

# Notice of Meeting and Agenda

## Policy and Resources Committee

Venue: **Council Chamber, Council Offices, Kirkwall.**

Date: **Tuesday, 26 November 2024.**

Time: **09:30.**



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Oliver D Reid,**  
**Chief Executive.**

### Contact

Clerk Name: Maya Tams-Gray.

Clerk Telephone: 01856 873535 extension 3359.

Clerk Email: [committees@orkney.gov.uk](mailto:committees@orkney.gov.uk).

### Committee Membership

Councillors Heather N Woodbridge (Leader), Alexander G Cowie (Depute Leader), Graham A Bevan, Stephen G Clackson, David Dawson, P Lindsay Hall, Steven B Heddle, Rachael A King, Kristopher D Leask, W Leslie Manson, James R Moar, Janette A Park, Raymond S Peace, John A R Scott, Gwenda M Shearer, Gillian Skuse, Jean E Stevenson, Ivan A Taylor, Mellissa-Louise Thomson, Owen Tierney and Duncan A Tullock.

### Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) [here](#).

A paper copy of the agenda and associated reports is available on request from [committees@orkney.gov.uk](mailto:committees@orkney.gov.uk).

## **Hybrid Meeting**

Please note that this meeting is scheduled to be held in the Council Chamber. However, arrangements will be made for members to join the meeting remotely, should they wish.

For those attending remotely, they will be asked to declare:

- They are in a room with no other persons present.
- That no persons can overhear the discussions.
- That they will not answer any other calls or attend to any other business whilst participating in the meeting.
- That cameras will be kept on at all times without exception.

## **Audio Recording Notice**

Please note that this meeting will be broadcast live (audio only) over the Internet on Orkney Islands Council's website. The meeting will also be recorded, with the recording publicly available for listening to after the meeting for at least 12 months. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

## Order of Business

1. Apologies.
2. Declarations of Interest.

Members are asked to consider whether they have an interest to declare in relation to any item on this agenda. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

## Financial Monitoring

3. Revenue Expenditure Monitoring
  - 3.1. Policy and Resources – report by Head of Finance **attached**.
  - 3.2. Orkney Health and Care – report by Head of Finance **attached**.
  - 3.3. Summary – report by Head of Finance **attached**.
4. Capital Expenditure Monitoring – report by Head of Finance **attached**.

## Performance Monitoring

5. Performance Monitoring:
  - 5.1. Strategy, Performance and Business Solutions – report by Corporate Director for Strategy, Performance and Business Solutions **attached**.
  - 5.2. Orkney Health and Care – report by Chief Officer, Orkney Health and Social Care Partnership **attached**.
  - 5.3. Council Delivery Plan – report by Corporate Director for Strategy, Performance and Business Solutions **attached**.
6. Corporate Risk Register – report by Corporate Director for Neighbourhood Services and Infrastructure **attached**.
7. Evaluation of Health and Safety Performance – report by Corporate Director for Neighbourhood Services and Infrastructure **attached**.
8. People Plan – Progress Update – report by Corporate Director for Strategy, Performance and Business Solutions **attached**.
9. Chief Social Work Officer's Annual Report – report by Chief Social Work Officer **attached**.

10. Registered Services within Orkney Health and Care – Inspection Assurance Report – report by Chief Officer, Orkney Health and Social Care Partnership **attached.**

## **Annual Reports**

11. Procurement – Annual Report – report by Corporate Director for Strategy, Performance and Business Solutions **attached.**
12. Equality, Diversity and Inclusion Priorities Progress Report – report by Corporate Director for Strategy, Performance and Business Solutions **attached.**
13. Climate Change Reporting Duties – report by Corporate Director for Neighbourhood Services and Infrastructure **attached.**
14. Local Employability Partnership – Annual Report – report by Corporate Director for Education, Leisure and Housing **attached.**

## **Draft Minutes**

15. Asset Management Sub-committee – Draft Minute of Meeting held on 14 October 2024 **attached.**
16. Investments Sub-committee – Draft Minute of Meeting held on 18 September 2024 **attached.**
17. Pension Fund Sub-committee, together with Pension Board – Draft Minute of Meeting held on 19 September 2024 **attached.**
18. Pension Fund Sub-committee, together with Pension Board – Draft Minute of Meeting held on 26 September 2024 **attached.**
19. Asset Management Sub-committee – Draft Minute of Meeting held on 5 November 2024 **attached.**
20. Human Resources Sub-committee – Draft Minute of Meeting held on 5 November 2024 **attached.**