

Minute

Harbour Authority Sub-committee

Tuesday, 29 October 2019, 10:30.

Council Chamber, Council Offices, School Place, Kirkwall.



Present

Councillors Graham L Sinclair, Andrew Drever, Robin W Crichton, David Dawson, Magnus O Thomson, Owen Tierney and Kevin F Woodbridge.

Clerk

- Hazel Flett, Senior Committees Officer.

In Attendance

- Gavin Barr, Executive Director of Development and Infrastructure.
- Brian Archibald, Harbour Master.
- Gavin Mitchell, Head of Legal Services.
- Colin Kemp, Corporate Finance Senior Manager.

Declarations of Interest

- No declarations of interest were intimated.

Chair

- Councillor Graham L Sinclair.

1. Revenue Expenditure Monitoring

After consideration of a joint report by the Executive Director of Development and Infrastructure and the Head of Finance, copies of which had been circulated, and after hearing a report from the Corporate Finance Senior Manager, the Sub-committee:

Noted:

1.1. The revenue financial summary statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers and Harbours for the period 1 April to 30 September 2019, attached as Annex 1 to the joint report by the Executive Director of Development and Infrastructure and the Head of Finance, which indicated a surplus of £3,930,400, which was £557,100 ahead of the profiled budget position.

1.2. The revenue financial detail by Service Area statement in respect of the Scapa Flow Oil Port and Miscellaneous Piers and Harbours for the period 1 April to 30 September 2019, attached as Annex 2 to the joint report by the Executive Director of Development and Infrastructure and the Head of Finance.

1.3. The explanations given and actions proposed in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 3 to the joint report by the Executive Director of Development and Infrastructure and the Head of Finance.

2. Miscellaneous Piers and Harbours Maintenance Programme

Revenue Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Corporate Finance Senior Manager, the Sub-committee:

Noted:

2.1. The summary position of expenditure incurred, as at 30 September 2019, against the approved Miscellaneous Piers and Harbours revenue maintenance programme for financial year 2019 to 2020, as detailed in section 5.1 of the report by the Head of Finance.

2.2. The detailed analysis of expenditure figures and programme updates, attached as Appendix 1 to the report by the Head of Finance.

3. Minor Capital Improvement Programmes

Capital Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Corporate Finance Senior Manager, the Sub-committee:

Noted:

3.1. The summary position of expenditure incurred, as at 30 September 2019, against the approved Piers and Harbours and Scapa Flow Oil Port minor capital improvement programmes, as detailed in section 4 of the report by the Head of Finance.

3.2. The detailed analysis of proposed expenditure figures against the approved programmes, attached as Appendix 1 to the report by the Head of Finance.

4. Harbour Authority – Annual Performance Report

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Harbour Master, the Sub-committee:

Scrutinised the Annual Performance Report in respect of the Harbour Authority for the operating period 1 April 2018 to 31 March 2019, attached as Appendix 1 to the report by the Executive Director of Development and Infrastructure, and obtained assurance.

5. KIMO

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Harbour Master, the Sub-committee:

Noted:

5.1. That KIMO was a local authority international environmental organisation designed to give municipalities a political voice at regional, national and international level, with a clear mission statement and was committed to the development of coastal communities.

5.2. That the Council had been a member of KIMO for many years, with an Elected Member and an officer attending the four KIMO UK meetings per annum and occasionally attending the KIMO International conference.

5.3. Council policy on appointments to external bodies, as outlined in section 4.2 of the report by the Executive Director of Development and Infrastructure.

5.4. That, as the term of this Council was five years, it was proposed that, where an appointment and/or nomination was made to represent the Council on KIMO, it should last for the remainder of the term of this Council, namely for three years until May 2022.

The Sub-committee resolved to **recommend to the Council:**

5.5. That consideration of elected member representation on KIMO be referred to the Development and Infrastructure Committee, noting that the Sub-committee was supportive of the proposal to appoint an elected member.

6. Conclusion of Meeting

At 12:00 the Chair declared the meeting concluded.

Signed: Graham L Sinclair.