

# Minute of the Meeting of Harray and Sandwick Community Council held in Dounby Community Centre, on Wednesday, 13 June 2018 at 19:00

## Present:

Mr D Hamilton, Mr G Brown, Mr I Flett, Mrs E Grant, Mr K Groundwater, Mrs K Ritch and S Sinclair.

## In Attendance:

- Councillor R King.
- Councillor O Tierney.
- Councillor D Tullock.
- Mr A Brown, Economic Development Officer, Orkney Islands Council.
- Mrs R Walker, NHS Orkney Fundraising Group.
- Mrs L Leitch, Clerk.

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## **1. Discussion with Economic Development Officer**

The meeting welcomed along the Economic Development Officer, from Orkney Islands Council, who had been invited to discuss the Market Green, Dounby.

The Officer presented the Community Development Fund (CDF) to the meeting and explained that it supported local projects that provide widespread and long-lasting community benefit. Subject to criteria, the fund could offer support up to a rate of 50% of capital expenditure, up to a maximum of £100,000. He advised that a development plan would need to be created in support of any application together with securing a minimum 15-year lease on any properties or areas. Members also heard that the Community Council could apply to take on the responsibility of developing the Market Green area, and that a successful LEADER funding application could help with the project costs.

Members were in agreement that, ideally, they would like to capture everything they would like to do within the development in one application due to the time involved. The Economic Development Officer advised that contacting the Council about the proposed plans should be the first move. He also confirmed that he would check the asset register to verify that Orkney Islands Council did indeed own the Market Green. He added that clarification over insurance would need to be sought should the Green be developed. Members advised that they would like to initially develop the Market Green into a decent car and bus park including line marking. Once this was complete then other areas within Dounby could be progressed.

Councillor King queried whether or not the plans and CDF could tie in with proposals made by the Dounby Development Group (DDG) which was already constituted by local businesses. The Economic Development Officer advised that he would seek guidance from the Planning Manager and also Councillor Johnston on how the funding could align. Members indicated that they would also like to see the DDG progressing. Funding from Sustrans was also discussed.

Members agreed that the Market Green was a focal point of the village and should be a priority. They felt that its development would benefit both the community and local businesses. Information boards depicting the history of Dounby including points of interest were also proposed. Also discussed was whether or not a new toilet could be linked to the project.

Eventually it was decided that applying for the lease and getting insurance in place would be the first step so that CDF could be applied for.

Members also asked whether the lease could be reverted to the Council, if the project did not come to fruition. The Economic Development Officer advised that at the end of 15 years lease, the grant conditions would be complete, and it was envisaged that the Council would be keen to extend the lease.

Members agreed that they would meet at the Market Green the following Wednesday, 20 June, to brainstorm ideas as to what they would like to see within the area. Ideas would then be brought to a public meeting with a draft plan of proposals.

The Economic Development Officer advised the Community Council to keep in touch and left some literature on the CDF for perusal, and it was resolved:

A. To note the contents of the discussion

B. That the members of the Community Council would meet at the Market Green on Wednesday, 20 June 2018 at 7.00pm for a review and brain storming session of what they would like to see within the area.

The Economic Development Officer left the meeting at this point. Councillor Tierney arrived during discussion of this item.

## **2. Apologies**

Resolved to note that apologies had been received from Councillor H Johnston.

## **3. Election of Chairman**

Following a secret ballot, it was:

Resolved that Mr D Hamilton be appointed Chairman of Harray and Sandwick Community Council.

## **4. Election of Vice Chairman**

Following a secret ballot, it was:

Resolved that Mr C Kirkness be appointed Vice Chairman of Harray and Sandwick Community Council.

## **5. Election of Planning Representative**

Resolved that Mr S Sinclair be elected Planning Representative for the Sandwick area and Mr I Flett be elected Planning Representative for the Harray vicinity.

## **6. Police Scotland Matters**

Resolved to note there were no Police Scotland matters to discuss.

## **7. Minutes of Meeting Held on 18 April 2018**

Resolved that the minute of the meeting held on 18 April 2018 was approved, being proposed by Mr S Sinclair and seconded by Mr G Brown.

## **8. Presentation - NHS Orkney Fundraising Group**

The meeting welcomed a representative of the NHS Orkney Fundraising Group who had been invited to discuss funding for the new hospital and healthcare facility. She explained that the Fundraising Group had been actively seeking funding for extra items which would make a difference to patients and their families whilst in hospital. The meeting was also shown a 3-D printed model of the new hospital together with the plans. Members heard that various grant applications had been submitted by the Fundraising Group and that they had secured funding through various different

sources. The representative also advised that any contribution would be greatly received and, following discussion, it was:

Resolved to note the contents of the discussion.

The NHS Orkney Fundraising Group representative left the meeting at this point.

## **9. Matters Arising**

### **A. Road Issues**

#### **1. Flooding on Ballarat Road**

Although some maintenance had been done on the road, members once again noted that no outlet had been made and any rain would result in the area flooding once more. Members also remarked that if the works had been carried out for another 50 yards then the job would be complete.

#### **2. Overflowing Drain at the Harray Hall**

Members noted that the drain pipe was choked right down to the football pitch and queried what stage the matter was in being resolved.

#### **3. The Dochart, Sandwick**

It was noted that the road defect at The Dochart had been improved slightly however it was particularly bad for lorries and tractors with trailers.

#### **4. Stoneyhill Road**

Members noted that they would have preferred for the work to be completed closer to the end of the Stoneyhill Road (on the Harray side) as a bare area on the corner had been left; however, members were happy with the work that had been done.

#### **5. Speed Limits**

Members recalled that the speed limit signs at the Dounby Show Road end were to be reviewed once the housing scheme was complete. However, this had not been done and the Chair agreed to check back his records to determine when this was previously discussed. Members also noted that the speed limit signs were not located in the appropriate places and asked if the sign at the Dounby Show end could be moved. Councillor King suggested that Sustrans funding could perhaps be pursued.

Following discussion, it was:

Resolved that concerns over the aforementioned road issues would be included in the business letter to Democratic Services.

## **B. Return of Donation from Glaitness School**

Following consideration of correspondence received from Glaitness School, which advised they had amended their records accordingly and also returned the donation given by the Community Council, it was:

Resolved to note the contents of the correspondence.

## **C. Bin at Skail Beach Car Park**

Members heard that Development and Infrastructure had advised that the bins in the Skail car park had been removed and had not been replaced, however there should be two bins at the toilets, and it was:

Resolved that Mrs Ritch would check the bin situation and report back to the Clerk.

## **D. Path at Quilco**

Clarification on the exact area of concern had been sought by Democratic Services, and it was:

Resolved that the path which required attention was from the Quilco housing scheme up to the where the former Dounby Garage was situated.

## **E. Proposed Cuts to Support for Learning Staff**

Following the previous meeting, the Clerk advised that a letter supporting Councillor Clackson's motion to overturn the proposed cuts to the Support for Learning budget had been submitted. The intended cuts had been since been reversed, and it was:

Resolved to note the contents of the report.

# **10. Correspondence**

## **A. Community Conversation Meetings**

Following consideration of correspondence received from Democratic Services, copies of which had previously been circulated, which informed members of the dates of the forthcoming Community Conversation meetings, and after hearing that the Dounby session had been informative, it was:

Resolved to note the contents of the correspondence.

## **B. Seafarers UK - Merchant Navy Day**

Following consideration of correspondence received from Seafarers UK, copies of which had previously been circulated, inviting the Community Council to fly the red ensign in commemoration of Merchant Navy Day to be held on 3 September 2018, and after hearing that Birsay Community Council had proposed to divide the cost of the flag to be flown in Dounby, it was resolved:

1. That the cost of the flag to be flown in Dounby be divided between the two Community Councils with Birsay paying one third and Harray and Sandwick meeting two thirds of the cost.

2. That the largest flag be purchased by the Clerk.

### **C. Thank You Letters and Messages.**

After hearing from the Clerk that thank you letters and messages had been received in respect of financial assistance provided by the Community Council, it was:

Resolved to note that thank you letters had been received from Harray SWI and Orkney Folk Festival organisers with messages of thanks conveyed by the Orkney Pilgrimage.

### **D. Mrs E Aitken**

Following consideration of correspondence received from Mrs E Aitken thanking the Community Council for her presentation gifts on standing down from the Community Council, and also for the continuing support of Bag the Bruck, it was:

Resolved to note the contents of the correspondence.

## **11. Consultation – Scottish Water**

Following consideration of Scottish Water's consultation, shaping the future of your water and waste services, copies of which had previously been circulated, it was resolved:

A. To note that the deadline for submission of comments was 31 August 2018.

B. That no comments were made by members on the consultation.

## **12. Financial Statements**

### **A. Community Council Annual Grants 2018/2019**

After consideration of correspondence received from Democratic Services, copies of which had previously been circulated, advising members that the annual grant awarded to Harray and Sandwick Community Council for 2018/2019 was £4,254.76, it was:

Resolved to note the contents of the correspondence.

### **B. Community Council Certified Annual Accounts**

Following consideration of the certified Annual Accounts as at 31 March 2018, copies of which were distributed at the meeting, it was:

Resolved to note the Annual Accounts as at 31 March 2018.

### **C. Financial Statements as at 31 March 2018**

After consideration of the General Finance statement as at 31 March 2018, it was:

Resolved to note that the balance for the Harray and Sandwick Community Council was £2,874.27.

## **D. General Finance**

After consideration of the General Finance statement as at 28 May 2018, it was resolved:

1. To note that the balance was £6,406.70.
2. That the debit entry of £250 on 14 May 2018 had been entered in error and would be rectified by the Clerk.

## **E. Community Council Grant Scheme**

Following consideration of the 2018/2019 Community Council Grant Scheme statement as at 28 May 2018, it was:

Resolved to note the balance remaining for approval was £1,528.72.

## **F. Community Development Fund**

Following consideration of the Community Development Fund statement as at 28 May 2018, it was:

Resolved to note the balance remaining for approval was £9,640.00.

## **G. Seed Corn Fund**

Following consideration of the Seed Corn Fund statement as at 28 May 2018, it was:

Resolved to note that the balance remaining for approval was £2,500.

# **13. Applications for Financial Assistance**

## **A. NHS Orkney Fundraising Group**

Members resumed consideration of the request from the NHS Orkney Fundraising Group, as discussed earlier in the meeting, and it was resolved:

1. That a donation of £500 be given specifically towards a family room within the new hospital.
2. That members would like acknowledgement that the Harray and Sandwick Community Council made a contribution towards the family room.

## **B. THAW Orkney**

Following consideration of correspondence received from THAW Orkney, copies of which had previously been circulated, requesting financial assistance towards its ongoing projects, it was:

Resolved that no donation would be given.

## **C. Orkney Amateur Swimming Club**

Following consideration of correspondence received from Orkney Amateur Swimming Club, copies of which had previously been circulated, requesting financial

assistance towards the cost of three swimmers from the area competing in the Thurso Mini Meet, it was:

Resolved to award £20 to each of the three swimmers towards the cost of the event.

#### **D. Orkney Amateur Swimming Club**

Following consideration of correspondence received from Orkney Amateur Swimming Club, copies of which had previously been circulated, requesting financial assistance towards the cost of one swimmer from Harray competing in the Long Course Time Trials in Aberdeen, it was:

Resolved to award £50 towards the cost of the trip to Aberdeen.

#### **E. Year of the Young People – Youth Concert**

Following consideration of correspondence received from the Orkney Year of Young People Ambassadors, copies of which had previously been circulated, requesting financial assistance towards the cost of their proposed Youth Concert to be held in August, it was:

Resolved that no donation to be given.

#### **F. Improvements to the Mirbister Road**

Following consideration of a letter received from Councillor Johnston on behalf of Orkney Care and Repair, copies of which had previously been circulated, requesting financial assistance towards improving the Mirbister Road, and after a lengthy discussion, it was:

Resolved to grant assistance of £150, subject to Community Council Grant Scheme approval, on production of receipted invoices.

#### **G. Finals of the Young Enterprise Scheme, Glasgow**

Following consideration of a letter from the Orkney Area Team Young Enterprise Scotland, copies of which had previously been circulated, requesting financial help towards the cost of one pupil from Harray competing in the finals in Glasgow, it was:

Resolved to award a donation of £50 towards the trip to Glasgow.

### **14. Publications**

Publications from the Orkney Partnership and Glasdon were made available to members at the meeting.

### **15. Any Other Competent Business**

#### **A. Overgrown Trees at “The Lodge”, Harray**

The issue of overgrown trees at “The Lodge” in Harray was raised once again and it was noted that, although that Roads had not identified a problem previously, the leaves had grown since then with the tops of the trees causing issues for high vehicles such as tractors with trailers and lorries, and it was:



Resolved that the problem should to be reported to Roads once again, via Democratic Services.

### **B. John Corrigan Sign**

One member asked if the signage at the end of the Merkister Road leading to the Decca Station houses could be repaired and reinstalled, and it was:

Resolved to ask the local Young Farmers Club for help with the matter.

### **C. Return of Donation**

The meeting heard that a donation given towards the costs of a competition had since been cancelled and, therefore, it was:

Resolved for the donation to be returned by the recipient with the applicant being eligible to apply again for future events.

## **16. Date of Next Meeting**

Resolved to note the date of the next meeting would be Wednesday, 29 August 2018 to be held in the Dounby Community Centre commencing at 19:00.

## **17. Conclusion of Meeting**

There being no further business, the Chairman declared the meeting concluded at 21:10.