

Notice of Meeting and Agenda

Policy and Resources Committee

Venue: Council Chamber, Council Offices, Kirkwall.

Date: Tuesday, 28 November 2023.

Time: 09:30.



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

Oliver D Reid,
Chief Executive.

Contact

Clerk Name: Hazel Flett.

Clerk Telephone: 01856 873535 extension 2208.

Clerk Email: committees@orkney.gov.uk.

Committee Membership

Councillors James W Stockan (Leader), Heather N Woodbridge (Depute Leader), Graham A Bevan, Stephen G Clackson, Alexander G Cowie, David Dawson, P Lindsay Hall, Steven B Heddle, Rachael A King, Kristopher D Leask, W Leslie Manson, James R Moar, Raymond S Peace, John A R Scott, Gwenda M Shearer, Gillian Skuse, Jean E Stevenson, Ivan A Taylor, Mellissa-Louise Thomson, Owen Tierney and Duncan A Tullock.

Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) [here](#).

Audio Recording Notice

Please note that this meeting will be broadcast live (audio only) over the Internet on Orkney Islands Council's website. The meeting will also be recorded, with the recording publicly available for listening to after the meeting for a period of 12 months. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

Order of Business

1. Apologies.
2. Declarations of Interest.

Members should indicate any declarations of interest in respect of the matters to be considered at this meeting. Any member making a declaration of interest should indicate the item number at this point. The nature of the interest should be provided prior to the item being discussed. Advice may be sought from Officers prior to the meeting taking place.

Financial Monitoring

3. Revenue Expenditure Monitoring:
 - 3.1. Policy and Resources – report by Head of Finance **attached**.
 - 3.2. Orkney Health and Care – report by Head of Finance **attached**.
 - 3.3. Summary – report by Head of Finance **attached**.
4. Capital Expenditure Monitoring – report by Head of Finance **attached**.
5. Treasury Management – Mid-Year Update – report by Head of Finance **attached**.

Performance Monitoring

6. Performance Monitoring:
 - 6.1. Strategy, Performance and Business Solutions – report by Corporate Director for Strategy, Performance and Business Solutions **attached**.
 - 6.2. Orkney Health and Care – report by Chief Officer, Orkney Health and Social Care Partnership **attached**.
 - 6.3. Council Delivery Plan 2023-28 – report by Corporate Director for Strategy, Performance and Business Solutions **attached**.
7. Registered Services within Orkney Health and Care – Inspection Assurance – report by Chief Officer, Orkney Health and Social Care Partnership **attached**.
8. People Plan – report by Corporate Director for Strategy, Performance and Business Solutions **to follow**.
9. Corporate Risk Register – report by Corporate Director for Neighbourhood Services and Infrastructure **attached**.

10. Evaluation of Service Health and Safety Performance – report by Corporate Director for Neighbourhood Services and Infrastructure **attached**.

Annual Reports

11. Biodiversity Duty – report by Corporate Director for Neighbourhood Services and Infrastructure **attached**.
12. Climate Change Reporting Duties – report by Corporate Director for Neighbourhood Services and Infrastructure **attached**.
13. Procurement Annual Report – report by Corporate Director for Strategy, Performance and Business Solutions **attached**.

Minutes

14. Police and Fire Sub-committee – Draft Minute of Meeting held on 12 September 2023 **attached**.
15. Investments Sub-committee – Draft Minute of Meeting held on 14 September 2023 **attached**.
16. Pension Fund Sub-committee, together with Pension Board – Draft Minute of Meeting held on 20 September 2023 **attached**.
17. Asset Management Sub-committee – Draft Minute of Meeting held on 7 November 2023 **attached**.
18. Human Resources Sub-committee – Draft Minute of Meeting held on 7 November 2023 **attached**.

Exclusion of Public

19. The Committee is requested to exclude the public from the meeting for the following items of business, on the grounds that they would involve the likely disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.
20. Staff Appeals Sub-committee – Draft Minute of Meeting held on 30 October 2023 **attached**.

Not for publication by virtue of paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

Local Government (Scotland) Act 1973 – Schedule 7A

Access to Information: Descriptions of Exempt Information

Paragraph 1. Information relating to a particular employee, former employee or applicant to become an employee of, or a particular office holder, former office-holder or applicant to become an office-holder under, the authority.