

Stephen Brown (Chief Officer).

Orkney Health and Social Care Partnership.

01856873535 extension: 2601.

OHACfeedback@orkney.gov.uk.



Agenda Item: 4.

IJB Performance and Audit Committee

Date of Meeting: 22 March 2023.

Matters Arising Log from Meeting held on 7 December 2022

Matters Arising	Target Date	Lead Officer	Notes

Outstanding Matters Arising from Previous Committee Meetings

	Matter.	Meeting.	Target Date.	Lead Officer	Notes.
1.	Adoption Allowances and Kinship Payments	6 July 2022	June 2023	Jim Lyon	Review of allowances and payments to be considered by OIC's Policy and Resources Committee on 18 April 2023.
2.	Internal Audit Annual Report and Opinion	28 September 2022	June 2023	Stephen Brown/ Andrew Paterson	The Annual Internal Audit Report and Opinion will include details of audits carried out throughout the year and will be presented at the June 2023

Matter.	Meeting.	Target Date.	Lead Officer	Notes.
<ul style="list-style-type: none"> Investigate how to capture the detail of the audit reports in the Annual Report. Investigate how to follow up on any recommendation made within Audit Reports to ensure recommendations are completed and how best to report back to members 				<p>meeting of the Performance and Audit Committee (PAC.)</p> <p>The Annual Internal Audit Report and Opinion will include a section on how internal audit recommendations are followed up and the current position regarding the implementation of agreed actions.</p>

Regular Reports required

Report.	Frequency.	Notes.
1. Internal Audit Annual Plan.	Annually in March.	On agenda for March 2023 meeting.
2. External Audit Plan	Annually in March.	
3. Internal Audit Annual Report and Opinion.	Annually in June.	Next due June 2023.
4. Draft Annual Accounts	Annually in June.	Next due June 2023.
5. External Audit Annual Report.	Annually in September.	Next due September 2023.
6. Final Annual Accounts.	Annually in September.	Next due September 2023.
7. Performance Monitoring.	Quarterly.	
8. Internal Audit Annual Plan.	Quarterly updates.	