



Orkney and Shetland Valuation Joint Board



Notice of Meeting and Agenda

Venue: **Microsoft Teams.**

Date: **Thursday, 18 November 2021.**

Time: **11:00.**

Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

Karen A Greaves,
Clerk to the Orkney and Shetland Valuation Joint Board.

Committee Services Contact

Hazel Flett.

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Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) at <https://www.orkney.gov.uk/>.

Audio Recording Notice

Please note that this meeting will be recorded and broadcast over the Internet on Orkney Islands Council's website. The recording will also be publicly available following the meeting and available for listening to for 12 months thereafter. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

Order of Business

1. Apologies.
2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

3. Orkney and Shetland Valuation Joint Board – Draft Minute of Meeting held on 30 September 2021 **attached**.
4. Annual Audit Report 2019/20 – Action Plan – Update – report by Clerk to the Board **attached**.
5. Governance Review – Action Plan – Update – report by Clerk to the Board **attached**.
6. Best Value – Progress Report – report by Assessor and Electoral Registration Officer **attached**.
7. Risk Register – report by Assessor and Electoral Registration Officer **attached**.
8. Provision of Legal Services – report by Clerk to the Board **attached**.
9. Date of Next Meeting – 3 March 2022, to be held in Orkney, COVID-19 restrictions permitting.

Provisional dates for future meetings:

- 23 June 2022.
- 29 September 2022.
- 8 December 2022.