

Notice of Meeting and Agenda

Policy and Resources Committee

Venue: **Council Chamber, Council Offices, Kirkwall.**

Date: **Tuesday, 19 February 2019.**

Time: **10:30.**



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

Alistair Buchan,
Chief Executive.

Contact

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Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) at www.orkney.gov.uk

Audio Recording Notice

Please note that this meeting will be recorded and broadcast over the Internet on Orkney Islands Council's website. The recording will also be publically available following the meeting and available for listening for 12 months thereafter. The Council will comply with its statutory obligations under Data Protection legislation.

Order of Business

1. Apologies.

2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Disclosure of Exempt Information.

The Committee is asked to consider whether the public should be excluded from the meeting for Items 19 to 23, as consideration of the business may involve the likely disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

4. Revenue Expenditure Monitoring:

4.1. Policy and Resources – joint report by Chief Executive, Executive Director of Corporate Services, Executive Director of Development and Infrastructure and Head of Finance **attached**.

4.2. Summary – report by Head of Finance **attached**.

5. Capital Expenditure Monitoring – report by Head of Finance **attached**.

6. National Audit Report – Local Government in Scotland – Financial Overview – report by Head of Finance **attached**.

7. Treasury Management Strategy Statement and Annual Investment Strategy – report by Head of Finance **attached**.

8. Orkney Transmission Connection and Infrastructure Project – Governance Arrangements – joint report by Chief Executive and Executive Director of Development and Infrastructure **attached**.

9. College Management Council Sub-committee – Student Representatives – joint report by Chief Executive and Executive Director of Education, Leisure and Housing **attached**.

10. Review of Audio-Casting – report by Chief Executive **attached**.

11. Orkney Memorial Fund – report by Head of Finance **attached**.

12. Former Papdale Halls of Residence – report by Head of Finance **attached**.
13. Electronic Document and Records Management System – joint report by Chief Executive and Executive Director of Corporate Services **attached**.
14. Volunteering Policy – report by Executive Director of Corporate Services **attached**.
15. Community Consultation and Engagement Policy – report by Executive Director of Corporate Services **attached**.
16. Fairtrade – report by Executive Director of Corporate Services **attached**.
17. Procurement Strategy – report by Executive Director of Corporate Services **attached**.
18. Police and Fire Sub-committee – Draft Minute of Meeting held on 20 November 2018 **attached**.
19. Single Authority Model – Proposed Consultation and Engagement Plan – joint report by Chief Executive and Executive Director of Corporate Services **attached**.

Not for publication by virtue of paragraphs 1 and 11 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

20. Scale Wind Project – joint report by Chief Executive and Executive Director of Development and Infrastructure **attached**.

Not for publication by virtue of paragraphs 6, 8 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

21. Pension Fund Sub-committee, together with Pension Board – Draft Minute of Meeting held on 21 November 2018 **attached**.

Not for publication by virtue of paragraphs 6 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

22. Investments Sub-committee – Draft Minute of Meeting held on 22 November 2018 **attached**.

Not for publication by virtue of paragraphs 6 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

23. Asset Management Sub-committee – Draft Minute of Meeting held on 31 January 2019 **attached**.

Not for publication by virtue of paragraph 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

Local Government (Scotland) Act 1973 – Schedule 7A

Access to Information: Descriptions of Exempt Information

- Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.
- Paragraph 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- Paragraph 8. The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.
- Paragraph 9. Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.
- Paragraph 11. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office-holders under, the authority.