

Minute

Asset Management Sub-committee

Tuesday, 19 March 2024, 09:30.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Alexander G Cowie, P Lindsay Hall and Ivan A Taylor.

Clerk

- Sandra Craigie, Committees Officer.

In Attendance

- Hayley Green, Corporate Director for Neighbourhood Services and Infrastructure.
- Kenny MacPherson, Head of Property, Asset Management and Facilities.
- Thomas Aldred, Service Manager (ICT).
- Graeme Christie, Service Manager (Estates).
- Shonagh Merriman, Service Manager (Corporate Finance).
- Glen Thomson, Service Manager (Property and Capital Projects).
- Michael Scott, Solicitor.

Apologies

- Councillor Steven B Heddle.
- Councillor Jean E Stevenson.
- Councillor Mellissa-Louise Thomson.
- Councillor Heather N Woodbridge.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor Alexander G Cowie.

1. Information Technology Capital Replacement Programme

After consideration of a report by the Corporate Director for Neighbourhood Services and Infrastructure, copies of which had been circulated, and after hearing a report from the Service Manager (ICT), the Sub-committee:

Resolved, in terms of delegated powers:

1.1. That the Information Technology Capital Replacement Programme for 2024/25, together with the indicative programme for 2025/26, attached as Appendices 1 and 2 respectively to this Minute, to be funded from the allocation of £420,000 per annum within the Council's current approved capital programme, be approved.

1.2. That powers be delegated to the Corporate Director for Neighbourhood Services and Infrastructure, in consultation with the Head of Finance, to adjust the two-year programme, referred to at paragraph 1.1 above, as variations arose in order to maximise use of the annual capital allocation.

2. Exclusion of Public

On the motion of Councillor P Lindsay Hall, seconded by Councillor Alexander G Cowie, the Sub-committee resolved that the public be excluded for the remainder of the meeting, as the business to be considered involved the disclosure of exempt information of the class described in the relevant paragraph of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

3. Corporate Asset Maintenance and Improvement Programmes

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraph 9 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Corporate Director for Neighbourhood Services and Infrastructure, copies of which had been circulated, and after hearing a report from the Head of Property, Asset Management and Facilities, the Sub-committee:

Noted:

3.1. The three-year projections for the Revenue Repairs and Maintenance and Capital Improvement Programmes for the period 2024/25 to 2026/27, attached as Appendices 1 to 4 of the report by the Corporate Director for Neighbourhood Services and Infrastructure.

3.2. That a multi-year approach to the Revenue Repairs and Maintenance and Capital Improvement Programmes allowed for additional flexibility to vary the timing of individual projects as a result of unforeseen events.

The Sub-committee resolved, in terms of delegated powers:

3.3. That the undernoted programmes for 2024/25, together with provisional programmes for 2025/26 and 2026/27, attached as Appendices 3 to 6 of this Minute, be approved:

- Revenue Repairs and Maintenance Programme, to be funded from the allocation of £1,822,000 per annum set annually as part of the budget setting process.
- Strategic Reserve Fund Revenue Repairs and Maintenance Programme, to be funded from the allocation of £131,700 per annum set annually as part of the budget setting process.
- Capital Improvement Programme, to be funded from the allocation of £1,351,400 per annum set annually within the approved capital programme.

- Strategic Reserve Fund Capital Improvement Programme, to be funded from the allocation of £118,600 per annum and within the approved capital programme.

3.4. That powers be delegated to the Corporate Director for Neighbourhood Services and Infrastructure, in consultation with the Head of Finance, to adjust the three-year programmes, referred to at paragraph 3.3 above, as variations arose in order to maximise use of the annual budget allocations.

4. Conclusion of Meeting

At 09:55 the Chair declared the meeting concluded.

Signed: Alexander G Cowie.