

**Stephen Brown (Chief Officer).**

Orkney Health and Social Care Partnership.

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Agenda Item: 5.

## IJB Performance and Audit Committee

Date of Meeting: 28 June 2023.

### Matters Arising Log from Meeting held on 22 March 2023

Matters Arising		Target Date	Lead Officer	Notes
1.	Adoption Allowances and Kinship Payments	June 2023	Maureen Swannie	Update from Stephen Brown: <ul style="list-style-type: none"><li>• That benchmarking had been made against other local authorities and a paper was due to be presented to the Policy and Resources Committee to be held on 18 April 2023.</li><li>• That the Internal Audit Annual Report and Opinion was due to be presented to the Performance and Audit Committee on 28 June 2023.</li><li>• That all other matters arising were on track.</li></ul>

## Outstanding Matters Arising from Previous Committee Meetings

	Matter.	Meeting.	Target Date.	Lead Officer	Notes.
1.	Adoption Allowances and Kinship Payments	6 July 2022	June 2023	Maureen Swannie	Review of allowances and payments to be considered by OIC's Policy and Resources Committee on 28 November 2023.

## Regular Reports required

	Report.	Frequency.	Notes.
1.	External Audit Plan	Annually in March.	On agenda for June 2023 meeting
2.	Internal Audit Annual Report and Opinion.	Annually in June.	On agenda for June 2023 meeting.
3.	Draft Annual Accounts	Annually in June.	On agenda for June 2023 meeting.
4.	External Audit Annual Report.	Annually in September.	Next due September 2023.
5.	Final Annual Accounts.	Annually in September.	Next due September 2023.
6.	Performance Monitoring.	Quarterly.	Next due September 2023
7.	Internal Audit Annual Plan.	Quarterly updates.	Next due September 2023
8.	Internal Audit Annual Plan.	Annually in March.	Next due March 2024 meeting.