

Item: 8

Asset Management Sub-committee: 30 August 2022.

Corporate Asset Improvement Programmes.

Expenditure Outturn.

Report by Head of Finance.

1. Purpose of Report

To advise on expenditure outturn in respect of various corporate asset improvement and replacement programmes for financial year 2021/22.

2. Recommendations

The Sub-committee is invited to note:

2.1.

The summary outturn position of expenditure incurred for financial year 2021/22 in respect of the approved corporate asset capital improvement and replacement programmes, as detailed in section 4.1 of this report.

The Sub-committee is invited to scrutinise:

2.2.

The detailed analysis of expenditure figures and project updates, attached as Appendix 1 to this report, in order to obtain assurance that action was taken with regard to significant budget variances, together with progress made with delivery of the approved corporate asset capital improvement and replacement programmes for 2021/22.

3. Background

3.1.

The Corporate Asset Management Plan 2019 to 2023 takes account of guidance produced by the Chartered Institute of Public Finance and Accountancy and has streamlined the suggested framework to incorporate and complement the existing Capital Project Appraisal system.

3.2.

The Corporate Asset Management Plan summarises the Council's aims and objectives for its assets to ensure that they are used in an effective and efficient manner. This has been further supplemented by the Property Asset Management Plan approved on 10 December 2019.

3.3.

The purpose of this report is to present an overview or summary of the expenditure incurred in financial year 2021/22 against the approved programmes to allow members the opportunity to scrutinise spending levels against approved budgets and gauge the extent to which the Council's assets are routinely being maintained and replaced.

4. Budget Monitoring

4.1.

The undernoted table shows the outturn position of expenditure incurred for the period 1 April 2021 to 31 March 2022, against approved programmes for 2021/22:

Description.	Outturn as at 31 March 2022.	Budget 2021/22.	Overspend/ (Underspend).
General Fund – Capital Improvement Programme.	£1,641,784.	£1,105,400.	£536,384.
Strategic Reserve Fund – Capital Improvement Programme.	£0.	£118,600.	(£118,600).
General Fund - Plant, Equipment and Vehicle Replacement Programme.	£1,069,967.	£1,603,500.	(£533,533).
Trading Services - Plant, Equipment and Vehicle Replacement Programme.	£44,970.	£142,000.	(£97,030)
IT Replacement Programme.	£446,324.	£394,000.	£52,324.
Total.	£3,203,045.	£3,363,500.	(£160,455).

4.2.

Appendix 1, attached to this report, provides a detailed analysis of the expenditure figures shown above, including comments from budget holders.

5. General Fund – Capital Improvement Programme

5.1.

Actual spend on the General Fund Capital Improvement Programme as at 31 March 2022 is £1,641,784, realising an overspend of £536,384.

5.2.

The underspend on the General Fund programme was £250,839, while the Early Learning and Childcare programme realised an overspend of £787,223.

5.3.

The annual budget of £1,351,400 for 2021/22 was revised as follows:

- Reduction of £546,000, as a result of an agreed budget transfer towards the approved project to extend and alter St Andrews Primary School.
- Additional grant income of £27,900 in respect of the Early Learning and Childcare project.
- Increase following approval of slippage of £972,100 from 2020/21 into 2021/22 in respect of the Early Learning and Childcare project, as recommended by the Policy and Resources Committee on 21 September 2021.
- Reduction based on anticipated slippage of £700,000 in 2021/22, reprofiled into 2022/23, in respect of the Early Learning and Childcare project, as recommended by the Policy and Resources Committee on 1 March 2022.

5.4.

Where possible cancellations or delays on the commencement of planned works are replaced with alternative planned projects from within the indicative programmes previously approved for delivery in future years.

5.5.

Progress on some projects continues to be affected by delays in the supply and delivery of materials that is affecting the construction industry nationally. There have been local issues with the supply of timber, cement and roof tiles in particular. Contractors are mitigating the delays by ensuring that all materials are ordered at an early stage within the project. Any delays to projects arising from material shortages or delivery issues are detailed in the narrative for that project in Appendix 1. It is also likely that there will be increased costs associated with the aforementioned supply issues, and officers are continuing to monitor the situation.

5.6.

The impact of reduced staff resources, both operational and administrative, is also having a negative impact on delivery of the improvement programme.

6. Strategic Reserve Fund – Capital Improvement Programme

The budget allocation for financial year 2021/2 in respect of improvements to Strategic Reserve Fund properties was not spent.

7. Plant, Equipment and Vehicle Replacement Programme

7.1.

Actual spend on the General Fund Plant, Equipment and Vehicle Replacement Programme as at 31 March 2022 is £1,069,967, realising an underspend of £533,533.

7.2.

The underspend is partially due to delays being encountered with the Council's procurement process. Due to competing priorities within the Procurement service, vehicles that had the longest lead in times were prioritised and progressed first. Recognised supply chain issues have also continued to negatively impact the delivery of the programme, with suppliers extending delivery periods beyond 31 March 2022. The 2022/23 budget will be increased accordingly as agreed by the Corporate Director for Enterprise and Sustainable Regeneration, to be funded by a contribution from the Repairs and Renewal Fund set aside for this purpose.

7.3.

The annual budget of £1,200,000 for 2021/22 was increased by £403,500 in respect of slippage on the 2020/21 programme. Orders were placed but not delivered by 31 March 2021 as planned, with suppliers citing delays caused by COVID-19 and Brexit as the reason for revised delivery dates. Slippage on the capital programme was the subject of a report to the Policy and Resources Committee on 21 September 2021. The Head of Finance subsequently agreed that this be funded by a contribution set aside in the Repairs and Renewal Fund.

7.4.

In addition to the General Fund expenditure of £1,069,967 as shown at section 4.1 above, further purchases totalling £44,970 were made on behalf of, and fully funded by, Orkney College and Marine Services. Details of all orders placed on behalf of, and fully funded by, Non-General Fund and Trading Services are included in Appendix 1.

8. IT Replacement Programme

8.1.

The actual spend in respect of the IT Replacement Programme as at 31 March 2022 is £446,324, realising an overspend of £52,324.

8.2.

To facilitate working from home and to address the increased risk of cybersecurity during the COVID-19 pandemic, planned spend on replacement devices and software upgrades was accelerated from the 2021/22 planned programme of works, with the resulting increased spend requirement in 2020/21 being partially offset by deferring other planned works. The annual budget of £420,000 for 2021/22 was

reduced by £26,000 in respect of this acceleration, as recommended by the Policy and Resources Committee on 21 September 2021.

8.3.

The purchase of additional devices for school users has resulted in an overspend against allocated budget in 2021/22, however, this was funded by a contribution from the one-off funding considered to provide excellent recovery prospects from the COVID-19 pandemic, as approved at Policy and Resources Committee on 21 December 2021.

9. Corporate Governance

This report relates to the Council complying with its governance and financial processes and procedures and therefore does not directly support and contribute to improved outcomes for communities as outlined in the Council Plan and the Local Outcomes Improvement Plan.

10. Financial Implications

10.1.

The Financial Regulations state that service directors are able to incur expenditure within approved revenue and capital budgets. Such expenditure must be in accordance with the Council's policies and objectives and subject to compliance with the Financial Regulations and approved schemes of delegation.

10.2.

It is a requirement of the Capital Project Appraisal process that all planned capital improvement works in excess of £150,000 per project, and including works to be delivered over multiple phases, be developed into individual Capital Project Appraisal business cases for formal review and approval as may be considered appropriate going forward.

10.3.

The development of a corporate approach to asset management planning should lead to efficiencies in the use of fixed assets, together with the potential for rationalisation of the Council's property estate going forward.

10.4.

More detailed monitoring of expenditure on the corporate asset capital improvement programmes will result in improved accountability in relation to the deliverance of the approved programmes of work and ensure members are kept informed of progress.

11. Legal Aspects

Regularly monitoring expenditure on the approved corporate asset capital improvement programmes helps the Council meet its statutory obligation to secure best value.

12. Contact Officers

Erik Knight, Head of Finance, Email erik.knight@orkney.gov.uk.

Shonagh Merriman, Service Manager (Corporate Finance), Email Shonagh.merriman@orkney.gov.uk.

13. Appendix

Appendix 1: Corporate Property Asset Improvement Programmes 2021/22.

General Fund Capital Improvements		Outturn 2021/22	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Previously Reported Probable Outturn V Actual Outturn	Indicative Budget 2022/23	Indicative Budget 2023/24															
Asset Name	Description																								
1	North Walls School & Swimming Pool External wall insulation, window/door replacement, flashing system required at roof junction, upgrade heating system ideally with renewable solution once building heat load has been reduced by installing external wall insulation - To be developed.	£1,723	£5,000.00	£0	£5,000	(£3,277)	£5,000.00	£3,276.68	£0	£470,000															
	<table border="1"> <thead> <tr> <th>Budget</th> <th>Design Consultant</th> <th>Contractor</th> <th>Tender Sum</th> <th>Design Commencement</th> <th>Target Project Completion</th> <th>Overall Spend to date</th> <th>Probable Outturn</th> </tr> </thead> <tbody> <tr> <td>£575,000</td> <td>HRI Munro</td> <td></td> <td></td> <td>Oct-21</td> <td>2023/24</td> <td>£1,732</td> <td>£575,000</td> </tr> </tbody> </table> <p>Committee Update: Design brief issued to architects HRI Munro, design to be developed during this financial year (2021/22). HRI Munro surveyed the site during the 2021 October school holidays and initial design work is now underway. Construction work will follow on in future years. Spend to date less than expected due to revision of design solution with design work concentrating on St Margaret's Hope first to ensure most economical design developed. Programme for the design works for this project to be developed once design solution agreed. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course, once the design solution has been confirmed.</p>	Budget	Design Consultant	Contractor	Tender Sum	Design Commencement	Target Project Completion	Overall Spend to date	Probable Outturn	£575,000	HRI Munro			Oct-21	2023/24	£1,732	£575,000								
Budget	Design Consultant	Contractor	Tender Sum	Design Commencement	Target Project Completion	Overall Spend to date	Probable Outturn																		
£575,000	HRI Munro			Oct-21	2023/24	£1,732	£575,000																		
2	Kirkwall Town Hall High level survey, design and works- Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan: - Design tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2023/24.	£39,130	£31,000	£0	£31,000	£8,130	£31,000	(£8,130.00)	£0	£419,000															
	<table border="1"> <thead> <tr> <th>Budget</th> <th>Design Consultant</th> <th>Contractor</th> <th>Tender Sum</th> <th>Target Contract Commencement</th> <th>Target Project Completion</th> <th>Overall Spend to date</th> <th>Probable Outturn</th> </tr> </thead> <tbody> <tr> <td>£450,000</td> <td>Robert Potter & Partners LLP</td> <td></td> <td></td> <td>Late Spring 2023</td> <td>2023/24</td> <td>£46,117</td> <td>£450,000</td> </tr> </tbody> </table> <p>Committee Update: Design works to be undertaken in financial year 2021/22 with the Kirkwall Town Hall following on after Stromness Town Hall as discussed below. Construction works were due to take place in financial year 2022/23, however following the analysis of the survey data, Stromness Town Hall has been found to have more urgent repairs and work is required to be accelerated, therefore works on this project will now only take place in 2023/24. Design work is complete with tender documentation due to be prepared during 2022/23. Due to budget constraints it is likely this project will be delayed until 2023/24. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.</p>	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn	£450,000	Robert Potter & Partners LLP			Late Spring 2023	2023/24	£46,117	£450,000								
Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn																		
£450,000	Robert Potter & Partners LLP			Late Spring 2023	2023/24	£46,117	£450,000																		
3	Orkney Museum High level survey and scheme design - Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan: - Design Tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2024/25.	£1,801	£30,000	£0	£30,000	(£28,199)	£601	(£1,200.00)	£0	£0															
	<table border="1"> <thead> <tr> <th>Budget</th> <th>Design Consultant</th> <th>Contractor</th> <th>Tender Sum</th> <th>Target Contract Commencement</th> <th>Target Project Completion</th> <th>Overall Spend to date</th> <th>Probable Outturn</th> </tr> </thead> <tbody> <tr> <td>£340,000</td> <td>Robert Potter & Partners LLP</td> <td></td> <td></td> <td>Spring 2024</td> <td>2024/25</td> <td>£6,646</td> <td>£340,000</td> </tr> </tbody> </table> <p>Committee Update: Design works were due to be undertaken in financial year 2021/22, to follow on after the design has been completed for the Council Offices, however given the progress of the design work on the initial project at the Stromness Town Hall the design for this project was not completed during 2021/22. Due to procurement rules the current aggregate contract value with the design consultant has been reached, however alternative solutions have been pursued with Scottish Procurement frameworks and an alternative framework has been utilised which will allow this project to progress in future years. Due to budget constraints and the extent of the works required, construction works are now forecast to take place in financial year 2025/26. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.</p>	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn	£340,000	Robert Potter & Partners LLP			Spring 2024	2024/25	£6,646	£340,000								
Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn																		
£340,000	Robert Potter & Partners LLP			Spring 2024	2024/25	£6,646	£340,000																		
4	Stromness Town Hall High level survey and scheme design - Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan: - Design Tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2025/26.	£89,354	£30,000	£150,000	£180,000	(£90,646)	£180,000	£90,646.26	£220,000	£0															
	<table border="1"> <thead> <tr> <th>Budget</th> <th>Design Consultant</th> <th>Contractor</th> <th>Tender Sum</th> <th>Contract Commencement</th> <th>Target Project Completion</th> <th>Overall Spend to date</th> <th>Probable Outturn</th> </tr> </thead> <tbody> <tr> <td>£400,000</td> <td>Robert Potter & Partners LLP</td> <td>Casey Construction</td> <td>£370,258</td> <td>Jan-22</td> <td>Autumn 2022</td> <td>£96,013</td> <td>£425,000</td> </tr> </tbody> </table> <p>Committee Update: The project is currently on site and progressing with sandstone replacement and glazing works well underway along with the picking and pointing with lime mortar, however due to contractor resources works are slipping behind programme. It is expected that the contractor will complete the works in late October 2022.</p>	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn	£400,000	Robert Potter & Partners LLP	Casey Construction	£370,258	Jan-22	Autumn 2022	£96,013	£425,000								
Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn																		
£400,000	Robert Potter & Partners LLP	Casey Construction	£370,258	Jan-22	Autumn 2022	£96,013	£425,000																		

General Fund Capital Improvements								Outturn 2021/22	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Previously Reported Probable Outturn V Actual Outturn	Indicative Budget 2022/23	Indicative Budget 2023/24	
Asset Name	Description																
5	Council Offices	High level survey and scheme design - Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan: - Design Tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2024/25.							£0	£30,000	£0	£30,000	(£30,000)	£30,000	£30,000.00	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn									
£450,000		Robert Potter & Partners LLP			2024/25	2024/25	£16,051	£450,000									
Committee Update: Design works to be undertaken in financial year 2021/22 and will follow on after the design has been completed for the Kirkwall Town Hall. As noted above the Stromness Town Hall has been moved forward in terms of requiring urgent works, therefore the construction works at the Council Offices will now only take place in financial year 2024/25 at the earliest. Credit note provided due to error in invoicing which explains the net nil expenditure in Financial year 2021/22. Due to procurement rules the current aggregate contract value with the design consultant has been reached, however alternative solutions have been pursued with Scottish Procurement frameworks and an alternative framework has been utilised which will allow this project to progress in future years. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.																	
6	St Margaret's Hope Primary School	Improve thermal performance of building- Install external wall insulation to improve the thermal performance of the fabric; Install new high performance doors and windows. Replace fascia's, soffits, gutters and downpipes. Boiler and flue improvement works complete with new high efficiency oil boiler, pressurisation unit and expansion vessel.							£6,948	£115,000	(£100,000)	£15,000	(£8,052)	£15,000	£8,051.68	£172,500	£295,500
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn									
£483,000		HRI Munro & FLN Ltd			Autumn 2023 & Summer 2024	Late Summer 2024	£26,448	£483,000									
Committee Update: External Wall Insulation: Design brief has been provided to HRI Munro to move this project forward due to resource constraints within the D&I property team, with completion of the design due in financial year (2021/22). HRI Munro surveyed the site during October school holidays 2021 with initial design work now underway. However as part of the initial design the solution was more problematic than first thought due to issues with thickness of external wall insulation required and subsequent affect this will have on budget. A full review of the insulation strategy has therefore taken place so the most cost effective solution can be found taking into account installation and running costs. Construction works were due on site in Autumn 2022, however it is now likely that this will move on to financial years 2023/24 and 2024/25. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course, once the design solution has been confirmed. Boiler Installation: Design works for oil boiler solution substantially complete. Project under review to see if renewable solution can be adopted. Design options to be developed following final fabric solution. Provisional start date for the works on new heat source estimated for 2023/24 however this will be subject to review. Budget will also be reviewed once the final solution is known.																	
7	Papdale Primary School	Primary 1 class rooms Thermal upgrade - Thermal improvements to the building to improve thermal efficiency and reduce drafts: - Design work to be undertake in financial year 2021/22. - Construction due in summer 2023.							£0	£5,000	£0	£5,000	(£5,000)	£5,000	£5,000.00	£0	£110,000
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Project Completion	Overall Spend to date	Probable Outturn									
£115,000		OIC D&I Property			Jul-21	Aug-23	£0	£115,000									
Committee Update: Design works were due to start in July 2021, however due to resource constraints this works has been delayed. The design works have yet to progress and it proposed that this will take place over the winter month. Construction works are still planned to take place in the summer of 2023. No costs have been incurred in financial year.																	
8	Pickaquoq Centre & Playing Fields	Replace internal lighting, car park lighting and running track lighting with new LED fittings (Phase1) - Mechanical and Electrical consultants were commissioned and contract documents went out to tender in January 2021, however tender prices received were in excess of the project budget. Designs reviewed and decision made to replace the fittings in areas where the greatest reduction of running costs can be achieved, i.e. the track, main hall and corridor areas. Offices and other low use areas to be reviewed in the future.							£87,663	£140,000	£0	£140,000	(£52,337)	£140,000	£52,337.00	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn									
£300,000		FLN Ltd	RS Merriman Ltd	£272,799	Mar-21	Jul-21	£255,676	£300,000									
Committee Update: Following delays experienced with the delivery of the materials required for the replacement track lighting and arena lighting, the majority of the project is now complete for Phase 1. In order to minimise costs on Phase 2 (see below) all final commissioning has been merged and will take place on completion of the Phase 2 works. Project will be in line with the budget.																	
9	Stromness Academy	Heat Source Replacement: Heating and ventilation strategy to replace the ageing oil boilers. Renewable solution to be developed following on from the thermal upgrades.							£0	£35,000	£0	£35,000	(£35,000)	£35,000	£35,000.00	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Project Completion	Overall Spend to date	Probable Outturn									
£35,000		FLN Ltd			Jun-21	Dec-21	£0	£35,000									
Committee Update: Heating design brief has been prepared and issued to the mechanical and electrical consultant. The Consultants have visited the site to undertake an initial survey so options can be prepared. No costs have been incurred this financial year.																	

General Fund Capital Improvements								Outturn 2021/22	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Previously Reported Probable Outturn V Actual Outturn	Indicative Budget 2022/23	Indicative Budget 2023/24																	
Asset Name	Description																																
10	The Orkney Library & Archive	<p>Improve thermal efficiency by reducing heat loss through roof. Inset lights that penetrate top floor suspended ceiling to be replaced with surface mounted LED fittings, there will be a new plasterboard ceiling to reduce air infiltration and installation of additional loft insulation. This will minimise air infiltration through the perforated plasterboard and through insulation.</p> <p>Lighting - Design complete. - Installation works to be phased and tied in with insulation works.</p> <p>Insulation Works - Design complete. - Initial phasing plan agreed with users.</p> <p>Both projects to dovetail as they are related and focus on delivering energy efficiency savings. There is ongoing liaison with library staff to ensure that the minimum disruption is caused while implementing the works. Works are proposed to be developed over 2 years to allow for the best use of the spaces and minimise disruption.</p> <table border="1"> <thead> <tr> <th>Budget</th> <th>Design Consultant</th> <th>Contractor</th> <th>Tender Sum</th> <th>Target Contract Commencement</th> <th>Target Project Completion</th> <th>Overall Spend to date</th> <th>Probable Outturn</th> </tr> </thead> <tbody> <tr> <td>£115,000</td> <td>HRI Munro Architecture Ltd</td> <td></td> <td></td> <td>Aug-22</td> <td>Aug-23</td> <td>£21,239</td> <td>£500,000</td> </tr> </tbody> </table> <p>Committee Update: Works scheduled to be undertaken during financial year 2021/22, in consultation with the client service, have been delayed due to both Contractor and D&I Property resource constraints. The project scope has been reduced during 2021/22 to allow other projects noted in the report to proceed, works will carry over to next financial year. No costs have been incurred this financial year.</p>							Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn	£115,000	HRI Munro Architecture Ltd			Aug-22	Aug-23	£21,239	£500,000	£0	£122,400	(£100,000)	£22,400	(£22,400)	£10,000	£10,000.00	£100,000	£0
Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn																										
£115,000	HRI Munro Architecture Ltd			Aug-22	Aug-23	£21,239	£500,000																										
11	St Magnus Cathedral	<p>Boiler and flue improvement and upgrading works, comprising new high efficiency oil boiler and balanced flue - The existing boiler is reaching the end of its operational life and requires to be replaced. The proposal is to replace the current boiler with a new high efficiency oil boiler. The works will involve alterations to the existing flue and will require to have necessary statutory approvals.</p> <table border="1"> <thead> <tr> <th>Budget</th> <th>Design Consultant</th> <th>Contractor</th> <th>Tender Sum</th> <th>Target Contract Commencement</th> <th>Target Project Completion</th> <th>Overall Spend to date</th> <th>Probable Outturn</th> </tr> </thead> <tbody> <tr> <td>£115,000</td> <td>FLN Ltd & Ferrey & Mennim</td> <td></td> <td></td> <td>Jul-21</td> <td>Sep-21</td> <td>£9,773</td> <td>£115,000</td> </tr> </tbody> </table> <p>Committee Update: Design works are nearing completion with the final listed building consent issues to be resolved and an application submitted. It had been planned to issue contract documents for a summer 2021 start, however resourcing issues within D&I Property has delayed this. There have been further complications when completing the design in order to comply with current regulations and legislation relating to air supplies for boilers. Work is ongoing to resolve this problem, however this will affect both listed building consent and project progress. The revised date for the procurement is now Autumn 2022 which will move the construction works to Spring of 2023. Material supply issues may affect the deliverables for this project.</p>							Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn	£115,000	FLN Ltd & Ferrey & Mennim			Jul-21	Sep-21	£9,773	£115,000	£0	£105,200	£0	£105,200	(£105,200)	£10,000	£10,000.00	£0	£0
Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn																										
£115,000	FLN Ltd & Ferrey & Mennim			Jul-21	Sep-21	£9,773	£115,000																										
12	Pickaquoq Centre & Playing Fields	<p>Upgrade Internal lighting to remaining areas (Phase2) - Replacement lighting to remaining spaces within Pickaquoq Centre.</p> <table border="1"> <thead> <tr> <th>Budget</th> <th>Design Consultant</th> <th>Contractor</th> <th>Tender Sum</th> <th>Contract Commencement</th> <th>Target Project Completion</th> <th>Overall Spend to date</th> <th>Probable Outturn</th> </tr> </thead> <tbody> <tr> <td>£138,000</td> <td>FLN Ltd</td> <td>RS Merriman</td> <td>£174,165</td> <td>Sep-21</td> <td>Dec-21</td> <td>£158,087</td> <td>£170,000</td> </tr> </tbody> </table> <p>Committee Update: The tender received was in excess of the budget and current costs. Negotiations were undertaken with the contractor and although the revised tender submission is in line with current projected project costs it is in excess of the previously set budget figure of £138k. The additional costs are due to the extra pressures within the construction industry in relation to material prices. The additional budget requirement will be funded by the slippage in other projects within the programme. Project commenced in early September and is ongoing. As noted above (in Phase1) the commissioning of the lighting has been merged and will be undertaken as part of this Phase. The final commissioning has been delayed due to problems with faulty lighting controllers that were supplied to the contractor. Currently awaiting delivery of replacement controllers to allow final commissioning to be completed.</p>							Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn	£138,000	FLN Ltd	RS Merriman	£174,165	Sep-21	Dec-21	£158,087	£170,000	£158,087	£138,000	£50,000	£188,000	(£29,913)	£188,000	£29,913.00	£0	£0
Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn																										
£138,000	FLN Ltd	RS Merriman	£174,165	Sep-21	Dec-21	£158,087	£170,000																										
13	Pickaquoq Centre & playing fields	<p>Running track re-coating and line painting - Initial feedback from staff and users suggest that the track may require extensive works, possible replacement.</p> <table border="1"> <thead> <tr> <th>Budget</th> <th>Design Consultant</th> <th>Contractor</th> <th>Tender Sum</th> <th>Target Contract Commencement</th> <th>Target Project Completion</th> <th>Overall Spend to date</th> <th>Probable Outturn</th> </tr> </thead> <tbody> <tr> <td>£195,500</td> <td>OIC - D&I Property</td> <td></td> <td></td> <td>Jun-23</td> <td>Aug-23</td> <td>£2,586</td> <td>£195,500</td> </tr> </tbody> </table> <p>Committee Update - Initial survey works undertaken during 2020/21. Track upgrading works were due to be in summer 2022, however with the delay to the International Island Games to 2025 a review of programme was carried out, and in discussion with Pickaquoq Centre and the track suppliers the works are now scheduled for summer 2023. Costs incurred relate to the survey works undertaken.</p>							Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn	£195,500	OIC - D&I Property			Jun-23	Aug-23	£2,586	£195,500	£1,486	£0	£0	£0	£1,486	£900	(£586.45)	£193,500	£0
Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn																										
£195,500	OIC - D&I Property			Jun-23	Aug-23	£2,586	£195,500																										
14	Contingency								£0	£8,800	£0	£8,800	(£8,800)	£0	£0	£125,845.00	£25,900.00																
Totals								£386,193	£795,400	£0	£795,400	(£409,207)	£650,501	£264,308	£811,845	£1,320,400																	

General Fund Capital Improvements									Outturn 2021/22	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Previously Reported Probable Outturn V Actual Outturn	Indicative Budget 2022/23	Indicative Budget 2023/24
Asset Name	Description																
Projects added during year									Projects added during year					Projects added during year		Projects added during year	Projects added during year
15	Orphir Primary School	Improve thermal performance of building- Install external wall insulation to improve the thermal performance of the fabric; Install new high performance doors and windows. Replace fascia's, soffits, gutters and downpipes.							£1,723	£0	£0	£0	£1,723	£5,000	£3,277.00	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Contract Completion	Overall Spend to date	Probable Outturn									
	£552,000	HRI Munro			Design start date Oct 21	Mar-25	£1,723	£552,000									
	Committee Update - External Wall Insulation: Design works have commenced, however as noted in the St Margaret's Hope project above, design is under review to ensure the most effective insulation strategy can be found taking into account installation and running costs. Construction works are due to take place in 2025/26. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course, once the design solution has been confirmed.																
	Total Additional Projects								£1,723	£0	£0	£0	£1,723	£5,000	£3,277	£0	£0
Retention Due During Coming Year									Retention Due During Coming Year								
16	Smiddybrae	Ground Source Heat Pump installation, complete with new ground array, associated groundworks and new boiler house Proposal submitted to Policy & Resources Committee on 27 November 2018, which was subsequently approved. The project has been broken down into three phases: 1. Borehole works. 2. The interconnecting groundworks. 3. Plantroom and heat pump installation.							£30,901	£0	£0	£0	£30,901	£37,000	£6,099.00	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn									
	£801,300	OIC - D&I Property	S R Paterson Ltd	£752,271	Mar-19	Dec-20	£794,506	£801,300									
	Committee Update: Borehole works Completed May 2019. Interconnecting groundworks Complete Oct 2019. Plantroom and heat pump installation - Ground Source Heat pumps are installed and operational for heating, however there are issues with the hot water installations which are currently being rectified. Unfortunately there has been delays in the delivery of the final materials which has delayed the completion. Project operational, however there are issues with providing hot water via the renewable heat source that has led to delays in final completion and commissioning. A solution has been proposed and this will be installed in the next reporting period. Project expenditure greater in financial year 2020/21 than budgeted due to slippage from previous year that was not carried forward. The Overall Spend to date costs includes contractors sums, statutory approval costs and professional fees. Overall project will be within the approved budget of £801k.																
17	Stromness Academy Ph3	Phase 3 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property. This phase relates to the Science block at Stromness Academy.							£28,744	£5,000	£0	£5,000	£23,744	£30,000	£1,256.22	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn									
	£315,000	OIC - D&I Property	R Clouston Ltd	£267,814	Aug-20	Mar-21	£283,929	£294,000									
	Update: Project was completed on 21st May 2021 and is now in the defects period. Due to delays in completion expenditure was not completed as expected in financial year 2020/21, which has resulted in an increased spend in 2021/22. Final account for construction works will be within budget. The Overall Spend to date costs includes contractors sums, statutory approval costs and professional fees. Overall project will be within the approved budget of £315k.																
18	Stromness Academy Ph4	Phase 4 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property. This phase relates to the Technical block at the Stromness Academy.							£23,919	£5,000	£0	£5,000	£18,919	£23,600	(£319.35)	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn									
	£151,000	OIC - D&I Property	R Clouston Ltd	£104,759	Aug-20	Mar-21	£109,255	£115,000									
	Committee Update: Project was completed on 21st May 2021 and is now in the defects period. Due to delays in completion expenditure was not completed as expected in financial year 2020/21, which accounts for the increased spend in 2021/22. Final account for constructions works will be within budget. The Overall Spend to date costs includes contractors sums, statutory approval costs and professional fees. Overall project will be within the approved budget of £151k.																
19	Sanday Junior High School & Swimming Pool	Replace ground source heat pumps - Electrolytic corrosion to pipework has been addressed. Controls issues with 2 heat pumps, and all 4 heat pumps to be replaced. The original budget of £100k has been revised following conclusion of detailed design to £180k. Due to resourcing issues, the design work was delayed, but was concluded during 2019/20. Tender accepted at £178k. Project anticipated to be contained within the revised budget.							£43,244	£0	£0	£0	£43,244	£28,000	(£15,243.64)	£0	£0
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Project Completion	Overall Spend to date	Probable Outturn									
	£180,000	OIC - D&I Property	S R Paterson Ltd	£177,814	Oct-20	Dec-20	£196,409	£182,000									
	Committee Update: Works complete on site with new installation operational. Project complete; Final Account has been submitted and agreed. Final outturn costs for construction works increased by £3,000 due to unforeseen works on site. Original budget did not include for professional fees which accounts for the remain costs increases.																

General Fund Capital Improvements								Outturn 2021/22	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Previously Reported Probable Outturn V Actual Outturn	Indicative Budget 2022/23	Indicative Budget 2023/24	
Asset Name	Description																
20	Westray Junior High School & Swimming Pool	Heating Upgrade to school and installation of Packaged Plant Room - Works include the re-piping of the existing plant room and the installation of heating into games hall and community rooms. A MVHR unit installed to provide ventilation to games hall in place of existing extract fans. BMS cabinet to be re-positioned to suit new installation. Air handling plant upgraded along with major refurbishment of pool water treatment including filters, pipework, pumps, ventilation ductwork and re-grouting pool tank.							£39,837	£0	£0	£0	£39,837	£0	(£39,837.05)	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Project Completion	Overall Spend to date	Probable Outturn									
£540,000		OJC - D&I Property and Ove Arub	S R Paterson Ltd	£381,412	Jun-18	Jun-19	£486,984	£486,984									
Committee Update: Works complete on site with new installation operational. Project complete; Final Account agreed. Release of final retention delayed due to delays to confirm all final snagging works completed due to COVID 19.																	
Total Retention Due								£166,645	£10,000	£0	£10,000	£156,645	£118,600	(£48,045)	£0	£0	
Total General Fund								£554,561	£805,400	£0	£805,400	(£250,839)	£774,101	£219,540	£811,845	£1,320,400	

General Fund Capital Improvements								Outturn 2021/22	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Previously Reported Probable Outturn V Actual Outturn	Indicative Budget 2022/23	Indicative Budget 2023/24		
Asset Name	Description																	
Nursery projects								Nursery Projects				Nursery Projects	Nursery Projects	Nursery Projects	Nursery Projects			
Early Learning & Childcare	This project is part of the Governments Early Years and Child Care plan and the implementation of 1140 hours. Works ongoing at various locations. Projects are complete at Burray, Papa Westray and Westray Nurseries. Larger projects being developed for Dounby, Glatness and Papdale nurseries with minor alterations to be undertaken at Eday, Shapinsay and Stromness nurseries. Current priorities are to have Dounby on site January 2020, Papdale on site March 2020 with Glatness on site April / May 2020.																	
22	Glatness Primary School	Extension and internal upgrade. New extension along with internal alterations to some of the existing areas to provide nursery accommodation for 88 nursery children. Construction works to be undertaken in 3 phases, with Phase 1 (internal alterations to existing building) due to be complete to allow utilisation before January 22. Phase 2 (new extension) will start at the same time as phase 1 and will take around 12 months to complete. Phase 3 (final internal alterations) will follow and is due to be complete by the of the school summer holidays in August 2022.					£1,064,601	£1,000,000	(£700,000)	£300,000	£764,601	£800,000	(£264,601)	£950,900	£0			
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£1,569,676		HRI Munro Architecture Ltd	Orkney Builders (Contractors) Ltd	£1,583,692	Jun-21	Aug-22	£1,226,887	£1,569,676										
Committee Update:		Project commenced on site at the beginning of the 2021 summer holidays in accordance with agreed programme. Project is split into phases to suit operational needs with phase 1 (internal alterations) completed in mid December 2021. Progress has been adversely impacted both by delays in delivery of materials and some design changes that were required due to unforeseen issues discovered on site. Phase 1 to become operational in January 2022 after the Christmas break. Phase 2 (new extension) was completed in July 2022 and Phase 3 (alterations to existing nursery area) is due to complete in August 2022. Phase 2 works were delayed due to cement shortages early in the process and then subsequently by delays in the supply of the timber kit. It is still expected that Phase 3 will be completed by August 2022. Construction project expected to be with in budget.																
23	Papdale Primary School	Extension and internal upgrade - COVID-19 restrictions resulted in delays in starting the works however project now complete and operational. Final snagging works are being completed. Final account to be prepared, however project £144k over the original budget, with commitment funded from elsewhere in the programme.					£22,622	£0	£0	£0	£22,622	£20,000	(£2,621.88)	£0	£0			
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Project Completion	Overall Spend to date	Probable Outturn										
£328,467		HRI Munro Architecture Ltd	Orkney Builders (Contractors) Ltd	£304,468	Mar-20	Oct-20	£484,072	£484,072										
Committee Update:		Project complete and facility operational. Making Good Defects Certificate issued March 2022. Final contractor account to be £320k. The deficit funded from re-profiling the nursery programme. Additional work were required to the hot water system to rectify water pressure issues.																
Total Early Learning & Childcare							£1,087,223	£1,000,000	(£700,000)	£300,000	£787,223	£820,000	(£267,223)	£950,900	£0			
Grant Income/ Budget Additions								Grant Income				Grant Income	Grant Income	Grant Income	Grant Income			
Inc 1	Early Learning & Childcare	Grant income - Early Learning and Childcare allocation in respect of nursery works - Grant to be drawn down as expenditure incurred, and in accordance with grant conditions.					£0	(£27,900)	£0	(£27,900)	£27,900	(£27,900)	(£27,900)	£0	£0			
Inc 2	Early Learning & Childcare	Budget to be slipped from 20/21 to 2021/22 and 2022/23, as approved by the Policy and Resources Committee on 21/09/2021					£0	(£972,100)	£0	(£972,100)	£972,100	(£972,100)	(£972,100)	(£202,900)	£0			
Inc 3	Early Learning & Childcare	Contribution from Repairs & Renewal Fund					£0	£0	£0	£0	£0	£0	£0	(£48,000)	£0			

Strategic Reserve Fund Capital Improvements								Outturn 2021/22	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Overspend/ (Underspend)	Budget 2022/23	Budget 2023/24	
Asset Name	Description														
N/A	N/A							£0	£0	£0	£0	£0	£0	£0	£0
Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date									
Committee Update - No projects due in Financial Year 2021/22															
Contingency								£0	£118,400	£0	£118,400	(£118,400)	£118,400	£118,400	
Contact Officer- Capital Programme Manager, Extension 2713								£0	£118,400	£0	£118,400	(£118,400)	£118,400	£118,400	

Plant & Vehicle Replacement Programme	Final Outturn 2021/22	Capital Budget 2021/22	Overspend/ (Underspend)	Purchase Status/Update
Planned purchases as approved at AM Sub 26 January 2021				
Gritter - Iveco Dedicated 18 tonne	£0	£132,000	(£132,000)	The tender was issued in January 2021 and the order was raised on the 25/03/21 with A M Phillip for £194k. This was a revised specification to include a dual purpose swap body which enables the vehicle to be used as tipper truck outwith the winter season. The additional spend was approved by the Executive Director of D&I. The original advised delivery date was January 2022, however supplier delays have meant that delivery was not achieved before the end of the financial year, with a revised delivery date of April / May 2022 provided. The vehicle has been carried forward to the 2022/23 Replacement Programme.
Minibus - Renault Master	£0	£35,000	(£35,000)	There have been delays with procurement of this vehicle, however tenders have now been returned and assessed. The single tender received was compliant but there were operational issues around the installation of an electrical charge point at Aurrida which the client is exploring. As a result the order was not placed. Due to this delay the vehicle is being retendered as part of the 2022/23 PVRS program, as agreed at the Asset Management Sub Committee on the 01/02/22.
Van - Ford Transit	£0	£20,000	(£20,000)	There have been delays with procurement of this vehicle, however tenders have now been returned and following assessment it was found that the tender returned was non-compliant. The re-tender of this vehicle has been agreed as part 2022/23 PVRS programme at the Asset Management Sub Committee on the 01/02/22.
Gritter Mercedes 1824 Axor/Epoke Sirius	£0	£132,000	(£132,000)	The Tender was issued in Jan 21 the order was raised on the 25/03/21 with A M Phillip for £194k. This was a revised specification to include a dual purpose swap body which enables the vehicle to be used as tipper truck outwith the winter season. The additional spend was approved by the Executive Director of D&I. The original advised delivery date was January 2022, however supplier delays have meant that delivery was not achieved before the end of the financial year, with a revised delivery date of April / May 2022 provided. The vehicle has been carried forward to the 2022/23 Replacement Programme.
Van - Volkswagen Caddy	£0	£17,000	(£17,000)	This was accelerated into the 2020/21 programme and arrived on the 25/02/21.
Van - Renault Kangoo	£0	£17,000	(£17,000)	This was accelerated into 2020/21 programme and arrived on the arrived 25/02/21.
Van - Renault Kangoo Electric	£22,869	£17,000	£5,869	The van were ordered in December 2021 at a cost of £22,868 against a budget of £17,000. This overspend was authorised by the Roads and Environmental Services Manager. Despite original concerns that the van would not be delivered prior to the end of the financial year it arrived on 18/03/22.
Roller - Bomag 162	£0	£50,000	(£50,000)	To mitigate the overspend associated with the two gritters above (within the approved programme) it has been agreed with the Roads service that this vehicle can be utilised for another 2 years, with renewal instead planned for the 2023/24 years programme.
Tractor - New Holland TD5.85 4WD	£55,953	£70,000	(£14,047)	Order was raised on the 14/06/21 with Robertsons (Orkney) Ltd - This tractor was delivered on the 16/11/21.
Compact Tractor - Massey Ferguson GC2300	£20,550	£31,000	(£10,450)	Order was raised on the 23/09/21 with MLM Engineering - This tractor was delivered on the 21/12/21.
Mini Digger Kubota KX61.3	£0	£34,000	(£34,000)	There have been delays with the procurement of this plant however tenders were returned in December 2021. Following assessment the tenders returned were found to be non-compliant The tender was re-issued in February 2022, with the plant subsequently ordered on 15/03/22 from Balgownie. This has been carried forward into the 2022/23 PVRS programme, as approved by the Asset Management Sub Committee on the 01/02/22.
Mower - Verge Cutter Spearhead Excel 504	£0	£16,000	(£16,000)	This plant was out to tender three times with every return failing to match the specification released. Authority was provided by Procurement for a direct award NCA for this machine however due to the delays incurred with the abortive tenders delivery could not be achieved within the 2021/22 financial year. An order has subsequently been placed with MLM Engineering on WP10125 with delivery due in August 2022. The plant has been carried forward to the 2022/23 PVRS programme, as approved by at the Asset Management Sub Committee on the 01/02/22.

Plant & Vehicle Replacement Programme	Final Outturn 2021/22	Capital Budget 2021/22	Overspend/ (Underspend)	Purchase Status/Update
Mower - Verge Cutter Spearhead Twigga	£0	£16,000	(£16,000)	As with above, this too was out to tender three times with returns failing to match the specification. As above, authority was provided for direct award with the delayed purchase and funding of this vehicle agreed as part 2022/23 PVRs programme at the Asset Management Sub Committee on the 01/02/22. Purchase of this cutter is contained on the same order as above, with delivery due in August 2022.
Snowblade - Bunce Small	£9,464	£5,000	£4,464	Self loading gritters were ordered in place of snowblades to increase winter road maintenance resilience within the service. This amendment was authorised by the Roads and Environmental Services Manager, with the order placed on the 02/09/2021, and gritters received on the 11/10/21.

Plant & Vehicle Replacement Programme	Final Outturn 2021/22	Capital Budget 2021/22	Overspend/ (Underspend)	Purchase Status/Update
Snowblade - Bunce Large	£9,464	£5,000	£4,464	As above, self loading gritters were ordered in place of snowblades to increase winter road maintenance resilience within the service. This amendment was authorised by the Roads and Environmental Services Manager, with the order placed on the 02/09/2021, and gritters received on the 11/10/21.
Welfare Unit - Mobile - Elston 430D	£0	£25,000	(£25,000)	Roads Services requested that this was delayed to 2023/24 programme pending a review of the current provision for accommodation of OIC Roads staff in the Outer Islands. The resulting underspend will help to mitigate the overspend on the purchase of the two gritters within the 2021/22 programme.
Recycler - Merc/Benz Econic 1824LL	£208,161	£195,000	£13,161	This vehicle was delivered on the 06/12/21, with a small saving on the original order price due to a government reduction in road fund licence due to the COVID 19 pandemic.
Skip x 13 Units	£90,665	£65,500	£25,165	There have been delays with the procurement of the skips, however the tender was returned in December 2021. An order was subsequently placed with Skip Units, noting that the purchase price was higher than the original budget because of higher worldwide steel costs. Skips delivered 29/03/22.
Volkswagen Caddy Diesel Van	£22,868	£17,000	£5,868	There have been delays with the procurement of this vehicle. The tender specification was issued to Procurement noting a change to an EV vehicle to meet climate change aspirations. The van was ordered in December 2021 at a cost of £22,868 against a budget price of £17,000, with the overspend authorised by Roads and Environmental Services Manager. Despite concerns that the van would not be delivered by the end of the financial year, it was delivered on the 18/03/22.
Volkswagen Caddy Diesel Van	£22,868	£17,000	£5,868	As with above this van too was changed to an EV vehicle and both were tendered and ordered in tandem. It too was delivered on the 18/03/22.
NC HT1.0 1T Dumper	£0	£22,000	(£22,000)	Roads Services requested that this purchase was moved to 2022/23 programme.
Green Waste Grab	£4,700	£6,000	(£1,300)	This was ordered from Linklater engineering on the 25/11/21 and delivered on the 28/02/22
Vehicle Lift	£8,947	£34,000	(£25,053)	Two lifts were ordered from Steril Koni on the 14/09/21. The first, with a value of £8,947, was delivered on 14/03/22 and installed prior to 31/03/22. The second lift was however delayed and is now anticipated for delivery and installation by May 2022 with a value of £8,645.00. This second lift is included in the 2022/23 PVR.
Volkswagen Caddy Diesel Van	£0	£17,000	(£17,000)	The Works and Inspection Manager within Property Services requested that this be carried over into the PVRS programme for 2022/23 which was approved at the Asset Management Sub Committee on the 01/02/22
Land Rover Defender 130 2.2 TDCi	£53,402	£60,000	(£6,598)	The order was raised on the 30/06/21 with Terberg with the vehicle delivered on the 11/03/22.
Volkswagen Sharan	£0	£20,000	(£20,000)	A specification for an EV vehicle (to meet climate change aspirations) was issued to Procurement on the 07/06/21. The tender was issued on the 17/11/21 and returned on the 02/12/21 when it was evaluated and rejected as suppliers could not meet the specification's requirements for delivery within the financial Year. As approved at the Asset Management Sub Committee on the 01/02/22, replacement has been included within the PVRS programme for 2022/23.
Volkswagen Caddy Diesel Van	£0	£17,000	(£17,000)	There have been delays with the procurement of this vehicle. Tender specification was issued to Procurement, noting a change to an EV vehicle to meet climate change aspirations. The tender was evaluated and rejected as tenderers could not meet the delivery timescales contained within the tender documentation. The replacement of this van has therefore been carried forward to the PVRS programme for 2022/23, as approved at the Asset Management Sub Committee on the 01/02/22. The vehicle remains diesel as per the client's request.
Mercedes Benz Minibus	£85,716	£75,000	£10,716	An order was raised on the 30/06/21 with Mellor Coachcraft with the vehicle being delivered on the 04/03/22.

Plant & Vehicle Replacement Programme	Final Outturn 2021/22	Capital Budget 2021/22	Overspend/ (Underspend)	Purchase Status/Update
VW Transporter Minibus (9 Seats)	£0	£25,000	(£25,000)	There have been delays with the procurement of this vehicle. Tender specification issued to Procurement, noting the clients desire to change to an EV vehicle to meet climate change aspirations. Upon evaluation, the tender was rejected due to delivery timescales quoted, not meeting the requirements contained within the specification. As a result, this vehicle has been carried forward to the PVRS programme for 2022/23, as approved by the Asset Management Sub Committee on the 01/02/22.

Plant & Vehicle Replacement Programme	Final Outturn 2021/22	Capital Budget 2021/22	Overspend/ (Underspend)	Purchase Status/Update
Contingency	£0	£7,500	(£7,500)	
Additional Purchases in 2021/22 (Accelerated From Indicative 2022-2024 Programme)				
JCB 3CX Rock breaker Attachment	£7,103	£0	£7,103	Part ordered from JCB on the 01/12/21 and arrived on the 20/12/21. The additional purchase of rock breaker requested and authorised by the Roads and Environmental Services Manager due to a change in working practice and as a recommendation that came from a works rep meeting. Part delivered on the 16/12/21.
Gritter Econ Tow Behind	£39,357	£0	£39,357	Purchase of self loading gritters accelerated from the 2022/23 programme. Requested and authorised by the Roads and Environmental Services Manager due to a change in working practice, to ensure driver compliance with the law and to increase winter resilience within the service.
Additional Purchases in 2021/22 (Not included in Indicative 2022-2024 Programme)				
Recycler Lorry	£193,189	£193,200	(£11)	C/f from 2020/21 approved programme - slippage previously approved. The initial tender for a top loader recycling vehicle was withdrawn after an operational review. A subsequent re-tender issued for a split back RCV (Refuse Collection Vehicle). This was ordered on 29/10/2020 from Farid Hillend Motors and delivered in May 2021.
Forklift Toyota 1.5t elec.	£9,996	£10,000	(£4)	C/f from 2020/21 approved programme - slippage previously approved. The forklift was delivered to us on the 30/03/2021, however there were delays with the delivery of the access/platform man basket due to technical and COVID-19 operational issues experienced by the supplier. An accrual was processed for the forklift element, however the invoice received from the supplier included the man basket. The supplier was unable to split the invoice for the two elements, so it was agreed that payment would be made on receipt of the outstanding equipment. The basket was delivered to us in November 2021.
Welfare Unit/Site Huts x 3 - Retention Due	£0	£5,000	(£5,000)	C/f from 2020/21 approved programme - slippage previously approved. Ordered on 10/07/2019 the units did not meet our required specifications on arrival in Orkney. We retained these as an interim solution while the company were building 3 replacements as per original specifications. (We received the replacement units in May 2021 and the original units have been returned). The retention of delivery costs will not be invoiced and are no longer due to the company.
Brake Tester	£6,018	£6,000	£18	C/f from 2020/21 approved programme - slippage previously approved. Ordered on 21/09/2020 from Stertil UK Ltd. Vehicle Ramp ordered in place of brake tester. The installation into the fleet services workshop has now been completed and the ramp has been commissioned and is in use.
Towerwagon - Iveco 50C50 Aerial Platform	£71,475	£71,500	(£25)	C/f from 2020/21 approved programme - slippage previously approved. Ordered on 19/08/2020 from A M Phillip. This was delivered on the 19/07/2021 and is now in service.
Pickup - Mercedes-Benz	£37,080	£37,100	(£20)	C/f from 2020/21 approved programme - slippage previously approved. This was ordered on 07/09/2020 from A M Phillip. This vehicle was delayed due to COVID-19 lockdowns and was not delivered to us by the 31/03/2021. Delivered May 2021.
Scarab Euro 4 Minor Road Sweeper	£84,270	£80,700	£3,570	C/f from 2020/21 approved programme - slippage previously approved. Ordered on 13/08/2020 from Bucher Municipal Ltd. Due to COVID-19 related delays the vehicle was not delivered to us by the 31/03/2021. Delivered May 2021.
Kerston Path Renovator	£5,850	£0	£5,850	C/f from 2020/21 - Additional Item. Purchased as additional equipment to support maintenance of church yard pathways and authorised by Roads and Environmental Service Operational Manager.
GENERAL FUND	£1,069,967	£1,603,500	(£533,533)	

Plant & Vehicle Replacement Programme	Final Outturn 2021/22	Capital Budget 2021/22	Overspend/ (Underspend)	Purchase Status/Update
Non-General Fund & Trading Services Purchases - Funded by The Service				
Orkney College - VW Van	£0	£20,000	(£20,000)	Orkney College requested that the purchase of this vehicle be paused while they explore the possibility of leasing a replacement vehicle through the Reflex project. The van has subsequently been carried forward to the PVRS programme for 2022/23, as approved by the Asset Management Sub Committee on the 01/02/22.
Orkney College - Ford Minibus	£0	£30,000	(£30,000)	As with above, Orkney College requested a delay in purchase while explored the possibility of leasing a replacement vehicle through the Reflex project. This has also therefore been included for replacement within the PVRS programme for 2022/23 as approved at the Asset Management Sub Committee in February 2022.
Marine Services - HL5 Closed Skip Full Height x2	£0	£10,000	(£10,000)	The tender for these was not issued last year and their replacement has been added to the PVRS programme for 2022/23 with the Asset Management Sub Committee's approval.
Marine Services - Peugeot Boxer Pick-up	£0	£28,000	(£28,000)	The specification was issued to Procurement on the 17/08/2021 with tender's being returned on the 02/12/21. The tender was evaluated and rejected as bidders could not meet the tender requirement of supplying the van before the end of the financial year. Replacement has been added to the PVRS programme for 2022/23 and approved at the Asset Management Sub Committee on the 01/02/22.
Marine Services - Peugeot Van	£0	£17,000	(£17,000)	This van was tendered and rejected in conjunction with above vehicle. It too has been included for replacement within the approved PVRS programme for 2022/23.
Quarry Operations - CAT 966G Loading Shovel	£0	£12,000	(£12,000)	The Quarry Manager advised that the cost of this had been resourced out of the operational revenue budget and that PVR expenditure was no longer required.
Quarry Operations - Weighbridge	£0	£25,000	(£25,000)	The tender s were returned and the contract for supply awarded to John White and Sons. Delivery did not occur prior to the end of the 2021/22 financial year, so has been carried iforward to the 2022/23 PVRS programme.
Additional Purchases in 2021/22				
Orkney College - Ford Ranger 4X4 Pickup	£22,425	£0	£22,425	C/f from 2020/21 programme. Ordered on 26/08/20 Ford Motor Co. Delivery due w/c 22/02/2021. Authorised by Principal/ Technician (Agronomy Institute), Orkney College. Delivery delayed due to COVID-19 did not arrive by 31/03/21. The vehicle was delivered on the 12/04/2021.
Marine Services - Tractor	£22,545	£0	£22,545	C/f from 2020/21 programme. This purchase was requested by the Assistant Technical Superintendent and Deputy Harbour Master: Strategy & Support at Marine Services, to assist with pier gritting operations. Order Raised on 01/02/2021 from Robertsons. The tractor was delivered to us on the 16/11/21 without the snow clearing blade we have processed the payment for the tractor minus a £3k retention for the snow clearing blade which was delivered in January 2022.
Marine Services - Nissan E-nv200 Elec Van	£0	£0	£0	C/f from 2020/21 programme. Van originally ordered on 16/12/20 this was subsequently cancelled on the 25/03/22 after consultation between OIC Procurement, Legal Services and Marine Services. It will be retendered in consultation with Marine services.
Marine Services - Peugeot Boxer Van	£0	£0	£0	C/f from 2020/21 programme. This van was ordered and cancelled alongside that above. It too will be retendered in consultation with Marine services during 2022/23.
Marine Services - Forklift	£0	£0	£55,000	Additional Request from Marine Services, Technical Superintendent for the purchase of an electric forklift. Marine Services have confirmed that the the budget in place within their service to purchase this vehicle. Tenders were returned on the 08.12.21 however delivery was not achieved by 31st March 2022, therefore carried forward to the 2022/23 PVRS programme.
NON-GENERAL FUND	£44,970	£142,000	(£97,030)	

Plant & Vehicle Replacement Programme	Final Outturn 2021/22	Capital Budget 2021/22	Overspend/ (Underspend)	Purchase Status/Update
Contact Officer - Interim Head of Infrastructure and Strategic Projects, Extension 2310	£1,114,937	£1,745,500	(£630,563)	

INFORMATION TECHNOLOGY CAPITAL REPLACEMENT PROGRAMME 2021/2022			
Project Name	Final Outturn 2021/22	Capital Budget 2021/22	Overspend (Underspend)
Datacentre Replacements			
<i>Server Room Replacement</i>	£7,510	£8,000	(£490)
Replacement of Server & Network Room Equipment including UPS (backup power), Remote Management, Monitoring and Access Controls. Devices have arrived and this replacement is now complete.			
Server Replacements			
<i>Replacement of servers that are end-of-life.</i>	£81,268	£24,000	£57,268
Spend here increased due to deferred spend from FY2020/21 falling into this year, combined with increased requirements. Total overspend on the programme arising from expenditure on replacement servers has been mitigated by the reduction of desktop replacement and microwave mast Infrastructure			
<i>Replacement of Storage and Backup Infrastructure</i>	£6,164	£9,000	(£2,836)
Replacement of storage that is approaching capacity and enhance the resilience of data backups. This replacement is now complete.			
Local Area Network Replacements			
<i>Wi-Fi Refresh</i>	£53,806	£50,000	£3,806
This is to renew and improve Wi-Fi systems to maintain capacity and currency of support, replacing end of life equipment. This is now complete.			
<i>Replacement of Network Switches</i>	£15,353	£15,000	£353
Replacement of Network Switches that are end of support. Ensuring devices are in current support is an essential objective in maintaining Public Sector Network Accreditation in line with the Public Sector Action Plan. The replacement is now complete.			
Security Gateways			
<i>Firewall Replacements</i>	£32,798	£35,000	(£2,202)
Replacement of a firewall which will no longer be "in current support". Installation of new firewall is complete.			
Wide Area Network Replacements			
<i>Replacement of Microwave Mast Equipment - Main Mast Infrastructure</i>	£2,876	£15,000	(£12,124)
Replacement of connections to the main Mast Infrastructure, to ensure resilience of the main telecoms hub which connects Council sites across Orkney. This replacement is complete. Ofcom licence was approved at the desired frequency and therefore the contingency of different more expensive equipment was not required			
<i>Replacement of Microwave Mast Equipment - Radio Wireless Links to Secondary Mast</i>	£0	£14,000	(£14,000)
Replacement of Radio Wireless Links to the secondary Mast site which serves connectivity to South Isles sites . Due to restructure of microwave links this spend is no longer required and will be used to fund additionally required corporate replacement devices.			
Device Replacement			
<i>Replacement of End User Devices (Corporate)</i>	£16,724	£44,000	(£27,276)
Due to increased spend in FY2020/21 a reduction in spend FY2021/22 was anticipated. However, due to the level of devices still required under the corporate replacement plan some spend was required in the year. Deployment of devices is now complete.			
<i>Replacement of End User Devices (Schools)</i>	£222,020	£160,000	£62,020
Procurement is complete for replacement schools devices. Devices were slow to arrive due to supply chain issues, this being the case and the fact that the main order would not arrive until the end of the year posed significant risk. After discussion with Finance officers, additional machines were ordered from alternative suppliers to ensure this replacement plan continued. The resulting overspend will be offset by an underspend against the 2022/23 programme budget as any additional devices can be used in the next financial year.			
Other			
<i>Failures and Emergency Replacements of Capital Equipment</i>	£7,806	£20,000	(£12,194)

INFORMATION TECHNOLOGY CAPITAL REPLACEMENT PROGRAMME 2021/2022

Allocation to replacements arising from failures not covered by repairs, and replacement of any systems that fail security audit requirements:
- Emergency replacement of 2 wireless link were necessary in this financial year.

Contact Officer - ICT Services Manager, Extension 2152**£446,324****£394,000****£52,324**