

## **Item: 21.2**

### **Asset Management Sub-committee: 2 November 2021.**

#### **1. Recommendations**

**It is recommended:**

##### **1.1.**

That the Committee approves the attached minute as a true record.

##### **1.2.**

That the Committee considers the recommendation at paragraph 4.4.

#### **2. Appendix**

Draft Minute of the Meeting of the Asset Management Sub-committee held on 2 November 2021.

# Minute

## Asset Management Sub-committee

Tuesday, 2 November 2021, 10:30.

Council Chamber, Council Offices, School Place, Kirkwall.



## Present

Councillors W Leslie Manson, Norman R Craigie, Robin W Crichton, Steven B Heddle, John A R Scott and James W Stockan.

## Clerk

- Sandra Craigie, Committees Officer.

## In Attendance

- Hayley Green, Interim Executive Director of Environmental, Property and IT Services.
- Kenny MacPherson, Interim Head of IT and Facilities.
- Lorna Richardson, Interim Head of Roads, Fleet and Waste.
- Shonagh Merriman, Interim Corporate Finance Senior Manager.
- Michael Scott, Solicitor.
- Thomas Aldred, Interim IT Services Manager.
- Graeme Christie, Estates Manager.
- Ian Rushbrook, Capital Programme Manager.

## Observing

- Rebecca McAuliffe, Press Officer.

## Apology

- Councillor Andrew Drever.

## Declaration of Interest

- Councillor John A R Scott – Items 2 and 3.

## Chair

- Councillor W Leslie Manson.

## 1. Revenue Expenditure Monitoring

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Interim Corporate Finance Senior Manager, the Sub-committee:

Noted:

**1.1.** The revenue financial summary statement, in respect of service areas for which the Asset Management Sub-committee was responsible, for the period 1 April to 30 September 2021, attached as Annex 1 to the report by the Head of Finance, indicating a budget overspend position of £177,400.

**1.2.** The revenue financial detail by service area statement, in respect of service areas for which the Asset Management Sub-committee was responsible, for the period 1 April to 30 September 2021, attached as Annex 2 to the report by the Head of Finance.

The Sub-committee scrutinised:

**1.3.** The explanations given and actions proposed in respect of significant budget variances, as outlined in the Budget Action Plan, attached as Annex 3 to the report by the Head of Finance, and obtained assurance that action was being taken with regard to significant budget variances.

Councillor Steven B Heddle joined the meeting during discussion of this item.

## **2. Corporate Asset Maintenance Programmes – Expenditure Monitoring**

Councillor John A R Scott declared a non-financial interest in this item, being a Council-appointed trustee of the Pickaquoy Centre Trust, but concluded that his interest did not preclude his involvement in the discussion.

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Interim Corporate Finance Senior Manager, the Sub-committee:

Noted:

**2.1.** The summary position of expenditure incurred, as at 30 September 2021, against the approved corporate asset maintenance programmes, as detailed in section 4.1 of the report by the Head of Finance.

The Sub-committee scrutinised:

**2.2.** The detailed analysis of expenditure figures and project updates, attached as Appendix 1 to the report by the Head of Finance, and obtained assurance with regard to significant budget variances and progress being made with delivery of the approved corporate asset maintenance programmes.

## **3. Corporate Asset Improvement Programmes – Expenditure Monitoring**

Councillor John A R Scott declared a non-financial interest in this item, being a Council-appointed trustee of the Pickaquoy Centre Trust, but concluded that his interest did not preclude his involvement in the discussion.

After consideration of a report by the Head of Finance, copies of which had been circulated, and after hearing a report from the Interim Corporate Finance Senior Manager, the Sub-committee:

Noted:

**3.1.** The summary position of expenditure incurred, as at 30 September 2021, against the approved corporate asset capital improvement and replacement programmes for 2021/22, as detailed in section 4.1 of the report by the Head of Finance.

The Sub-committee scrutinised:

**3.2.** The detailed analysis of expenditure figures and project updates, attached as Appendix 1 to the report by the Head of Finance, and obtained assurance with regard to significant budget variances and progress being made with delivery of the approved corporate asset capital improvement and replacement programmes for 2021/22.

#### **4. Former Abattoir, H21, Hatston Industrial Estate**

After consideration of a report by the Interim Executive Director of Environmental, Property and IT Services, copies of which had been circulated, and after hearing a report from the Interim Head of Roads, Fleet and Waste, the Sub-committee:

Noted:

**4.1.** That, on 20 January 2020, when reviewing options for future use of the site of the former abattoir, H21, Hatston Industrial Estate, the Asset Management Sub-committee resolved, in terms of delegated powers:

- That the proposed demolition of the former abattoir, H21, Hatston Industrial Estate, be progressed through the Capital Project Appraisal process, at the earliest available opportunity.
- That, in the interim period as the proposed demolition progressed through the Capital Project Appraisal process, the Executive Director of Corporate Services should advertise part of site H21 on the open market, for a period of six months, for sale or lease, in its existing condition, with any notes of interest reported to the Sub-committee for determination.
- That, once demolished, the site of the former abattoir, H21, Hatston Industrial Estate, be retained by the Council and be made available for lease, in whole or in part, to commercial interests in accordance with the industrial estate letting policy.

**4.2.** That, due to the outbreak of the COVID-19 pandemic, the actions detailed in paragraph 4.1 above had not yet been progressed.

**4.3.** That, on 7 September 2021, when reviewing the preferred treatment options and proposed site for a new waste facility, the Development and Infrastructure Committee recommended, to the Asset Management Sub-committee, that the site of the former Abattoir/Cull Hall at Hatston, incorporating the existing Household Waste Recycling Centre and associated infrastructure, be adopted as the preferred location of the proposed new waste management facilities.

On the motion of Councillor W Leslie Manson, seconded by Councillor John A R Scott, the Sub-committee resolved to **recommend to the Council:**

**4.4.** That the site of the former Abattoir/Cull Hall at Hatston Industrial Estate, incorporating the existing Household Waste Recycling Centre and associated infrastructure, be designated as the preferred site for the proposed new Integrated Waste Facility.

## **5. Conclusion of Meeting**

At 11:17 the Chair declared the meeting concluded.

Signed: W Leslie Manson.