

# Notice of Meeting and Agenda

## Monitoring and Audit Committee

Venue: **Council Chamber, Council Offices, Kirkwall.**

Date: **Thursday, 28 March 2024.**

Time: **09:30.**



Dear Councillor,

You are invited to attend the above meeting.

A note of the business to be considered is attached.

**Oliver D Reid,**  
**Chief Executive.**

### Contact

Clerk Name: Sandra Craigie.

Clerk Telephone: 01856 873535 extension 2205.

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### Committee Membership

Councillors P Lindsay Hall (Interim Chair), Stephen G Clackson, W Leslie Manson, John A R Scott, Gillian Skuse and Mellissa-Louise Thomson.

### Further Information

This is a meeting which is open to the public.

This agenda and associated reports are available in portable document format (pdf) [here](#).

### Audio Recording Notice

Please note that this meeting will be broadcast live (audio only) over the Internet on Orkney Islands Council's website. The meeting will also be recorded, with the recording publicly available for listening to after the meeting for at least 12 months. The Council is a Data Controller in terms of data protection legislation. Data collected during the audio cast will be retained in accordance with the Council's Data Protection Policy. Further information about how the Council uses personal information and associated rights is available on the Council's website.

## Order of Business

1. Apologies.
2. Declarations of Interest.

Members should indicate any declarations of interest in respect of the matters to be considered at this meeting. Any member making a declaration of interest should indicate the item number at this point. The nature of the interest should be provided prior to the item being discussed. Advice may be sought from Officers prior to the meeting taking place.

### Audit Plans

3. External Audit Annual Plan – report by Corporate Director for Enterprise and Sustainable Regeneration **attached**.
4. Internal Audit Strategy and Plan – report by Chief Internal Auditor **attached**.

### Internal Audit Reports

5. Scapa Flow Museum – report by Chief Internal Auditor **attached**.
6. School Establishment Audit – Kirkwall Grammar School – report by Chief Internal Auditor **attached**.