

Minute of the Meeting of St Andrews and Deerness Community Council held in the St Andrews Primary School on Tuesday, 26 February 2019 at 19:30

Present:

Mrs L McAdie, Mr D Alexander, Mrs L Anderson, Mrs G Barnby, Mr W Bruce, Mr L Flett and Mr I Rendall.

In Attendance:

- Councillor A Drever.
- Councillor S Sankey.
- Mrs J Lennie, Clerk.

Order of Business

1. Apologies.....	2
2. Adoption of Minutes	2
3. Matters Arising.....	2
4. Consultation Documents.....	5
5. Correspondence	5
6. Financial Statements	7
7. Financial Requests	7
8. Publications	8
9. Any Other Competent Business.....	9
10. Date of Next Meeting	9
11. Conclusion of Meeting	9

1. Apologies

Resolved to note that apologies for absence had been received from Councillor N Craigie and Sergeant A MacDonald, Police Scotland.

2. Adoption of Minutes

The minute of the meeting held on 6 November 2018 was approved, being proposed by Mr W Bruce and seconded by Mr L Flett.

The Chair also asked members if they wished to receive an electronic copy of the draft minute of the last meeting, prior to receiving it with the following agenda, and it was:

Resolved that members did not wish to receive an electronic copy of the draft minute of meeting, however the Chair did wish to receive an electronic copy.

Mrs L Anderson joined the meeting at this point.

3. Matters Arising

A. East Mainland Tourist Leaflets

The Chair advised that the East Mainland Tourist Leaflet (EMTL) sub-committee had held their first meeting approximately two weeks prior to this meeting. The sub-committee had given consideration to local businesses paying to advertise in the updated EMTL and there were approximately ten St Andrews and Deerness businesses, which the Chair had contacted and they wished to advertise in the revised EMTL accordingly. She referred members to the existing brochure and advised that the proposal from the sub-committee was to reduce the map and key size and remove the list of numbers and that the new business adverts would surround the map. Electric vehicle charging points and war memorials would be added to the map and key. Hunda, a privately-owned island, and army camps e.g. Hoxa would also be removed. Councillor S Sankey and Mr D Alexander expressed their surprise at this proposal. Mr D Alexander advised that this would effectively mean that Rerwick Army Camp would also presumably be removed and Councillor S Sankey advised that both Rerwick, Tankerness and Hoxa, South Ronaldsay, were included in Orkney Islands Council's list of Core Paths.

Members heard that a proposal had also been made at the sub-committee to create an annual production of EMTL's, reducing the amount printed, instead of a 3-year 50,000 copy supply, in order that the information was always up-to-date. Another proposal had been to stop issuing a supply of EMTL's to Visit Scotland (VS), as it was felt that too many were being issued to cruise passengers. Members questioned the merits of this proposal, with Mr D Alexander advising that VS or Visit Orkney should be issued with EMTL's. Mrs G Barnby advised that the EMTL was intended for the independent traveller. The Chair advised that they could reprint the existing EMTL in order to fill the void created with no new print of an updated EMTL available. Councillor A Drever enquired when the updated EMTL would be available and the Chair advised that she did not know when. The Chair advised that another proposal had been to reduce the EMTL size to A3, however it was felt that this was too small. Mr D Alexander advised that a reprint of the existing EMTL, in his opinion,

would be better than no EMTL. Councillor A Drever enquired as to how long they had been attempting to progress a new updated EMTL and the Chair advised that the sub-committee had met once. Councillors A Drever and S Sankey advised that the updated EMTL had been on the agenda for South Ronaldsay and Burray Community Council's last meeting, however all they had discussed was photographs for the updated EMTL. Councillor A Drever advised that Holm Community Council's next meeting was scheduled for 6 March 2019. Mrs G Barnby advised that the sub-committee wished to print less updated EMTL's. The Clerk asked the Chair if she had contacted VS, who had made enquiries to her regarding a reprint of the updated EMTL and a supply of copies, and had also suggested that the EMTL electronic files could be incorporated into an Orkney website. The Chair did not recall receiving this correspondence but asked the Clerk to forward a copy to her again. Other possible contacts were suggested at VS and Visit Orkney. Councillor A Drever asked what the estimated print time was, however the Chair did not know at this stage. When asked if she knew if storage was required she advised that it had not been discussed yet but advised that in regard to the existing print of leaflets, she had stored St Andrews and Deerness Community Council's allocation. Accordingly, costs of reprint and storage of the updated EMTL were not known, however the Chair advised that the Community Council Grant Scheme allocation made for the new print of leaflets could be used to cover the cost of printing 5,000 copies of the existing EMTL. Mrs G Barnby advised that, when there was momentum with progression of a new updated EMTL, they should continue to meet and progress a new print for Autumn/Winter 2019, and it was resolved:

1. That a 5,000-copy reprint of the existing EMTL should be progressed as soon as possible, pending agreement from the other Community Councils involved.
2. That a print of a new, updated EMTL should progress as soon as possible.

B. 2019 Bag the Bruck Scheme

Following consideration of correspondence from Democratic Services, copies of which had been previously circulated, advising that the 2019 Bag the Bruck event would take place from 30 March to 7 April 2019, the Chair asked members if they wished to apply for Community Council Grant Scheme (CCGS) funding towards a £300 grant for the scheme, and if members wished the scheme advertised in local outlets and on the website, and it was resolved:

1. That the Clerk should apply for the £300 grant available from the CCGS accordingly.
2. That the Clerk should advertise the 2019 Bag the Bruck scheme in local outlets and on the website.

C. 2019 Insurance Costs

Following consideration of 2019 insurance costs, it was:

Resolved that an allocation of £100 be made from the CCGS to cover the 2019 insurance cost and that the Clerk would make the relevant application.

D. St Andrews and Deerness Kirkyards

Mr D Alexander suggested that, with forward planning, Community Council members could assist OIC in tracing relatives of gravestones which were rocky/dangerous in St Andrews and Deerness Kirkyards. It was noted that, in February 2018, this Community Council had reported two dangerous gravestones in St Andrews Kirkyard, and that these two gravestones remained dangerous and without any remedial works progressed. Councillor S Sankey advised that the condition of gravestones throughout Orkney and the works that had been undertaken had not been sufficiently formed and that approaches were not made to local communities, and he totally understood that communities would be anxious to assist OIC with their local knowledge. Councillor A Drever advised that, if the community had local knowledge, they could inform relevant families if there was a problem with a family member's gravestone and, if a proactive approach was made, then families were entitled to repair their gravestones themselves accordingly. With regard to the two gravestones previously reported to OIC, Mr D Alexander advised that family members were contactable for the one gravestone, however, at present, not the other and there was a very dangerous stone in the Hall of Tankerness Kirkyard that required attention also. He advised that he would send the Clerk details accordingly and it was agreed that the Clerk would again report the two dangerous gravestones in St Andrews Kirkyard and report the one dangerous gravestone in Hall of Tankerness Kirkyard. It was agreed that the Community Council should await a progress update from OIC's Working Group, and it was:

Resolved to note the information and that the Clerk would again report the two dangerous gravestones in St Andrews Kirkyard and also report the one dangerous gravestone in Hall of Tankerness Kirkyard.

E. Deerness Kirkyard Flooding

Following consideration of an update from Councillor A Drever regarding the flooding issue in Deerness Kirkyard, advising that this work is included in the 5-year Kirkyard Maintenance Plan, Mr W Bruce advised that, to date, there was no progress with this issue, and it was:

Resolved to note this information.

F. Scottish and Southern Energy Network (SSEN)

Following consideration of correspondence received from SSEN regarding the Orkney Transmission Connection and Infrastructure Project Consultation, it was:

Resolved to note the information.

G. Craft Trail Sign, Tankerness Junction

Following consideration of correspondence received from a member of the public regarding a road sign causing visibility issues at Tankerness Junction, above the Airport, the Clerk advised that she had sent a response advising the member of the public that the Community Council had previously reported this issue to OIC and had been advised that this would be investigated. Mr D Alexander further advised that the most recently erected sign on the craft trail sign had been moved, and it was:

Resolved to note the information.

H. Our Power – Energy Supply Company

Members considered a consultation letter sent by Democratic Services regarding a proposal whereby OIC linked with the energy supply company, Our Power, to provide cheaper electricity in Orkney with benefits being paid to Community Councils from community uptake. They also considered a further letter from Democratic Services explaining that the company had since ceased trading, and it was resolved:

1. To note that four members had approved the original proposal.
2. To note the correspondence from Democratic Services advising that Our Power had ceased trading.

I. Planning Application in Toab

Mrs G Barnby and Councillor S Sankey declared an interest in this item and were not present during discussion thereof.

Members considered information received regarding a planning application, reference 18/515/PP, which had been lodged for a proposed sixteen house development in the Toab settlement area. The Chair circulated a copy of the plan for the development, and members advised that they had viewed the planning application documents on OIC's website. The Chair then asked members if they wished to make official comment on the planning application. It was unanimously agreed that the Community Council would not make any comments on this planning application, and it was:

Resolved that St Andrews and Deerness Community Council wished to provide no representation to the planning application reference 18/515/PP.

4. Consultation Documents

The Chair advised that, currently, there were no consultation documents for consideration.

5. Correspondence

A. Peat Cutting Rights

Following consideration of correspondence from a Toab resident, who wished to ascertain whether he could cut peats in the St Andrews and Deerness parishes or possibly share a peat bank with a local resident, Mr W Bruce advised that if a peat bank was unused for three years then it reverted back to the original owner, and it was:

Resolved that the Clerk would advise the Toab resident that the Community Council had no knowledge of peat banks which they could use for peat cutting rights.

B. Planning Presentation from Community Council Conference

Following consideration of a power point presentation, which had been forwarded by Democratic Services, providing information on the planning process and how to

proceed with regard to making representation in regard to a planning application, it was:

Resolved to note the contents of the Planning presentation.

C. THAW Orkney

Following consideration of correspondence from THAW Orkney advising that funding support was available for the installation of a heating system and/or white goods until 31 March 2019 for households with a cancer diagnosis, it was resolved:

1. To note the contents of the correspondence.
2. That the Clerk had circulated this information to local outlets for public information.

D. Deputy Lord Lieutenant of Orkney

Members considered correspondence from the Deputy Lieutenant of Orkney, Lady Rosie Wallace, who wished to introduce herself and her roles and responsibility for this Community Council (CC) area, and requested suggestions for ways in which the Community Council could assist with her duties, and it was:

Resolved to note the contents of the correspondence.

E. Self-Build Loan Fund

Following consideration of correspondence from The Highlands Small Communities Housing Trust who act as a lender of last resort in relation to self-build finance and administer this scheme on behalf of the Scottish Government, and it was resolved:

1. To note the contents of the correspondence.
2. That the Clerk had circulated this information to local outlets for public information.

F. Tesco Bags of Help Centenary Grant

Following consideration of correspondence from Democratic Services advising that Tesco wished to mark their 100th anniversary by inviting local groups to apply for a grant providing community benefit in five Scottish regions and customers would then be invited to vote for their favourite project, it was resolved:

1. To note the contents of the correspondence.
2. That the Clerk had circulated this information to local outlets for public information.

G. Police Scotland Engagement

Following consideration of correspondence from Democratic Services advising that Police Scotland had an online survey, Shaping our Direction and Delivery 2019-2022, which required a response by 18 March 2019, it was:

Resolved that members would individually complete this online survey by 18 March 2019.

H. Thank You Letters

Following consideration of thank you letters received from Orkney Amateur Swimming Club, Police Scotland Youth Volunteers, Orkney Gymnastic Club, Deerness Community Centre Association and St Andrews SWI, for financial assistance provided, it was:

Resolved to note the contents of the correspondence.

6. Financial Statements

A. General Finance

After consideration of the General Finance statement as at 30 January 2019 and discussion thereof, it was:

Resolved to note that the estimated balance was £7,189.82.

B. Community Council Grant Scheme

Following consideration of the 2018/2019 Community Council Grant Scheme statement as at 30 January 2019, it was:

Resolved to note the balance remaining for approval was £662.35.

C. Seed Corn Fund

Following consideration of the Seed Corn Fund Statement as at 30 January 2019, it was:

Resolved to note that the Seed Corn Fund was fully allocated.

E. Ayreenergy Ltd Fund

Following consideration of the Ayreenergy Ltd Fund Statement as at 30 January 2019, it was:

Resolved to note that the balance remaining for approval was £10,318.34.

7. Financial Requests

A. Under 17 Netball and Hadhirgaan Trips

Following consideration of correspondence received from a local mother requesting financial assistance towards the cost of her daughter's two netball trips and one Hadhirgaan trip, it was:

Resolved to grant travel assistance of £90 to a local mother towards the cost of her daughter's two netball trips and one Hadhirgaan trip.

B. St Andrews Senior Citizens Club

Mr D Alexander declared an interest in this item and was not present during discussion thereof.

Following consideration of correspondence received from St Andrews Senior Citizens Club, requesting financial assistance towards the cost of providing the 2018 St Andrews Christmas lunch for 38 senior citizens, it was:

Resolved that a grant award of £304 be given towards the cost of providing the 2018 St Andrews Senior Citizen Christmas lunch for 38 St Andrews residents, subject to assistance from the Community Council Grant Scheme being approved.

C. St Andrews Primary School

Following consideration of correspondence received from St Andrews Primary School, requesting travel assistance for twenty-two pupils to attend one week's activities at the Lagganlia Outdoor Centre, Kinncraig, and it was:

Resolved to grant the twenty-two St Andrews school pupil's £30 travel assistance each, totalling £660.

D. St Andrews Community Centre

Mr D Alexander declared an interest in this item and was not present during discussion thereof.

Members considered correspondence received from St Andrews Community Centre, requesting financial assistance towards a project to extend the Community Centre, and also requesting to receive 50% discount on the planning permission fee by being allowed to submit the planning application in the Community Council's name.

Following discussion, it was resolved:

1. To grant permission for St Andrews Community Centre to submit their planning application in the Community Council's name in order to receive 50% discounted planning fee.
2. To grant St Andrews Community Centre £200.50 towards their discounted planning fee, subject to approval from the CCGS.

E. Orkney Folk Festival

Following consideration of correspondence received from Orkney Folk Festival, requesting financial assistance towards the production costs of the 2019 festival, during which two local events would be held in St Andrews parish, it was:

Resolved to grant Orkney Folk Festival £150 towards the production costs of the 2019 festival, subject to approval from the CCGS.

8. Publications

The following publications were made available for members to view and were noted:

- Climate Challenge Fund – Newsletters.
- Scottish Health Council, Orkney – Newsletter.
- Jamie Halcro Johnston MSP – Christmas Card.
- Scottish Government – Planning and Building Newsletters.

9. Any Other Competent Business

A. Mrs Norma Campbell

Mr D Alexander advised that a former member of this Community Council had passed away, and members were sorry to learn of Mrs Norma Campbell's passing.

B. Live List

Following consideration of the live list, it was resolved:

1. That the Chair would report off let cleaning from Dromana, Tankerness to Groatsetter Junction.
2. That the Chair would report a number of potholes in the Gransetter Road towards Sheila Fleet Jewellery which were in need of repair.
3. That the Chair would report a number of large potholes in need of repair from Diamonds to Stove, Deerness.
4. That the Clerk reports again the urgent need for repair of the sunken area on Churchyard Road, Tankerness, below the St Andrews Kirkyard.
5. That the Clerk report that drains in the Toab settlement were not clearing and may be blocked, and also to request ditch and off let cleaning from the Toab/Holm Junction to St Andrews Primary School.
6. That the Clerk removes the pothole repair at the Mill, Tankerness, from the list as the repair had been completed.

C. Red Cross First Aiders

Councillor A Drever advised that, at a recent Community Safety Forum meeting, they had learned that, due to issues with the Red Cross, Red Cross First Aiders would no longer be available to attend and assist at community events and that this may affect community groups' insurance, and it was:

Resolved to note this information.

10. Date of Next Meeting

Following discussion of possible dates for the next meeting, it was:

Resolved that the next meeting of St Andrews and Deerness Community Council would be held on Tuesday, 16 April 2019 in the St Andrews Primary School, commencing at 19:30.

11. Conclusion of Meeting

There being no further business, the Chair declared the meeting closed at 21:10.