

# Minute of the Meeting of Orphir Community Council held in the Orphir Community School on Tuesday, 20 March 2018 at 19:30

## Present:

Mr A Dundas, Mr A Marwick, Mr D Marwick, Mr N Sclater and Mr K Thomson.

## In Attendance:

- Councillor L Manson.
- Councillor J Richards.
- Councillor S Cowie.
- Mr I Heggie, Clerk.

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## **1. Apologies**

Resolved to note that apologies had been received from Mr A Dixon and Councillor B Foulkes.

## **2. Adoption of Minutes**

The minutes of the meeting held on 30 January 2018 were approved, being proposed by Mr A Marwick and seconded by Mr K Thomson.

## **3. Matters Arising**

### **A. Orphir Cemetery**

After hearing that there were no issues regarding SEPA guidelines on double burial, it was:

Resolved to note the information provided.

### **B. Roads Issues – 30mph Zone**

Members were informed that, at present, there was no update regarding the re-designation of the road. Members also heard that the current school travel plan was being developed before being submitted to Orkney Island Council. Members were advised that Councillors had been in touch with the relevant department, who had intimated that they would be willing to attend a community council meeting, and it was:

Resolved that the Clerk would ask Democratic Services to contact the relevant department to invite them to the next meeting.

### **C. Clowally Viewpoint**

Members heard that the appointed solicitors are in consultation and that the site had been surveyed, and it was:

Resolved that this issue be added to the agenda for the next meeting.

### **D. Orphir School Football Pitch**

Members heard that local contractors had been approached regarding the work requiring to be done to bring the football pitch to a good standard. Members also heard the following actions had been carried out in ascertaining the work required:

- Parts of pitch have been checked for depth of topsoil, but pitch will need to be resurfaced.
- Drain has been checked and some surface water is being removed, but new drainage will require to be installed.
- That a maintenance plan would need to be developed and implemented.

Members also heard that the cost of the actions above would require large amounts of funding, and Lottery funding was discussed, and it was:

Resolved that this issue be added to the agenda for the next meeting.

## **E. Orkneyinga Saga Centre**

### **1. Redecoration.**

Members heard that permission for redecoration has been approved and that Highland Park had proposed funding. Due to the opening time approaching, Highland Park had also intimated that they would be prepared to wait until next year before redecoration begins, and it was:

Resolved that this issue be added to the agenda for the next meeting.

### **2. Longship Transfer.**

After discussing the transportation and the requirement to have the longship on site before the main start to the tourist season, it was:

Resolved that Democratic Services be approached to assist in this matter.

### **3. External Repairs.**

Councillor Richards informed members he had again been in discussion with the relevant Council department regarding responsibility for the Centre's maintenance and that a visit would be carried out to assess the external repairs required, and it was:

Resolved that this issue be added to the agenda for the next meeting.

### **4. Saga Centre Funds Statement.**

Having spoken to Democratic Services, Councillor Manson gave an explanation regarding the funds of Orphir Community Council and, after discussion, it was:

Resolved that the Clerk would request further training in regard to Community Council finance.

## **F. Bus Shelter – Germiston Road**

Members discussed the removal of the bus shelter without prior consultation with the community council. Members did acknowledge that it may have been on the grounds of health and safety, and it was:

Resolved to ask again that Democratic Services approach relevant departments and request a shelter replacement or a bike shelter replacement which could be used as partial shelter.

## **4. Kirkyard Maintenance**

Members discussed the two tenders that had been received for the maintenance of Orphir kirkyard. Various factors were discussed before coming to a decision on accepting the tender of Kirkpatrick Gardening Services, and it was resolved:

A. To accept the tender from Kirkpatrick Gardening Services.

B. That the Clerk should write to inform both tenderers of the Community Council's decision.

## **5. Consultation - Winter Service Plan 2017/2018**

Members discussed issues including pot holes and road maintenance, and the need to inform the Clerk of issues that they may observe, and it was:

Resolved that members should monitor the situation and provide responses to the Clerk prior to 30 March 2018 for submission to Democratic Services.

## **6. Financial Statements**

### **A. General Finance**

After consideration of the General Finance statement as at 12 March 2018, it was:

Resolved to note the estimated balance was £14,425.74.

### **B. Community Council Grant Scheme**

After consideration of the Community Council Grant Scheme statement as at 12 March 2018, it was:

Resolved to note that the balance remaining for approval was £33.10.

### **C. Community Development Fund**

Following consideration of the Community Development Fund statement as at 12 March 2018, it was:

Resolved to note that the sum of £13,755.42 was available for allocation.

### **D. Seed Corn Fund**

Following consideration of the Seed Corn Fund statement as at 12 March 2018, it was:

Resolved to note that the sum of £3,518.00 was available for allocation.

### **E. Orkneyinga Saga Centre**

Following consideration of the Orkneyinga Saga Centre Fund statement as at 12 March 2018, it was:

Resolved to note that the sum of £584.76 was available for allocation.

## **7. Financial Requests**

### **A. Orphir Guides – Blackpool Trip**

Following consideration of correspondence received from Ms C Linklater, 1st Stenness Brownies, copies of which had been previously circulated, requesting financial assistance towards the travel costs of six girls from the Orphir area, it was:

Resolved that a donation of £50 be given towards each of the six girls attending the tour in September 2018, being £300 in total.

### **B. Sports Trips**

Mr M Clouston declared an interest in this item and was not present during discussion thereof.

Following consideration of correspondence received from Mr M Clouston, copies of which had been previously circulated, requesting financial assistance towards the cost of two participants travelling to various badminton and football events, it was:

Resolved that a total donation of £350 be given towards the cost of the trips, this being made up of £50 towards the cost of each of the five badminton trips to Inverness throughout the summer, £50 towards the cost of a football trip to Aberdeen in March, and £25 each towards the costs of the two young people representing Orkney Junior Badminton in the annual inter-county matches in Caithness this year.

### **C. NHS Fundraising Group – Give a Little, Help a Lot**

Following consideration of correspondence received from the NHS Orkney Fundraising Group, copies of which had previously been circulated, requesting financial assistance towards the cost of additional items for the new hospital build, it was:

Resolved that a donation of £50 be given towards the additional items.

### **D. Bag the Bruck**

Following consideration of correspondence received from Orphir Community School advising that they would be taking part in the Bag the Bruck event 2018, it was:

Resolved that the funding would be divided equally between any groups who applied prior to the event.

## **8. Publications**

The Community Planning News January 2018 was made available to members at the meeting.

## **9. Any Other Competent Business**

### **A. West Mainland Tourist Brochure**

Members heard from Mr N Sclater that he would be attending a meeting regarding the West Mainland brochures and that further clarity would then be available, and it was:

Resolved that this issue and any progress be raised at the next meeting.

### **B. Orkneyinga Saga Centre**

Members discussed the position of caretaker for the new coming season, and it was:

Resolved that the Clerk would enquire whether the previous caretaker would be willing to take the position for the coming season.

## **10. Dates of Next Meetings**

Resolved that the next meetings would be held on Tuesdays 26 June and 11 September in Orphir Community School, commencing at 19:30.

## **11. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 21:15.