

Item: 5

Policy and Resources Committee: 18 February 2020.

Capital Expenditure Monitoring.

Report by Head of Finance.

1. Purpose of Report

To advise of progress, as at 31 December 2019, of projects within the approved capital programmes.

2. Recommendations

The Committee is invited to note:

2.1.

The summary financial position, as at 31 December 2019, in respect of the approved General Fund and Non-General Fund capital programmes, as detailed in section 3.1 of this report, indicating the following:

- Actual expenditure incurred as at 31 December 2019 of £12,473,000.
- Revised budget of £26,300,000, as a result of reprofiling the capital programmes in order to reflect slippage and current timescales for completion of individual projects.
- Probable outturn as at 31 March 2020 of £23,601,000.

The Committee is invited to scrutinise:

2.2.

The detailed analysis of capital expenditure, together with project updates in respect of the General Fund and the Non-General Fund capital programmes, for the period 1 April to 31 December 2019, attached as Appendix 1 to this report, to obtain assurance on progress being made with delivery of the approval capital programmes.

3. Financial Summary

3.1.

The tables below provide a summary of the position as at 31 December 2019, across both General Fund and Non-General Fund capital programmes.

General Fund	Actual Spend £000	Annual Budget £000	Revised Budget £000	Probable out-turn £000	Over/ (Under) £000
Service Committee					
Orkney Health and Care	2,251	7,967	2,938	2,938	0
Education, Leisure and Housing	813	3,377	1,534	1,663	129
Development and Infrastructure	1,800	4,750	4,412	4,266	(146)
Policy and Resources	1,225	5,159	5,159	2,864	(2,295)
Expenditure Totals	6,089	21,253	14,043	11,731	(2,312)

Non-General Fund	Actual Spend £000	Annual Budget £000	Revised Budget £000	Probable out-turn £000	Over/ (Under) £000
Service Committee					
Education, Leisure and Housing	789	2,530	1,415	1,415	0
Development and Infrastructure	5,582	11,020	10,723	10,411	(312)
Policy and Resources	13	119	119	44	(75)
Expenditure Totals	6,384	13,669	12,257	11,870	(387)

Total Capital Programme	12,473	34,922	26,300	23,601	(2,699)
--------------------------------	---------------	---------------	---------------	---------------	----------------

3.2.

Appendix 1 advises of progress on each project. The accompanying notes have been prepared jointly with Service project leads and indicate the current status of the projects and are intended to highlight whether there are any budget or timescale issues with the projects.

3.3.

It has again been necessary to re-profile the existing five year capital programmes, in respect of both the General Fund and Non-General Fund, to reflect slippage and current timescales for completion of individual projects. This exercise has resulted in £8,622,000 being re-profiled from financial year 2019 to 2020 to the following financial year and onwards. Appendix 1 shows the original annual budget for financial year 2019 to 2020 of £34,922,000 and the revised budget for financial year 2019 to 2020 of £26,300,000.

3.4.

The main contributors to slippage on the approved capital programmes for financial year 2019 to 2020 can be summarised as follows:

- New Care Facility, Kirkwall – placed on hold due to issues with the planning application as a result of Scottish Water sewage connection constraints and, in parallel, pending conclusion of a review of the original business case and associated capital and revenue budget implications.
- Extension to St Andrews Primary School and Corporate Improvement Programme – progress on these projects has been affected by resource issues within Development and Infrastructure which has been raised with the Senior Management Team, as part of the capital programme development, and it has been agreed that the resource levels in the property team will be reviewed to ensure delivery of the project.
- Annual Asset Replacement/Improvement Programmes – mainly attributed to delays in completing the design of the Early Learning and Childcare project at Glaitness School. Also, there is some evidence to suggest that these annual programmes may not be operating as effectively as originally intended in terms of making use of additional flexibility that multi-year planning offers.
- Carness House Build (Non-General Fund) – works are progressing on site for the first 14 units, but additional works and acoustic testing are required to allow completion of the planning application for the remaining 18 units.

3.5.

In addition to the re-profiling that has taken place, the Services have provided estimates of how much they anticipate will be spent by 31 March 2019 and on full completion of the project, as detailed in Appendix 1, under the headings of Estimated Spend and Estimated Out-turn respectively.

3.6.

It is notable that steps taken to improve delivery of the capital programme going forward include, for example, programme oversight and development of a project management approach, and a review of the Capital Project Appraisal process which sits in front of the capital programme. Work to improve monitoring and reporting procedures also remains ongoing.

3.6.1.

It is however recognised that much of these improvements will only benefit those new projects that are added to the capital programme going forward, rather than the existing approved 5 year capital programme that was approved under the previous governance “lite” approach.

3.6.2.

Also, it is considered that the steady stream of exception Capital Project Appraisals that are being fast tracked through the process at present appears to be having an adverse impact in terms of increasing the workload of the delivery teams whilst at the same time preventing improvements in working practices and process from becoming embedded. In some cases, these exceptions, which have become the new “norm”, are now actually contributing to the level of recurring slippage within the capital programme.

4. Corporate Governance

This report relates to the Council complying with its governance and financial processes and procedures and therefore does not directly support and contribute to improved outcomes for communities as outlined in the Council Plan and the Local Outcomes Improvement Plan.

5. Financial Implications

5.1.

Approval by the Council of the Capital Programme constitutes approval of the individual projects or provisions contained therein.

5.2.

Any requests to incur expenditure outwith the provisions included in the approved capital programme shall be reported to the Policy and Resources Committee for approval, prior to any commitment being made.

5.3.

The Chief Executive and Executive Directors cannot exercise virements within the Capital Programme, except in exceptional circumstances and only after consultation with the Head of Finance. The action taken and reasons for such virement must be reported to the next meeting of the Policy and Resources Committee.

5.4.

Where no contractual commitment exists or will be made in the current or previous financial years for an approved capital project, the relevant programme provision(s) may be redeployed by the Policy and Resources Committee.

5.5.

If the cost is likely to exceed the approved capital programme the shortfall must be reported to the next meeting of the appropriate Service Committee before the project is reconsidered by the Policy and Resources Committee, where additional budget can be allocated or the existing provision redeployed.

6. Legal Aspects

Financial monitoring and reporting helps the Council meet its statutory obligation to secure best value.

7. Contact Officers

Gareth Waterson, Head of Finance, extension 2103, Email
gareth.waterson@orkney.gov.uk.

Colin Kemp, Corporate Finance Senior Manager, extension 2106, Email
colin.kemp@orkney.gov.uk.

8. Appendix

Appendix 1: Capital Expenditure Monitoring as at 31 December 2019.

Approved Capital Programme	Project Lead	Financial Year 2019/20					Future Years		Total Project Summary			
		Spend to date £000's	Approved Budget £000's	Revised Budget £000's	Estimated Spend £000's	Over/(Under) Spend £000's	Budget 2020/21 £000's	Budget 2021/22 £000's	Spend to Date £000's	Project Budget £000's	Estimated Out-turn £000's	Over/(Under) Spend £000's
Planning												
Stones of Stenness Car Park	Roddy Mackay	47	185	185	51	(134)	0	0	53	191	278	87
It was not possible to conclude the land ownership in the 2018/19 financial year, but the land for the car park has now been purchased with additional land secured to allow for safe crossing of the road. This has resulted in an opportunity to redesign the scheme and gain feedback from external funders and custodians of the monument. The latest total project costs (including land acquisition) for this project are estimated at £278,000 with the aim to recommence the project in October 2020 and complete before end of the 2020/21 financial year. The project only has an approved budget of £191,000 and therefore an options appraisal, as part of a revised Stage 2 Capital Project Appraisal, will be submitted to the Policy and Resources Committee in April 2020. Temporary surface repairs are still planned to be undertaken this financial year but these do not form part of the capital project.												
Arcadia Park	Roddy Mackay	168	230	230	230	0	0	0	278	340	340	0
The project is fully externally funded and has been added as an exception to the Capital Programme. The main works contract was programmed for completion by 31 March 2019, but this was delayed due to issues relating to the Road Construction Consent process associated with the detailed design of the gateway entrances to the park. The main works are now complete with the programme of weedkilling and planting to continue in Spring 2020. Works to improve the connection between Arcadia Park and Balfour Hospital along New Scapa Road were included due to funder contractual conditions, with these works now complete, and the final account to be finalised before March 2020.												
Total Planning		215	415	415	281	(134)	0	0	331	531	618	87
Operational Environmental Services												
Burial Grounds - Mainland Extensions	Darren Richardson	192	315	200	200	0	300	215	394	917	917	0
Orphir extension is completed. The Holm extension is nearly complete, and work is progressing well on the St. Peter's extension with both on track to be completed by March 2020. Planning application for the St. Olaf's extension adjacent to existing cemetery is being developed. Firth has gone through planning application stage but will be developed later on in the programme as a change to the original spend profile. The project budget will be reprofiled, with the Firth cemetery being developed in 2020/21.												
Burial Grounds - Mainland Major Improvements	Darren Richardson	0	62	2	2	0	60	0	88	150	150	0
Sandwick drainage works completed. Flaws wall re-built satisfactorily. Majority of other items on programme are now complete. Existing commitments and resource constraints has resulted in remaining works being reprofiled into financial 2020/21.												
Burial Grounds - Island Extensions	Darren Richardson	40	132	50	50	0	82	0	408	500	500	0
Sanday and Stronsay extensions are now completed with any further programme of works being investigated in line with ongoing operational requirements for the financial year 2020/21.												
Burial Grounds - Island Major Improvements	Darren Richardson	0	86	5	5	0	81	0	14	100	100	0
Papay cemetery road and Egilsay church road completed plus structural works at Stronsay (Bay). Existing commitments and resource constraints has resulted in remaining works being reprofiled into financial 2020/21.												
Total Operational Environmental Services		232	595	257	257	0	523	215	904	1,667	1,667	0

Approved Capital Programme	Project Lead	Financial Year 2019/20					Future Years		Total Project Summary			
		Spend to date £000's	Approved Budget £000's	Revised Budget £000's	Estimated Spend £000's	Over/(Under) Spend £000's	Budget 2020/21 £000's	Budget 2021/22 £000's	Spend to Date £000's	Project Budget £000's	Estimated Out-turn £000's	Over/(Under) Spend £000's
Roads												
Cycling, Walking & Safer Routes / 20 mph scheme	Darren Richardson	14	36	36	36	0	0	0	Annual Programme			
Annual grant from Transport Scotland to support Cycling, Walking and Safer Streets within Orkney with works in 2019/20, which include the provision of new gateway signage, ongoing. The planned works are approved and monitored by the Development and Infrastructure Committee as part of the Road Asset Replacement Programme.												
Roads Asset Replacement Programme	Darren Richardson	658	1,362	1,362	1,362	0	950	950	Annual Programme			
Annual programme to replace roads assets which is approved and monitored by the Development and Infrastructure Committee. All projects carried over from the 2018/19 programme are now complete with the 2019/20 programme well underway. Surfacing works will be ongoing into last quarter and therefore there is a risk of delay or postponement due to poor weather.												
Kirkwall flood prevention scheme	Darren Richardson	71	0	0	71	71	0	0	2,212	2,139	2,212	73
This project is now complete but over budget. A post project review to be completed.												
Kirkwall Places and Spaces	Darren Richardson	509	555	555	555	0	27	0	903	976	976	0
The second phase of works under the Kirkwall Townscape Heritage Initiative and the Places and Spaces project is underway until February 2020. The works include new paving outside the Orkney Museum, a new parking area outside the Daily Scoop and new paving into Victoria Street.												
Total Roads		1,252	1,953	1,953	2,024	71	977	950	3,115	3,115	3,188	73
Transportation												
Electric vehicle charging infrastructure	Brian Archibald	79	180	180	135	(45)	0	0	341	578	577	(1)
Works to install and commission chargers for 2018/19 are substantially complete with a further grant offer from Transport Scotland of £180,000 received and accepted for 2019/20. Quotes for the supply of the chargers and tenders for the installation, as part of the 2019/20 works, are due to go out at the end of January 2020.												
Airfields Infrastructure	Brian Archibald	6	0	0	18	18	0	0	962	989	974	(15)
All buildings are now complete and operational with retention monies to be released this financial year.												
Golden Mariana Replacement	Brian Archibald	0	1,535	1,535	1,535	0	0	0	0	1,535	1,535	0
A potential replacement vessel has been sourced with final approval awaited from the UK National Authority (Maritime & Coastguard Agency) that the Class Society classification for the vessel is acceptable to the UK Authority. The timescales for this process can be protracted and taking some time and therefore, there is a risk that the sourced vessel may not be approved or the budget may need to be reprofiled into the next financial year.												
Resurfacing of Westray runway	Brian Archibald	16	46	46	16	(30)	0	0	115	144	115	(29)
This project is now complete.												
Resurfacing of North Ronaldsay runway	Brian Archibald	0	26	26	0	(26)	0	0	145	221	145	(76)
This project is now complete.												
Total Transportation		101	1,787	1,787	1,704	(83)	0	0	1,563	3,467	3,346	(121)

Approved Capital Programme	Project Lead	Financial Year 2019/20					Future Years		Total Project Summary			
		Spend to date £000's	Approved Budget £000's	Revised Budget £000's	Estimated Spend £000's	Over/(Under) Spend £000's	Budget 2020/21 £000's	Budget 2021/22 £000's	Spend to Date £000's	Project Budget £000's	Estimated Out-turn £000's	Over/(Under) Spend £000's
Scapa Flow Oil Port												
Pilot Vessel	Brian Archibald	1,141	1,467	1,467	1,476	9	0	0	1,924	2,250	2,250	0
Scapa Pathfinder arrived safely in Scapa Flow and handed over on 2 September 2019. Training and trials completed with the vessel now in service. Some technical problems have been experienced all of which are in hand.												
Replacement Tugs	Brian Archibald	4,024	7,960	7,960	7,960	0	4,515	0	4,674	13,125	13,125	0
First vessel on programme for launch in February 2020 with sea trials planned for March 2020 and expected to be delivered early May / June. The second vessel on programme for all the above but three months later.												
Minor Improvements	Brian Archibald	0	150	150	10	(140)	150	150	Annual Programme			
Annual programme for Scapa Flow Oil Port minor improvements. Due to staff capacity restraints most of the annual budget is unlikely to be utilised in this financial year. Works have already been planned for next financial year with a report being submitted to Harbour Authority Sub-committee in January 2020.												
Total Scapa Flow Oil Port		5,165	9,577	9,577	9,446	(131)	4,665	150	6,598	15,375	15,375	0
Miscellaneous Piers												
Minor Improvements	Brian Archibald	1	300	300	50	(250)	300	300	Annual Programme			
Annual programme for miscellaneous piers minor improvements. Due to staff capacity restraints most of the annual improvement programme is unlikely to be delivered in this financial year, however, there is potential to use some of the underspent budget to fund unplanned works that have arisen. Works have already been planned for next financial year with a report being submitted to Harbour Authority Sub-committee in January 2020.												
Gill Pier Refurbishment	Brian Archibald	46	14	14	46	32	0	0	2,992	2,960	3,040	80
Works are now complete and operational. However, all the designated project contingency has been used up and the final account cost therefore will be over budget. A Post Project Review will be completed.												
Low Carbon Transport and Active Travel Hub	Brian Archibald	368	830	830	867	37	0	0	377	840	1,052	212
The civil and electrical installation works for the shore power are underway with works expected to be completed in mid-April 2020. A number of factors have resulted in a requirement to change the design of the scheme to comply with new regulations. A request for additional match funding has been accepted by the grant funders, however, a revised Stage 2 Capital Project Appraisal will be required to explain the reasons for the project no longer being deliverable within the approved budget.												
Hatston Pier Road Reconstruction	Brian Archibald	2	299	2	2	0	297	0	63	360	360	0
The road resurfacing element of the project has been completed with a revised plan required for the remaining flood lighting replacement element due to the revised Hatston traffic management plan proposal. The remainder of the works will be completed in 20/21 financial year.												
Total Miscellaneous Piers		417	1,443	1,146	965	(181)	597	300	3,432	4,160	4,452	292

Approved Capital Programme	Project Lead	Financial Year 2019/20					Future Years		Total Project Summary			
		Spend to date £000's	Approved Budget £000's	Revised Budget £000's	Estimated Spend £000's	Over/(Under) Spend £000's	Budget 2020/21 £000's	Budget 2021/22 £000's	Spend to Date £000's	Project Budget £000's	Estimated Out-turn £000's	Over/(Under) Spend £000's
Other Housing												
Housing Loans	Frances Troup	190	500	500	285	(215)	500	500	Annual Programme			
Due to the nature of the programme, spend against the annual programme will be solely dependent on the number of loan requests received and subsequently approved or not.												
Total Other Housing		190	500	500	285	(215)	500	500	0	0	0	0
Housing Revenue Account												
Carness	Frances Troup	789	2,530	1,415	1,415	0	2,530	84	1,496	4,736	4,736	0
Works are progressing on site for the first 14 units with approval for works to pumping chamber received from the Scottish Government and the client service. Materials are due for delivery in mid-March 2020 and once the works on the pumping chamber are complete, additional acoustic testing will be undertaken to allow the completion of the planning application for the remaining 18 units.												
Total Housing Revenue Account		789	2,530	1,415	1,415	0	2,530	84	1,496	4,736	4,736	0
Education												
New Build KGS (Excluding Pool)	James Wylie	200	0	0	200	200	0	0	35,251	34,841	35,251	410
Project is now complete with the issue of the BREEAM Excellent certificate. The final retention monies have been released.												
Stromness Primary School New Build	James Wylie	100	0	0	100	100	0	0	8,588	8,428	8,588	160
Project is now complete with the issue of the BREEAM Excellent certificate. The final retention monies have been released.												
KGS Halls of Residence	James Wylie	50	0	0	50	50	0	0	6,994	6,942	6,994	52
Project is now complete with the issue of the BREEAM Excellent certificate. The final retention monies have been released.												
Leisure Pool	James Wylie	50	0	0	50	50	0	0	8,714	8,670	8,714	44
Project is now complete with the issue of the BREEAM Excellent certificate. The final retention monies have been released.												
Extension to St Andrew's School	James Wylie	40	1,498	100	100	0	1,243	1,626	290	3,232	3,232	0
Planning application has been approved with tender documentation preparation commenced. Tender documents to be issued to contractors in March 2020 with construction work commencing in Summer 2020. Completion of the new build items is expected at the end of the school summer holidays 2021. Progress on this project has been affected by resource issues within Development and Infrastructure over the current financial year. This has been raised with the Senior Management Team as part of the capital programme development and it has been agreed that the resource levels in the property team will be reviewed to ensure delivery of the project.												
		440	1,498	100	500	400	1,243	1,626	59,837	62,113	62,779	666
Leisure & Cultural												
Refurb. improve Scapa Flow Visitor Centre and Museum	Peter Diamond	183	1,263	818	818	0	2,278	265	473	3,696	3,696	0
The construction works are progressing with the installation of the new sewage treatment plant, foul and surface water drainage completed. The substructure works for the new extension are underway with excavation and relocation of the large earth bund, reduced levels to the area of the extension and excavation of trenches to founds and pads all completed. Pouring of concrete to trench founds and pads have also commenced. Final completion date of March 2021 still on programme. Spend profile has been developed in line with the contractor's detailed construction programme and cashflow forecast, which has resulted in a reprofiled budget with the majority of expenditure now due in financial year 2020/21.												
St Magnus Cathedral Doors	Peter Diamond	0	116	116	60	(56)	64	0	0	180	180	0
Design work progressing on both the external access ramp and plat and the internal vestibule. Project to be phased to ensure access maintained with the external access ramp and plat works to be completed as the first phase. Listed building consent application submitted. Progress on this project has been affected by resource issues within Development and Infrastructure over the current financial year. This has been raised with the Senior Management Team as part of the capital programme development and it has been agreed that the resource levels in the property team will be reviewed to ensure delivery of the project.												
Total Leisure & Cultural		183	1,379	934	878	(56)	2,342	265	473	3,876	3,876	0

Approved Capital Programme	Project Lead	Financial Year 2019/20					Future Years		Total Project Summary			
		Spend to date £000's	Approved Budget £000's	Revised Budget £000's	Estimated Spend £000's	Over/(Under) Spend £000's	Budget 2020/21 £000's	Budget 2021/22 £000's	Spend to Date £000's	Project Budget £000's	Estimated Out-turn £000's	Over/(Under) Spend £000's
Social Care												
Replacement facilities St Peter's house	Sally Shaw	2,211	3,744	2,868	2,868	0	996	0	7,447	9,100	9,100	0
Project complete with a well attended public open day held on 24 January 2020. Retention period ongoing with final release during financial year 2020/21 after the final account has been agreed.												
New Care Facility, Kirkwall	Sally Shaw	40	4,223	70	70	0	8,686	5,524	542	15,000	15,000	0
There is currently an impediment to progressing a planning application for the Kirkwall Care Facility due to Scottish Water constraints on any additional foul sewer connections in the west of Kirkwall until there is a resolution to the sewer capacity, which may be resolved through disconnecting some surface water connections that are connected to the foul sewer. Work is underway between the Council and Scottish Water to try and resolve this impediment, but at this point in time it is not possible to secure a foul sewer connection and consequently planning permission. The Senior Management Team has reviewed the business case for the Kirkwall Care Facility and a report on the outcome of that review will be presented to an early meeting of the Policy and Resources Committee.												
Total Social Care		2,251	7,967	2,938	2,938	0	9,682	5,524	7,989	24,100	24,100	0

Approved Capital Programme	Project Lead	Financial Year 2019/20					Future Years		Total Project Summary			
		Spend to date £000's	Approved Budget £000's	Revised Budget £000's	Estimated Spend £000's	Over/(Under) Spend £000's	Budget 2020/21 £000's	Budget 2021/22 £000's	Spend to Date £000's	Project Budget £000's	Estimated Out-turn £000's	Over/(Under) Spend £000's
Central Administration and Asset Replacement												
IT replacement programme	Hayley Green	366	420	420	417	(3)	340	420	Annual Programme			
This annual programme is approved and monitored by the Asset Management Sub-committee. The largest component of this year's programme is now complete in that all the PCs planned to be replaced at outset have been procured, delivered and gone live. A further tranche has been added, currently in final stages of being delivered. New firewalls and web-filter implementations also complete - successfully implemented in August 2019. The main replacement of WiFi controllers has been deferred until 2020/21 for scheduling reasons and emergency replacement currently in progress to replace failed WAN link to Wideford Hill.												
Plant & Vehicle Replacement	Darren Richardson	588	1,200	1,200	1,212	12	1,200	1,200	Annual Programme			
This annual programme is approved and monitored by the Asset Management Sub-committee. The 2019/20 annual programme for the procurement of vehicles has commenced with delivery through 2019/20. Should all vehicles be delivered on latest dates provided by each manufacturer, the budget will be £12,000 overspent which equates to only 1% of the annual budget, however, it should be noted that any purchases made on behalf of the Trading Services will be fully reimbursed.												
	Hayley Green	36	265	265	60	(205)	368	13	45	980	980	0
Project was originally to extend the Kirkwall Travel Centre to provide new premises for VAO, however, a revised Capital Project Appraisal (CPA) was submitted to Policy and Resources Committee on 19 June 2018 and subsequently approved by Council, changing the location to Garden House with work due to commence once the facilities are vacated by NHS Orkney. Design works are progressing with a planning application submitted to take account of existing landscaping and parking requirements. Additional information required to be submitted to meet planning requirements. Tender documentation delayed due to competing priorities within Development and Infrastructure. Progress on this project has been affected by resource issues within Development and Infrastructure over the current financial year. This has been raised with the Senior Management Team as part of the capital programme development and it has been agreed that the resource levels in the property team will be reviewed to ensure delivery of the project.												
Disaster recovery and business continuity suite	Hayley Green	0	260	260	0	(260)	0	0	0	260	260	0
Following an extensive review of the option to use Microsoft Azure as a cloud solution, this has now been rejected due to the consequential revenue costs and the cost and compatibility concerns that Azure does not host Oracle software which is used in some key areas. Therefore, the project will be revised to extend the current operational datacentre and deploy a disaster recovery suite at the NHS Orkney Balfour Datacentre. Work is currently being done to develop a solution design to host disaster recovery infrastructure at The Balfour, sufficient for the requirements, with additional fibre capacity to The Balfour being planned at present to provided necessary capacity. The revised project will be presented to committee for approval in due course.												
Replacement audio-casting equipment	Karen Greaves	12	31	31	31	0	0	0	12	31	31	0
The replacement audio-casting equipment is in place and working well. Some additional equipment and extra microphones and cases have since been ordered to enable the system to be used at other locations when required. Before the project can be marked as complete, further equipment is being considered to maximise the use of the system within the Chamber, including for remote attendance.												
Replacement telephone system	Hayley Green	0	80	80	0	(80)	160	0	0	240	240	0
The project is expected to comprise project definition, solution investigation, vendor selection, solution finalisation, order fulfilment, delivery and testing, configuration, acceptance testing and transition. The project team is currently establishing a project plan and resources to identify requirements and project goals.												
Total Central Administration and Asset Replacement		1,002	2,256	2,256	1,720	(536)	2,068	1,633	57	1,511	1,511	0
Corporate Property Improvements												
Corporate Improvement Programme	Darren Richardson	223	2,903	2,903	1,144	(1,759)	1,988	1,379	Annual Programme			
This annual programme of works is approved and monitored by the Asset Management Sub-committee. Three of the early learning and childcare projects are included within the programme with Dounby to be complete by June 2020, Papdale to be completed by August 2020 and Glaitness programme currently being reviewed. Progress on this programme has been affected by resource issues within Development and Infrastructure over the current financial year. This has been raised with the Senior Management Team as part of the capital programme development and it has been agreed that the resource levels in the property team will be reviewed to ensure delivery of the project.												
SRF Property Maintenance	Darren Richardson	13	119	119	44	(75)	119	119	Annual Programme			
This annual programme of works is approved and monitored by the Asset Management Sub-committee. Buoy Store project substantially complete with a small final payment still to be made. Grainshore project is complete and the property is now occupied.												
Total Corporate Property Improvements		236	3,022	3,022	1,188	(1,834)	2,107	1,498	0	0	0	0

<i>Approved Capital Programme Service Summary</i>	<i>Financial Year 2019/20</i>					<i>Future Years</i>		<i>Total Project Summary</i>			
	Actual Spend £000's	Annual Budget £000's	Revised Budget £000's	Estimated Spend £000's	Over/(Under) Spend £000's	Budget 2020/21 £000's	Budget 2021/22 £000's	Spend to Date £000's	Project Total £000's	Estimated Out-turn £000's	Over/(Under) Spend £000's
General Fund Summary											
Other Housing	190	500	500	285	(215)	500	500	Annual Programme			
Social Care	2,251	7,967	2,938	2,938	0	9,682	5,524	7,989	24,100	24,100	0
Education	440	1,498	100	500	400	1,243	1,626	59,837	62,113	62,779	666
Leisure and Cultural	183	1,379	934	878	(56)	2,342	265	473	3,876	3,876	0
Roads	1,252	1,953	1,953	2,024	71	977	950	3,115	3,115	3,188	73
Transportation	101	1,787	1,787	1,704	(83)	0	0	1,563	3,467	3,346	(121)
Operational Environmental Services	232	595	257	257	0	523	215	904	1,667	1,667	0
Central Administration and Asset Replacement	1,002	2,256	2,256	1,720	(536)	2,068	1,633	57	1,511	1,511	0
Corporate Property Improvements	223	2,903	2,903	1,144	(1,759)	1,988	1,379	Annual Programme			
Planning	215	415	415	281	(134)	0	0	331	531	618	87
	6,089	21,253	14,043	11,731	(2,312)	19,323	12,092	74,269	100,380	101,085	705
Non-General Fund Summary											
Housing Revenue Account	789	2,530	1,415	1,415	0	2,530	84	1,496	4,736	4,736	0
Scapa Flow Oil Port	5,165	9,577	9,577	9,446	(131)	4,665	150	6,598	15,375	15,375	0
Miscellaneous Piers	417	1,443	1,146	965	(181)	597	300	3,432	4,160	4,452	292
Strategic Reserve Fund	13	119	119	44	(75)	119	119	Annual Programme			
	6,384	13,669	12,257	11,870	(387)	7,911	653	11,526	24,271	24,563	292
Total Capital Programme	12,473	34,922	26,300	23,601	(2,699)	27,234	12,745	85,795	124,651	125,648	997