

Minute

Development and Infrastructure Committee

Tuesday, 28 March 2023, 09:30.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors David Dawson, Gillian Skuse, Graham A Bevan, P Lindsay Hall, Kristopher D Leask, W Leslie Manson, Raymond S Peace, Mellissa-Louise Thomson, Duncan A Tullock and Heather N Woodbridge.

Present via remote link (Microsoft Teams)

Councillor James W Stockan.

Clerk

- Angela Kingston, Committees Officer.

In Attendance

- Gareth Waterson, Corporate Director for Enterprise and Sustainable Regeneration.
- Roddy Mackay, Head of Planning and Community Protection (for Items 1 to 7).
- Lorna Richardson, Head of Neighbourhood Services.
- Stuart Allison, Service Manager (Enterprise) (for Items 5 to 10).
- Laura Cromarty, Service Manager (Transportation).
- Hazel Flett, Service Manager (Governance).
- Shonagh Merriman, Service Manager (Corporate Finance).
- Kenneth Roy, Team Manager (Roads Support) (for Items 1 and 2).
- Karen Bevilacqua, Solicitor.
- James Green, Team Manager (Marine Planning) (for Items 5 to 7).
- Morag Robertson, Economic Development Officer (for Items 5 to 10).

In Attendance via remote link (Microsoft Teams)

- Oliver Reid, Chief Executive.

Observing

- Sweyn Johnston, Head of Enterprise and Economic Growth (for Items 6 to 10).
- Veer Bansal, Solicitor.
- Daniel Morris, Graduate Marine Planner (for Items 5 to 7).

Apology

- Councillor Owen Tierney.

Declarations of Interest

- No declarations of interest had been intimated.

Chair

- Councillor David Dawson.

1. Disclosure of Exempt Information

The Committee noted the proposal that the public be excluded from the meeting for consideration of Item 11, together with Annex B of Item 9, as the business to be discussed involved the potential disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

2. Road Asset Replacement Programme and Roads Revenue Maintenance Programme

After consideration of a report by the Corporate Director for Neighbourhood Services and Infrastructure, copies of which had been circulated, and after hearing a report from the Head of Neighbourhood Services, the Committee:

Noted:

2.1. That, on 15 February 2022, the Development and Infrastructure Committee approved the Road Asset Replacement Programme for 2022/23, together with indicative programmes for 2023/24 and 2024/25.

2.2. That a multi-year approach to the replacement of road assets allowed for greater flexibility to vary the timing of individual projects where constraints and/or pressures emerged.

2.3. That, on 21 December 2021, when considering the allocation of one-off funding towards a series of projects considered to provide excellent recovery prospects from the COVID-19 pandemic, the Policy and Resources Committee recommended the allocation of funding to a series of recovery projects, which included a one-off allocation of £500,000 towards ditching and offlets.

2.4. That, on 23 February 2023, when considering a strategy for managing the Council's General Fund Reserves in the context of setting the revenue budget for 2023/24, the Policy and Resources Committee recommended that the one-off allocation towards ditching and offlets be reduced to £400,000 as part of the budget setting process for financial year 2023/24.

2.5. The proposed Road Asset Replacement Programme for 2023/24, together with indicative programmes for 2024/25 and 2025/26, attached as Appendix 1 to the report by the Corporate Director for Neighbourhood Services and Infrastructure.

2.6. That, although approval was sought for a multi-year programme in respect of Road Asset Replacement, the Corporate Director for Neighbourhood Services and Infrastructure would continue to submit reports, on an annual basis, presenting updated programmes for subsequent years.

2.7. The proposed Roads Revenue Maintenance Programme for 2023/24, attached as Appendix 2 to the report by the Corporate Director for Neighbourhood Services and Infrastructure.

The Committee resolved, in terms of delegated powers:

2.8. That the Road Asset Replacement Programme for 2023/24, together with indicative programmes for 2024/25 and 2025/26, attached as Appendix 1 to this Minute, be approved.

2.9. That the Roads Revenue Maintenance Programme for 2023/24, attached as Appendix 2 to this Minute, be approved.

2.10. That powers be delegated to the Corporate Director for Neighbourhood Services and Infrastructure, in consultation with the Head of Finance, to adjust the Roads Asset Replacement Programme and the Roads Revenue Maintenance Programmes referred to at paragraphs 2.8 and 2.9 above, as variations arose and in order to maximise use of budget allocations.

3. Review of Orkney Ferries Limited Fares and Books of Tickets

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from the Service Manager (Transportation), the Committee:

Noted:

3.1. That, on 18 May 2021, the Development and Infrastructure Committee recommended that a revised inter-island fare structure be implemented by Orkney Ferries Limited during June 2021.

3.2. That, as part of the revised fare structure, the Development and Infrastructure Committee also recommended that the sale of multi books of tickets by Orkney Ferries Limited should cease from June 2021, with the exception of the books of 50 tickets, the sale of which should be extended until 31 March 2022.

3.3. That, on 15 February 2022, when considering a review of the fare structure for inter-island ferry services operated by Orkney Ferries Limited, the Development and Infrastructure Committee recommended that the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services should undertake a review of discounted books of tickets, to determine whether to continue current practice or consider implementation of an alternative discount for islanders, and thereafter submit a report, to the Development and Infrastructure Committee, detailing the findings of that review.

3.4. That the Council had previously resolved that, for 2023/24 onwards, ferry fares on services operated by Orkney Ferries Limited be increased annually in line with the fare uprating assumptions applied by Transport Scotland on contracted ferry services.

3.5. That Transport Scotland had recently announced a ferry fare freeze on contracted ferry services during 2023/24, for at least six months.

The Committee resolved to **recommend to the Council:**

3.6. That the sale of books of 50 tickets be retained by Orkney Ferries Limited until such time as a suitable back-office and booking system was in place, at which time further consideration should be given to alternative discounts for island residents where appropriate.

3.7. That the sale of books of 50 tickets continue at the existing rate charged by Orkney Ferries Limited, until September 2023, following which a 5% uplift should be applied, in addition to any percentage uplift to be applied by Transport Scotland on contracted ferry services.

4. Sustainable and Green Transport Fund

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from the Service Manager (Transportation), the Committee:

Noted:

4.1. That, in accordance with the new public bus contract which commenced in August 2021, passenger and concessionary fare income from all subsidised public bus services on mainland Orkney was passed back to the Council.

4.2. That, although fare income on public bus services declined during the COVID-19 pandemic, passenger growth had been steady and the revenue to be generated from passenger fares on Council subsidised routes, which excluded the X1 service, was anticipated to be approximately £100,000 per annum.

4.3. That, on 1 March 2022, the Policy and Resources Committee recommended that passenger fare income from subsidised public bus routes be utilised to establish a Sustainable and Green Transport Fund, rather than being applied as a saving against the recurring service pressure growth for the school and public bus service contract, noting that the Fund would be used specifically for sustainable transport initiatives, including active travel, as a means to off-set existing transport CO² emissions and to invest in sustainable and green transport solutions for the future.

4.4. That, as outlined in the report presented to the Policy and Resources Committee on 1 March 2022, the Sustainable and Green Transport Fund was to be used as match funding to promote and enhance community transport and public bus services during 2023/24, such as the continuation of evening bus services, currently funded through external grant funding and match funded from the Sustainable and Green Transport Fund.

4.5. That continuation of the Sustainable and Green Transport Fund allowed the Council to seek external grant funding and match fund projects, therefore bringing in more funding and roll out of projects across Orkney.

4.6. That, as an alternative to being allocated to the Sustainable and Green Transport Fund, passenger fare income could be applied as a saving against the recurring service cost of the school and public bus service contract.

4.7. That, on 23 February 2023, when considering a strategy for managing the Council's General Fund Reserves in the context of setting the revenue budget for 2023/24, the Policy and Resources Committee recommended that the Corporate Director for Enterprise and Sustainable Regeneration should submit a report, to the Development and Infrastructure Committee, regarding the future of the Sustainable and Green Transport Fund.

Councillor David Dawson, seconded by Councillor Duncan A Tullock, moved that:

- The Sustainable and Green Transport Fund be retained, on the same basis as agreed by Council in March 2022.
- Should passenger carryings continue to increase and fare income exceed the estimated £100,000 per annum, that portion of income in excess of the allocation of £100,000 to the Sustainable and Green Transport Fund, should be used as a service savings measure from 2023/24 onwards.

Councillor Kristopher D Leask, seconded by Councillor W Leslie Manson, moved an amendment that the Sustainable and Green Transport Fund be retained, on the same basis as agreed by Council in March 2022.

The result of a recorded vote was as follows:

For the Amendment:

Councillors Graham A Bevan, P Lindsay Hall, Kristopher D Leask, W Leslie Manson, Raymond S Peace, Gillian Skuse and Mellissa-Louise Thomson (7).

For the Motion:

Councillors David Dawson, James W Stockan, Duncan A Tullock and Heather N Woodbridge (4).

The Amendment was therefore carried, and the Committee:

Resolved to **recommend to the Council:**

4.8. That the Sustainable and Green Transport Fund be retained, on the same basis as agreed by Council in March 2022, namely:

- That a proportion of the passenger fare income from subsidised public bus routes on mainland Orkney, estimated at £25,000 in 2023/24, be retained to meet the cost of the review of contract rates for public bus services, capped at a maximum of 3% per annum.
- That the remaining income received through passenger fares from subsidised public bus routes, estimated at up to £75,000 during 2023/24, be set aside in the Sustainable and Green Transport Fund.
- That application of the Sustainable and Green Transport Fund be delegated to the Corporate Director for Enterprise and Sustainable Regeneration.

- That the Corporate Director for Enterprise and Sustainable Regeneration should submit a report to the Development and Infrastructure Committee, on an annual basis, outlining the investments made from the Sustainable and Green Transport Fund, together with proposed projects for subsequent years.

5. Harbour Authority Sub-committee

After consideration of the draft Minute of the Meeting of the Harbour Authority Sub-committee held on 14 March 2023, copies of which had been circulated, the Committee:

Resolved:

5.1. On the motion of Councillor David Dawson, seconded by Councillor Gillian Skuse, to approve the Minute of the Meeting of the Harbour Authority Sub-committee held on 14 March 2023 as a true record.

The Committee resolved to **recommend to the Council**:

5.2. That the recommendations at paragraphs 2.5 and 2.6 of the Minute of the Meeting of the Harbour Authority Sub-committee held on 14 March 2023, attached as Appendix 3 to this Minute, be submitted to the Policy and Resources Committee for consideration.

6. Orkney Islands Marine Region: Finfish Farming Spatial Guidance

Consultation Draft

After consideration of a report by the Corporate Director for Neighbourhood Services and Infrastructure, copies of which had been circulated, and after hearing a report from the Team Manager (Marine Planning), the Committee:

Noted:

6.1. That the Orkney Islands Marine Region: Finfish Farming Spatial Guidance – Consultation Draft, attached as Appendix 1 to the report by the Corporate Director for Neighbourhood Services and Infrastructure, had been prepared to support implementation of Sector Policy 2A: Finfish and Shellfish Farming of the Orkney Islands Regional Marine Plan: Consultation Draft.

6.2. That the Orkney Islands Regional Marine Plan: Consultation Draft was endorsed by the Development and Infrastructure Committee on 8 November 2022 and subsequently submitted to Marine Scotland for approval by Scottish Ministers in December 2022.

6.3. The purpose of the Finfish Farming Spatial Guidance, as follows:

- Identify areas of greater and lesser sensitivity and/or constraint for finfish farming development and/or activities in the Orkney Islands marine region.
- Provide greater clarity for stakeholders on the significance and sensitivity of identified environmental, historic, social, economic and infrastructure features to finfish farming development and/or activities.
- Inform stakeholder understanding and participation in the planning and decision-making process for finfish farming development and/or activities.

6.4. The proposal that the Finfish Farming Spatial Guidance be deposited for public consultation in Summer 2023, alongside the Orkney Islands Regional Marine Plan: Consultation Draft, prior to the proposed adoption of the spatial guidance by the Council.

6.5. That, following public consultation, should the Finfish Farming Spatial Guidance be adopted by the Council as non-statutory planning guidance, it would constitute a significant material consideration in the determination of relevant planning applications.

The Committee resolved to **recommend to the Council**:

6.6. That the Orkney Islands Marine Region: Finfish Farming Spatial Guidance – Consultation Draft, referred to at paragraph 6.1 above, be endorsed for public consultation.

6.7. That the Corporate Director for Neighbourhood Services and Infrastructure should submit a report, to the meeting of the Development and Infrastructure Committee to be held in November 2023, detailing the outcome of the public consultation, referred to at paragraph 6.6 above, together with the final version of the spatial guidance for adoption by the Council as non-statutory planning guidance.

7. Tree Preservation Order at Grainbank, Kirkwall

The Committee noted that this item had been withdrawn.

8. Archaeological Investigations

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from the Economic Development Officer, the Committee:

Noted:

8.1. That six applications for financial assistance had been received in respect of archaeological investigation projects to be undertaken during the 2023 season, comprising three mainland-based projects and three island-based projects, with total project costs of £496,486.

8.2. That the six applications requested assistance totalling £80,319, which exceeded the available budget of £40,000 by approximately 100.8%.

8.3. The proposed offers of grant for the 2023 season, as detailed in Annex A to the report by the Corporate Director for Enterprise and Sustainable Regeneration.

8.4. That, in advance of the Council's budget setting process for 2023/24 being concluded, any decision on the award of grant funding towards archaeological investigations for the 2023 season was subject to an adequate service revenue budget being established.

The Committee resolved, in terms of delegated powers:

8.5. That, subject to an adequate service revenue budget for 2023/24 being established, a sum of up to £40,000 be allocated within the Economic Development Grants budget in respect of archaeological investigations.

8.6. That, subject to the annual budget for Economic Development Grants for 2023/24 being confirmed, offers of grant, as detailed in Appendix 4 to this Minute, should be made in respect of archaeological investigations for the 2023 season.

9. Economic Development Grants

Budget Monitoring Statement and Delegated Approvals

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from the Service Manager (Enterprise), the Committee:

Noted:

9.1. That, for financial year 2022/23, the approved budget in respect of Economic Development Grants amounted to £306,300.

9.2. Spending to 28 February 2023, in relation to Economic Development Grants, totalling £221,454, of which £108,411 related to grant commitments made in previous financial years and £113,043 to current year commitments.

9.3. That, as at 28 February 2023, the budget available for approval from the Economic Development Grants budget, amounted to £52,225, as detailed in Annex A to the report by the Corporate Director for Enterprise and Sustainable Regeneration.

9.4. Grant approvals made in the period 1 April 2022 to 28 February 2023, totalling £254,075, including grants approved under delegated schemes for the same period, totalling £130,405, as detailed in Annex B to the report by the Corporate Director for Enterprise and Sustainable Regeneration.

10. Exclusion of Public

On the motion of Councillor David Dawson, seconded by Councillor Gillian Skuse, the Committee resolved that the public be excluded for the remainder of the meeting, as the business to be considered involved the disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

11. Community Transport Services

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 4 and 6 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, together with an Equality Impact Assessment, copies of which had been circulated, and after hearing a report from the Service Manager (Transportation), the Committee:

Noted:

11.1. That, on 15 February 2022, when considering the allocation of budget for 2022/23, through continuation of the Community Transport Grant Scheme, the Development and Infrastructure Committee recommended that the Interim Executive Director of Finance, Regulatory, Marine and Transportation Services should undertake a review of the Community Transport Grant Scheme, particularly demand responsive door-to-door transport services for the entire Orkney community, and submit a report, to the Committee, by the end of the calendar year 2022.

11.2. That, during 2022, a review of community transport services was carried out with a view to broadening the scope of the existing service and consider ways to provide additional funding to support flexible on-demand services.

11.3. The main recommendations arising from the review of community transport services, outlined in sections 4 and 5 of the report by the Corporate Director for Enterprise and Sustainable Regeneration.

11.4. That, in advance of the Council's budget setting process for 2023/24 being concluded, any decision on the award of grant funding towards community transport schemes and projects was subject to an adequate service revenue budget being established, as well as continuation of the Sustainable and Green Transport Fund.

The Committee resolved to **recommend to the Council:**

11.5. That, subject to the annual revenue budget for community transport for 2023/24 being confirmed, funding of £21,500 be allocated in respect of a Community Transport Small Grant Scheme for projects under the value of £10,000.

11.6. That powers be delegated to the Corporate Director for Enterprise and Sustainable Regeneration to determine applications for assistance to the Community Transport Small Grant Scheme.

11.7. That powers be delegated to the Corporate Director for Enterprise and Sustainable Regeneration, in consultation with the Head of Legal and Governance, to conclude, where required, grant funding agreements, on the Council's standard terms and conditions, in respect of awards made from the Community Transport Small Grant Scheme.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

12. Conclusion of Meeting

At 11:15 the Chair declared the meeting concluded.

Signed: David Dawson.

Appendix 1.

Road Asset Replacement Programme

Page 2114 – Programme for 2023/24.

Page 2115 – Programme for 2024/25.

Page 2116 – Programme for 2025/26.

Neighbourhood Services and Infrastructure Roads and Grounds		Road Asset Replacement Programme				2023-24
Asset type	Allocated budget	Location	Budget cost	Cost code	Description	Notes
Street Furniture (Signs, Bollards and Railings)		Signage various Part-time 20mph flashing signs, Mainland Safety barriers, Rousay & Hoy	£15,000.00 £50,000.00 £10,000.00		Replace existing signs, bollards and railings Replace existing signs . Replace posts.	Faded/defective signs/bollards replaced. Broken railings replaced Unable to source replacement parts. Defective signs replaced. Defective wooden posts replaced with steel equivalents.
Footways and Kerbing		Inganess Road, Kirkwall	£45,000.00		Lay new kerbs and surface	Defective kerbing and footway surface to be upgraded
Associated Infrastructure	£120,000.00		£120,000.00	C25205001		
Drainage		A965, Finstown Evie telephone exchange A966, Evie	£20,000.00 £20,000.00		Upgrade existing drainage Upgrade existing drainage	Existing drainage systems upgraded. Existing drainage systems upgraded.
Drainage	£40,000.00		£40,000.00	C25207001		
Street lighting system upgrade		Inganess Road, Kirkwall B9050, Deerness	£97,000.00 £43,000.00		Replace columns, cabling and control systems Replace columns only	Replace columns over 30yrs old and upgrade control/cabling Replace columns over 30yrs old
Street lights	£140,000.00		£140,000.00	C26101001		
Bridges and structures		Cleat Road, Sanday Houton Road, Orphir	£50,000.00 £50,000.00		Coastal erosion and road undercutting. Coastal erosion	Coastal protection to be extended from existing wall. Coastal protection to be extended from existing wall.
Bridges and structures	£100,000.00		£100,000.00	C25202001		
Surface Treatments		A965, Finstown Pickaquoy Road, Kirkwall Palace Road, Kirkwall Rackwick Road, Hoy Dounby Primary School Car Park Investigation works for 2024 Surfacing projects.	£140,000.00 £45,000.00 £35,000.00 £83,000.00 £37,000.00 £10,000.00		Inlay Surfacing Inlay Surfacing Inlay Surfacing Inlay Surfacing Inlay Surfacing Test Holes	A966 to Grandon Road. Sections between Junction Road and Pickaquoy Loan. Westbound carriageway only. Various sections over full length of road. Sections from main road inwards. Investigation Works
Surface treatments	£350,000.00		£350,000.00	C25211001		
Road Reconstruction		A965, Finstown A964, Orphir (Village - Smoogro Road) A960, Kirkwall - Groatsetter Road Various Locations	£100,000.00 £50,000.00 £50,000.00		Haunch reconstruction and associated drainage works Haunch reconstruction and associated drainage works Haunch reconstruction and associated drainage works	A966 to Grandon Road. Various sections - Village to Smoogro Road. Various sections - Quoydandy Loan, at Airport, on brae up from Airport and sections south from Groatsetter Road.
Reconstruction	£200,000.00		£200,000.00	C25213001		
Cycling Walking and Safer Routes		Orkney Various	£143,432.00		Cycling Walking and Safer Routes Projects	Measures to encourage cycling, walking and safer routes. To be identified.
Cycling Walking and Safer Routes	£98,000.00		£98,000.00	C26235044		
Total	£1,048,000.00		£1,048,000.00			

Neighbourhood Services and Infrastructure Roads and Grounds		Road Asset Replacement Programme				2024-25
Asset type	Allocated budget	Location	Budget cost	Cost code	Description	Notes
Street Furniture (Signs, Bollards and Railings)		Various Part-time 20mph flashing signs, Mainland	£15,000.00 £50,000.00		Replace existing signs, bollards and railings Replace existing signs .	Faded/defective signs/bollards replaced. Broken railings replaced Unable to source replacement parts. Defective signs replaced.
Footways and Kerbing		Bellevue Park, Kirkwall Glaitness Park, Kirkwall	£25,000.00 £20,000.00		Lay new kerbs and surface	Defective kerbing and footway surface to be upgraded
Associated Infrastructure	£110,000.00		£110,000.00	C25205001		
Drainage		Orkney Various	£50,000.00		Upgrade existing drainage	Existing drainage systems upgraded. To be identified in 2023.
Drainage	£50,000.00		£50,000.00	C25207001		
Street lighting system upgrade		Bellevue Park, Kirkwall Garson Drive, Stromness Glaitness Park, Kirkwall	£28,000.00 £30,000.00 £43,000.00		Replace columns, cabling and control systems Replace columns, cabling and control systems Replace columns, cabling and control systems	Replace columns over 30yrs old and upgrade control/cabling Replace columns over 30yrs old and upgrade control/cabling Replace columns over 30yrs old and upgrade control/cabling
Column Replacement		Greenfield, St Andrews Old Finstown Road, Finstown Linkshouse Road, Birsay Leslies Close, Stromness Pigeon Creek, Stromness Manse Lane, Stromness Fraser's Close, Kirkwall Helliars View, Shapinsay	£5,000.00 £3,000.00 £10,000.00 £5,000.00 £3,000.00 £3,000.00 £5,000.00 £5,000.00		Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only	Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old
Street lights	£140,000.00		£140,000.00	C26101001		
Bridges and structures		Retaining Walls, Sea Walls, Coastal Defences	£100,000.00		Various repairs	To be identified in 2023.
Bridges and structures	£100,000.00		£100,000.00	C25202001		
Surface Treatments		Old Scapa Road, Kirkwall St Catherines Place, Kirkwall Hutter Road, Stromness Quoyness Road, Hoy Investigation works for 2025 Surfacing projects.	£35,000.00 £70,000.00 £130,000.00 £105,000.00 £10,000.00		Inlay Surfacing Inlay Surfacing Overlay Surfacing Overlay Surfacing Test Holes	Carriageway improvement. Carriageway improvement. Carriageway improvement. Carriageway improvement. Investigation Works
Surface treatments	£350,000.00		£350,000.00	C25211001		
Road Reconstruction		A965, Firth (Rennibister) A965, Firth (Stenness - A964)	£100,000.00 £100,000.00		Haunch reconstruction and associated drainage works Haunch reconstruction and associated drainage works	Carriageway edge strengthening and improvement Carriageway edge strengthening and improvement
Reconstruction	£200,000.00		£200,000.00	C25213001		
Cycling Walking and Safer Streets	£143,000.00	Orkney Various	£143,000.00		Cycling Walking and Safer Streets Projects	Measures to encourage cycling, walking and safer streets. To be identified in 2023.
Cycling Walking and Safer Streets	£143,000.00		£143,000.00	C26235044		
Total	£1,093,000.00		£1,093,000.00			

Neighbourhood Services and Infrastructure Roads and Grounds		Road Asset Replacement Programme				2025-26
Asset type	Allocated budget	Location	Budget cost	Cost code	Description	Notes
Street Furniture (Signs, Bollards and Railings)		Various Part-time 20mph flashing signs, Mainland	£15,000.00 £50,000.00		Replace existing signs, bollards and railings Replace existing signs .	Faded/defective signs/bollards replaced. Broken railings replaced Unable to source replacement parts. Defective signs replaced.
Footways and Kerbing		Royal Oak Road, Kirkwall	£45,000.00		Lay new kerbs and surface	Defective kerbing and footway surface to be upgraded
Associated Infrastructure	£110,000.00		£110,000.00	C25205001		
Drainage		Orkney Various	£50,000.00		Upgrade existing drainage	Existing drainage systems upgraded. To be identified.
Drainage	£50,000.00		£50,000.00	C25207001		
Street lighting system upgrade		Royal Oak Road, Kirkwall	£100,000.00		Replace columns, cabling and control systems	Replace columns over 30yrs old and upgrade control/cabling
Column Replacement		Otterswick Crescent, Kirkwall A961, South Ronaldsay Garson Way, Stromness	£15,000.00 £11,000.00 £14,000.00		Replace columns only Replace columns only Replace columns only	Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old
Street lights	£140,000.00		£140,000.00	C26101001		
Bridges and structures		Retaining Walls, Sea Walls, Coastal Defences	£100,000.00		Various repairs	To be identified in 2024.
Bridges and structures	£100,000.00		£100,000.00	C25202001		
Surface Treatments		Sparrowhawk Road, St.Ola Crowness Crescent, St.Ola Franklin Road, Stromness Mill Street, Kirkwall Zions Loan, Firth Investigation works for 2026 Surfacing projects.	£120,000.00 £35,000.00 £75,000.00 £35,000.00 £75,000.00 £10,000.00		Inlay Surfacing Inlay Surfacing Overlay Surfacing Overlay Surfacing Overlay Surfacing Test Holes	Improvement of carriageway surface Improvement of carriageway surface Improvement of carriageway surface Improvement of carriageway surface Improvement of carriageway surface Investigation Works
Surface treatments	£350,000.00		£350,000.00	C25211001		
Road Reconstruction		Various locations	£200,000.00		Haunch reconstruction and associated drainage works	Carriageway edge strengthening and improvement
Reconstruction	£200,000.00		£200,000.00	C25213001		
Cycling Walking and Safer Streets	£143,000.00	Orkney Various	£143,000.00		Cycling Walking and Safer Streets Projects	Measures to encourage cycling, walking and safer streets. To be identified.
Cycling Walking and Safer Streets	£143,000.00		£143,000.00	C26235044		
Total	£1,093,000.00		£1,093,000.00			

Appendix 2.

Roads Revenue Maintenance Programme

Pages 2117 to 2118 – Programme for 2023/24.

Neighbourhood Services and Infrastructure Roads and Grounds	Roads Revenue Maintenance Programme				2023-24	
Asset type	Location Description	2023/24 Allocated Budget	2023/24 Additional Budget	2023/24 Revised Budget	Description	Project Update
Carriageway Patching	Kirkwall, Ayre Road			£22,000	Carriageway patching.	Westwards from Kiln Corner
	Kirkwall, Marwick Drive			£8,000	Carriageway patching.	Near access to Strombery.
	Orphir, Germiston Road			£20,000	Carriageway patching.	Sections between Scows Road and Skail Farm.
Mainland patching	Reactive Repairs - Various locations			£100,000	Pothole repairs.	Works are identified following safety and course visual inspections.
Isles patching	Reactive repairs - Various locations			£44,000	Pothole repairs.	Works are identified following safety and course visual inspections.
Flagstone maintenance	Reactive repairs - Kirkwall/Stromness Various			£50,000	Flagstone maintenance.	Works identified from safety and course visual inspections.
Patching		£234,900	£0	£244,000		Additional budget from Surface treatments £167,100
Footway Slurry Seal				£40,000	Slurry seal.	Works to be identified following course visual inspections
Various repairs	Reactive repairs - Various locations			£19,300	Footway and kerbing repairs.	Works are identified following safety and course visual inspections.
Footways		£59,300	£0	£59,300		
Surface Dressing	Preparation works			£30,000	Carriageway surface dressing.	Preparation works for 2024/25 programme
				£0		Remaining budget transferred to Patching and Reconstruction Budget
Surface Treatments		£512,200	£0	£30,000		
Haunch reconstruction	South Ronaldsay, Ontoft Road			£58,000	Haunch repair and surface patch	Failed sections on previous surfacing.
	St Ola A964 Scapa Distillery			£5,000	Haunch repair and surface patch	Short section opposite Scapa Distillery
	Evie, A966 Tingwall/Woodwick			£28,000	Haunch repair and surface patch	Various sections between Tingwall and Woodwick Road
	Stenness A965 Brodgar to Stenness			£31,000	Haunch repair and surface patch	Short section between Brodgar Road and Stenness 40mph.
	Stenness A965 Stenness to A964			£60,000	Haunch repair and surface patch	Various sections between Stenness 40mph and A964.
	Evie A966 Jubidee to Arwick			£150,000	Haunch repair and surface patch	From Jubidee Road southwards, to Arwick Road. Various locations.
	Burray A961 Northfield to Fossil			£66,000	Haunch repair and surface patch	From Northfield Road to bend north of Fossil Centre.
	Orphir A964 near Kennels			£35,000	Haunch repair and surface patch	2no. Sections at Kennels.
Reconstruction		£57,900	£0	£433,000		Additional budget from Surface treatments £315,100
Bridge Repairs	Reactive repairs - Various locations			£66,900	Bridge repair	Works are identified following safety and course visual inspections.
Wall repairs mainland	Reactive repairs - Various locations			£20,000	Wall and embankment repairs	Works are identified following safety and course visual inspections.
Wall repairs isles	Reactive repairs - Various locations			£20,000	Wall and embankment repairs	Works are identified following safety and course visual inspections.
Other	Reactive repairs - Various locations			£20,000	Various	Works are identified following safety and course visual inspections.
Churchill Barriers	Reactive repairs - Various locations			£20,000	Various	Works are identified following safety and course visual inspections.
Additions to the 2022/23 Approved Programme						
Bridges and structures		£146,900	£0	£146,900		
Churchill Causeways	Various, A961, Various			£14,700	Repairs following storm damage.	Works are identified following safety and course visual inspections.
Various repairs	Reactive Repairs - Various locations			£5,000	Safety fence, guard rails etc.	Works are identified following safety and course visual inspections.
Fences and Barriers		£19,700	£0	£19,700		
Culvert maintenance	Various locations			£40,000	Maintenance and repairs.	Design and brief to be developed.
Drainage repairs mainland	Various locations			£60,000	Ongoing maintenance and repairs.	Design and brief to be developed as required.
Drainage repairs isles				£37,700	Ongoing maintenance and repairs.	Design and brief to be developed as required.

Asset type	Location Description	2023/24 Allocated Budget	2023/24 Additional Budget	2023/24 Revised Budget	Description	Project Update
One-off allocation of £400,000	Starlee, A961, South Ronaldsay		£10,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Waulkmill, Orphir		£5,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Costa Mill, A966, Evie		£10,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Littlequoy Road, Burray		£25,000		Maintenance and repairs.	Drainage improvements to increase capacity.
	Swanney Brewery, A966		£5,000		Maintenance and repairs.	Ditching/offlets
	South Cara, A961, South Ronaldsay		£5,000		Maintenance and repairs.	Ditching/offlets
	Liddle Road, South Ronaldsay		£5,000		Maintenance and repairs.	Ditching/offlets
	Millhouse, Smittaldy Road, Westray		£5,000		Maintenance and repairs.	Existing pipe is too small to cope. Pipe size increased.
	Laminess Road, Sanday		£5,000		Maintenance and repairs.	Ditching/offlets
	Quanterness, A965, St.Ola		£10,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Crook Road, South Ronaldsay		£5,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Flotta various.		£15,000		Maintenance and repairs.	Ditching/offlets
	Damaschool, A966, Evie		£10,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Windwick Road, South Ronaldsay		£5,000		Maintenance and repairs.	Ditching/offlets
	Harray Football Pitch, Harray		£15,000		Maintenance and repairs.	Blocked/damaged pipe, potentially stone culvert under football pitch collapsed.
	Royal Mail Sorting Office, Back Road, Stromness		£5,000		Maintenance and repairs.	Outfall blocked. New pipe installed to nearby carrier pipe.
	B9047 north of Cemetery, South Walls		£5,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Boardhouse Mill, A967, Birsay		£10,000		Maintenance and repairs.	May need junction reshaped to direct water into burn. Designs still being finalised.
	Bloomfield Road, Burray		£5,000		Maintenance and repairs.	Ditching/offlets
	Vetquoy Road, Sandwick		£10,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Herston Hall, B9042, South Ronaldsay		£5,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Westside Road, Eday		£10,000		Maintenance and repairs.	Blocked/damaged pipe replaced and ditching.
	Sandwick Road, South Ronaldsay		£5,000		Maintenance and repairs.	Ditching/offlets
	Smooagro Road, Orphir		£5,000		Maintenance and repairs.	Ditching/offlets
	Hackland Road, Rendall		£5,000		Maintenance and repairs.	Ditching/offlets
	Upper Twatt Road, Stenness		£5,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Aqlath Road, Stenness		£5,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Rackwick Road, Hov		£10,000		Maintenance and repairs.	Ditching
	Vakkerrygg, Ireland Road, Stenness		£5,000		Maintenance and repairs.	Ditching
	Loons Road, Stromness		£10,000		Maintenance and repairs.	Ditching/offlets
	Wideford Brae to Airport, A960, St.Ola		£10,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Standing Stones Hotel, A965, Stenness		£25,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Cott of Ness, Tankerness Hall Road, St.Andrews		£5,000		Maintenance and repairs.	Ditching/offlets
	Kirbist Road, Westray		£5,000		Maintenance and repairs.	Suspected culvert collapse to be repaired.
	Lindisfarne, Pierowall, Westray		£5,000		Maintenance and repairs.	Collapsed culvert to be repaired.
	Deepdale, A965, Stromness		£10,000		Maintenance and repairs.	Suspected culvert collapse to be repaired.
	Maeshowe, A965, Stenness		£10,000		Maintenance and repairs.	Suspected culvert collapse to be repaired.
	Heatherlea, B9052, Holm		£5,000		Maintenance and repairs.	Ditching/offlets
	B9059, Shapinsay		£5,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	North Bigging Road, Harray		£5,000		Maintenance and repairs.	Blocked/damaged pipe replaced.
	Arwick Road, Evie		£5,000		Maintenance and repairs.	Ditching/offlets
	Outertown Road, Stromness		£10,000		Maintenance and repairs.	Ditching/offlets
	Kirkhouse Farm, South Ronaldsay		£5,000		Maintenance and repairs.	Ditching/offlets
	Mayburn Court, Stromness		£5,000		Maintenance and repairs.	Surface water running over steps. Postive drainage to be established.
	Garson Farm, A967, Stromness		£5,000		Maintenance and repairs.	Ditching/offlets
Brookfield, A966		£5,000		Maintenance and repairs.	Ditching/offlets	
Grimness Road, South Ronaldsay		£5,000		Maintenance and repairs.	Ditching/offlets	
Merryba, Sandwick		£5,000		Maintenance and repairs.	Ditching/offlets	
Puldrite Road, Rendall		£5,000		Maintenance and repairs.	Ditching/offlets	
Dingieshowe, A960, St.Andrews		£5,000		Maintenance and repairs.	Blocked/damaged pipe replaced.	
Bayview, Evie		£5,000		Maintenance and repairs.	Blocked/damaged pipe replaced.	
Old Community Centre, A966, Birsay		£10,000		Maintenance and repairs.	Blocked/damaged pipe replaced.	
Dyke, A964, Orphir		£5,000		Maintenance and repairs.	Blocked/damaged pipe replaced.	
Mintoquoy, Sandwick, Stromness		£5,000		Maintenance and repairs.	Ditching/offlets	
Drainage		£137,700	£400,000	£137,700		One-off allocation of £400,000 towards ditching and offlets
Total		£1,168,600	£400,000	£1,070,600		
Contact Officer - Team Manager Roads Support - Extension 2326						

Minute

Harbour Authority Sub-committee

Tuesday, 14 March 2023, 09:30.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors David Dawson, Gillian Skuse, P Lindsay Hall, Ivan A Taylor and Heather N Woodbridge.

Present via remote link (Microsoft Teams)

Councillors Graham A Bevan and Mellissa-Louise Thomson.

Clerk

- Hazel Flett, Service Manager (Governance).

In Attendance

- Gareth Waterson, Corporate Director for Enterprise and Sustainable Regeneration.
- James Buck, Head of Marine Services, Transportation and Harbour Master.
- Karen Bevilacqua, Solicitor.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor David Dawson.

1. Miscellaneous Piers and Harbours and Scapa Flow Oil Port

Draft Budgets 2023/24

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, the Sub-committee:

Noted:

1.1. That the respective budgets for Miscellaneous Piers and Harbours and Scapa Flow Oil Port, as trading activities, should normally be based on an assumption that a surplus could be generated from their activities.

1.2. That, after applying inflationary and budgetary assumptions detailed in sections 4.1 and 4.2 respectively of the report by the Corporate Director for Enterprise and Sustainable Regeneration, the draft revenue budget in respect of the Miscellaneous Piers and Harbours for 2023/24, attached as Annex 1 to the report by the Corporate Director for Enterprise and Sustainable Regeneration, was indicating a net surplus of £1,660,000.

1.3. That provision of £2,096,500 had been made within the revenue budget for Miscellaneous Piers and Harbours in respect of maintenance and repair works, which included an anticipated underspend on the planned and funded programme of maintenance and repair works for 2022/23 which would be carried forward into 2023/24.

1.4. That, after applying inflationary and budgetary assumptions detailed in sections 4.1 and 4.4 respectively of the report by the Corporate Director for Enterprise and Sustainable Regeneration, the draft revenue budget in respect of the Scapa Flow Oil Port for 2023/24, attached as Annex 1 to the report by the Corporate Director for Enterprise and Sustainable Regeneration, was indicating a net surplus of £211,000.

2. Miscellaneous Piers and Harbours and Scapa Flow Oil Port

Minor Capital Improvement Programmes – Proposed Programmes 2023/24

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from the Head of Marine Services, Transportation and Harbour Master, the Sub-committee:

Noted:

2.1. That the Non-General Fund capital programme included annual budget allocations for 2023/24 as follows:

- Miscellaneous Piers and Harbours - £300,000.
- Scapa Flow Oil Port - £150,000.

2.2. That the draft programmes in respect of minor capital improvements for 2023/24 were costed as follows:

- Miscellaneous Piers and Harbours - £991,000.
- Scapa Flow Oil Port - £280,000.

2.3. That, although revenue budgets in respect of Miscellaneous Piers and Harbours and Scapa Flow Oil Port accounts for 2023/24 had not yet been set, the draft revenue budgets reflected the associated loan charges in respect of the proposed minor capital improvement programmes.

The Sub-committee resolved, in terms of delegated powers:

2.4. That, subject to an adequate budget being established, the programmes of Minor Capital Improvements for Miscellaneous Piers and Harbours and Scapa Flow Oil Port for 2023/24, attached as Appendices 1 and 2 respectively to this Minute, be approved.

The Sub-committee resolved to **recommend to the Policy and Resources Committee:**

2.5. That the capital allocation within the Non-General Fund capital programme for 2023/24 be increased from £300,000 to £991,000 in respect of minor capital improvement works for Miscellaneous Piers and Harbours.

2.6. That the capital allocation within the Non-General Fund capital programme for 2023/24 be increased from £150,000 to £280,000 in respect of minor capital improvement works within Scapa Flow Oil Port.

3. Miscellaneous Piers and Harbours

Revenue Maintenance Programme – Proposed Programme 2023/24

After consideration of a report by the Corporate Director for Enterprise and Sustainable Regeneration, copies of which had been circulated, and after hearing a report from the Head of Marine Services, Transportation and Harbour Master, the Sub-committee:

Noted:

3.1. That provision had been made within the draft budget for 2023/24 in respect of revenue maintenance works for Miscellaneous Piers and Harbours, amounting to £2,096,525, to be funded from an anticipated underspend on maintenance and repair works in 2022/23 of £459,500 and the remainder from within the Miscellaneous Piers and Harbours Account.

The Sub-committee resolved, in terms of delegated powers:

3.2. That, subject to an adequate budget being established, the programme of revenue maintenance for Miscellaneous Piers and Harbours for 2023/24, attached as Appendix 3 to this Minute, be approved.

4. Conclusion of Meeting

At 10:03 the Chair declared the meeting concluded.

Signed: David Dawson.

Proposed Miscellaneous Piers and Harbours Minor Capital Works for 2023-2024		
Detail	£	Details
2022/23 Projects (final retention)		
Coplands Dock Access Road Wall	6,000	Final Retention and planting maintenance
Sub total	6,000	
2022/23 Projects (carry over)		
Kettletoft Lighting and Pier Repairs	95,000	Carry over
Fender re-design and installation	160,000	Carry over
Scapa Pier Power Upgrade	150,000	Carry over
Nordic Sea - Alterations to Papay & Pierowall	40,000	Carry over
Stromness Pier marshalling area lighting upgrade	120,000	Carry over
Sub total	565,000	
Proposed 2023/24		
Hatston linkspan control system.	220,000	Upgrade /replacement of linkspan control systems
North Isles Ro Ro linkspan control system upgrade.	200,000	Upgrade /replacement of 4No. (Sanday, Westray, Eday, Stronsay) linkspan control systems and buildings, over 2 years
Sub total	420,000	
TOTAL	991,000	

Proposed Scapa Flow Oil Port Minor Capital Works for 2023-2024

<u>Detail</u>	<u>£</u>	<u>Details</u>
2022/23 Projects (carry over)		
Quick Deployment Boom - new oil pollution skimmer	30,000	Carry over
VTS Service Site - disaster recovery/business continuity back up off site	250,000	Carry over
Sub total	280,000	
TOTAL	280,000	

Proposed Miscellaneous Piers and Harbours Revenue Maintenance Programme for 2023-24		
Detail	£	Details
2022/23 Projects (final retention)		
North Isles Fender Repairs (Rapness & Loth)	15,000	Final retention payment
Rousay Pier Repairs	1,525	Final retention payment
Kirkwall Linkspan Painting and Repair	13,000	Final retention payment
North Isles Ferry Terminal Lining	2,500	Final retention payment
Burwick Pier cone fenders and ladders	2,500	Final retention payment
Flotta Pier Repairs	10,000	Final retention payment
Sub total	44,525	
2022/23 projects (carry over)		
Scapa Pier Capsil	22,000	Carry over (works on site Feb 23)
Rousay Ferry Terminal Car Park Drainage	9,000	Carry over
North Isles fender repairs (Eday & Stronsay)	75,000	Carry over (works underway Oct 22)
Stromness South Pier drainage and water supply under pier deck	75,000	Carry over (works on site Feb 23)
Kettleoft Pier Repairs	51,000	Carry over (workson site Mar 23)
Pier Lighting Replacement (Burray, Loth & Rapness)	200,000	Carry over (works on site Mar 23)
Lyness Remediation	300,000	Carry over (works on site)
Kirkwall Pier Basin Corner Repairs	225,000	Carry over (works on site Feb 23)
Stronsay West Pier Repairs	100,000	Carry over - condition assessment and minor repairs only, budget reduced from £500k previously
Sub total	1,057,000	
Proposed 2023/24		
Stromness Linkspan Painting	200,000	Shot blast and repainting of linkspan along with minor repair works
Stromness Passenger Walkway Painting	150,000	Repainting of Stromness Passenger Walkway
Hydraulic cylinder overhauls	95,000	Overhaul of hydraulic cylinders (linkspans)
Kirkwall Bay wheelhouse repair	150,000	
Stronsay Ferry Terminal approach channel dredge	400,000	Shipping channel to Stronsay Ro-Ro last dredged in 2011, hydrographic survey and Orkney Ferries reports now indicate channel is shallow
Sub total	995,000	
Revenue Total	£ 2,096,525	

Appendix 4.

Archaeology Fund – 2023 Season

Applications approved under delegated powers

Name.	Project.	Assistance Approved.
Nick Card, ORCA, Orkney College UHI.	Excavations at Ness of Brodgar.	2.91% = £9,500.
Martin Carruthers, Archaeology Institute, Orkney College UHI.	Field project at The Cairns/ Windwick Bay, South Ronaldsay.	25.24% = £9,500.
Prof Viki Cummings, School of Natural Sciences, University of Central Lancashire.	Excavations at Blomar, Holm.	3.34% = £1,000.
Stephen Dockrill, Swandro Orkney Coastal Archaeology Trust.	Archaeological study of resource exploitation, sustainability and resilience at Swandro, Rousay.	10.53% = £4,000.
Dr Ingrid Mainland, Professor Jane Downes and Dan Lee, Archaeology Institute, Orkney College UHI.	Landscapes of Change, Rousay, Archaeology of the Rousay clearances and the Westness Estate.	19.60% = £10,254.
Paul Clark, ORCA, Orkney College UHI.	Aerial photographs of Orkney Mainland and South Isles as part of improving access to Orkney sites and monuments record.	50.00% = £5,746.