

Stephen Brown (Chief Officer)
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Performance and Audit Committee

Notice of Meeting and Agenda

Venue: Council Chamber, Council Offices, Kirkwall.

Date: Wednesday, 6 December 2023.

Time: 09:30.

Dear Member,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

Stephen Brown, Chief Officer.

Contact

Clerk Name: Sandra Craigie.

Clerk Email: committees@orkney.gov.uk.

Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) [here](#).

Audio Recording Notice

Please note that this meeting will be broadcast live (audio only) over the Internet on Orkney Islands Council's website. The meeting will also be recorded, with the recording publicly available for listening to after the meeting for a period of 12 months. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

Order of Business

1. Apologies

Apologies should be intimated to the Clerk, Sandra Craigie, Committees Officer, Orkney Islands Council, by email to committees@orkney.gov.uk.

2. Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Minutes of Previous Meetings

3.1. Meeting held on 28 June 2023

The draft Minute of the Meeting held on 28 June 2023 is **attached** for consideration, checking for accuracy and approval.

3.2. Meeting held on 7 July 2023

The draft Minute of the Special Meeting held on 7 July 2023 is **attached** for consideration, checking for accuracy and approval.

4. Matters Arising Log

The **attached** log provides details on matters arising from the meeting held on 28 June 2023, for consideration and to enable the Committee to seek assurance on progress, actions due and to consider corrective action, where required.

5. External Annual Audit Report

The **attached** report presents the External Auditor's Annual Audit Report to those charged with governance of the Orkney Integration Joint Board Annual Accounts, for scrutiny.

6. Annual Accounts

The **attached** report presents the final Annual Accounts for financial year 2022/23, for consideration and approval.

7. Registered Services within Orkney Health and Care

Inspection Assurance Report

The **attached** report presents the six-monthly assurance report on inspection activities for registered services within the Orkney Health and Social Care Partnership, for scrutiny.

8. Social Work and Social Care Services' Experience Report

The **attached** report advises of compliments and complaints received between April and September 2023, for scrutiny.

9. Date and Time of Next Meeting

The Committee is invited to note that the next meeting will be held on Wednesday, 13 March 2024 at 09:30.

Future meeting dates:

- Wednesday, 26 June 2024.
- Wednesday, 25 September 2024.
- Wednesday, 11 December 2024.