

## Minute

### Community Development Fund Sub-committee

Thursday, 16 January 2018, 14:00.

Council Chamber, Council Offices, School Place, Kirkwall.



### Present

Councillors J Harvey Johnston, Norman R Craigie, Robin W Crichton, Andrew Drever, Rachael King, John A R Scott, Graham L Sinclair and James W Stockan.

### Clerk

- Sandra Craigie, Committees Officer.

### In Attendance

- Stuart Allison, Economic Development Manager.
- Alister Brown, Economic Development Officer.
- Jordan Low, Economic Development Officer.
- Michael Scott, Solicitor.

### Declarations of Interest

- No declarations of interest were intimated.

### Chair

- Councillor J Harvey Johnston.

## 1. Application Number 0/5/8/43

### Deerness Community Centre Association – Proposed Upgrading of Deerness Hall

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from Jordan Low, Economic Development Officer, the Sub-committee:

Noted:

**1.1.** That Deerness Community Centre Association had applied for financial assistance from the Community Development Fund towards upgrading Deerness Hall, at a total estimated eligible cost of £208,124.

**1.2.** That the project, referred to at paragraph 1.1 above, comprised extending the hall to include a permanent stage, creating a multi-purpose room with a disabled lift to the stage, improvements to lighting and heating and additional toilet and shower facilities.

**1.3.** That Deerness Community Centre Association was contributing £10,384 of its own resources towards the project.

**1.4.** That, as Deerness Community Centre Association currently owned, managed and maintained the hall facilities and surrounding grounds, the Council would not be required to carry out any repairs or maintenance to the proposed refurbished hall.

**1.5.** That Deerness Community Centre Association had secured match funding of £4,367 from St Andrews and Deerness Community Council towards the project.

**1.6.** That Deerness Community Centre Association had applied for match funding towards the project, as follows:

- £5,809 from The Robertson Trust.
- £87,564 from Orkney LEADER Programme 2014 to 2020.

**1.7.** That messages of support had been received from the following:

- Orkney Children's Theatre Club.
- Deerness Drama Group.
- Orkney Folk Festival.
- The Friends of St Ninian's.
- St Andrews Bowls Club.

On the motion of Councillor James W Stockan, seconded by Councillor Robin W Crichton, the Sub-committee resolved, in terms of delegated powers:

**1.8.** That a grant, amounting to 48% of the total eligible cost, up to a maximum sum of £100,000, to be met from the Community Development Fund, be offered to Deerness Community Centre Association towards upgrading Deerness Hall, subject to the full funding package being secured to enable the project to be completed.

**1.9.** That powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Head of Finance, to authorise advance payment of the grant, referred to at paragraph 1.8 above, on receipt of invoices, if required, in order to assist cash flow requirements of Deerness Community Centre Association.

**1.10.** That powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Solicitor to the Council, to conclude an agreement, on the Council's standard terms and conditions, with Deerness Community Centre Association in respect of the funding detailed at paragraphs 1.8 and 1.9 above.

## **2. Application Number 0/5/8/31**

### **Sandwick Community Association – Proposed Upgrading of Sandwick Community Centre**

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from Alister Brown, Economic Development Officer, the Sub-committee:

Noted:

**2.1.** That Sandwick Community Association had applied for financial assistance from the Community Development Fund towards upgrading Sandwick Community Centre, at a total estimated eligible cost of £96,266.

**2.2.** That the project, referred to at paragraph 2.1 above, included moving and upgrading the kitchen facilities, additional storage facilities and improvements to the main entrance, insulation and heating systems.

**2.3.** That Sandwick Community Association was contributing £4,814 of its own resources towards the project.

**2.4.** That, as Sandwick Community Association already owned, managed and maintained the Centre facilities, the Council would not be required to carry out any repairs or maintenance to the proposed development.

**2.5.** That Sandwick Community Association had applied for match funding, amounting to £45,726, from the Orkney LEADER Programme 2014 to 2020 towards the project.

**2.6.** That messages of support had been received from:

- Harray and Sandwick Community Council.
- Sandwick Young Farmers Club.
- Sandwick Senior Citizens Party Committee.
- 11th Orkney West Mainland Scouts.
- Assiepattle Players.
- Local Time Team Trial Rally Organisation.
- A local exercise teacher.

On the motion of Councillor John A R Scott, seconded by Councillor Rachael A King, the Sub-committee resolved, in terms of delegated powers:

**2.7.** That a grant, amounting to 47.5% of the total eligible cost, up to a maximum of sum of £45,726, to be met from the Community Development Fund, be offered to Sandwick Community Association towards upgrading Sandwick Community Centre, subject to the full funding package being secured to enable the project to be completed.

**2.8.** That powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Head of Finance, to authorise advance payment of the grant, referred to at paragraph 2.7 above, on receipt of invoices, if required, in order to assist cash flow requirements of Sandwick Community Association.

**2.9.** That powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Solicitor to the Council, to conclude an Agreement, on the Council's standard terms and conditions, with Sandwick Community Association in respect of the funding detailed at paragraphs 2.7 and 2.8 above.

### **3. Conclusion of Meeting**

At 14:15 the Chair declared the meeting concluded.

Signed: Harvey Johnston.