

# **Minute of the Meeting of Papa Westray Community Council held in the St Ann’s Community Room, Papa Westray on Tuesday, 2 April 2019 at 19:30**

## **Present:**

I Cursiter, S Thompson, B Hourston, I Hourston and N Rendall.

## **In Attendance:**

- J Foley, Community Development Officer.
- M Spence, Democratic Services Manager/Interim Clerk.

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## **1. Apologies**

Resolved to note that apologies for absence had been received from A Hourston and F McNab, and Councillors S Clackson, G Sinclair and K Woodbridge.

## **2. Presentation by Women's Aid**

No confirmation of attendance had been received from Women's Aid.

## **3. Adoption of Minutes**

The minute of the meeting held on 15 January 2019 was approved, being proposed by N Rendall and seconded by S Thompson, subject to the following amendment:

Item 3.L.1. – “That N Rendall would remove the old concrete” should read “That A Hourston would remove the old concrete”.

## **4. Matters Arising**

### **A. Orkney Islands Council Consultation on Future Boats and Piers**

Members heard that draft reports were expected to be received during April and May based on engineer visits, plus survey work, stakeholder discussions and analysis of crewing and costs; with comparison to the Routes and Services Methodology which sets out the level of service that Government expects there to be for particular types of island.

A Council seminar was scheduled for mid-June and it was planned to bring together the transport representatives to update them of progress and initial findings. This would be followed by public exhibitions and meeting in the isles at which there would be opportunity for the communities to hear from the consultants and to provide feedback which would inform the finalisation of the work.

An email had been received from Sanday Community Council stressing the importance of the need for new ferries and, following discussion, it was resolved:

1. To note the information provided.
2. That members would inform the Interim Clerk of any particular dates from mid-June up to 5 July 2019 that should be avoided for the Papa Westray community session.
3. That the Interim Clerk should send a very supportive letter to Sanday Community Council.

### **B. Verge Cutting and Maintenance Plan**

Resolved to note that members were quite happy with the two cuts per season, but members thought that these cuts should take place in May and August.

### **C. Kirkyard Earth Boxes and Shed**

Following discussion of earth boxes and a shed for the kirkyard, it was resolved:

1. To note that D Rendall had been commissioned to make the boxes in galvanised iron at the estimated price of £1,800.

2. To note that the application for assistance through the Community Council Grant Scheme on a project cost of £1,800 had been approved by Orkney Islands Council.

### **D. Water Scheme**

B Hourston advised that the Fire Hydrant near Beltane House was now in place. Members were advised that out of the 10 new UV light control boxes purchased, there was now only one remaining unused. Three boxes had been repaired locally and it was:

Resolved to continue having boxes repaired locally and that D Elves should send the Community Council an invoice for repairs undertaken at an indicative price of £20 per box.

### **E. Empowering Communities, Papa Westray Priorities**

Following discussion of Empowering Communities matters, it was:

Resolved to note that the Island Link Officer post was to be advertised in Papay Matters with a closing date for applications of 17 April 2019 and that the Chair would be invited to take part in the interviews.

### **F. Steps for Plane**

Following consideration of what was required in terms of steps for access to the Loganair planes, it was:

Resolved that the Interim Clerk write to Loganair requesting that a different type of step be provided for passengers with mobility difficulties.

### **G. Bins for St Boniface Kirkyard and Kelp Store**

Following discussion of what was required, it was:

Resolved that the Interim Clerk request that Orkney Islands Council Roads Services provide two suitable bins, one at the Kelp Store and one at the kirkyard.

### **H. Community Resilience, Satellite Phone Airtime**

Members were informed that a bid had been submitted to Your Island, Your Choice and an award of £465 towards an airtime plan for a satellite phone had been granted. A further £125 was needed towards the estimated £600 required. The grant acceptance letter had been sent to SSEN for the £1,003 they had offered for purchase of the phone. Following discussion, it was:

Resolved that the Interim Clerk should write to the NHS and SAS regarding longer-term acceptance of the responsibility.

### **I. Flower Bed at Kirkyard**

Following discussion, it was resolved:

1. To note that A Hourston had agreed to remove the old concrete at the Kirkyard.
2. That, once the concrete had been removed, the Interim Clerk would publicise this information in Papay Matters so that people could put their own pots in the defined area, under their own maintenance.

### **J. Papa Westray Weighbridge**

The Chair reported that there had not yet been a visit from the weighbridge company to assess the problem, and it was:

Resolved to note that Papay Community Council might have to pay for the cost of the inspection.

### **K. Recycling Skip**

Members discussed the difficulties arising when trying to move the recycling skip and suggested that a request be made for individual receptacles instead of a single entire unit, and it was:

Resolved that the Interim Clerk would submit this request to Environmental Services.

### **L. Grass Cutting Contract**

Resolved to note that the contract for grass cutting had been awarded to Ross Jamieson.

## **5. Correspondence**

### **A. Deputy Lord Lieutenant**

Members discussed the interesting and informative letter dated 29 January 2019 from Stephen Hagan, introducing himself as Deputy Lieutenant of Orkney and outlining his duties, and it was:

Resolved to note the information.

### **B. Energy Supply Company – Our Power - Update**

Correspondence had been received from Orkney Islands Council informing members that Our Power had ceased trading, but Orkney Islands Council was exploring other means to help tackle fuel poverty in Orkney, and it was:

Resolved to note the information.

### **C. Tesco Bags of Help Centenary Grants**

Correspondence had been received from Tesco informing members of Bags of Help Centenary Grants that are available to not for profit organisations for a broad range of projects that would provide community benefit, and it was:

Resolved to note that the information had been forwarded to the Papay Development Trust.

## **D. CDF Funding**

A letter from Orkney Islands Council dated 23 January 2019 informed members that previous allocations of CDF funding had all been agreed at Council Committee and at present no further tranches were planned, and it was:

Resolved to note the information.

## **6. Consultation Documents**

Resolved to note that there were no Consultation Documents for review.

## **7. Financial Statements**

### **A. General Finance**

After consideration of the General Finance statement as at 8 March 2019 and discussion thereof, it was:

Resolved to note that the estimated balance remaining was £4,525.83.

### **B. Papa Westray Community Council Water Scheme**

After consideration of the Papa Westray Water Scheme statement as at 8 March 2019, it was:

Resolved to note that the estimated balance was £40,101.30.

### **C. Community Council Grant Scheme**

Following consideration of the 2018/2019 Community Council Grant Scheme statement as at 8 March 2019, it was:

Resolved to note the balance remaining for approval was fully allocated in the main and additional capping limits, and £256.80 in the island capping limit.

### **D. Community Development Fund**

Following consideration of the Community Development Fund Statement as at 8 March 2019, it was:

Resolved to note there was no balance remaining for approval.

### **E. Seed Corn Fund**

Following consideration of the Seed Corn Fund Statement as at 8 March 2019, it was:

Resolved to note that the balance remaining for approval was £1,012.54.

### **F. Scrap Car Budget**

Resolved to note that no further cars had been sent for scrap and so the balance available remained at around £975.

## **8. Financial Requests**

### **A. Orkney Schools Concert Band**

Resolved to note that a grant award of £250 had been approved by email towards the costs of the Orkney Schools Concert Band travelling to take part in a competition in Perth, at which they had achieved a gold award.

### **B. Bag the Bruck**

Correspondence had been received from Orkney Islands Council confirming that Bag the Bruck would take place from Saturday 30 March to Sunday 7 April 2019, and it was:

Resolved that the Interim Clerk should apply to Orkney Islands Council for assistance through the Community Council Grant Scheme, which would be made available for those taking part in the event.

### **C. Musical Events**

Following consideration of correspondence received from Papay Community Association, requesting financial assistance towards the support of musical events from April to June 2019, it was:

Resolved that a grant award of £500 be given towards the cost of the musical events and that application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme on a project cost of £500.

### **D. Papay Boat Scheme**

Resolved to note that Papay Development Trust had forwarded thanks to Papa Westray Community Council for funding which had made operating the Papay Boat Scheme possible and had provided proof of expenditure to finalise the Community Council Grant Scheme claim previously approved.

### **E. Bewan Scrap**

The Community Development Officer declared an interest in this item and was not present during discussion thereof.

Following consideration of correspondence received from Papay Development Trust, requesting financial assistance towards the removal of scrap from Bewan in order to tidy the property and make it safer prior to its further use, it was resolved:

1. That the £975.47 remaining in the Orkney Islands Council Scrap Car Fund be used for this purpose.
2. That six skips should be provided, and that application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme to cover the remaining balance.

## **F. Poor Man's Corner**

Following consideration of correspondence received from Papay band, Poor Man's Corner, requesting ad-hoc flights in order that they can play for the Sanday Soulka dance on 2 August 2019, it was resolved:

1. That the Interim Clerk would request Ad-hoc return flights.
2. That any associated costs should be paid by the Sanday Soulka.

## **9. Reports from Representatives**

### **A. Transport**

The Transport representative had been unable to attend the Air and Ferry Services Consultative Forum meetings; however the Chair had represented the Community Council at the meetings, and provided a verbal summary of what had been discussed, and it was:

Resolved to note the information provided.

### **B. Planning**

Resolved to note that the role of Planning Representative would stay with the Link Officer and that lists would be forwarded to the Chair meantime.

### **C. Community Development Officer's Report**

The Community Development Officer provided members with a verbal update, reporting that Papay Development Trust now owned Bewan on behalf of the community. She advised that the local lettings policy needed to be updated to reflect that applicants must demonstrate that the school and shop would benefit from their residing at Bewan. The Papay Development Plan also required to be reviewed.

Members also heard that Masters students were going to be coming to Papa Westray for two nights to study sustainability of community assets, low carbon transport and household fuel poverty, and it was:

Resolved to note the information.

### **D. Papa Westray Water Scheme Administrator's Report**

Following discussion of administration of the Water Scheme, it was resolved:

1. That this task would remain with the Island Link Officer.
2. That the Chair would ask the previous Island Link Officer to do the water invoices until the new Island Link Officer is in post and able to do them.

## **10. Publications**

The following publications were noted by the Community Council:

- VAO Newsletter – January, February and March 2019.

- Loganair Statistics – January 2019.
- Orkney Ferries Statistics – December 2018, January and February 2019.
- Scottish Health Council in Orkney – Newsletter – January 2019.
- Holyrood Highlights – Various.

## **11. Any Other Competent Business**

Resolved to note there was no other Competent Business.

## **12. Dates of Next Meetings**

Following consideration of future meeting dates, it was:

Resolved that the next meetings of the Papa Westray Community Council would be held on Tuesdays 4 June and 27 August 2019 in St Ann's Community Room, Papa Westray commencing at 19:30.

## **13. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 21:20.