

Item: 3

Policy and Resources Committee: 19 May 2022.

Appointments to Sub-committees, Groups and Other Bodies.

Report by Corporate Director for Strategy, Performance and Business Solutions.

1. Purpose of Report

To consider appointments and/or nominations to various sub-committees, groups and other bodies which fall within the remit of the Policy and Resources Committee.

2. Recommendations

2.1.

Council policy on appointments and/or nominations to external bodies, as outlined in section 6 of this report.

2.2.

That appointments and/or nominations made to the bodies listed in Appendix 1 to this report will, unless stated otherwise, last until the Special General Meeting of the Council to be held in May 2024.

It is recommended:

2.3.

That the Committee considers the recommendations associated with the appointments/nominations to the various sub-committees, groups and other bodies, listed in Appendix 1 to this report, and makes appointments/ nominations, where required.

3. Background

3.1.

There are a number of sub-committees, groups and other bodies which fall within the remit of the Policy and Resources Committee.

3.2.

Some information on each of the bodies, together with the existing constitutional arrangements, are detailed in Appendix 1 to this report. Previous membership is also provided for information.

4. Sub-committees

4.1.

Standing Orders state that committees of the Council may appoint, with the consent of the Council, sub-committees.

4.2.

Standing Orders 11.2 and 11.3 refer to the appointment of the Chair and Vice Chair of Sub-committees. Normally, the Chair and Vice Chair of the parent committee are the Chair and Vice Chair of the Sub-committee. However, the Sub-committee could determine to appoint an alternative Chair and Vice Chair from its membership.

4.2.1.

With regard to sub-committees reporting to the Policy and Resources Committee, because of the significant workload of the Leader, who is also Chair of the Committee, for the period 2017 to 2022 the Depute Leader chaired meetings of the sub-committees.

4.3.

Membership of sub-committees is set out in Standing Orders 11.4 to 11.7 and shall normally consist of members of the parent committee. However, non-members can be appointed, but this requires the consent of the Council. Likewise, where the law permits, non-elected members can be appointed to sub-committees, again, only with the consent of the Council.

5. Working Groups and Consultative Groups

5.1.

The Council has agreed the following principles in respect of working and consultative groups:

- A working group should be subject specific and short life, ideally no longer than six months.
- The relevant Corporate Director should report the findings of the working group to the service committee, including a recommendation to disestablish.
- Member/officer consultative groups should be established where the work of the group is likely to continue beyond six months.

5.2.

The working groups listed in Appendix 1 have a variety of membership numbers, ranging from two to eight, not including ex officio appointments, as agreed in 2019 when the mid-term review of appointments took place.

5.3.

When establishing a working group, the recommended membership would be five, not including the Chair and Vice Chair of the Committee, making a total of seven members. This equates to approximately 50% of the membership of a service committee (which comprise 12 members).

5.4.

It is open to the Committee to reconsider membership size, bearing in mind nominations received and/or any interest indicated by any individual member, depending on the subject matter of the working group.

6. External Bodies

6.1.

When making appointments/nominations to external bodies listed in Appendix 1 to this report, regard should be made to Council policy whereby the appointment of elected members to external bodies has ceased with the exception of the following:

- Organisations which are wholly owned by the Council.
- Organisations in which the Council has a majority financial interest.
- Statutory organisations or other bodies to which a Council appointment would be prudent.

6.2.

The Council has previously resolved to make appointments/nominations to those external bodies listed in Appendix 1, bearing in mind the policy referred to above. However, it is open to the Policy and Resources Committee to reconsider whether any appointment should be made.

7. Appointments

7.1.

The Committee is invited to consider the recommendations associated with the appointments/nominations to the various sub-committees, groups and other bodies listed in Appendix 1 to this report, and make appointments/nominations, where required.

7.2.

Unless stated otherwise, appointments and/or nominations made to the bodies listed in Appendix 1 to this report will last until the Special General Meeting of the Council scheduled for May 2024.

8. Corporate Governance

This report relates to the Council complying with governance and procedural issues and therefore does not directly support and contribute to improved outcomes for communities as outlined in the Council Plan and the Local Outcomes Improvement Plan.

9. Financial Implications

There are no financial implications arising directly as a result of the recommendations of this report.

10. Legal Aspects

10.1.

With limited exceptions, section 56 of the Local Government (Scotland) Act 1973 provides that a local authority may arrange for the discharge of any of their functions by a committee of the authority, a sub-committee, an officer of the authority or by any other local authority in Scotland. The discharge of functions also includes doing anything which is calculated to facilitate or is conducive or incidental to the discharge of any of these functions.

10.2.

There are no statutory rules in force in Scotland as to which councillors should be appointed to which committee. Councils have a free hand to decide the membership of their committees and sub-committees.

10.3.

A working group is not a committee or sub-committee of the Council. A working group does not have delegated authority to make decisions.

11. Contact Officer

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12. Appendix

Appendix 1: Sub-committees, Groups and Other Bodies appointed by Policy and Resources Committee.

Sub-committees, Groups and Other Bodies appointed by Policy and Resources Committee

1. Asset Management Sub-committee

Remit

- The co-ordination, management, planning and use of the Council's land and property assets, including information and communications technology.
- The establishment and review of strategies and schemes for land and property asset management.

Existing Constitutional Arrangements

- Chair, Policy and Resources Committee.
- Vice Chair, Policy and Resources Committee.
- Five other members.

Previous Membership

- Chair, Policy and Resources Committee – Councillor James W Stockan.
- Vice Chair, Policy and Resources Committee – Councillor W Leslie Manson.
- Five other members:
 - Councillor Norman R Craigie.
 - Councillor Robin W Crichton.
 - Councillor Andrew Drever.
 - Councillor Steven B Heddle.
 - Councillor John A R Scott.

Recommendation

To make the five other appointments.

2. Community Asset Transfer Review Sub-committee

Remit

To act as the review body in respect of decisions relating to Asset Transfer Requests, as defined in Section 86(10) in the Community Empowerment (Scotland) Act 2015, which states that a review must be carried out by Councillors.

Existing Constitutional Arrangements

Seven of the 14 members not on the Asset Management Sub-committee.

Previous Membership

- Councillor Alexander G Cowie.
- Councillor David Dawson.
- Councillor Barbara Foulkes.
- Councillor Rachael A King.
- Councillor Gwenda M Shearer.
- Councillor Owen Tierney.
- Councillor Heather N Woodbridge.

Recommendation

To make the seven appointments, bearing in mind membership of the Asset Management Sub-committee agreed at Item 1 above.

3. Human Resources Sub-committee

Remit

- The establishment and review of policies, procedures and strategies relating to the human resource requirements of the Council.
- The formulation of local agreements in respect of conditions of service.
- The receipt of annual reports relating to staff numbers and statistics.

Existing Constitutional Arrangements

- Chair, Policy and Resources Committee.
- Vice Chair, Policy and Resources Committee.
- Six other members.

Previous Membership

- Chair, Policy and Resources Committee – Councillor James W Stockan.
- Vice Chair, Policy and Resources Committee – Councillor W Leslie Manson.
- Six other members:
 - Councillor Alexander G Cowie.
 - Councillor Robin W Crichton.
 - Councillor Steven B Heddle.
 - Councillor John T Richards.
 - Councillor Gwenda M Shearer.
 - Councillor Duncan A Tullock.

Recommendation

To make the six other appointments.

4. Investments Sub-committee

Remit

- Matters relating to management of the investment of the Council's reserve funds, including monitoring fund managers, determination of the overall parameters within which the investment fund managers are authorised to operate and monitoring investment performance.
- The application of reserve fund monies to local investments, including making loans.

Existing Constitutional Arrangements

- Chair, Policy and Resources Committee.
- Vice Chair, Policy and Resources Committee.
- Five other members.

Previous Membership

- Chair, Policy and Resources Committee – Councillor James W Stockan.
- Vice Chair, Policy and Resources Committee – Councillor W Leslie Manson.
- Five other members:
 - Councillor Alexander G Cowie.
 - Councillor Barbara Foulkes.
 - Councillor Steven B Heddle.
 - Councillor Rachael A King.
 - Councillor Stephen Sankey.

Recommendation

To make the five other appointments.

5. Pension Fund Sub-committee

Remit

To discharge all functions and responsibilities relating to the Council's role as administering authority for the Orkney Islands Council Pension Fund.

Existing Constitutional Arrangements

Same membership as Investments Sub-committee, namely:

- Chair, Policy and Resources Committee.
- Vice Chair, Policy and Resources Committee.
- Five other members.

Previous Membership

- Chair, Policy and Resources Committee – Councillor James W Stockan.
- Vice Chair, Policy and Resources Committee – Councillor W Leslie Manson.
- Five other members:
 - Councillor Alexander G Cowie.
 - Councillor Barbara Foulkes.
 - Councillor Steven B Heddle.
 - Councillor Rachael A King.
 - Councillor Stephen Sankey.

Recommendation

No appointments required, as appointments to Investments Sub-committee will have been made at Item 4 above.

6. Police and Fire Sub-committee

Remit

All matters concerning the scrutiny of, and engagement with, the Police Service and the Fire and Rescue Services.

Existing Constitutional Arrangements

Seven members of the Council, to include one member from each of the six electoral wards.

Previous Membership

- Councillor Alexander G Cowie (Kirkwall West and Orphir).
- Councillor David Dawson (Kirkwall East).
- Councillor Andrew Drever (East Mainland, Burray and South Ronaldsay).
- Councillor J Harvey Johnston (West Mainland).
- Councillor Gwenda M Shearer.
- Councillor Magnus O Thomson (Stromness and South Isles).
- Councillor Heather N Woodbridge (North Isles).

Recommendation

To make the seven appointments, including one from each of the following six electoral wards:

- Kirkwall East.
- Kirkwall West and Orphir.
- Stromness and South Isles.
- West Mainland.
- East Mainland, Burray and South Ronaldsay.
- North Isles.

7. Staff Appeals Sub-committee

Remit

The determination of appeals by employees, including teaching staff.

Existing Constitutional Arrangements

Same membership as Human Resources Sub-committee, namely:

- Chair, Policy and Resources Committee.
- Vice Chair, Policy and Resources Committee.
- Six other members.

Previous Membership

- Chair, Policy and Resources Committee – Councillor James W Stockan.
- Vice Chair, Policy and Resources Committee – Councillor W Leslie Manson.
- Six other members:
 - Councillor Alexander G Cowie.
 - Councillor Robin W Crichton.
 - Councillor Steven B Heddle.
 - Councillor John T Richards.
 - Councillor Gwenda M Shearer.
 - Councillor Duncan A Tullock.

Recommendation

No appointments required, as appointments to Human Resources Sub-committee will have been made at Item 3 above.

8. Joint Consultative Committee

Remit

To discuss with staff (normally through recognised trade unions) matters of common interest, including internal industrial relations, health and safety at work, etc.

Existing Constitutional Arrangements

- Chair, Policy and Resources Committee.
- Vice Chair, Policy and Resources Committee.
- Three other members.

Previous Membership

- Chair, Policy and Resources Committee – Councillor James W Stockan.
- Vice Chair, Policy and Resources Committee – Councillor W Leslie Manson.
- Three other members:
 - Councillor David Dawson.
 - Councillor John T Richards.
 - Councillor Gwenda M Shearer.

Recommendation

To make the three other appointments.

9. Climate Emergency Working Group

Remit

- To review what the Council is already doing to reduce its carbon footprint.
- To consider and recommend new targets and priorities for including in the Climate Adaptation Plan and the Council Plan.

Existing Constitutional Arrangements

- Eight members.

Previous Membership

- Councillor Alexander G Cowie.
- Councillor David Dawson.
- Councillor Steven B Heddle.
- Councillor Rachael A King.
- Councillor W Leslie Manson.
- Councillor Stephen Sankey.
- Councillor John A R Scott.
- Councillor Gwenda M Shearer.

Proposal

Rather than focus on the declaration of a climate emergency, it is proposed that the name of the group be amended to the Climate Change Consultative Group, which will also better reflect the longer-term nature of the group.

In order to avoid confusion/overlap with the Orkney-wide Climate Change Adaptation Plan which is being delivered via the Sustainable Recovery Delivery Group, it is proposed that the second part of Remit above be amended, as follows:

- To consider and recommend new targets and priorities for including in the **Council's Climate Change Strategy/Programme** and the Council Plan.

Recommendations

- To change the name from Climate Emergency Working Group to Climate Change Consultative Group.
- That the second part of the Remit detailed above be amended as follows:
 - To consider and recommend new targets and priorities for including in the **Council's Climate Change Strategy/Programme** and the Council Plan.
- To make the appointments, bearing in mind the guidance detailed in section 5 of the covering report.

10. Communications and Engagement Consultative Group

Remit

- To assist with reviewing the Communications and Engagement Strategy.
- To oversee development and delivery of an action plan to progress the Communications and Engagement Strategy.
- To provide guidance to further develop and improve the Council's communications activities.

Existing Constitutional Arrangements

- Chair, Policy and Resources Committee.
- Vice Chair, Policy and Resources Committee.
- Six other members.

Previous Membership

- Chair, Policy and Resources Committee – Councillor James W Stockan.
- Vice Chair, Policy and Resources Committee – Councillor W Leslie Manson.
- Six other members:
 - Councillor Robin W Crichton.
 - Councillor Andrew Drever.
 - Councillor Barbara Foulkes.

- Councillor J Harvey Johnston.
- Councillor Rachael A King.
- Councillor John A R Scott.

Recommendations

To make the other appointments, bearing in mind the guidance detailed in section 5 of the covering report.

11. Constitutional Reform Consultative Group

Remit

To consider the relevance, political impact and opportunities posed by possible constitutional reform.

Existing Constitutional Arrangements

- Chair, Policy and Resources Committee.
- Vice Chair, Policy and Resources Committee.
- Six other members.

Previous membership

- Chair, Policy and Resources Committee – Councillor James W Stockan.
- Vice Chair, Policy and Resources Committee – Councillor W Leslie Manson.
- Six other members:
 - Councillor Stephen G Clackson.
 - Councillor Steven B Heddle.
 - Councillor Rachael A King.
 - Councillor Stephen Sankey.
 - Councillor Graham L Sinclair.
 - Councillor Owen Tierney.

Recommendations

To make the other appointments, bearing in mind the guidance detailed in section 5 of the covering report.

12. Corporate Charging Consultative Group

Remit

To oversee and provide guidance on charging for Council services, including social work and social care services.

Existing Constitutional Arrangements

- Chairs and Vice Chairs of the Service Committees.

Previous Membership

- Chair, Policy and Resources Committee – Councillor James W Stockan.
- Vice Chair, Policy and Resources Committee – Councillor W Leslie Manson.
- Chair, Development and Infrastructure Committee – Councillor Graham L Sinclair.
- Vice Chair, Development and Infrastructure Committee – Councillor Andrew Drever.
- Chair, Education, Leisure and Housing Committee – Councillor Gwenda M Shearer.
- Vice Chair, Education, Leisure and Housing Committee – Councillor Alexander G Cowie.
- Chair, Orkney Health and Care Committee – Councillor Rachael A King.
- Vice Chair, Orkney Health and Care Committee – Councillor Stephen Sankey.

Recommendations

- As the Orkney Health and Care Committee has been disestablished, the Constitutional Arrangements should be amended to include two of the Council's representatives on the Integration Joint Board, one of whom shall be the Chair or Vice Chair, whichever is the Council appointment.
- To make the one other appointment (one of the five remaining Council representatives on the Integration Joint Board).

13. Digital Strategy Consultative Group

Remit

To oversee development of, and thereafter progress, the Digital Strategy focussing on three areas, namely:

- Customer Focus – what do our customers and service users need?
- Digital Workforce – how do we support our staff to work in a more digital and mobile way?
- Infrastructure and Systems – can our infrastructure and systems support these new ways of working?

Existing Constitutional Arrangements

- Chair, Policy and Resources Committee.
- Vice Chair, Policy and Resources Committee.
- Four other members.

Previous Membership

- Chair, Policy and Resources Committee – Councillor James W Stockan.
- Vice Chair, Policy and Resources Committee – Councillor W Leslie Manson.

- Four other members:
 - Councillor Stephen G Clackson.
 - Councillor Steven B Heddle.
 - Councillor John A R Scott.
 - Councillor Heather N Woodbridge.

Proposal

On 10 March 2022, the Council adopted an updated Digital Strategy for the period 2022 to 2026, including refreshing the three outcomes noted in the Remit above. The next step is to translate these into a set of actions to be implemented within a refreshed Digital Strategy Delivery Plan. This will also include a review of progress with actions contained in the previous Digital Strategy 2018 to 2020, realigning any outstanding activities still to be delivered and combining these with new objectives and actions established from the refreshed strategy.

Accordingly, it is proposed to update the remit as follows:

- To oversee development of, and thereafter progress, the Digital Strategy, including associated Delivery Plan, focussing on three core strategic priorities, namely:
 - Digital Communities and Wellbeing – connecting communities, supporting ethical and sustainable digital islands and helping to foster thriving digital communities.
 - A Digital Islands Economy – enabling enterprising digital communities and supporting Orkney’s digital technology sector.
 - Digital Local Government and Services – public service partnership and collaboration delivery digital transformation.

Recommendations

- To approve the revised remit detailed above.
- To make the other appointments, bearing in mind the guidance detailed in section 5 of the covering report.

14. Innovation Fund Consultative Group

Remit

- To oversee progress of the Innovation Fund including progress with funded projects.
- To consider new applications for funding, prior to consideration by the Policy and Resources Committee.

Existing Constitutional Arrangements

- Vice Chairs of Service Committees.
- Three other members.

Previous Membership

- Vice Chair, Policy and Resources Committee – Councillor W Leslie Manson.
- Vice Chair, Development and Infrastructure Committee – Councillor Andrew Drever.
- Vice Chair, Education, Leisure and Housing Committee – Councillor Alexander G Cowie.
- Vice Chair, Orkney Health and Care Committee – Councillor Stephen Sankey.
- Three other members:
 - Councillor Norman R Craigie.
 - Councillor Magnus O Thomson.
 - One vacancy (created when Councillor Sankey was appointed Vice Chair of Orkney Health and Care Committee).

Proposal

Applications for funding from the Innovation Fund were last considered by the Council in September 2017, when additional funding was also allocated from the General Fund non-earmarked balance to meet the total cost of the applications. Some of the projects did not progress or did not require the full funding approved, resulting in unallocated balances being returned to the Innovation Fund.

In 2013, a Change Management Programme was established to support the Council in identifying options for change. The Innovation Fund was used as a funding source for the Change Team, which supported implementation of the agreed changes. In early 2020, a review of the Change Programme and the Change Team was undertaken. It was recognised that the purpose of the team was to support services in the delivery of projects, improvements and initiatives, resulting in the Change Team being renamed as the Improvement Support Team and established on a permanent basis, with the associated budget baselined. Revised governance arrangements were also outlined, in that any projects would be reported through the relevant committee and the Programme Manager would produce a bi-annual report, scrutinised by the Policy and Resources Committee.

On 10 March 2022, the Council agreed that the remaining unallocated balance within the Innovation Fund be re-provisioned in an Islands Deal Fund and utilised towards the match funding requirement on Island Deal projects.

Accordingly, as the fund balance has been depleted and revised governance arrangements agreed in respect of matters which would have been considered by the Innovation Fund Consultative Group, it is recommended that the group be disestablished.

Recommendations

- That the Innovation Fund Consultative Group be disestablished.

15. Procurement Consultative Group

Remit

To consider all matters relating to procurement, including reviewing the Contract Standing Orders and development of a procurement strategy.

Background Information

This working group was established in 2010 in order to address the Council's response to the Procurement Capability Assessment (PCA), a maturity model that assesses procurement performance against a scale, ranging from 0 for non-conformance to 3 for superior performance, and to assist in development of a procurement strategy that aligned with the Council's priorities and values.

Since that date the Council's overall PCA score has improved and a procurement strategy developed. Further a Sustainable Development Policy has also been developed, and the Contract Standing Orders reviewed.

Given discussions with partners regarding sustainable procurement, a significant review of the Procurement Strategy will be required during 2023, including reference to Community Wealth Building / circular economy.

Existing Constitutional Arrangements

Six members.

Previous Membership

- Councillor Alexander G Cowie.
- Councillor David Dawson.
- Councillor Barbara Foulkes.
- Councillor J Harvey Johnston.
- Councillor Owen Tierney.
- Councillor Duncan A Tullock.

Recommendations

To make the appointments, bearing in mind the guidance detailed in section 5 of the covering report.

16. Student Housing Working Group

Remit

To further progress work relating to the provision of student housing.

Existing Constitutional Arrangements

- Chair, Development and Infrastructure Committee.
- Chair, Education, Leisure and Housing Committee.

Previous Membership

- Chair, Development and Infrastructure Committee – Councillor Graham L Sinclair.
- Chair, Education, Leisure and Housing Committee – Councillor Gwenda M Shearer.

Recommendation

To confirm ex officio appointments.

17. Single-Use Plastics Working Group

Remit

On 6 March 2018, the Council established a short-life working group, with a remit to appraise options for further reduction in the use of single-use plastics, which would assist with the Council's commitment in the Council Plan 2018 to 2023. The working group is to report, in the first instance, to the Policy and Resources Committee.

Existing Constitutional Arrangements

Seven members.

Previous Membership

- Councillor David Dawson.
- Councillor Andrew Drever.
- Councillor Barbara Foulkes.
- Councillor W Leslie Manson.
- Councillor Stephen Sankey.
- Councillor John A R Scott.
- Councillor Owen Tierney.

Proposal

The Single-Use Plastics Working Group, which last met pre-pandemic, was considering a recommendation to disestablish, with any associated residual work being linked to the new post of Climate Change Officer.

Legislation will also come into force in Scotland from 1 June 2022 banning the manufacture and supply of the following:

- Plastic drink stirrers.
- Single-use plastic cutlery.
- Disposable plastic plates.
- Expanded polystyrene containers, eg takeaway food, drinks containers.

Accordingly, it is proposed that the Single-Use Plastics Working Group be disestablished and any residual matters subsumed within the Climate Emergency Working Group (proposed to be renamed Climate Change Consultative Group) at Item 9 above.

Recommendation

That the Single-Use Plastics Working Group be disestablished.

18. Working Group on Twinning and Friendship

Remit

To consider matters relating to twinning activities, most notably with Vestland (formerly Hordaland).

Existing Constitutional Arrangements

- Convener.
- Leader.
- Depute Leader.
- Chair, Development and Infrastructure Committee.
- Chair, Education, Leisure and Housing Committee.

Previous Membership

- Convener – Councillor J Harvey Johnston.
- Leader – Councillor James W Stockan.
- Depute Leader – Councillor W Leslie Manson.
- Chair, Development and Infrastructure Committee – Councillor Graham L Sinclair.
- Chair, Education, Leisure and Housing Committee – Councillor Gwenda M Shearer.

Recommendation

To confirm appointments.

19. Pension Board

Remit

To assist the Scheme Manager (Orkney Islands Council) in relation to compliance with pension scheme regulations and the requirements of the Pensions Regulator.

Existing Constitutional Arrangements

- Four Trade Union representatives.
- Four Employer representatives, comprising three elected members and one admitted/scheduled body representative.

The following members are ineligible for membership:

- Members of the Investments Sub-committee.
- Members of the Monitoring and Audit Committee.

Previous Membership

- Councillor J Harvey Johnston.
- Councillor Owen Tierney.
- Councillor Duncan A Tullock.

Recommendation

To make the three appointments.

20. Strategic Projects Project Board

Remit

In October 2018, the Council agreed to establish a project board in order to provide oversight for the Scale Wind project and other strategic projects, where relevant.

Existing Constitutional Arrangements

- Leader.
- Depute Leader.
- Chair, Development and Infrastructure Committee.
- Vice Chair, Development and Infrastructure Committee.
- One other member.

Previous Membership

- Leader – Councillor James W Stockan.
- Depute Leader – Councillor W Leslie Manson.
- Chair, Development and Infrastructure Committee – Councillor Graham L Sinclair.
- Vice Chair, Development and Infrastructure Committee – Councillor Andrew Drever.
- Councillor Stephen Sankey.

Background Information

On 7 June 2022, the Development and Infrastructure Committee will consider a recommendation to disestablish the Hydrogen Project Board (which has a very similar membership to the existing Strategic Projects Project Board), and the remit subsumed within the Strategic Projects Project Board.

The remit of the Hydrogen Project Board is to provide governance and support the Council's participation in existing hydrogen projects and any future projects that the Council might participate in.

Proposal

It is proposed that the "other strategic projects" referred to in the Remit above should include projects included within and related to the Orkney Harbours Masterplan, given that they have a wider significance for Orkney and not just the Harbour Authority.

It is also proposed that membership of the Board be increased to 7 and the constitutional arrangements amended as follows:

- Leader.
- Depute Leader.
- Convener.
- Chair, Development and Infrastructure Committee.
- Chair, Education, Leisure and Housing Committee.
- Chair/Vice Chair, Integration Joint Board (whichever is the Council appointment).
- One other member.

Recommendations

- That reference to “other strategic projects” in the Remit be extended to include projects included within and related to the Orkney Harbours Masterplan.
- That the constitutional arrangements should comprise the following:
 - Leader.
 - Depute Leader.
 - Convener.
 - Chair, Development and Infrastructure Committee.
 - Chair, Education, Leisure and Housing Committee.
 - Chair/Vice Chair, Integration Joint Board (whichever is the Council appointment).
 - One other member.
- To make the one other appointment.

21. Empowering Communities Steering Group

Remit

- To develop options for providing sustainable services within Orkney communities.
- To monitor pilot projects currently ongoing in Papa Westray, Stronsay, Sanday and Hoy.

Existing Constitutional Arrangements

Seven members.

Previous Membership

- Councillor Stephen G Clackson.
- Councillor David Dawson.
- Councillor Rachael A King.
- Councillor Stephen Sankey.
- Councillor Graham L Sinclair.
- Councillor Magnus O Thomson.

- Councillor Heather N Woodbridge.

Recommendation

To make the seven appointments.

22. Orkney Research and Innovation Campus Limited Liability Partnership

Remit

In April 2016, the Council agreed to enter into a limited liability partnership (LLP) with Highlands and Islands Enterprise (HIE) in respect of future ownership and management of the Orkney Research and Innovation Campus.

The LLP operates on a day-to-day basis under the management of a Board comprising three representatives from both the Council and HIE, together with an independent Chair jointly appointed by the partners.

The core business of the LLP, or “reserved matters”, will remain under the control of the partners.

Existing Constitutional Arrangements

- Chair, Policy and Resources Committee.
- Chair, Development and Infrastructure Committee.
- Chair, Education, Leisure and Housing Committee.

Previous Membership

- Chair, Policy and Resources Committee – Councillor James W Stockan.
- Chair, Development and Infrastructure Committee – Councillor Graham L Sinclair.
- Chair, Education, Leisure and Housing Committee – Councillor Gwenda M Shearer.

Recommendation

To confirm the appointments.

23. Orkney Childcare and Young People’s Partnership

Remit

- To consider matters relating to childcare and childcare information.
- To consider support for parents and parenting.
- To promote education and social development for children and young people.
- To promote services to support the wellbeing of children and young people at risk.

The work of the Partnership is overseen by a steering group, whose membership includes professional, political and community representatives. The steering group meets at least quarterly, with the Partnership meeting at least once per annum.

Existing Constitutional Arrangements

- One Member of the Orkney Health and Care Committee.
- One Member of the Education, Leisure and Housing Committee.

Previous Membership

- One Member of the Orkney Health and Care Committee – Councillor Heather N Woodbridge.
- One Member of the Education, Leisure and Housing Committee – Councillor John T Richards.

Proposal

With the disestablishment of the Orkney Health and Care Committee, it is suggested that the representative should be one of the six Council representatives on the Integration Joint Board.

Recommendations

- That the one Member of the Orkney Health and Care Committee be amended to one of the six Council representatives on the Integration Joint Board.
- To make the one appointment.