

Item: 6

Asset Management Sub-committee: 31 January 2019.

Corporate Property Asset Improvement Programmes – Expenditure Monitoring.

Report by Head of Finance.

1. Purpose of Report

To monitor expenditure on the approved Corporate Property Asset Improvement Programmes, as at 31 December 2018.

2. Recommendations

The Sub-committee is invited to note:

2.1.

The summary position of expenditure incurred as at 31 December 2018 against the approved corporate property asset improvement and replacement programmes, as detailed in section 4.1 of this report.

2.2.

The detailed analysis of expenditure figures and project updates, attached as Appendix 1 to this report.

3. Background

3.1.

The Corporate Asset Management Plan 2013 to 2018 takes account of guidance produced by the Chartered Institute of Public Finance and Accountancy and has streamlined the suggested framework to incorporate and complement the existing Capital Project Appraisal system.

3.2.

The Corporate Asset Management Plan summarises the Council's aims and objectives for its assets to ensure that they are used in an effective and efficient manner.

3.3.

This has been further supplemented by the Property Asset Management Plan approved on 5 July 2016.

3.4.

The purpose of this report is to present an overview or summary of the spend to date against the approved programmes to allow Members the opportunity to scrutinise spending levels against approved budgets and gauge the extent to which the Council's assets are routinely being maintained and replaced.

4. Budget Monitoring

4.1.

The undernoted table shows the position of expenditure incurred for the period 1 April to 31 December 2018, against approved programmes:

Description.	Expenditure as at 31 December 2018.	Budget 2018 to 2019.	Probable Out-turn 2018 to 2019.
General Fund – Capital Improvement Programme.	£1,101,258.	£1,351,400.	£1,351,400.
Strategic Reserve Fund – Capital Improvement Programme.	£0.	£118,600.	£115,000.
Plant, Equipment and Vehicle Replacement Programme.	£532,735.	£1,200,000.	£1,238,920.
IT Replacement Programme.	£249,903.	£420,000.	£414,000.
Total.	£1,883,896	£3,090,000.	£3,119,320.

4.2.

Appendix 1 attached to this report provides a detailed analysis of the expenditure figures shown above, including comments from budget holders.

5. General Fund – Capital Improvement Programme

5.1.

The actual spend on the General Fund Capital Improvement Programme as at 31 December 2018 is £1,101,258.

5.2.

It is anticipated that the budget will be fully spent by 31 March 2019, with a probable out-turn of £1,351,400.

5.3.

The award of additional grant funding during the year has enabled the gross expenditure budget to be increased by £386,400, from £1,351,400 to £1,737,800, as follows:

- £274,000 from Scotland's Energy Efficiency Programme (Pathfinder Fund) in respect of works to Shapinsay School.
- £112,400 from the Scottish Government, as part of a grant award totalling £2,240,000 payable over four years, in respect of Early Learning and Childcare. A Stage 2 Capital Appraisal has been approved to deliver the project with expenditure profiled as follows:
 - 2017 to 2018 – £66,000.
 - 2018 to 2019 – £112,000.
 - 2019 to 2020 – £1,397,000.
 - 2020 to 2021 – £637,000.
 - 2021 to 2022 – £28,000.

5.4.

Where possible cancellations or delays on the commencement of planned works are replaced with alternative projects from within the indicative programmes previously approved for delivery in future years.

6. Strategic Reserve Fund – Capital Improvement Programme

6.1.

There is currently no expenditure on the Strategic Reserve Fund capital improvement programme. Recladding of the Buoy Store, Northern Lighthouse Pier, has been postponed with a planned review in 3 years' time, with design work for the provision of toilet facilities at the same site due to commence in January 2019.

6.2.

Work to upgrade the Grainshore Training Centre has been added to the programme of works for 2018 to 2019, with completion anticipated by February 2019.

6.3.

It is anticipated that the budget for the Strategic Reserve Fund – Capital Improvement Programme will be underspent by £3,600 by 31 March 2019, with a probable out-turn of £115,000.

7. Plant, Equipment and Vehicle Replacement Programme

7.1.

The actual spend on the Plant, Equipment and Vehicle Replacement Programme as at 31 December 2018 is £532,735. There is further committed spend of £364,885 in respect of orders placed but not yet delivered.

7.2.

It is anticipated that the budget for the Plant, Equipment and Vehicle Replacement programme will be overspent by £38,620 as at 31 March 2019, with a probable out-turn of £1,238,620.

8. IT Replacement Programme

8.1.

The actual spend in respect of the IT Replacement Programme as at 31 December 2018 is £249,903.

8.2.

It is anticipated that the budget for the IT Replacement Programme will be underspent by £6,000 by 31 March 2019, with a probable out-turn of £414,000.

9. Corporate Governance

This report relates to the Council complying with its governance and financial processes and procedures and therefore does not directly support and contribute to improved outcomes for communities as outlined in the Council Plan and the Local Outcomes Improvement Plan.

10. Financial Implications

10.1.

The Financial Regulations state that service directors are able to incur expenditure within approved revenue and capital budgets. Such expenditure must be in accordance with the Council's policies and objectives and subject to compliance with the Financial Regulations and approved schemes of delegation.

10.2.

The development of a corporate approach to asset management planning should lead to efficiencies in the use of fixed assets, together with the potential for rationalisation of the Council's property estate going forward.

10.3.

More detailed monitoring of expenditure on the Corporate Asset Management and Improvement Programme will result in improved accountability in relation to the deliverance of the approved programmes of work and ensure Members are kept informed of progress.

11. Legal Aspects

Regular financial monitoring and reporting help the Council meet its statutory obligation to secure best value.

12. Contact Officers

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13. Appendix

Appendix 1: Corporate Property Asset Improvement Programmes 2018 to 2019.

General Fund Capital Improvements			Actual Spend as at 31/12/18	Budget 2018/19	Revised 2018/19 Budget	Probable Out- turn 2018 to 2019	Overspend/ (Underspend)
Asset Name	Description						
1	Chinglebraes - Road Extension	Extend approach road to weigh bridge, by widening road at approach to site entrance, to allow traffic to use road while site traffic queues for the weighbridge. Required to improve Health and Safety, improve efficiency and to permit the internal re-organisation of the building, while services continue. Project is part of a longer plan to upgrade the facility, the extension and internal works having been complete, and this is the final phase of work.	£2,002.67	£65,000.00	£27,300.00	£27,300.00	£0.00
2	Depot, Site 4 (G7) Garson Way	Re-cladding, new gutters, downpipes, etc., new roller doors to end wall, as fabric is starting to fail.	£152,897.86	£170,000.00	£170,000.00	£170,000.00	£0.00
3	Shapinsay School	Re-roofing over existing flat roofs, rationalise roof penetrations, upgrade ventilation systems and increase / improve insulation levels, External Wall Insulation and render system to entire school. Works are partly funded from Scotland's Energy Efficiency Program (Pathfinder Fund) Works involve the installation of monitoring equipment which will provide a minimum of 4 months internal temperature and CO2 data to allow the improvements to be measured and used for future projects.	£448,423.63	£625,000.00	£550,000.00	£550,000.00	£0.00
4	Smiddybrae	Ground Source Heat Pump installation, complete with new ground array, associated groundworks and new boiler house.	£5,029.32	£90,000.00	£130,000.00	£130,000.00	£0.00
5	Stromness Academy Ph2	Phase 2 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property.	£191,953.68	£50,000.00	£343,600.00	£350,000.00	£6,400.00
6	Stromness Academy Ph3	Phase 3 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property. Design works to be undertaken in the 1st year, followed by the works and retention release in the 3rd year.	£0.00	£20,000.00	£0.00	£0.00	£0.00
7	Stromness Swimming Pool	Boiler and flue improvement and enhancement works, comprising new high efficiency oil boiler, balanced flue and heating controls, 2 sets of controls either end of building to be replaced . Project slipped from last year due to scheme design. Property is down for disposal via the Property Asset Management Review process. Works required to minimise the likelihood of boiler failure and unplanned closure of the property.	£0.00	£161,000.00	£0.00	£0.00	£0.00
8	Stronsay Junior High School & Swimming Pool	Upgrade hot and cold water distribution system and install either trace heating or pumped return to hot water circuit to improve circulation. Investigate if the cold water storage tank can be re-located to a less disruptive area should a leak occur.	£0.00	£15,000.00	£0.00	£0.00	£0.00
9	The Orkney Library & Archive	Reduce heat loss through roof. Options and costs to be investigated and could include removing inset lights that penetrate top floor ceiling, re-plaster boarding the ceiling and fitting new led fittings and fitting additional loft insulation. This will minimise air infiltration through the perforated plasterboard , and through insulation. Alternatively, the roof will be made into a warm roof by either applying spray foaming insulation at rafter level, or fitting rigid insulation at rafter level.	£0.00	£30,000.00	£0.00	£0.00	£0.00
10	Westray Junior High School & Swimming Pool	Remove old oil boilers and fit new containerised boiler plant connected into existing boiler house, re- configure pipework in existing boiler house, connect to existing oil tank, install fan convectors to dining hall, and radiators to community room. Containerised plant was procured and purchased last financial year, with the container installation and commissioning being undertaken this coming year. Package boiler plant to be procured and handed to contractor for installation	£266,760.29	£308,300.00	£302,400.00	£336,300.00	£33,900.00
11	St Magnus Cathedral	Boiler and flue improvement and upgrading works, comprising new high efficiency oil boiler and balanced flue.	£4,001.32	£0.00	£4,600.00	£4,650.00	£50.00
12	Stromness Academy Phase 7	Phase 7 - Theatre / music block roof.	£0.00	£0.00	£97,500.00	£97,500.00	£0.00

Projects added during 2018/19							
13a	Burray school	Nursery upgrades.	£16,021.55	£0.00	£18,500.00	£18,424.78	(£75.22)
13b	Dounby School	Nursery extension.	£0.00	£0.00	£0.00	£0.00	£0.00
13c	Eday school	Nursery alterations and toilet alterations.	£0.00	£0.00	£0.00	£0.00	£0.00
13d	Glaitness Primary School	Phase 1 -Nursery alterations - partition works.	£5,049.71	£0.00	£5,000.00	£5,000.00	£0.00
14e	Glaitness Primary School	Phase 2 - Extension and internal upgrade.	£0.00	£0.00	£0.00	£0.00	£0.00
13f	Papa Westray School	Nursery alterations.	£8,541.89	£0.00	£10,000.00	£9,823.17	(£176.83)
13g	Papdale Primary School	Phase 1 -Nursery upgrade - separation partition, kitchen upgrade.	£24,297.26	£0.00	£13,570.96	£15,606.60	£0.00
13h	Papdale Primary School	Phase 2 - Extension and internal upgrade.	£0.00	£0.00	£67,481.37	£77,603.58	£0.00
13i	Shapinsay School	Nursery alterations.	£0.00	£0.00	£0.00	£0.00	£0.00
13j	Stromness Primary School	Nursery alterations.	£0.00	£0.00	£20,000.00	£0.00	(£20,000.00)
13k	Westray School	Nursery upgrade.	£13,570.96	£0.00	£15,700.00	£15,700.00	£0.00
13	Early Learning & Childcare	Nursery upgrades.	£67,481.37	£0.00	£112,400.00	£86,889.80	(£25,510.20)

Retention Due During Coming Year							
14	Chinglebraes	Extension to waste hall approx. 600m2 to allow for waste to be loaded/ unloaded in a safe manner. Replace mains power supply to allow generator sets to be removed, thereby reducing energy costs. Internal alterations to level out floors, level out ramps, alter concrete plat at quarry edge and flush over, including fencing. Extend approach road to weigh bridge, by widening road at approach to site entrance, to allow traffic to use road while site traffic queues for the weighbridge. Required to improve Health and Safety, improve efficiency and to permit the internal re-organisation of the building, while services continue.	(£4,734.23)	£10,000.00	£0.00	(£4,734.23)	(£4,734.23)
15	Papdale school	Improve thermal performance of building by installing external wall insulation and new render system, including door and window replacement to old part (selected parts of old Infants end) Flat roof upgrade / complete with enhanced insulation levels. Kitchen flat roof replacement.	(£22,257.93)	£25,000.00	£0.00	(£22,257.93)	(£22,257.93)
16	Shapinsay School	Create new boiler house and install new oil boilers as existing ones are difficult to maintain and life expired. Inadequate space within boiler house, lack of ventilation to boilers, boiler house partly below ground and boiler house is located centrally within the building. Proposed that a new boiler house be located closer to the existing oil tank, on an external wall, but flexible enough that the space can be used in the future should it be decided to move across to a ground source heat pump renewable option.	(£4,961.76)	£4,533.59	£0.00	(£4,961.76)	(£4,961.76)
17	Stromness Academy	Replace atrium glazed roof with high performance glazing system to improve heat retention and solar gain.	(£338.63)	£2,596.10	£0.00	(£338.63)	(£338.63)
18	Stronsay Junior High School & Swimming Pool	External wall insulation, door window replacement. Building heat loss to be lowered to allow a smaller boiler installation in the future. Re-slate kitchen, insulate and lay new waterproof membrane & replace roof lights with high performance triple skinned units over flat roof above library, senior social, toilets, GP medical, nappy changing, janitors room, store and corridor, re-slate roof which abuts flat roof.	(£5,000.00)	£5,000.00	£0.00	(£5,000.00)	(£5,000.00)
Contingency			£0.00	£50,970.31	£0.00	£22,452.75	£22,452.75
Contact Officer- Gwyn Evans, Extension 2723			£1,101,257.59	£1,632,400.00	£1,737,800.00	£1,737,800.00	£0.00
Grant 1	Shapinsay School	Grant income for the external wall insulation.	(£203,583.62)	(£281,000.00)	(£274,000.00)	(£274,000.00)	£0.00
Grant 2	Early Learning & Childcare	Grant income - Early Learning and Childcare allocation in respect of nursery works.	£0.00	£0.00	(£112,400.00)	(£112,400.00)	£0.00

£1,351,400.00 £1,351,400.00 £1,351,400.00 £0.00

Project Update

1	Chinglebraes - Road Extension	Road widening - Project accelerated and majority of spend incurred in previous financial year. Budget slippage of £37,700 due to project accelerated last year which was not reflected in the current years program. Final account agreed, and works complete. Retention payment of £1,140 to be made April 2019. Expenditure contained within the tender sum, and project completed under budget. Weighbridge controls / IT connectivity works - ducting and electrical works complete, IT , final installations and commissioning works complete during December. System to be made operational February 2019. Final payment to be processed January 2019. Final account retained within the tender sum.
2	Depot, Site 4 (G7) Garson Way	Completion achieved 19 October 2018. Contractor delayed by 3 weeks, but works contained within contractual program. Tender figure of £153,461.47, with final account agreed at £151,051.86. Overall project expenditure contained with budget.
3	Shapinsay School	Substantially complete. Late delivery on a few external doors have delayed completion which is now planned for January 2019. Greater level of expenditure incurred last financial year, resulting in lower spend this financial year. Slippage of £75,000 due to accelerated spend last financial year. Final account to be contained within the tender figure. Initial budget set at £861,600. Project brought in £99,500 under budget. Project subject to grant income, see below - Grant 1
4	Smiddybrae	Revised proposals for this project were approved by Policy and Resources Committee on 27 November 2018. Bore hole procurement has been undertaken but not concluded. Contractors are currently being evaluated with clarification being sought. If successful, anticipate being on site February 2019. Groundworks tender being procured separately, and tenders to be issued in January 2019, followed by the tender for the heat pumps. Entire project being procured as 3 separate contracts linked to contractor specialisms. Majority of project to be delivered during 2019, anticipate to be fully operational for winter 2019. Borehole portion of the project has been accelerated by £40,000 to allow the bore holes installation to be undertaken during 2018/19. Future years budgets have been adjusted to accommodate the newly agreed scheme as detailed within the various financial year columns.
5	Stromness Academy	Contract let and contractor is on site. Contract completion date is March 2019. Tender for phase 2 and phase 7 (roofing only) works accepted at £436K, shown as 2 separate lines in the plan. Delays caused by weather, Building Warrant approval and material delivery, but anticipate that this will be recovered. Initially, low anticipated spend set against the project for 2018 due to lack of capacity in the construction industry, but following successful procurement, project has been accelerated. Project accelerated by £300,000 during 2018/19 and future years budgets adjusted to reflect the accelerated project. Full details of the Project Slippage/ Acceleration can be seen in the various year budget columns. Works to be contained within the contract sum, and slight over spend attributable to other associated project costs.
6	Stromness Academy	Works delayed to allow Phase 2 and 7 to be accelerated. Project has slippage of £20,000 due to other OIC commitments, and but the design will be developed during 2019 and planned to be on site 2020. Future years budgets have been adjusted to reflect the slippages and acceleration in future years. No expenditure incurred to date.
7	Stromness Swimming Pool	Design works have commenced with external consultant. Draft scheme has been submitted and commented upon. Project slippage of £161,000 incurred, and future years budgets have been re-profiled to accommodate the slippage. See budget / years columns for further details. Slippage due to internal resourcing and re-prioritising projects, namely accelerating the Stromness Academy Phase 2 and 7 projects.
8	Stronsay Junior High School & Swimming Pool	Trace heating found to have failed somewhere over its length. Hot water pipework to be replaced with a 2 pipe system which will need to be designed. Full extent of scheme to be developed in-house, and may involve local point of use water heaters to the hard to reach areas. Additionally a review of the cold water system will be undertaken. Design work has not commenced, and works will slip into 2019 due to other pressures. Slippage of £20,000 incurred during 2018, and future years program has been adjusted to reflect the slippage. See budget / years columns for further details.
9	The Orkney Library & Archive	Lighting - Draft scheme has been prepared, scheme to be procured January 2019. Insulation works - External Architects have been appointed and briefed, and will commence design works in January 2019. Both projects to dovetail as they are related and focus on delivering energy efficiency savings. Liaison with staff to develop as the scheme develops. Slippage of £30,000 during 2018, and program adjusted for future years has been accelerated and adjusted to reflect the change.
10	Westray Junior High School & Swimming Pool	Works complete and systems fully commissioned and operational. Final accounts to be finalised. Tender for the containerised boiler plant and installation all contained within the contract sums. Overall project is likely to be slightly over budget by £3.3K due to unplanned works.
11	St Magnus Cathedral	Originally planned for 2020/21, but accelerated following feedback on boiler condition. Scheme design substantially complete, this is one of 5 boilers that will be replaced over the coming 2-3 years. Cathedral Architect making the necessary Statutory applications to allow the scheme to be delivered. Project accelerated by £4,650 to allow the design works, Statutory Applications to be made, all in preparation for the boilers being replaced at a convenient period for the facility, users and prior to complete system failure. Future years budgets have been adjust to reflect the revised program.
12	Stromness Academy	Initially planned for 2022/23, but following feedback, the roofing element of project has been accelerated to 2018/19 due to the temporary repairs to the cement fibre sheets failing and further increasing issues with the remaining sheets. Phase 2 and 7 were procured under a single contract, see phase 2 explanation for further details. The external wall insulation, windows/ doors elements remain and have been re-profiled for 2023/24. Project accelerated by £99,500, and windows and render elements planned for 2023/24 with future budgets adjusted accordingly. Project to be contained within project budget.
13a	Burray school	Works complete
13b	Dounby School	Consultant Architect appointed, commissioned, and design works to commence in January 2019.
13c	Eday school	Scheme designs undertaken, but scheme on hold following roll changes. Awaiting permission to proceed from client.

13d	Glaitness Primary School	Works undertaken and completed over October holidays. Account to be agreed upon.
14e	Glaitness Primary School	Consultant Architect appointed, commissioned, and design works to commence in January 2019.
13f	Papa Westray School	Works Complete
13g	Papdale Primary School	Works Complete
13h	Papdale Primary School	Consultant Architect appointed, commissioned, and design works to commence in January 2019.
13i	Shapinsay School	Scheme designs undertaken, but scheme on hold. Awaiting permission to proceed from client.
13j	Stromness Primary School	Consultant Architect appointed, commissioned, and design works to commence in January 2019.
13k	Westray School	Works complete
13	Early Learning & Childcare	Works ongoing at various locations. Projects are complete at Burray, Papa Westray and Westray Nurseries. Larger projects to be developed for Dounby, Glaitness, Papdale nurseries with minor alterations to be undertaken at Eday, Shapinsay and Stromness nurseries. Please note that total project spend includes prior year works.

Retention Due During Coming Year		
14	Chinglebraes	Works complete 20 November 2017. Works to layby completed. Final account submitted later than anticipated, with expenditure incurred later than planned. Retention still to be released but accounted for in 2017/18. Invoices accrued for in 2017/18 and paid in 2018/19 were less than anticipated, resulting in a negative probable out-turn. Works retained within budget and the £200K underspend re-allocated across other projects.
15	Papdale school	All works complete, but accounted for out of last financial years account. Alterations to front entrance and oil fill points was not reflected in the initial estimate (£12K and £3K respectively). Contract works contained within the accepted tender figure. Invoices accrued for in financial year 2017/18 and paid in financial year 2018/19 were less than anticipated, resulting in a negative probable out-turn. Project £5K under budget.
16	Shapinsay School	Complete and fully operational, but accounted for out of last years account. Project exceeded budget predominantly due to hydrogen works which is due to be reclaimed from the hydrogen project (£32K) and variations - X pot installation to filter heating water (£2K), reactive works to existing heating system (£4K) and fencing alterations (£1K) In addition, costs associated with the thermal envelope grant works, namely monitoring equipment installation and air pressure testing amounts to £11.5K. Invoices accrued for in financial years 2017/18 and paid in financial year 2018/19 were less than anticipated, resulting in a negative probable out-turn. Project £39K over spend, £32K of this is attributable to the hydrogen project. Balance is attributable to the other items details above.
17	Stromness Academy	Works completed over the summer holidays and area put back into use for the August term. Retention released. Project delivered within the allocated budget. Invoices accrued for in financial year 2017/18 and paid in financial year 2018/19 were less than anticipated, resulting in a negative probable out-turn. Project £65K under spent, and remaining allocation re-allocated to other/new projects.
18	Stronsay Junior High School & Swimming Pool	Works complete. Retention still to be released, but accounted for in financial year 2017/18. Project delivered within the allocated budget. Invoices accrued for in financial year 2017/18 and paid in financial year 2018/19 were less than anticipated, resulting in a negative probable out-turn. Project £105K underspent due to scale of project less than originally planned.

Grant 1	Shapinsay School	Grant to be drawn down as expenditure incurred, and in accordance with grant conditions.
Grant 2	Early Learning & Childcare	Grant to be drawn down as expenditure incurred, and in accordance with grant conditions.

Strategic Reserve Fund Capital Improvements		Actual Spend as at 31/12/18	Budget 2018/19	Revised 2018/19 Budget	Probable Out-turn 2018 to 2019	Overspend/ (Underspend)
Asset Name	Description					
Buoy Store, NLB Pier	Re-cladding and provision of toileting facilities	£0.00	£110,000.00	£30,000.00	£30,000.00	£0
Contingency		£0.00	£8,600.00	£3,600.00	£0.00	(£3,600.00)
Projects added during 2018/19						
Grainshore Training Centre	New fire alarm, lighting, localised socket outlet alterations, strip out redundant wiring, new consumer units, replace heating. Replace hot water cylinder, install electric showers, point of use water heaters and smaller calorifier, strip out cold water storage tanks. Upgrade property for new tenancy. Upgrade 2 x kitchens, room alterations, localised making good, general clean up.	£0.00	£0.00	£85,000.00	£85,000.00	£0.00
Contact Officer- Gwyn Evans, Extension 2723		£0.00	£118,600.00	£118,600.00	£115,000.00	(£3,600.00)

Project Update	
Buoy Store, NLB Pier	Re-cladding postponed following a review by Development and Infrastructure - review again in 3 years time. Toilet design works complete and permission to proceed given by Estates. Procurement complete and tender accepted. Plan to be on site January 2019 with agreement from tenant.
Grainshore Training Centre	Private sector tenant has now been identified by Estates. Electrical tender accepted and contractor on site December 2018. Alteration works to be issued to 'term' contractor, and to be on site January. Completion required by early February to allow tenant to take possession.

Plant & Vehicle Replacement Programme	Actual Spend as at 31/12/18	Committed Spend as at 31/12/18	Capital Budget 2018/19	Probable Out-turn 2018 to 2019	Overspend/ (Underspend)	Purchase Status/Update
Planned purchases as approved at AM Sub 9 November 2017						
Lorry Mercedes Atego Rigid 1324	£0.00	£66,780.00	£70,000.00	£66,780.00	(£3,220.00)	WP8596 ordered 11/06/18 Norscot.
Pickup Iveco Daily 35C15	£0.00	£31,400.00	£30,000.00	£31,400.00	£1,400.00	WP8782 ordered 20/12/18 A M Philip
Gritter Bunce Epoke SH3500 Spreader	£0.00	£28,550.00	£22,000.00	£28,550.00	£6,550.00	WP8596 ordered 11/06/18 Norscot. Anticipated overspend due to inflation of plant and vehicle costs.
Weighbridge - Shering platform - Bossack	£0.00	£0.00	£40,000.00	£0.00	(£40,000.00)	Not required at present - Slippage to 19/20.
Lorry Eurocargo 180E21K	£0.00	£0.00	£65,000.00	£0.00	(£65,000.00)	Tender in progress - walking floor augur required. Do not expect to receive by 31/03/19.
Gritter Iveco Eurotrakker MP380E38W + Epoke Sirius	£0.00	£0.00	£100,000.00	£0.00	(£100,000.00)	Tender in progress - walking floor augur required. Do not expect to receive by 31/03/19.
Gritter Econ Demount	£0.00	£17,914.29	£18,000.00	£17,914.29	(£85.71)	WP8761 ordered 03/12/18 Econ.
Disabled Access Minibus Iveco/Mellor	£80,200.00	£0.00	£70,000.00	£80,200.00	£10,200.00	S117022 SF68 LFX delivered 21/11/18 Nu-Track Ltd. Due to restrictions of procurement system, a new supplier had to be used rather than our usual supplier of disabled access buses. Budgeted cost was based on previous purchases, however the new supplier was more expensive which resulted in an overspend.
Tractor MF5435 4WD	£0.00	£36,895.00	£34,000.00	£36,895.00	£2,895.00	Accelerated to 17/18 P145025 SY18 NFT.
Dustcart Mercedes-Benz Econic 1824 LL	£146,008.00	£0.00	£140,000.00	£146,008.00	£6,008.00	W108014 SJ18 JFV delivered 27/08/18 WP8530 Farid. Overspend due to inflation of plant and vehicle costs and new technical safety systems included as standard.
Sweeper Iveco 150E22/Johnston VT650	£133,660.00	£0.00	£110,000.00	£133,660.00	£23,660.00	P122011 RV18 RZA delivered 27/07/18 WP8424 Johnston Sweepers. Overspend due to inflation of plant and vehicle costs and new technical safety systems included as standard.
Trailer 6T Marshall	£0.00	£0.00	£6,000.00	£0.00	(£6,000.00)	WP8762 ordered 03/12/18 Robertsons Orkney - Anticipated delivery April 2019.
Ford Galaxy Car	£0.00	£0.00	£20,000.00	£0.00	(£20,000.00)	Accelerated to 17/18 S115016 SY18 JNK.
Roller Bomag Surface Dressing	£79,500.00	£0.00	£55,000.00	£79,500.00	£24,500.00	P135004 SY18 BVV delivered 21/06/18 WP8416 Bomag. Overspend due to inflation of plant and vehicle costs and new technical safety systems included as standard.
Minibus Renault Master	£80,200.00	£0.00	£67,000.00	£80,200.00	£13,200.00	S117021 SF68 LFW delivered 23/11/18 Nu-Track Ltd. Due to restrictions of Procurement system we had to go with a new supplier who was actually dearer than our usual supplier of these buses. The original budget was also based on a 7 seat bus, however OHAC changed the request to a larger 15 seat bus due to new St Peters House (new bus is the same size as most of other OHAC buses now).
Welfare Unit/Site Hut Rousay	£0.00	£0.00	£20,000.00	£20,000.00	£0.00	Tender to Procurement 31/10/18.
Pickup Renault Mascott 16.65 4X2	£0.00	£0.00	£35,000.00	£0.00	(£35,000.00)	Accelerated to 17/18 P117017 SP18 ZYT.
Pickup Iveco 35C12 with Tail Lift	£0.00	£31,400.00	£25,000.00	£31,400.00	£6,400.00	WP8782 ordered 20/12/18 A M Philip
Van Renault Kangoo	£0.00	£0.00	£15,000.00	£15,000.00	£0.00	Would prefer Hydrogen/Electric but we still don't have reliable Hydrogen supply.
Renault Kangoo Van	£0.00	£0.00	£15,000.00	£15,000.00	£0.00	Quotes back and have been assessed - waiting for Procurement to finalise before order is placed.
Renault Master Crewcab Pickup	£0.00	£28,845.00	£28,000.00	£28,845.00	£845.00	WP8782 ordered 20/12/18 A M Philip
Renault Mascott 6.5 tonne Pickup	£0.00	£0.00	£35,000.00	£0.00	(£35,000.00)	Accelerated to 17/18 P117018 SP18 ZYU.
Electric Car Peugeot ION	£0.00	£0.00	£18,000.00	£20,000.00	£2,000.00	Quotes back and have been assessed - waiting for Procurement to finalise before order is placed.
Van Renault Kangoo	£0.00	£0.00	£13,000.00	£0.00	(£13,000.00)	SY56 WTN transferred to Quarries - will be replaced under trading services (see below).
Renault Kangoo (Library)	£0.00	£11,503.93	£13,000.00	£11,503.93	(£1,496.07)	WP8781 ordered 18/12/18 Vauxhall Motors Ltd
Skidsteer LS140	£0.00	£0.00	£20,000.00	£0.00	(£20,000.00)	Accelerated to 17/18 W146006 SY18 ATN.

	Actual Spend as at 31/12/18	Committed Spend as at 31/12/18	Capital Budget 2018/19	Probable Out-turn 2018 to 2019	Overspend/ (Underspend)	Purchase Status/Update
Plant & Vehicle Replacement Programme						
Pickup Hino Tipper	£0.00	£0.00	£35,000.00	£0.00	(£35,000.00)	Not required at - present slippage into 19/20.
Ford Transit	£0.00	£0.00	£18,000.00	£0.00	(£18,000.00)	Looking into possibility of electric but mileage may be a problem.
Van Vauxhall Movano 4C05	£0.00	£0.00	£20,000.00	£0.00	(£20,000.00)	Not required at - present slippage into 19/20.
HL5 Paper Bank	£3,291.75	£0.00	£0.00	£3,291.75	£3,291.75	Slippage from 16/17 W114278 delivered 31/05/18 WP8518 Skip Units
HL5 Open Skip Low Sides	£3,291.75	£0.00	£0.00	£3,291.75	£3,291.75	Slippage from 16/17 W114279 delivered 31/05/18 WP8518 Skip Units
HL5 Open Skip Low Sides	£3,291.75	£0.00	£0.00	£3,291.75	£3,291.75	Slippage from 16/17 W114280 delivered 31/05/18 WP8518 Skip Units
HL5 Paper Bank	£3,291.75	£0.00	£0.00	£3,291.75	£3,291.75	Slippage from 16/17 W114281 delivered 31/05/18 WP8518 Skip Units
Minibus Renault Master 16 seats	£0.00	£21,497.00	£0.00	£21,497.00	£21,497.00	Slippage from 17/18 WP8579 ordered 24/05/18 WR Tullock
Contingency	£0.00	£0.00	£43,000.00	£0.00	(£43,000.00)	
Additional Purchases in 2018/19						
Tractor Massey Ferguson (2018-19-017 P145018)	£0.00	£0.00	£0.00	£45,000.00	£45,000.00	Added to 18/19 plan to offset anticipated underspend. WP8774 ordered 10/12/18 Linklater Eng.
Mobile Welfare Unit - Elston 430D (2018-19-021 P200010)	£0.00	£0.00	£0.00	£35,000.00	£35,000.00	Added to 18/19 plan to offset anticipated underspend. Progressing as Van/Welfare Unit. Custom build so final probable -outturn not yet known.
Welfare unit/small container (2018-19-022 P200011 Shapinsay)	£0.00	£0.00	£0.00	£25,000.00	£25,000.00	Added to 18/19 plan to offset anticipated underspend. Tender to Procurement 31/10/18.
Welfare unit/small container (2018-19-023 P200012 Stronsay)	£0.00	£0.00	£0.00	£25,000.00	£25,000.00	Added to 18/19 plan to offset anticipated underspend. Tender to Procurement 31/10/18.
Weighbridge Chinglebraes (2016-17-50 W250006)	£0.00	£0.00	£0.00	£10,000.00	£10,000.00	Slippage from 16/17 now in progress (computer software only).
Trailer 2T Beavertail c/w skids (2017-18-045 W152020)	£0.00	£0.00	£0.00	£5,000.00	£5,000.00	Slippage from 17/18 now in progress.
Tractor MF Compact with Mower/Gritter (2017-18-046 W175007)	£0.00	£0.00	£0.00	£30,000.00	£30,000.00	Slippage from 17/18 now in progress.
Can Crusher & Sorter (2017-18-047 (2016-17-049) W300004)	£0.00	£0.00	£0.00	£0.00	£0.00	Slippage from 17/18. Tender document to Procurement 22/11/18 - Specialised plant so tender process and delivery not expected to completed by 31/03/19.
Renault Kangoo Van (2017-18-004 P115056)	£0.00	£0.00	£0.00	£15,000.00	£15,000.00	Slippage from 17/18. Quotes back and have been assessed - sent to Procurement 13/12/18.
Excavator JCB 8025 (2019-20-013)	£0.00	£0.00	£0.00	£25,000.00	£25,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 29/11/18.
Open Skip 2019-20-029 (2017-18-023)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
Open Skip 2019-20-030 (2017-18-024)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
HL5 Open Container 2019-20-032 (2017-18-026)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
HL20 Open Container 2019-20-033 (2017-18-027)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
HL20 Open Container 2019-20-034 (2017-18-028)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
HL20 Bottle Bank 2019-20-035 (2017-18-029)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
Open Top Container 2019-20-036 (2017-18-030)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
HL20 Open Skip 2019-20-037 (2017-18-031)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
HL20 Open Skip 2019-20-038 (2017-18-032)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
HL5 Closed Skip 2019-20-039 (2017-18-033)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
HL20 Open Skip 2019-20-040 (2017-18-034)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
HL20 Closed Skip 2019-20-041 (2017-18-035)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
HL5 Bottle Bank 2019-20-044 (2017-18-038)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
HL5 Bottle Bank 2019-20-045 +C57:C67(2017-18-039)	£0.00	£0.00	£0.00	£4,000.00	£4,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
Various Skips and Bottle Banks.	£0.00	£0.00	£0.00	£56,000.00	£56,000.00	Accelerated 19/20 plan to offset anticipated underspend. Tender to Procurement 23/11/18.
Telescopic Handler JCB 541-702019-20-048	£0.00	£90,100.00	£0.00	£90,100.00	£90,100.00	Accelerated 19/20 plan to offset anticipated underspend. WP8780 ordered 14/12/18 - Scot JCB Stewart Plant Sales.
GENERAL FUND	£532,735.00	£364,885.22	£1,200,000.00	£1,238,620.22	£38,620.22	
Trading Service Purchases - funded by the Service						
Weighbridge (Quarries)	£0.00	£0.00	£25,000.00	£0.00	(£25,000.00)	Slippage 19/20.
CAT 966G Loading Shovel (Quarries)	£0.00	£0.00	£145,000.00	£0.00	(£145,000.00)	Slippage 20/21.
Concrete Mixer Lorry (Quarries)	£0.00	£0.00	£80,000.00	£0.00	(£80,000.00)	Slippage 19/20.
Findlay 312 Hydrascreen (Quarries)	£0.00	£140,900.00	£50,000.00	£140,900.00	£90,900.00	QP1031 ordered 05/12/18 Finlay Scotland Ltd.
Pump (Quarries)	£0.00	£20,750.00	£0.00	£20,750.00	£20,750.00	QP1030 ordered 05/12/18 Scot JCB Stewart Plant Sales.
Van Renault Kangoo (Quarries)	£0.00	£0.00	£0.00	£15,000.00	£15,000.00	Quotes returned and have been assessed - waiting for Procurement to finalise.
New Holland T3030 Compact Tractor (Picky)	£0.00	£0.00	£22,000.00	£0.00	(£22,000.00)	Slippage 19/20.
Van Volkswagen Caddy (Housing)	£0.00	£0.00	£15,000.00	£15,000.00	£0.00	Progressing
NON-GENERAL FUND	£0.00	£161,650.00	£337,000.00	£191,650.00	(£145,350.00)	
Contact Officer - Darren Richardson, Extension 2320	£532,735.00	£526,535.22	£1,537,000.00	£1,430,270.22	(£106,729.78)	

INFORMATION TECHNOLOGY CAPITAL REPLACEMENT PROGRAMME 2018/2019

Project Name	Activity	Actual Spend as at 31/12/18	Capital Budget 2018/19	Probable Out-Turn 2018 to 2019	Overspend (Underspend)
Desktop Replacement	Desktop Replacement	£100,437.89	£72,000.00	£200,000.00	£128,000.00
Datacentre Replacements	Blade & Storage Replacement	£8,978.33	£10,000.00	£9,000.00	(£1,000.00)
	Virtual Server Replacement	£0.00	£40,000.00	£0.00	(£40,000.00)
	SAN & Data Storage	£11,640.35	£80,000.00	£12,000.00	(£68,000.00)
	Failures and Emergency Replacements	£10,384.00	£42,000.00	£24,000.00	(£18,000.00)
Server Replacements	Windows 2008 & Windows 2012 Server Replacements	£4,461.82	£30,000.00	£30,000.00	£0.00
Local Area Network Replacements	Cisco Access & Distribution	£114,001.06	£40,000.00	£115,000.00	£75,000.00
Wide Area Network Replacements	Firewalls	£0.00	£50,000.00	£0.00	(£50,000.00)
	External Edge Switch	£0.00	£8,000.00	£0.00	(£8,000.00)
	Wide Area Links	£0.00	£24,000.00	£24,000.00	£0.00
Telecoms Replacements	Telephony Servers	£0.00	£24,000.00	£0.00	(£24,000.00)
Contact Officer - Kenny Macpherson, Extension 3007		£249,903.45	£420,000.00	£414,000.00	(£6,000.00)

INFORMATION TECHNOLOGY CAPITAL REPLACEMENT PROGRAMME 2018/2019

Project Name	Project Status
Desktop Replacement	
Desktop Replacement	Completed. Further Work Accelerated from 2019/20. - The 2018/19 allocation has been completed to plan and ahead of schedule. Due to pressures to replace Windows 7 and provide compatibility with modernised IT (e.g. Office 365) a further phase is now in progress accelerating spend planned for 2019/20 into 2018/19. This is being accommodated by deferring some other projects in this budget into 2019/20 in turn.
Datacentre Replacements	
Blade & Storage Replacement	Effectively complete - New infrastructure has been procured and delivered and is ready for system transition. Old equipment will be decommissioned in March. Spend complete.
Virtual Server Replacement	Delayed - Spend Deferred to 2019/20 - this project was to commence once the Blade & Storage replacement works have been completed, and correct IT resource has become available. This will commence in January but is not expected to complete in this financial year. To provide capacity for this, equivalent additional spend on desktop replacement is being accelerated from next year to this year.
SAN & Data Storage	Delayed - Spend Deferred to 2019/20 - while there has been nominal spend on this, the main core of this project has not yet initiated. Procurement will now commence in February with delivery and deployment delayed until 2019/20. To provide capacity for this, equivalent additional spend on desktop replacement is being accelerated from next year to this year.
Failures and Emergency Replacements	On Track - There have been unexpected failures in some radio and wireless equipments and this has been addressed.
Server Replacements	
Windows 2008 & Windows 2012 Server Replacements	In Progress - Some progress on this has been made and the allocation for this year is expected to be consumed before end of financial year. To provide capacity for this, equivalent additional spend on desktop replacement is being accelerated from next year to this year.
Local Area Network Replacements	
Cisco Access & Distribution	Complete - New Cisco Local Area Network equipment has been installed in School Place serving all sites. This was a significant change and has delivered improved resilience and capacity at the heart of the Council's local area network. It has also allowed problematic infrastructure to be decommissioned.
Wide Area Network Replacements	
Firewalls	Delayed - Spend Deferred to 2019/20 - This is being reviewed, but while it is still expected that some progress will be made, it is unlikely to be completed before the end of the financial year.
External Edge Switch	Cancelled - On review, this is likely to no longer be required (or significantly reduced in scope) and capacity will be reallocated to the overspend in Desktop Replacement.
Wide Area Links	In Progress - There is a risk that this will be delayed into next financial year, but currently expecting progress in February and March.
Telecoms Replacements	
Telephony Servers	This will commence once the Wide Area Links Works have been completed and correct IT resources become available.