

# Appendix 2

## What is Third Party Reporting?

Recommendation 16 of the Stephen Lawrence Inquiry Report stated:

**“That all possible steps should be taken by Police Services at local level in consultation with local Government and other agencies and local communities to encourage the reporting of racist incidents and crimes. This should include:**

**The ability to report at locations other than police stations; and**

**The ability to report 24 hours a day”**

Giving members of the public this safe, confidential and supportive environment to report incidents in order to encourage a greater number of reports.

Several organisations were approached by Police/nominated themselves as a Third Party reporting centre see list. However we are always keen to recruit and train more third party reporting centres so if you are interested, please let us know and contact [HighlandIslandDCU@scotland.pnn.police.uk](mailto:HighlandIslandDCU@scotland.pnn.police.uk) for more information.

## Role of Third Party Reporting Centre

### What’s expected of a third party reporting centre?

- Provide a positive, confidential and supportive environment for the individual who reports.
- Provide a link between the victim and the police after the report is made
- Work with victim to access appropriate supports to deal with aftermath.

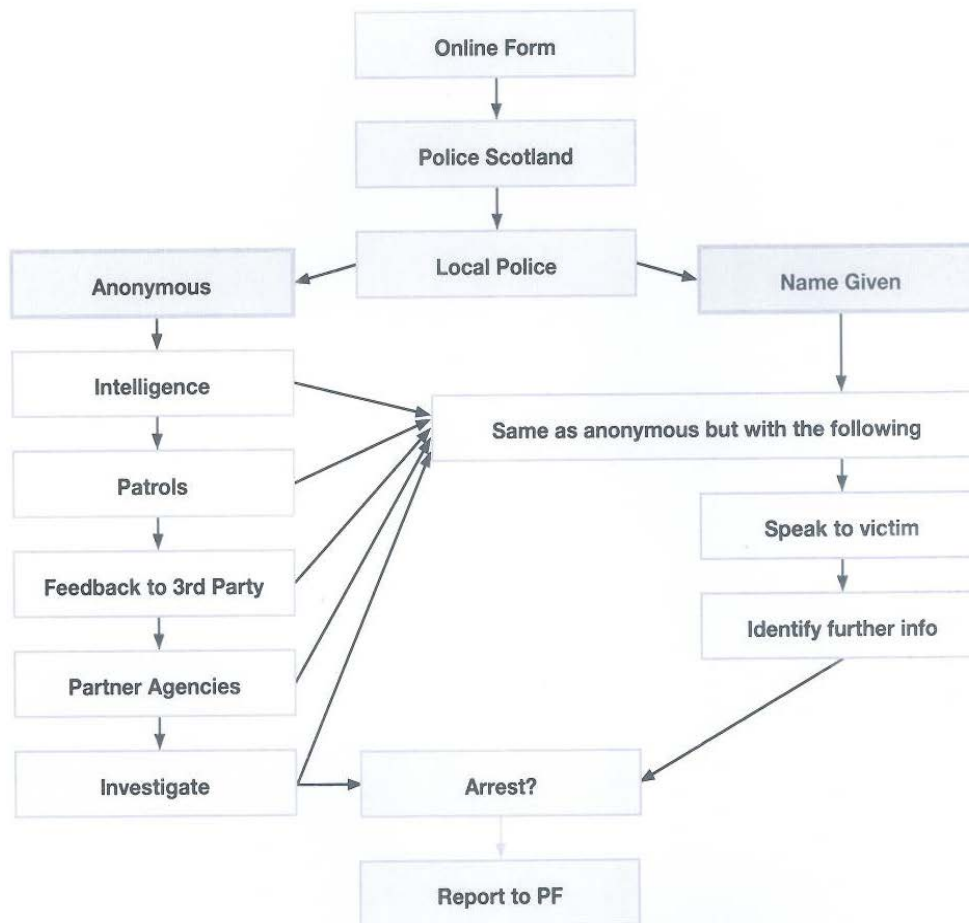
### What a Third Party Reporting site should expect from Police Scotland?

- Acknowledgement from police when a Third Party Report is submitted.
- A named contact within the local Police Division who can offer advice and liaison
- Updates from police on progress on a Third Party report.
- Regular opportunities to network with other Third Party reporting sites.

## What is staff role in third party reporting centres?

- Be familiar with mechanism for reporting
- Don't assume that victims don't want to report
- Explore options available for reporting incidents to the police with the person disclosing, including submitting through a third party and reporting anonymously.
- Be aware that even if victim doesn't want to report one incident, they may well want to report in the future.
- Record hate incidents, with the victim's permission, pass reported information to police.

## Process Flow Chart



## Third Party Reporting Centres

### N Division

Advocacy Highland	3 <sup>rd</sup> Floor, 33 Academy Street, Inverness, IV1 IJN	01463 233 460
Caithness Citizens Advice Bureau	7a Brabster Street, Thurso KW14 7AP	01847 894 243
Caithness Citizens Advice Bureau (Wick)	123 High Street, Wick	01955 605 989
Deaf Services and Hearing Support Team, Highland Council, Social Work	4 Fodderty Way, Dingwall, IV15 9XB	01349 868 711
East Sutherland Citizens Advice Bureau	Olsen House, Main Street, Golspie, Sutherland	01408 633 000
Harper MacLeod LLP	Alder House, Cradlehall Business Park, Inverness, IV2 5GH	01463 795 032
Health and Happiness	22 Market Brae, Inverness IV2 3AB	01463 248 824
HUG - Action for Mental Health SPIRIT Advocacy	Cromwell Villa, 23 Lotland Street, Inverness, IV1 1ST	01463 719 366
Inverness Citizens Advice Bureau	29 Union Street, Inverness, IV1 1QA	01463 237 664
Inverness Women's Aid 2	Anderson Street, Inverness IV3 8DF	01463 220 719
Lochaber Citizens Advice Bureau	Dudley Road, Fort William, PH33 6JB	01397 705 311
Nairn Citizens Advice Bureau	6 High Street, Nairn, IV12 4BJ	01667 456677
Skye and Lochalsh Citizens Advice Bureau	The Green, Portree, Isle of Skye, IV51 9BT	01478 612 032
Sight Action	Beechwood House 69-71 Old Perth Road, Inverness, IV2 3JH	01463 233 663
The Scottish Highlands & Islands and Moray Chinese Association (SHIMCA)	1 Ardconnel Terrace, Inverness, IV2 3AE	07595 895 450

Victim Support Highland & Western Isles	Fairways House, Fairways Business Park, Inverness, IV2 6AA	01463 258 834
Waverley Care	34 Waterloo Place, Inverness, IV1 1NB	01463 711 585