



Working together to make a real difference

Title of meeting: Strategic Planning Group		Date: 02.11.21
		Time: 09:00-11:00
		Location: Microsoft Teams
Chair:	Rachael King / Stephen Brown	
Action Log Recorder:	Debbie Hallworth	
Member	Attended	Apologies / No Apologies (NA)
Gail Anderson	✓	
Janice Annal	✓	
Christina Bichan	✓	
Lynda Bradford	✓	
Graeme Clark		NA
Angela Colborn-Veitch	✓	
Kirsty Cole	✓	
Callan Curtis	✓	
Susan Dutton		NA
Maureen Firth		✓
Joyce Harcus	✓	
Jacqui Hirst	✓	
Wendy Lycett	✓	
Jim Lyon		✓
Fiona MacKellar		NA
Michelle Mackie		NA
Dawn Moody	✓	
Danny Oliver	✓	
Jim Quate		NA
Pat Robinson	✓	
Valerie Stonehouse		✓
Maureen Swannie	✓	



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Frances Troup		✓
Kim Wilson		NA
Louise Wilson		✓
Jay Wragg		✓
In attendance/By invitation		

	Agenda Item:	Issues Raised:	Action Agreed:	By Whom and When
1.	Welcome & Apologies	<p>The Chair advised she would need to leave the meeting early and would pass the Chair to Stephen Brown upon her departure. It was agreed that the meeting would be recorded and deleted once it was no longer required.</p> <p>Apologies were noted as above.</p>		
2.	Minutes of the meeting – 09.09.21	<p>It was noted that the minutes had been produced in a narrative form to gather a flavour of the discussion that took place. Going forwards they would be produced in a more formal format for submission to the Integration Joint Board (IJB).</p> <p>The minutes were approved as a true and accurate record.</p>		
3.	Joint Strategic Needs Assessment	<p>The Joint Strategic Needs Assessment (JSNA) had been circulated prior to today's meeting to give members the opportunity to read the document. It was hoped that today's meeting would help identify five priority areas.</p> <p>Members were advised that the JSNA has been produced by Orkney</p>		



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		<p>Health and Care (OHAC) in collaboration with Public Health Scotland Local Intelligence Support Team, it sets out the population needs and has an important part to play in future commissioning decisions. The document is in draft form and has been updated since its circulation to members. Comments were welcomed from those present.</p> <p>Concern was expressed around the financial figures and data accuracy. Members were advised that the document contained caveats around data accuracy and that it has been attempted to mitigate this wherever possible. Members were assured that the document would be edited before submission to the IJB in December.</p> <p>Rachael King, Christina Bichan and Lynda Bradford agreed to feedback comments to Callan Curtis and assist in editing the document.</p> <p>Positive feedback was received on the content of the document although it was felt that some content could be condensed where repeated. It was suggested having links within the document to draw sections together or alternatively reference made to where other information is contained.</p> <p>Members were advised that twenty-six risks have been identified within the document, which could be changed to key areas of development. It was generally felt that approximately five areas should be identified to focus on.</p> <p>Comments noted were a lack of data around learning disabilities; the</p>	<p>To feedback comments & assist in editing the JSNA.</p>	<p>R King / C Bichan / L Bradford</p>



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		<p>impact on services in successfully supporting people to live at home as long as possible; that many of the challenges emerging were longstanding and it is therefore about how we address them moving forwards; to focus on supporting the community with mental health challenges and cross linking this to managing long term conditions and frailty.</p> <p>Callan Curtis referred to the JSNA Risk Register that should have been circulated alongside the JSNA and agreed to forward this to Debbie Hallworth for onward distribution. He advised that mental health was prominent in all areas of the risk register.</p> <p>A discussion took place around the needs of carers and the invaluable contribution that they make. Whilst Orkney does better than most other areas in Scotland it was acknowledged that less than half of all carers feel supported to continue in their caring role. More focus will be required on this.</p> <p>It was recognised that frailty would be an area of focus along with mental health and wellbeing, but members were asked whether enough was being done around prevention and early intervention, and what they should focus on over the next three years. Workforce was suggested as there are not enough staff to look after the population of Orkney. Whilst it was advised there is already a separate workforce plan document, it was felt that workforce issues should be fully explored and captured in the JSNA along with the shortage of workforce accommodation.</p>	<p>Distribute JSNA Risk Register to members.</p>	<p>C Curtis / D Hallworth</p>



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		<p>It was suggested that digital solutions and how that might support the future workforce should be captured as it was felt that technology will play an important part.</p> <p>It was advised that challenges in terms of accommodation should be identified, as domestic accommodation for the workforce was an increasing pressure year on year. It was proposed looking into how the JSNA could dovetail with the housing document. It was agreed that additional information could be added to the Housing Market section of the JSNA to support this. The lack of affordable social housing was also noted.</p> <p>Discussion took place around community led support and the differing community approaches and structures within the isles. Gail Anderson agreed to provide Callan Curtis with information on what the island communities are doing. It was advised that each island is different and have found individual ways to provide community support. It was suggested that Community Led Support should be re-worded as the island communities do not need to be led, as they are already leading the way. It was noted that fuel poverty is an issue in some of the ferry linked islands.</p> <p>The Chair summarised there were already a number of emerging themes and that a deadline was required in terms of finalising the JSNA. It was agreed that Callan Curtis would notify members of the deadline for feedback. Once members have identified the key priorities</p>	<p>To update Callan Curtis on the differing island community approaches.</p> <p>Notify members of the deadline for feedback.</p>	<p>G Anderson</p> <p>C Curtis / All</p>



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		we would need to start thinking about how we go about making the step changes required. The Chair stressed the need for this Group to maximise any influence it has and looked forward to members' continued participation.		
4.	AOCB	None for discussion.		
5.	Date of next meeting	8 December 2021 – requested to be changed as it clashes with a children's services celebration event.	To be rescheduled	D Hallworth