	Complete installation and commissioning of the new tar plant.	Darren Richardson	N/A	N/A	04/07/2017	31/05/2018	Complete	Blue	Installation works complete and tar plant commissioned Summer 2017.
D&I Service Plan Actions - 34 - Quarry Services (Quarry Extension)	Secure planning permission and development of extension to the quarry.	Darren Richardson	N/A	N/A	04/07/2017	31/03/2018	In Progress	Green	Work is underway. There have been complications with the planning application process in terms of EIA and other requirements and it was decided to withdraw and re-submit a fresh planning application.

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
35 - Environmental Services (Chinglebraes Replacement)	Secure planning permission and development of the Chinglebraes replacement.	Darren Richardson	N/A	N/A	04/07/2017	31/12/2021	In Progress	Green	Work underway with recruitment of project planning officer. Anticipate Stage 1 Capital Project Appraisal (CPA) in Summer 2018.
36 - Environmental Services (Recycling on Egilsay, Wyre and Graemsay)	Complete implementation of recycling solutions for Egilsay, Wyre and Graemsay.	Darren Richardson	N/A	N/A	04/07/2017	30/09/2017	Overdue	Red	This action is 95% complete. Wheelie bins have been delivered and improved waste recycling units installed to the majority of islands (Egilsay, Wyre and Graemsay pending). For the remaining units for Egilsay, Wyre and Graemsay, awaiting delivery of recycling receptacles units, this is a special order of stainless steel units which

Action	Description	Lead	Previous Period March 2017		Current Period - September 2017				
			Overall Status	BRAG	Start Date	Target Date	Overall Status	BRAG	Comment
									has been placed, the service is chasing the supplier on the delivery of these units.
37 - Property Maintenance Programme Delivery	Ensure sufficient funding and reporting processes are in place to deliver and monitor progress.	Darren Richardson	N/A	N/A	04/07/2017	31/12/2017	In Progress	Green	A reporting process has now been developed through Development and Infrastructure. Budget capacity will remain a constraint, and will be dependent on the Council's annual budget setting process.

Personnel key

Executive Director of Development and Infrastructure – Gavin Barr

Head of Planning, Development and Regulatory Services – Roddy MacKay

Head of Infrastructure and Strategic Projects – Darren Richardson

Head of Marine Services, Engineering and Transportation – Brian Archibald

BRAG key

Red - the agreed action is experiencing significant underperformance, with a medium to high risk of failure to meet its target.

Amber - the agreed action is experiencing minor underperformance, with a low risk of failure to meet its target.

Green - the agreed action is likely to meet or exceed its target.

Blue - the agreed action has been progressed to completion.