



Working together to make a real difference

Title of meeting: Strategic Planning Group (SPG)		Date: 20.04.23
		Time: 11:00-13:00
		Location: Microsoft Teams
Chair:	Maureen Swannie (MS)	
Action Log Recorder:	Debbie Hallworth (DH)	
Member	Attended	Apologies / No Apologies (NA)
Janice Annal (JA)	✓	
Lynda Bradford (LB)	✓	
Morven Brooks (MB)		✓
Stephen Brown (SB)	✓	
Louise Byrne (LBy)		✓
Graeme Clark (GC)		NA
Kirsty Cole (KC)		NA
Susan Dutton (SD)		✓
Maureen Firth (MF)		✓
Andrew Fuller (AF)		NA
Morven Gemmill (MG)	✓	
David Hall (DHall)	✓	
Jacqui Hirst (JH)	✓	
Rachael King (RK)		✓
Jim Love (JL)	✓	
Wendy Lycett (WL)	✓	
Michelle Mackie (MM)		NA
Ryan McLaughlin (RM)		✓
Danny Oliver (DO)	✓	
Scott Robertson (SR)		✓
Valerie Stonehouse (VS)	✓	
Peter Thomas (PT)	✓	



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Samantha Thomas (ST)		✓
Frances Troup (FT)		✓
Louise Wilson (LW)		NA
Jay Wragg (JW)	✓	
Diane Young (DY)		✓
In attendance/By invitation		
Michael Ross, The Scottish Government (MR)	✓	
Helen Sievwright, Orkney Islands Council (HS)	✓	

	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
1.	Welcome & Apologies	Introductions were made and apologies noted as above. Whilst realising workload challenges, members were asked to consider sending deputies if unable to attend.		
2.	To share how other SPGs work & format of meetings	<p>MR from the Scottish Government, Integration Governance and Evidence, Directorate for Social Care and National Care Service Development, explained he had asked to attend today in order to observe how planning groups operate.</p> <p>He advised that he had only observed Dumfries and Galloway to date and found the focus of their meeting was the revised integration scheme. Whilst representation was similar to Orkney's SPG, their Chair was from the third sector.</p> <p>He was asked to provide feedback for learning purposes going forwards.</p>		
3.	Minutes of the	Members approved the minutes as a true and accurate record.		



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	<p>meeting – 09.03.23</p>	<p><u>Outstanding Actions</u></p> <p>MG shared an outline of the GIRFE (Getting it Right for Everyone) Project. The mural board has been completed and they have mapped out the persona of a person who has suffered a fall / fracture and reviewed what ageing well looks like. An engagement plan has been submitted to the GIRFE Team and have staked out how they intend to capture the lived experience of older adults who have suffered a fall. Their first session was today and they report back on the engagement findings to Scottish Government (SG) on the 2 June. There is a national event on the 21 June around co-designing services for older adults across Scotland and then a final event in July. The mural board has proved to be a really good tool and a good part of collaborative learning but it has been exceptionally hard because they are a small team. They have received good feedback from the SG and will keep SPG updated on progress.</p> <p>MG was asked how they are engaging with the ferry linked isles and advised that today they were visiting a lunch club in Sandwick, 26 April going to Hoy with drop-in sessions and plan to do the same in Shapinsay. She explained the plan was to invite five people individually who use our responder service to hear their stories. Also intend to visit a strength and balance class, and speak to people at the Pickaquoy Centre. She advised that Dawn Moody is doing a clinical document review looking at the journey map of ten people who have been admitted to hospital following a fall. They are also reviewing any missed opportunities for learning. They are attending a multi-agency</p>		



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		<p>workshop on the 3 May and the Carers' Conference on the 18 May to get the lived experience of unpaid carers.</p> <p>MS noted it was important to link and align the things we are doing with the Strategic Plan Priorities. For example, this work links to Community Led Support. In developing and agreeing our measures for the Strategic Plan Delivery Plan it will be helpful to try to pull in the work already being done, rather than adding new measures. She noted there were some really good measures from what MG had advised and praised the staff for the work they have done.</p> <p>MG advised it was being done with Voluntary Action Orkney and partners, co-designing together in Orkney and also nationally. She noted that SG GIRFE colleagues had made it clear they did not wish them to stick with what they know. MG advised they also encouraged colleagues to think about how they make conversations as rounded as possible with questions about digital use and looking at other key areas that come out of the strategic plan.</p> <p>Feedback still to be shared on work undertaken in Northumbria to look at the approaches and tools we should be putting in place in relation to GIRFE. MS agreed to follow this up.</p> <p>In relation to the strategic planning day in April, MG updated that they have tried to get facilitators for each of the six areas and asked what the preference would be format-wise. Following discussion it was agreed it would form one session. MS and MG agreed to take this forward.</p>	<p>Follow up on work undertaken in Northumbria.</p> <p>Arrange strategic planning day session.</p>	<p>M Swannie</p> <p>M Swannie / M Gemmill</p>



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	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
		DO agreed to ensure the union representatives receive invites to the Carers' Conference on the 18 May.	Ensure union reps receive invite to Carers' Conference.	D Oliver
4.	Annual Performance Report	<p>MS advised she is pulling together the report for the period 01.04.22-31.03.23, which will follow the same format as last year. She asked for any stories, key challenges and achievements SPG could share and asked them to think about the six strategic priority areas and any pieces of work teams are doing to support these areas. She noted that the Integration Joint Board (IJB) is the primary audience as they will need to approve it but would like people generally in Orkney to be able to understand the report. She advised it will need to align with the strategic plan and that a draft version has to be ready by mid-May, with the final deadline for submission to IJB of the 31 May. She agreed to circulate a rough draft when it has been pulled together.</p> <p><i>(LB joined the meeting).</i></p>	<p>Share stories, key challenges and achievements with MS.</p> <p>Circulate draft when available.</p>	<p>All</p> <p>M Swannie</p>
5.	AOCB	SB updated on the significant work being undertaken by the Suicide Prevention Task Force (SPTF). With increasing numbers of suicide and a greater use of people requiring inpatient treatment, it was putting a lot of pressure on services and the Community Mental Health Team. He noted we are keen to continue moving towards preventative ways of working regarding mental health and advised that most of the posts had now been filled with the funds received from the SG. The SPTF has begun engaging with a group of young adults with particular interest in mental health and also begun work with communications departments.		



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		<p>They have also linked in with a suicide advice app that has been developed for Orkney. LB advised she has had a catch up with DBI (Distress Brief Intervention) and they are experiencing an increase in referrals.</p> <p>DHall advised they have a developer in Orkney who has agreed to develop an app at a cost of £3,500 and who will continue that work for five years. He noted it is not actually an app but is web-based. The app will be named Suicide Orkney Support (SOS). There is a meeting with the web developer tomorrow and will start working on the app in the next couple of weeks. They have asked Blide Trust to get involved and are keen that it also involves domestic abuse, LGBT (lesbian, gay, bisexual and transgender) and child protection. LB advised that Jayne Smith-Saville was looking to create an app around gender-based violence and suggested he may wish to contact her to link the two together. DHall advised that he wanted to write positive stories of reasons to live and agreed to link in with Jayne.</p>	<p>Link in with Jayne Smith-Savile regarding app.</p>	<p>D Hall</p>
<p>6.</p>	<p>Date of next meeting</p>	<p>To be arranged.</p> <p>MS noted that two papers had been received from JL for the next meeting.</p> <p>Going forwards Isobel Grieve will be the new Chair of the SPG and RK will be Chair of the IJB.</p>	<p>Get availability of new Chair and schedule meetings for remainder of financial year.</p>	<p>D Hallworth</p>