

# Orkney Towns Board

## Notice of Meeting and Agenda

Venue: **Council Chamber, Council Offices, School Place, Kirkwall.**

Date: **Monday, 10 June 2024.**

Time: **18:30.**

Dear Board Member,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Stephen Hagan,  
Chair, Orkney Towns Board.**

## Secretariat Contact

Hazel Flett, Service Manager (Governance), Orkney Islands Council.

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## Order of Business

1. Welcome.
2. Apologies.
3. Orkney Towns Board – Governance – to consider draft Terms of Reference, Code of Conduct **attached** and Conflicts of Interest Policy and Record (led by Gavin Mitchell, Head of Legal and Governance, Orkney Islands Council).
4. Introduction to Long-Term Plan for Towns – Overview of Towns Fund and Role of Board – presentation from Sweyn Johnston, Head of Enterprise and Economic Growth, Orkney Islands Council.
5. Overview of Existing Consultation Activity – presentation from Susan Shearer, Service Manager (Development and Marine Planning), Orkney Islands Council.
6. Next Steps – discussion led by Chair.
7. Availability for Future Meetings – discuss led by Chair.
8. Any Other Competent Business.