

Minute

Special General Meeting of the Council

Tuesday, 30 June 2020, 10:30.

Microsoft Teams.



Present

Councillors J Harvey Johnston, Stephen G Clackson, Alexander G Cowie, Norman R Craigie, Robin W Crichton, David Dawson, Andrew Drever, Barbara Foulkes, Steven B Heddle, Rachael A King, W Leslie Manson, John T Richards, Stephen Sankey, John A R Scott, Gwenda M Shearer, Graham L Sinclair, James W Stockan, Owen Tierney and Duncan A Tullock.

Clerk

- Gavin Mitchell, Head of Legal Services.

In Attendance

- John W Mundell, Interim Chief Executive.
- Gavin Barr, Executive Director of Development and Infrastructure.
- Gillian Morrison, Executive Director of Corporate Services.
- James Wylie, Executive Director of Education, Leisure and Housing.
- Gareth Waterson, Head of Finance.
- Lynda Bradford, Interim Head of Health and Social Care (for Items 1 to 15).
- James Buck, Head of Marine Services, Transport and Harbour Master.
- Peter Diamond, Head of Education (Leisure, Culture and Inclusion) (for Items 1 to 16).
- Karen Greaves, Head of Executive Support (for Items 1 to 26).
- Roddy Mackay, Head of Planning, Development and Regulatory Services (for Items 1 to 25).
- Darren Richardson, Head of Infrastructure and Strategic Projects (for Items 1 to 21).
- Catherine Diamond, Lead Officer Early Years (for Items 1 to 16).
- Ian Rushbrook, Capital Programme Manager (for Items 14 to 16 and 24 to 27).
- David Sawkins, Deputy Harbour Master (Strategy and Support) (for Items 23 to 27).
- James Henry, Principal Social Worker (Children's Services) (for Item 14).
- Kenny Roy, Roads Support Manager (for Item 18).
- Stuart Allison, Economic Development Manager (for Items 16 to 25).
- Laura Cromarty, Transportation Manager (for Item 23).
- Graeme Christie, Estates Manager (for Items 14 to 16).
- Christie Hartley, Volume Tourism Development and Management Officer (for Items 23 and 24).

- Jordan Low, Economic Development Officer (for Items 10 to 21).
- Hazel Flett, Senior Committees Officer.

Observing

- Hayley Green, Head of IT and Facilities (for Items 8 to 29).
- Andrew Groundwater, Head of HR and Performance (for Items 1 to 22).
- Andrew Blake, Ferry Services Manager (for Item 26).
- Karen Walter, Early Learning and Childcare Delivery Plan Programme Manager (for Items 1 to 16).
- Kirsty Groundwater, Project Officer (Communications and Engagement).
- Lorraine Stout, Press Officer (for Items 1 to 16).

Apology

- Councillor Magnus O Thomson.

Declarations of Interest

- Councillor Stephen G Clackson – Items 11 and 26.
- Councillor Robin W Crichton – Items 17 and 19.
- Councillor David Dawson – Item 16.
- Councillor J Harvey Johnston – Item 17.
- Councillor Stephen Sankey – Item 19.
- Councillor Gwenda M Shearer – Item 28.
- Councillor Duncan A Tullock – Item 17.

Chair

- Councillor J Harvey Johnston, Convener.

1. Urgent Item

In terms of Standing Order 13.3, the Council:

Noted that the Convener had permitted discussion of the following urgent item:

- Social Distancing – Localised Approach to Transport in Orkney.

2. Disclosure of Exempt Information

The Council noted the proposal that the public be excluded from the meeting for consideration of Items 23 to 28, as the business to be discussed involved the potential disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

3. Special General Meeting of the Council

Minute of Special General Meeting held on 6 May 2020

On the motion of Councillor J Harvey Johnston, seconded by Councillor James W Stockan, the Council resolved to approve the Minute of the Special General Meeting of the Council held on 6 May 2020 as a true record.

4. Planning Committee

Minute of Meeting held on 20 May 2020

On the motion of Councillor Robin W Crichton, seconded by Councillor Alexander G Cowie, the Council resolved to approve the Minute of the Meeting of the Planning Committee held on 20 May 2020 as a true record.

5. Monitoring and Audit Committee

Minute of Meeting held on 4 June 2020

On the motion of Councillor John T Richards, seconded by Councillor David Dawson, the Council resolved to approve the Minute of the Meeting of the Monitoring and Audit Committee held on 4 June 2020 as a true record.

The Council thereafter resolved to approve the recommendations contained in the Minute of the Meeting of the Monitoring and Audit Committee held on 4 June 2020.

6. Planning Committee

Minute of Meeting held on 9 June 2020

On the motion of Councillor Robin W Crichton, seconded by Councillor John A R Scott, the Council resolved to approve the Minute of the Meeting of the Planning Committee held on 9 June 2020 as a true record.

7. Special General Meeting of the Council

Minute of Special General Meeting held on 11 June 2020

On the motion of Councillor J Harvey Johnston, seconded by Councillor James W Stockan, the Council resolved to approve the Minute of the Special General Meeting of the Council held on 11 June 2020 as a true record.

8. Planning Committee

Minute of Meeting held on 16 June 2020

On the motion of Councillor Robin W Crichton, seconded by Councillor John A R Scott, the Council resolved to approve the Minute of the Meeting of the Planning Committee held on 16 June 2020 as a true record.

9. Licensing Committee

Minute of Meeting held on 18 June 2020

On the motion of Councillor Duncan A Tullock, seconded by Councillor Barbara Foulkes, the Council resolved to approve the Minute of the Meeting of the Licensing Committee held on 18 June 2020 as a true record.

10. Special General Meeting of the Council

Minute of Special General Meeting held on 23 June 2020

On the motion of Councillor J Harvey Johnston, seconded by Councillor James W Stockan, the Council resolved to approve the Minute of the Special General Meeting of the Council held on 23 June 2020 as a true record.

11. Food Voucher Scheme

Councillor Stephen G Clackson declared a financial interest in this item, in that he and his family had benefitted from the Food Voucher Scheme, and was not present during discussion thereof.

After consideration of a report by the Chief Executive, copies of which had been circulated, and after hearing a report from the Head of Executive Support, the Council:

Noted:

11.1. That, at the Special General Meeting held on 16 April 2020, the Council resolved to allocate £5 per head per week for travel restricted isles' residents for an initial period of four weeks from 20 April 2020, which was subsequently implemented by issuing vouchers.

11.2. That, in response to the Coronavirus pandemic, the Scottish Government's restrictions on travel had continued to remain in place since 23 March 2020.

11.3. That travel to the Orkney Mainland by isles' residents for food shopping was deemed as non-essential travel.

11.4. That, after the initial four weeks, as the travel restrictions remained, the Chief Executive exercised emergency powers to continue the Food Voucher Scheme.

11.5. That, to date, expenditure on the Food Voucher Scheme amounted to £157,380, approximately £58,000 in excess of the £99,000 allocation from the Government Food Fund.

11.6. That the Council was lobbying the Scottish Government through the Convention of Scottish Local Authorities for additional funding to alleviate food insecurity in the isles.

The Council resolved:

11.7. That extension of the Food Voucher Scheme for a further eight weeks, from 18 May 2020, be homologated.

11.8. That the excess expenditure incurred in respect of the Food Voucher Scheme, amounting to approximately £58,000, be met from the unallocated balance of £200,000 of Hardship Funding received as part of the Barnett consequentials.

12. Governance Arrangements

After consideration of a report by the Chief Executive, copies of which had been circulated, and after hearing a report from the Head of Executive Support, the Council:

Noted:

12.1. That, at the Special General Meeting held on 23 March 2020, the Council agreed temporary amendments to the Standing Orders in order to facilitate efficient and timely decision making in response to the Coronavirus pandemic.

12.2. That, as a result of the impact of the Coronavirus pandemic, most of the Council's formal service committee and sub-committee meetings had not been held since those special governance arrangements were agreed.

12.3. That important and routine items, which were not urgent, had therefore been referred for consideration by Council.

12.4. The proposal that the normal committee cycle of meetings resume after the summer recess, with the continuation of remote/virtual attendance at least for the first cycle.

12.5. That a Special General Meeting of the Council had been scheduled for 13 August 2020 to consider any urgent items of business.

The Council resolved:

12.6. That the Chief Executive develop a protocol for remote attendance at Council meetings as part of the review of the emergency governance arrangements to be considered at the General Meeting of the Council on 6 October 2020.

13. COVID-19 Pandemic – Additional Costs

After consideration of a report by the Head of Finance, copies of which had been circulated, the Council:

Noted:

13.1. The significant estimated expenditure and income impacts of the COVID-19 pandemic on the Council and its activities and the offsetting savings identified to date.

13.2. That the Council would continue to submit regular updates to the Convention of Scottish Local Authorities on those expenditure and income estimates with a view to informing negotiations with both the UK and Scottish Governments.

13.3. That the revenue and capital budgets would be subject to change as part of the Renewal Programme once the ongoing impacts of the current disruption became clearer.

14. Corporate Parenting Plan

After consideration of a report by the Chief Executive, together with an Equality Impact Assessment, copies of which had been circulated, the Council:

Noted:

14.1. That, in recognition of the negative feelings and views expressed by care experienced children and young people in relation to the term 'Corporate Parenting', Orkney would commit to having a 'Good Parenting Plan', whilst recognising references to 'Corporate Parenting' in terms of legislation, statutory duties and responsibilities.

14.2. The commitment to further engagement with care experienced children and young people through supported workshops for Elected Members and Orkney Partnership Board partners and officers with the goal of young people's voices being central to shaping and finalising the Plan.

14.3. Recognition that the Council, NHS Orkney and community planning partners shared an ambition to have one overarching Good (Corporate) Parenting Plan for Orkney, with governance for the Plan to be the responsibility of the Orkney Community Planning Partnership.

14.4. Progress made on developing Orkney's Good Parenting Plan, as detailed in section 4 of the report by the Chief Executive, with the latest draft attached as Appendix 1.

14.5. The proposal that, in order to avoid additional governance process, the Orkney Partnership Board fulfil the functions of a Corporate Parenting Board, as detailed in the amended Terms of Reference contained within the draft Plan attached as Appendix 1 to the report by the Chief Executive.

Councillor J Harvey Johnston, seconded by Councillor James W Stockan, moved that the Council endorse the draft Good Parenting Plan 2020-2025 for submission to the Orkney Partnership Board.

Councillor Stephen G Clackson, seconded by Councillor John A R Scott, moved an amendment that the Council should establish its own Corporate Parenting Board.

The result of a recorded vote was as follows:

For the Amendment:

Councillors Stephen G Clackson and John A R Scott (2).

For the Motion:

Councillors Alexander G Cowie, Norman R Craigie, Robin W Crichton, David Dawson, Andrew Drever, Barbara Foulkes, Steven B Heddle, J Harvey Johnston, Rachael A King, W Leslie Manson, John T Richards, Stephen Sankey, Gwenda M Shearer, Graham L Sinclair, James W Stockan, Owen Tierney and Duncan A Tullock (17).

The motion was therefore carried and the Council thereafter resolved:

14.6. To endorse the draft Good Parenting Plan 2020-2025, attached as Appendix 1 to this Minute, for submission to the Orkney Partnership Board, subject to the following comments:

- Reference to Executive Director (Orkney Health and Care) within the Action Plan at section 5.3.2 being amended to Chief Officer, IJB/Executive Director (Orkney Health and Care).
- Consideration being given to incorporating the Council's Orkney Health and Care Committee within the governance structure outlined in Figure 6-1, Context and Inter-relations, in order to strengthen governance within the Council structure.

15. Kirkwall Care Facility

Revised Stage 2 Capital Project Appraisal

After consideration of a joint report by the Chief Executive and the Chief Officer/Executive Director, Orkney Health and Care, together with an Equality Impact Assessment, copies of which had been circulated, and after hearing a report from the Interim Head of Health and Social Care, the Council:

Noted:

15.1. That the proposal to increase care beds in Kirkwall to 60 was first approved in 2013 as an extension to St Rognvald House and was based solely on the anticipated increase in the elderly population.

15.2. That, although the Stage 2 Capital Project Appraisal to replace St Rognvald House, approved in October 2016, was based upon the same level of analysis, that analysis did not take account of changing models of care and, therefore, incorporated wide assumptions that the increasing elderly population translated directly into the need for additional care home beds.

15.3. That, in October 2016, when the project was approved, it was recognised that the increased revenue costs had not been identified.

15.4. That, following a review of the data used previously, the risk to the service of not having sufficient residential care places by 2035, as a consequence of the projected demographic increase in the ageing population, could be mitigated by adopting a proposal to build a 40 bed facility that was 'future proofed', with scope to build additional bed spaces in blocks of 10, should the need arise in future years.

15.5. That, although Hamnavoe House, Stromness, which opened in January 2020 with an additional eight permanent residential beds, increased the current number of residential beds in Orkney from 110 to 118, that additional provision was not included in the original data for the Needs Analysis.

15.6. That there was currently no revenue budget provision in respect of the additional residential beds, referred to at paragraph 15.5 above, as that was not identified as part of the original Stage 2 Capital Project Appraisal process.

15.7. The estimated capital and additional revenue costs for three options in respect of the proposed new care facility in Kirkwall, as detailed in section 12.1 of the joint report by the Chief Executive and the Chief Officer/Executive Director, Orkney Health and Care.

15.8. The estimated additional revenue costs for staffing a 60 bed care facility at £858,580 per annum, for which there was no budgeted provision going forward, with additional service efficiencies being required in addition to existing efficiency targets to fund that in advance of opening the new facility.

15.9. That the available workforce capacity was unlikely to support human resource-intensive models of care, such as residential care homes, in the future, and that assistive technology and community-based alternatives must be maximised to reduce dependency on residential care provision.

15.10. That enactment of the Public Bodies (Joint Working) (Scotland) Act 2014 required options for models of care and managing services within revenue budget to be the responsibility of the Integration Joint Board, whereas the provision of capital and buildings remained the responsibility of the Council.

15.11. That, although it was still too early in the development and deployment of Tech Enabled Care and support to understand the full potential of the opportunities that that approach currently offered, it was expected that Orkney Health and Care would continue to develop that new approach and significant progress would have been achieved by the time the new facility was ready for opening.

15.12. That the current revenue budget for St Rognvald House was £2,407,500 for 2020/21, with the assumption that a new 40-bed facility would not have additional revenue implications.

15.13. Options for the existing St Rognvald House site, including marketing for sale once construction of the new Kirkwall care facility had commenced to test whether that would be financially advantageous over redevelopment of the site, with the potential to generate a substantial capital receipt from disposal or redevelopment of the existing St Rognvald House site.

The Council resolved:

15.14. That, subject to approval by the Integration Joint Board, the revised Stage 2 Capital Project Appraisal in respect of the proposed new Kirkwall care facility, attached as Appendix 2 to this Minute, be approved, namely provision of a 40-bed facility at a capital cost of £12,270,000, with a revised start date for construction in Spring 2021 and delivery in Spring/Summer 2023.

15.15. That the project be funded through a capital contribution from the Strategic Reserve Fund of £7,362,000 and General Fund borrowing of £4,908,000.

15.16. That the construction contract for the proposed new 40-bed Kirkwall care facility should include an option to demolish the existing St Rognvald House building and redevelopment of the site, with provision of £500,000 for demolition and site redevelopment included in the capital programme on a cost neutral basis.

15.17. That the existing facility and site at St Rognvald House, Kirkwall, be offered for sale on the open market, for a period of one year, after commencement of construction of the new facility.

15.18. That, should no interest be received from advertising the existing facility at St Rognvald House, for sale, the Council should undertake demolition of the existing St Rognvald House and redevelop the site for serviced sites and/or social housing.

16. Early Learning and Childcare

Councillor David Dawson declared a non-financial interest in this item, in that a close family member provided private childcare, and was not present during discussion thereof.

After consideration of a report by the Executive Director of Education, Leisure and Housing, together with an Equality Impact Assessment, copies of which had been circulated, and after hearing a report from the Lead Officer Early Years, the Council:

Noted:

16.1. That, from the end of June 2020, there would be a reduced number of childcare and early learning and childcare places available in Orkney.

16.2. That the reduction of childcare and early learning and childcare places disproportionately impacted on, and disadvantaged, working parents and those wishing to return to work.

16.3. That the Council's statutory duty extended to the provision of early learning and childcare for entitled children only, which included some 2-year olds as well as 3, 4 and 5-year olds, all of whom must meet the eligibility criteria.

16.4. That the statutory provision of early learning and childcare represented only a portion of a working week for those seeking, or who were in, full time employment, generally considered to be 35 hours a week.

16.5. That, during the COVID-19 Restart and Renew programme, the Council would continue to have responsibility in providing childcare to enable essential key workers to carry out their roles and duties.

16.6. That, as the workforce became active and the Orkney economy restarted, some families would continue to rely on the provision of a year-round childcare service for 0-5 year olds, as well as for primary aged children before and after school and during school holiday periods.

16.7. That, while the need for childcare across the Orkney community may create a new opportunity for a start-up business or social enterprise, it was possible that, in the current COVID-19 related circumstances, any prospective provider would delay entry to the market until the building trades became fully operational, and/or the implications for the operation of services was well understood.

16.8. That being in lockdown had a very significant impact on preparation for delivering additional hours in the largest nurseries in Orkney and, as this was not unique to Orkney, the Scottish Government had temporarily suspended the statutory requirement to implement 1,140 hours of early learning and childcare from August 2020.

16.9. That, as a result, the Council's statutory offer would be limited, which may exacerbate the impact on working parents, and those wishing to return to work.

16.10. That, should the Council decide to intervene and, within its discretionary powers, make provision for working parents and those wishing to return to work, there was a financial risk involved, given that operating a service at optimal capacity may be impossible for some time, due to COVID-19 uncertainties.

16.11. The six options for provision of early learning and childcare, appraised in Appendix 1 to the report by the Executive Director of Education, Leisure and Housing.

Councillor Barbara Foulkes, seconded by Councillor Graham L Sinclair, moved that Option 1, namely a position of minimal Council intervention, which allowed community and market forces to find a solution, supported by the Council and other partners with a role and interest in economic development, be adopted.

Councillor Gwenda M Shearer, seconded by Councillor Alexander G Cowie, moved an amendment that Option 6, namely providing on a short-term basis a service for 0-5 year olds; undertaking a new build at Orkney College; tendering for a business partner to operate a service for 0-5 year olds; and formally requesting financial support from the partners within the Orkney Community Planning Partnership, be adopted.

The result of a recorded vote was as follows:

For the Amendment:

Councillors Stephen G Clackson, Alexander G Cowie, Norman R Craigie, Robin W Crichton, Steven B Heddle, J Harvey Johnston, Rachael A King, John T Richards, John A R Scott and Gwenda M Shearer (10).

For the Motion:

Councillors Andrew Drever, Barbara Foulkes, W Leslie Manson, Stephen Sankey, Graham L Sinclair, James W Stockan, Owen Tierney and Duncan A Tullock (8).

The amendment was therefore carried.

Councillor James W Stockan, seconded by Councillor Stephen Sankey, moved a further amendment, notice of which had been given, that:

- Option 1, namely a position of minimal Council intervention, which allowed community and market forces to find a solution, supported by the Council and other partners with a role and interest in economic development, be adopted.
- A Challenge Fund of up to £100,000, funded from the Coronavirus Response Fund, be established for the purpose of encouraging the private sector to become directly involved in developing a solution for the provision of childcare and early learning and childcare in Orkney.

The result of a recorded vote was as follows:

For the Amendment:

Councillors Andrew Drever, Barbara Foulkes, W Leslie Manson, Stephen Sankey, John A R Scott, Graham L Sinclair, James W Stockan, Owen Tierney and Duncan A Tullock (9).

For the Motion:

Councillors Stephen G Clackson, Alexander G Cowie, Norman R Craigie, Robin W Crichton, Steven B Heddle, J Harvey Johnston, Rachael A King, John T Richards and Gwenda M Shearer (9).

On the casting vote of the Convener, the motion was carried.

The Council thereafter resolved:

16.12. That Option 6, being a hybrid option including elements of Options 2 and 5, in order to meet the short and long terms needs for early learning and childcare, be adopted, which incorporated the following:

- Temporary provision of a 0-5 year olds and out of school care service.
- Building suitable accommodation for a new provision adjacent to Orkney College.
- Undertaking a tender exercise for a commercial operator to run a service for 0-5 year olds.
- Formally requesting financial support, including capital contributions, from partners within the Orkney Community Planning Partnership.

17. Orkney's Community Wind Farm Project – Planning Applications

Governance Arrangements

Councillor Robin W Crichton declared a non-financial interest in this item, being the Chair of the Planning Committee, but concluded that his interest did not preclude his involvement in the discussion.

Councillor J Harvey Johnston declared a non-financial interest in this item, in that a family member was part of the Strategic Projects team, and was not present during discussion thereof.

Councillor Duncan A Tullock declared a non-financial interest in this item, in that one of the sites was owned by a close family member, and was not present during discussion thereof.

Signed: (Convener's signature)

As the Convener, being Chair of the Council, had declared his interest and was not present for this item, the Head of Legal Services called for nominations for Chair.

The Council resolved:

17.1. That Councillor James W Stockan be appointed Chair for this item.

Councillor James W Stockan then took the Chair.

After consideration of a joint report by the Chief Executive and the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Head of Legal Services, the Council:

Noted:

17.2. That three wind farm sites were currently being developed as part of Orkney's Community Wind Farm Project, namely:

- Wee Fea, Hoy.
- Quanterness, St Ola.
- Faray.

17.3. That a planning application had been submitted for the site at Quanterness, with separate planning applications for the remaining two sites likely to be submitted later in 2020.

17.4. That, as each site had a capacity lower than 50 megawatts, the planning applications must be submitted to Orkney Islands Council, as local planning authority, rather than direct to Scottish Ministers.

17.5. That, on 10 December 2019, the Council resolved:

- That, upon submitting the first planning application for sites related to Orkney's Community Wind Farm project, the Chief Executive should make a request to the Scottish Government that, based on national significance, the application be called in for determination by the Scottish Ministers.
- That, should the Scottish Government accept the request outlined above, the same action should be taken for future planning applications relating to Orkney's Community Wind Farm Project.

17.6. That, on 19 February 2020, the Chief Executive made a request to the Scottish Government to call in the planning application for the proposed wind farm development at Quanterness.

17.7. That, on 24 March 2020, the Scottish Government responded by issuing a Direction to call in the planning application for the wind farm development at Quanterness.

17.8. That the reasons given for the Direction included that the proposed development raised matters which were of national importance in the context of expectations set out in National Planning Framework 3 for the Pentland Firth and Orkney Waters area and the need for an enhanced high voltage energy transmission network.

17.9. That, in light of the terms of the Council's determination referred to at paragraph 17.5 above, arrangements were currently in hand to request the Scottish Government to call in the planning applications for the wind farm developments at Hoy and Faray.

17.10. That, in light of the Direction referred to at paragraph 17.7 above, Scottish Ministers would now act as planning authority and the Council, as planning authority, would have no locus to determine the application.

17.11. That it was likely that the Reporter, on behalf of Scottish Ministers, would invite a consultation response from the Council as the local planning authority.

17.12. That it was also possible that the Reporter would hold a Local Inquiry under the usual inquiry rules and, as such, the Council, as the local planning authority, may be expected to participate in that inquiry.

17.13. The options set out in section 5 of the joint report by the Chief Executive and the Executive Director of Development and Infrastructure, in respect of how the Council could respond to such a consultation or participate in such an inquiry.

On the motion of Councillor Stephen Sankey, seconded by Councillor Rachael A King, the Council resolved:

17.14. That Option 1, namely full Council, be adopted as the governance arrangement in respect of the Council's role as a consultee or inquiry participant in the determination by Scottish Ministers of the Council's planning application for a wind farm development at Quanterness and, in the event that they were also called in, the Council's planning applications for wind farm developments at Hoy and Faray.

Signed: (Leader's signature).

The Convener rejoined the meeting at this point and resumed the Chair.

18. Road Asset Replacement Programme

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Head of Infrastructure and Strategic Projects, the Council:

Noted:

18.1. That, on 2 April 2019, the Development and Infrastructure Committee approved the Road Asset Replacement Programme for 2019/20, together with indicative programmes for 2020/21 and 2021/22.

18.2. That a multi-year approach to the replacement of road assets allowed for greater flexibility to vary the timing of individual projects where constraints and/or pressures emerged.

18.3. That, on 10 September 2019, the Development and Infrastructure Committee noted that, in order to improve governance and accountability surrounding use of the Cycling, Walking and Safer Streets capital grant, all works would be reported as part of the Road Asset Replacement Programme for monitoring purposes.

18.4. That the Cycling, Walking and Safer Streets capital grant for 2020/21 had been confirmed as £96,000.

18.5. The proposed programme for 2020/21, together with indicative programmes for 2021/22 and 2022/23, in respect of road asset replacement and the Cycling, Walking and Safer Streets capital grant, attached as Appendix 1 to the report by the Executive Director of Development and Infrastructure, with estimated costs as follows:

- 2020/21 – £1,046,000, including confirmed Cycling, Walking and Safer Streets capital grant of £96,000.
- 2021/22 – £980,000.
- 2022/23 – £980,000.

18.6. That, although approval was sought for a multi-year programme, the Executive Director of Development and Infrastructure would continue to submit reports, on an annual basis, to provide progress updates on the current year's programme and present an updated programme for subsequent years.

The Council resolved:

18.7. That the Road Asset Replacement Programme for 2020/21, together with indicative programmes for 2021/22 and 2022/23, attached as Appendix 3 to this Minute, be approved.

18.8. That powers be delegated to the Executive Director of Development and Infrastructure, in consultation with the Head of Finance, to adjust the three-year programme, referred to at paragraph 18.7 above, as variations arose in order to maximise use of the annual capital allocation.

19. Coronavirus Response Fund

Business Hardship Support Grants and Business Loans – Review

Councillor Robin W Crichton declared a financial interest in this item, in that he was providing managerial support to Orkney Auction Mart Ltd, a company which had previously benefitted from COVID-19 related assistance to local businesses, but concluded that his interest did not preclude his involvement in the discussion.

Councillor Stephen Sankey declared a financial interest in this item, in that his company could potentially benefit from proposals to assist local businesses, and was not present during discussion thereof.

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Economic Development Manager, the Council:

Noted:

19.1. That, on 16 April 2020, the Council established a Coronavirus Response Fund, with an opening balance of £5,000,000.

19.2. That the Council had established two initial financial support measures drawing from the Coronavirus Response Fund during the response phase to the Coronavirus pandemic, as follows:

- Business Hardship Support Grant, launched on 1 May 2020.
- Emergency Loan Scheme, launched 25 May 2020.

19.3. That, as of 26 June 2020, the Economic Development service had processed 42 successful applications for the Business Hardship Support Grant, amounting to a total of £245,000.

19.4. That, as a grant of last resort, officers had adopted a reactive approach to the assessment of applications to the Business Hardship Support Grant scheme, subject to other Government funding schemes that continued to be launched.

19.5. That, in addition to new Government grant schemes, significant variation in hardship cases and business circumstances had challenged officers to arrive at a consistent approach in assessing applications to the Business Hardship Support Grant scheme.

19.6. That the Council was also administering the following Coronavirus support grant schemes on behalf of the Scottish Government:

- Coronavirus Small Business Grant Fund.
- Retail, Hospitality and Leisure Grant Fund.
- Newly Self-Employed Hardship Fund.
- Bed and Breakfast Hardship Fund (Bed and Breakfast businesses with personal bank accounts).

19.7. That intelligence and feedback from other forms of government funding support, administered by Scottish Enterprise, South of Scotland Enterprise and Highlands and Islands Enterprise, which had recently closed, would provide further understanding of gaps and unmet need for assistance.

19.8. That a recent business-led survey conducted across Orkney business sectors projected considerable job losses and the potential for significant company failure, particularly focused towards the end of the furlough scheme in late summer.

19.9. That, prior to formal establishment of the Business and Economy Response and Recovery Group and its Steering Group, a series of meetings with business and public agency representation had been scheduled to review current Government and Council support schemes and focus unmet requirements to support business survival and recovery.

19.10. That, on 23 June 2020, the Council agreed:

- An additional grant for Orkney businesses that qualified for support from any of the Scottish Government funded Coronavirus grant schemes administered by the Council or the Council's Coronavirus Business Hardship Support Grant scheme, equal to an additional 10% of sums paid or due to each business.
- To extend the 10% supplement to additional schemes of grant assistance that provided grant support to Orkney businesses, but not administered by the Council.
- That the 10% supplement to additional schemes of grant assistance should not be extended to the Coronavirus Job Retention Scheme, commonly known as the furlough scheme.
- That any Orkney business not eligible for the 10% supplement should be eligible for a support payment, up to a maximum sum of £500, redeemable against evidence of expenditure on protective screens or other public safety equipment purchased since 23 March 2020 in respect of individual properties, with multiple property owners qualifying for multiple payments.

19.11. That, as at 26 June 2020, payments totalling £951,300 had been paid from the Coronavirus Response Fund, comprising £245,000 in Business Hardship Support Grants and £706,300 paid under the 10% supplement noted at paragraph 19.10 above.

19.12. That, following dialogue with business representatives in late June 2020, the Executive Director of Development and Infrastructure, in consultation with the Chair and Vice Chair of the Development and Infrastructure Committee and the Head of Finance, would review the scope of existing grant mechanisms and the potential to make appropriate amendments and additional support available from the Coronavirus Response Fund towards urgent business restart and recovery measures.

On the motion of Councillor Graham L Sinclair, seconded by Councillor Rachael A King, the Council resolved:

19.13. That the Chief Executive, in consultation with the Chair and Vice Chair of the Development and Infrastructure Committee, the Executive Director of Development and Infrastructure and the Head of Finance, be authorised to finalise and approve amendments to the current Business Hardship Support Grant scheme and the repurposing of existing grant measures during the recess period, namely 6 July to 7 August 2020 inclusive.

20. Small Business Training Grant – Pilot Scheme – Review

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Economic Development Officer, the Council:

Noted:

20.1. That, in July 2019, the Council agreed to a one year pilot scheme offering grant assistance to eligible businesses towards non-statutory staff development and training, up to a maximum sum of £1,000 to any single business.

20.2. That a review of the Small Business Training Grant pilot scheme had been completed, prior to the pilot scheme closing on 10 July 2020.

20.3. That, although uptake of the Small Business Training Grant had been slower than anticipated, it was on a par with the uptake rate of the New Business Start Up Grant when it was similarly piloted in 2011/12.

20.4. That evidence from the Orkney Business Survey, conducted by the Economic Development Service in June/July 2019, indicated support for continued provision of such a scheme.

20.5. That the proposal to establish an annual allocation for the Small Business Training Grant scheme, with effect from 10 July 2020, was dependent on an appropriate budget allocation being made available to the Development and Infrastructure Committee in the future and may therefore be subject to review on an annual basis.

The Council resolved:

20.6. That a scheme, to be known as the Small Business Training Grant scheme, providing grant assistance to eligible businesses towards non-statutory staff development and training, up to a maximum sum of £1,000 to any single business, and at a maximum rate of 90% of total eligible costs, be approved.

20.7. That, subject to an appropriate annual budget being made available to the Development and Infrastructure Committee, a sum of up to £25,000 per annum be allocated within the Economic Development Grants budget in respect of the Small Business Training Grant scheme, with effect from financial year 2020/21.

20.8. That powers be delegated to the Executive Director of Development and Infrastructure to determine applications from eligible businesses in respect of the Small Business Training Grant scheme.

21. Urgent Item

Social Distancing – Localised Approach to Transport in Orkney

In terms of section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Convener permitted urgent discussion of this item in order that, due to the rapidly changing nature of Scottish Government guidance on transport, the Council could provide public transport operators in Orkney a clear position in relation to a localised approach with a view to maximising opportunities for travel for all of Orkney's communities.

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Head of Marine Services, Transport and Harbour Master, the Council:

Noted:

21.1. That two metres social distancing had been implemented and enforced on public transport in Orkney since the start of lockdown.

21.2. That carrying capacity with two metres social distancing on public transport was currently at 20% or less of normal capacity.

21.3. The Scottish Government's desire to increase both frequency and capacity of public transport to assist in the economic regeneration of Scotland.

21.4. That the current capacity, even with increased timetable changes, on inter-island routes was only just sustainable for 'life-line' services and provided little additional capacity for economic expansion in Phase 3 and Phase 4 of the Scottish Government's Route Map.

21.5. That inter-island ferry routes were constrained by geographic limitations that prevented increased service frequency alone being a viable option for additional travel capacity.

21.6. That social distancing of two metres in relation to transport was guidance and not prescribed in legislation and moreover, current guidance already allowed for a relaxation of the two metres separation in certain aspects of public transport where such social distancing was neither possible nor practicable.

21.7. That the Scottish Government continued to review social distancing on a three-weekly basis, with a further statement on those matters expected on or shortly after 2 July 2020.

21.8. That a move to social distancing of "1 metre plus" would only provide an increase to 40% of normal capacity and might not be sufficient to meet increasing travel demands through Phase 3 and Phase 4 of the Scottish Government's Route Map.

The Council **suspended Standing Orders** in order that the meeting might continue beyond 17:00.

The Council resolved:

21.9. That, in order to support the ongoing long-term health, wellbeing and economic recovery of Orkney, the question of whether a localised approach should be adopted in respect of social distancing on internal ferry services within Orkney be referred to Orkney Ferries Limited, subject to appropriate equality impact considerations.

Councillor Barbara Foulkes left the meeting during consideration of this item.

22. Exclusion of Public

On the motion of Councillor J Harvey Johnston, seconded by Councillor James W Stockan, the Council resolved that the public be excluded for the remainder of the meeting, as the business to be considered involved the disclosure of exempt information of the classes described in the relevant paragraphs of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973 as amended.

23. Community Transport Services

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 4 and 6 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Executive Director of Development and Infrastructure, together with an Equality Impact Assessment, copies of which had been circulated, and after hearing a report from the Transportation Manager, the Council:

Noted:

23.1. That, in October 2015, following a review of community transport, the Council agreed to continue supporting provision of door-to-door community transport services for leisure and social purposes for at least the next five year period to 2021.

23.2. That, as part of the budget setting process, the community transport budget was reduced by £22,000 in respect of funding towards Orkney Disability Forum for Dial-a-Bus services.

23.3. That, following advertisement, three applications were submitted for funding from the Community Transport Grant Scheme for 2020/21 from the Island of Hoy Development Trust, Papa Westray Development Trust and Orkney Disability Forum, as detailed in sections 5 and 6 of the report by the Executive Director of Development and Infrastructure.

The Council resolved:

23.4. That the following grants, totalling £78,765, be awarded towards continued operation of community transport services during 2020/21:

- Island of Hoy Development Trust – £17,745.
- Papa Westray Development Trust – £1,920.
- Orkney Disability Forum – Dial-a-Bus – £59,100.

23.5. That powers be delegated to the Solicitor to the Council to conclude, where required, grant funding agreements, on the Council's standard terms and conditions, in respect of awards made from the Community Transport Grant Scheme.

24. Stones of Stenness Car Park – Proposed Improvements

Revised Stage 2 Capital Project Appraisal

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 6 and 8 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Head of Planning, Development and Regulatory Services, the Council:

Resolved:

24.1. That the revised Stage 2 Capital Project Appraisal in respect of improvements to the Stones of Stenness car park, attached as Appendix 4 to this Minute, be approved.

24.2. That the existing provision within the General Fund capital programme in respect of improvements to the Stones of Stenness car park be increased to £296,225.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

25. Orkney Marketing

Proposed Core Programme and Budget

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraph 4 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Economic Development Manager, the Council:

Noted:

25.1. That, since 1995, the Orkney Marketing Programme had operated as a jointly funded partnership between the Council and Highlands and Islands Enterprise.

25.2. That the Orkney Marketing Programme was industry-led, with its activities prioritised through the Orkney Marketing Advisory Group, comprising representatives from industry membership groups from the energy, creative, tourism and food and drink sectors.

25.3. That approved Orkney Marketing programme activities were procured, contracted and delivered by Highlands and Islands Enterprise programme management staff acting on behalf of the partnership.

25.4. That several additional sector support projects which co-ordinated with, and were mutually supportive of, the Orkney Marketing Programme and tourism marketing had benefited from LEADER programme funding that ran until 30 September 2020.

25.5. That, as there was, as yet, no clarity on future external post-Brexit funding options beyond September 2020, continuity of contracting core elements of the proposed core marketing programme was deemed essential from industry advice.

25.6. That effective marketing of Orkney during COVID-19 recovery was regarded as critical by local businesses that had made representations to the Council and that significant Council funding for future marketing activity had been requested during consultation with the Business and Economy Response and Recovery Group.

25.7. That, recognising current circumstances of preparing for economic recovery, ongoing Brexit and future external funding uncertainty and the priority of providing continuity of marketing support delivered through contract procurement, Orkney Marketing Advisory Group endorsed a more integrated and area-based approach to the promotion of Orkney businesses to new markets and for visitors, with digital and social media at its core.

25.8. That the proposed programme recognised reduced public sector budgets and reflected considerable rationalisation of marketing and sector support activity funded in recent years.

25.9. That the proposed programme, at a cost of £141,500 in 2020/21 and £208,000 in each of the two successive years, would enable a three-year procurement of core Orkney marketing activities, subject to confirmation of future budget allocations.

25.10. That, on 4 June 2019, the Development and Infrastructure Committee agreed a provisional budget allocation, up to a maximum sum of £36,000, for continuation of marketing activities during April to September 2020.

25.11. The proposal that the programme budget, referred to at paragraph 25.9 above, be jointly funded by the Council and Highlands and Islands Enterprise as follows:

- Council contribution – 84% of total costs up to maximum sums as follows:
 - 2020/21 – £118,860 (excluding £36,000 previously committed to September 2020).
 - 2021/22 – £174,800.
 - 2022/23 – £174,800.
- Highlands and Islands Enterprise contribution – 16% of total costs up to maximum sums as follows:
 - 2020/21 – £22,640.
 - 2021/22 – £33,200.
 - 2022/23 – £33,200.

The Council resolved:

25.12. That a budget allocation, up to a maximum sum of £118,860, be awarded towards the integrated core activities of Orkney Marketing for financial year 2020/21, subject to approval of the contribution from Highlands and Islands Enterprise referred to at paragraph 25.11 above.

25.13. That provisional budget allocations, up to a maximum sum of £174,800 for each of financial years 2021/22 and 2022/23, be awarded towards the integrated core activities of Orkney Marketing, subject to:

- Approval of the contributions from Highlands and Islands Enterprise referred to at paragraph 25.11 above.
- Confirmation of a marketing revenue budget for 2021/22 and 2022/23.

26. Orkney Ferries Limited – Budget Shortfall

Councillor Stephen G Clackson declared a non-financial interest in this item, being a Council-appointed Director of Orkney Ferries Limited, but concluded that his interest did not preclude his involvement in the discussion.

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraph 6 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Head of Marine Services, Transport and Harbour Master, the Council:

Resolved that the Council should liaise with Orkney Ferries Limited in arranging for a letter to be sent to the Scottish Government requesting emergency financial support for Orkney Ferries Limited.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

27. Stromness and Hatston Ferry Terminals

Passenger Walkways and Control Systems

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 6, 8 and 9 of Part 1 of Schedule 7A of the Act.

After consideration of a report by the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Deputy Harbour Master (Strategy and Support), the Council:

Resolved what action should be taken with regard to the passenger walkways and control systems at Stromness and Hatston ferry terminals.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

28. Request for Support towards Potential Development Opportunity

Councillor Gwenda M Shearer declared a non-financial interest in this item and left the meeting at this point.

Under section 50A(4) of the Local Government (Scotland) Act 1973, the public had been excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 4 and 6 of Part 1 of Schedule 7A of the Act.

After consideration of a joint report by the Chief Executive and the Executive Director of Development and Infrastructure, copies of which had been circulated, and after hearing a report from the Head of Finance, the Council:

Resolved what action should be taken with regard to a request for support towards a potential development opportunity.

The above constitutes the summary of the Minute in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

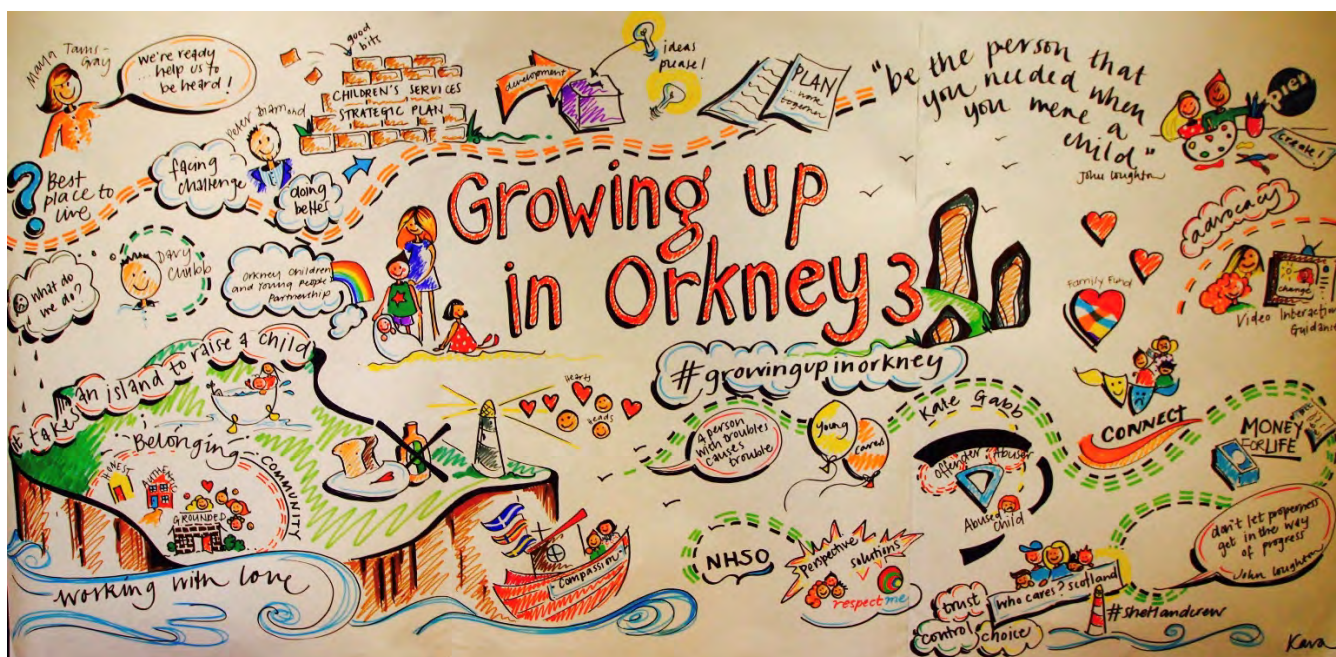
29. Conclusion of Meeting

At 19:35 the Convener declared the meeting concluded.

Signed: (Convener's signature).



Orkney's Good Parenting Plan 2020 - 2025



Making the Promise real for Orkney's Care Experienced children and young people

Reference no: P0318-REPT-001
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1 Introduction

We are pleased to introduce the Orkney Community Planning Partnership's Good Parenting Plan which will provide strategic direction in relation to Corporate parenting through until 2025. This is a statutory, progressive five-year plan which sets the framework within which all Orkney Partnership agencies will work to improve the lives of our **Care Experienced**¹ children, young people and care leavers.

The Orkney Partnership welcomes the publication of the Independent Care Review in Scotland 2020. The Review listened and represented the views and voices of thousands of Care Experienced young people including many of our local young people. The resulting 'Promise' to Care Experienced children and young people: *'we grow up loved, safe, and respected so that we realise our full potential'* is clear. How we achieve this is less clear. Therefore, shaping the 'Radical How' of making The Promise real in Orkney, in partnership with Care Experienced young people, is core to the Partnership's plan.

Getting it Right for Every Child provides us with a common language and understanding of children and young people's wellbeing needs. As we support and promote wellbeing, all our children and young people will have increased chances and prospects to become effective contributors, successful learners, responsible citizens and confident individuals. These outcomes not only benefit our young people but greatly enhance our community as a caring, compassionate and thriving one for all.

At the core of this plan is a commitment to go beyond merely fulfilling statutory duties, and to truly make a difference by ensuring that the many benefits of living and growing up in Orkney are available to all. We know that Care Experienced children and young people are amongst the most vulnerable in our community, and that all too often their well-being and life chances are negatively impacted. We have a responsibility and a commitment to them to change this and the actions contained within this plan provides the detail on how we will do this.

Through implementation of this plan, we will strive to ensure that our Care Experienced children and young people have the best possible start in life. We will support and care for them as our own, and ensure they have every opportunity to reach their full potential and succeed in life.

Signed



Cllr James Stockan
Council Leader &
Chair of the Orkney Partnership



John W Mundell OBE
Interim Chief Executive
Orkney Islands Council
and Chair of Chief
Officers' Group

¹ Throughout this strategy the term care experienced refers to all looked after children, young people and care leavers irrespective of their placement and legal status.



2 What is Corporate Parenting?

“An organisations performance of actions necessary to uphold the rights and safeguard the wellbeing of looked after children or care leavers and through which physical, emotional, spiritual, social and educational development is promoted.”²

Good Corporate Parents take responsibility for promoting the wellbeing of all Care Experienced children and young people by working collaboratively to reduce barriers and inequalities experienced by looked after children throughout their care journey.

2.1 Corporate Parents or Good Parents?

Unsurprisingly the Care Review found that children and young people did not like the term ‘corporate’ parenting. This term ‘feels demeaning and an example of cold, process driven relationships’ and as such the Care Review avoided using it.

In recognition of the feelings and views of Care Experienced children and young people, the Partnership will refer to and identify as ‘Good Parents’ instead of ‘Corporate Parents’.

In Orkney, we will challenge each other to be ‘good parents’ and continually ask: ‘what would a good parent do?’ ‘what would a good parent aspire to for their child?’ ‘how will we behave as good parents and be responsible to young people?’.

Change for Care Experienced children and young people will be achieved by tackling inequality, effective partnership working and ensuring services are developed in a way that is informed and shaped by them.

Good Parenting in this context is not simply a professional duty; we need to recognise it is a privilege to spend time with and listen to Care Experienced children and young people, and then use our individual and collective authority and influence to make a real and meaningful difference to a young person’s life. Training and support will be provided to Good Parents to ensure that direct engagement with Care Experienced children and young people is appropriate and sensitively managed.

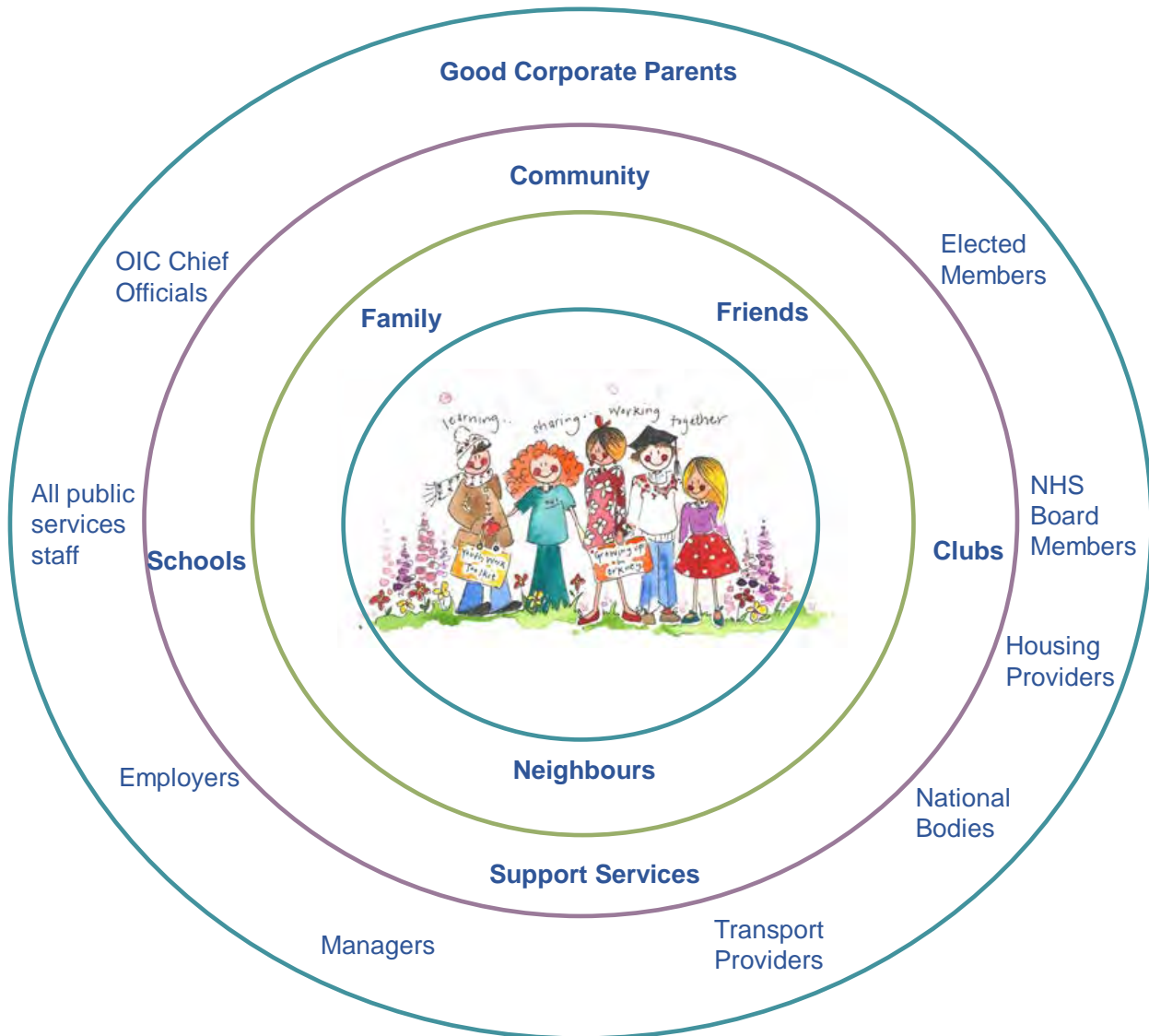
2.2 Who are Orkney’s Good Parents³?

Leadership on Good Parenting must come from the most senior elected/ board members and officers in each partner agency; However, Good Parenting is not the reserve of senior management or members and everyone is responsible and accountable as a Good Parent whether a board or elected member, senior officer, team manager or front-line worker across all of Orkney’s public agencies.

Figure 2-1 Orkney’s Family Network

² Scottish Government 2015

³ A full list of all corporate parents as described in schedule 4 of the Children and Young People (Scotland) Act 2014 can be found <https://www.celcis.org/files/7814/4353/4182/List-of-corporate-parents-in-Scotland.pdf>



For a full list of Orkney's Corporate parents see appendix 6.1.

2.3 The Good Parenting Board

The Orkney Community Planning Partnership will incorporate the function of a Good Parenting Board, ensuring strategic oversight of statutory duties in relation to Good Parenting, scrutiny of the impact of the Good Parenting Plan and actions to address poor outcomes. See Terms of Reference in Appendix 6.3.

2.4 Why do we need a plan?

The Children and Young People (Scotland) Act 2014 confers duties upon the local authority and other public bodies to publish a Corporate Parenting Plan, setting out our vision for Looked After children and young people, the outcomes we are trying to achieve, the actions needed to do this and the governance arrangements for monitoring progress.

We need a Good Parenting plan to support vulnerable children and young people in our community who are living in families that are experiencing significant difficulties, at risk of



family breakdown and of coming into care as well as those children who have been in and come through our 'care system'.

Children and young people who are Care Experienced have the poorest outcomes of all children and young people in Scotland with evidence suggesting that:

- 35% of Care Experienced children and young people leave school with one or more qualification at SCQF Level 5 or above, compared to 84% of the general population (Scottish Government 2016).
- 4% of Care Experienced pupils go straight from high school to university, compared to 39% of the general population (Scottish Government 2016).
- Care Experienced pupils are 7 times more likely to be excluded from school (Scottish Government 2014).
- 9 months after leaving school, 30% of Care Experienced young people are classed as unemployed, compared to 8% of their peers (Scottish Government 2016).
- A third of young offenders, and almost a third of the adult prison population, self-identify as being care experienced (Scottish Prison Service, 2016)
- Amongst looked after young people aged 5-17 years, 45% have been assessed as having mental health issues (Office of National Statistics, 2004).

We also know Care Experienced people can achieve highly and do incredible things if the right support is in place.

Our plan will focus on making [The Promise](#) real for all Care Experienced young people. Additionally, the [Scottish Care Leavers Covenant](#) and pledge help us to specifically focus on outcomes for young people who are leaving or have left care.

2.5 Meeting our Good (Corporate) Parenting Duties and Responsibilities

Children and Young People (Scotland) Act 2014 sets out the key responsibilities and legal duties that every Good (Corporate) Parent must fulfil and the requirement for collaborative working when exercising their responsibilities to support, safeguard or promote the wellbeing of Care Experienced children and young people. This includes:

- Sharing information
- Providing advice or assistance
- Coordinating activities (and seeking to prevent unnecessary duplication)
- Sharing responsibility for action
- Funding activities jointly
- Exercising functions jointly (e.g. joint plan, joint reporting)⁴

All Corporate Parent bodies are required to prepare and publish plans which detail how they will fulfil their duties in terms of the following:

⁴ Children and Young People (Scotland) Act 2014



Are Alert

We should have systems in place to stay informed of the issues which could have a negative impact on an individual child and our entire population of Care Experienced children and young people.

Assess

We ensure our services are relevant and accessible to the widest possible group by assessing and responding to their needs.

Promote

We perform actions which may advantage or benefit Care Experienced children and young people.

Provide opportunities

We identify opportunities relevant to our Care Experienced children and young people and seek to understand how they could be supported to participate.

Ensure access

We help our Care Experienced children and young people to overcome barriers so that they can benefit from the opportunities, services and support we and other Good (Corporate) Parents provide.

Strive to improve

We review our performance and take action to improve where opportunities are identified.



3 Who are our Looked After and Care Experienced Children and Young People?

'Care Experienced'⁵ children and young people include those that are looked after at home, or in kinship away from home, in residential, foster or secure care. It is recognised that Care Experienced children and young people can face increased challenges in various areas of their lives – for example, emotional and physical difficulties, challenges for employment and education, monetary challenges and sometimes limited family networks. There are a range of circumstances that can lead to a child becoming looked after and is often linked to Adverse Childhood Experiences (ACEs).

In March 2020 the looked after children and young people and care leaver population of Orkney was 39 and 47 respectively. The breakdown by placement type is as follows:

Care Placement Type	Number	Care leavers	Number
Foster care	10	In continuing care	7
External foster care	0	With pathway plan co-ordinator	28
Kinship	9	Eligible for aftercare - not accessing support	12
Looked after at home	5		
Local authority residential	3		
Out of authority residential school	3		
Secure accommodation	0		
External residential / other	1		
Short breaks	8		

Please note: these figures may underestimate the overall Care Experienced numbers for Orkney, given that there will be a number of Care Experienced young people who may not have been formally looked after at 16, for example informal kinship care arrangements, adoption; children and young people in need or on 'the edges of care'

⁵ The term care-experienced refers to anyone who has been or is currently in care or from a looked-after background at any stage in their life, no matter how short, including adopted children who were previously looked-after. This care may have been provided in a one of many different settings such as in residential care, foster care, kinship care, or through being looked-after at home with a supervision requirement. See : <http://www.sfc.ac.uk/access-inclusion/equality-diversity/care-experienced/care-experienced>



4 Ambition

4.1 The Promise

Scotland has an ambition 'to be the best place in the world to grow up'; at the heart of this is the promise that sets out a clear commitment to our Care Experienced children and young people:

The Promise

'We grow up loved, safe, and respected so that we realise our full potential'

The foundations of the promise are voice, family, care, people and scaffolding. Our ambition is to ensure we work in equal partnership with Orkney's Care Experienced children and young people to make the promise a reality as they grow up.

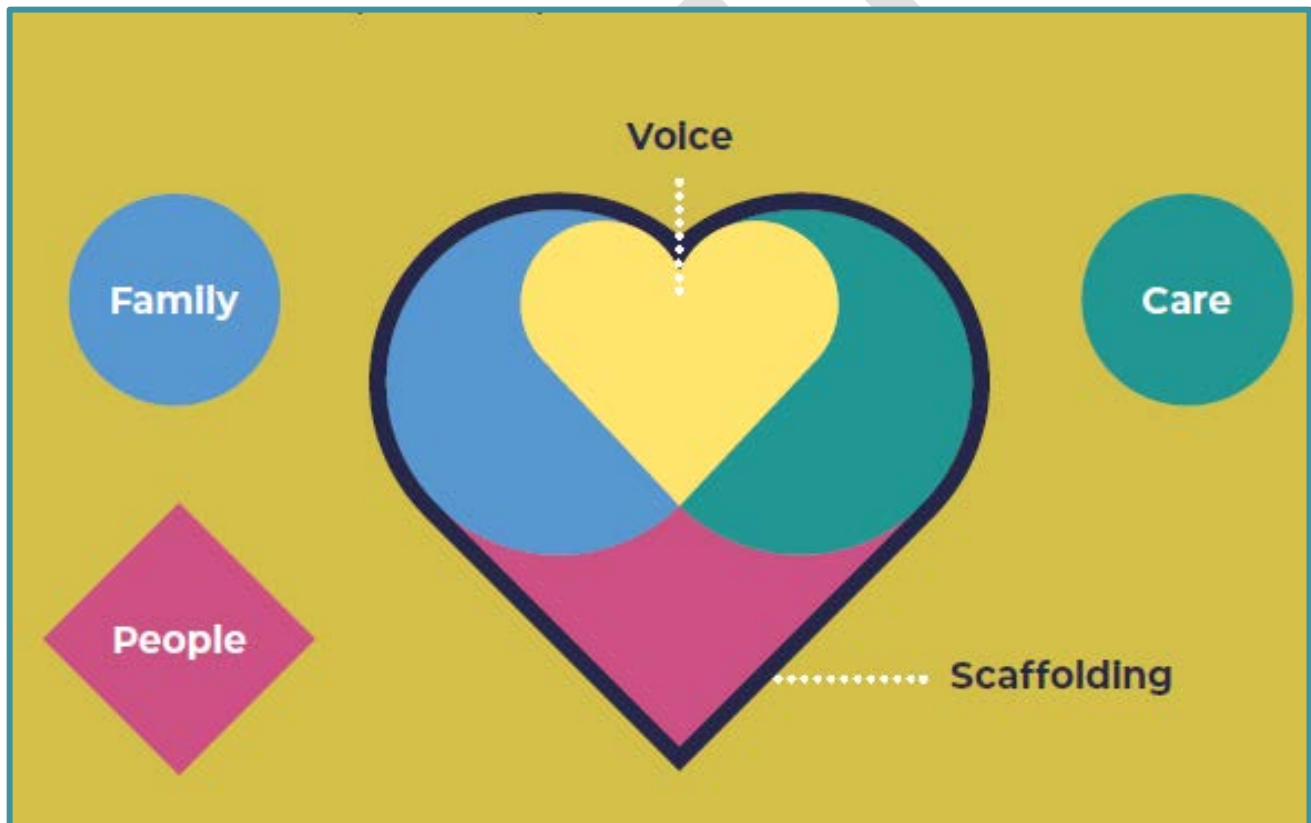


Figure 4-1 The foundations of the promise⁶

Voice: Children must be listened to and meaningfully and appropriately involved in decision-making about their care, with all those involved properly listening and responding to what children want and need. There must be a compassionate, caring, decision-making culture focussed on children and those they trust.

⁶ Source: The Promise. Independent Care Review



Family: Where children are safe in their families and feel loved they must stay – and families must be given support together to nurture that love and overcome the difficulties which get in the way.

Care: Where living with their family is not possible, children must stay with their brothers and sisters where safe to do so and belong to a loving home, staying there for as long as needed.

People: The children that Scotland cares for must be actively supported to develop relationships with people in the workforce and wider community, who in turn must be supported to listen and be compassionate in their decision-making and care.

Scaffolding: Children, families and the workforce must be supported by a system that is there when it is needed. The scaffolding of help, support and accountability must be ready and responsive when it is required.

4.2 Scottish Care Leavers Covenant

The Scottish Care Leavers Covenant (Appendix 6.4) supports Scotland's Good (Corporate) Parents, carers, practitioners, managers and decision makers in fulfilling their duties to improve the life chances of all of Scotland's care leavers.

The Covenant builds on the principles of Getting It Right for Every Child (GIRFEC) (Appendix 6.5) by taking a holistic, young person-centred approach. It focuses on the long-term wellbeing needs of care leavers; highlighting the need for early intervention and help that is appropriate, proportionate and timely. Aligning the Covenant with GIRFEC will make sure that the 'one child – one plan – one care journey' principle continues beyond the young person's care setting.

The Covenant supports Good (Corporate) Parents to deliver changes in action and practice to bring improvement and consistency to the care of these young people. It offers clear guidance on how to meet the needs of young people who are often disadvantaged as a result of their care experiences.

4.3 GIRFEC principles and values⁷

Getting it right for every child (GIRFEC) is based on children's rights and its principles reflect the [United Nations Convention on the Rights of the Child](#) (UNCRC).

It is for all children and young people because it is impossible to predict if or when they might need support. GIRFEC also respects parents' rights under the [European Convention on Human Rights](#) (ECHR).

⁷ <https://www.gov.scot/policies/girfec/principles-and-values/>



The GIRFEC approach:

- is child-focused - it ensures the child or young person – and their family – is at the centre of decision-making and the support available to them.
- is based on an understanding of the wellbeing of a child in their current situation - it takes into consideration the wider influences on a child or young person and their developmental needs when thinking about their wellbeing, so that the right support can be offered
- is based on tackling needs early - it aims to ensure needs are identified as early as possible to avoid bigger concerns or problems developing
- requires joined-up working - it is about children, young people, parents, and the services they need working together in a coordinated way to meet the specific needs and improve their wellbeing

For further information on *Getting it Right for Orkney's children and young people*;
https://www.orkney.gov.uk/Files/Education-and-Learning/Orkney_GIR_Guidance_2012.pdf.
See also appendix 6.5.

DRAFT



5 Delivery approach

5.1 Context

In developing this plan for our Care Experienced children and young people we have taken the following into account:

- [Independent Care Review and the Promise 2020](#)
- [Scottish Care Leavers Covenant](#) (Appendix 6.4)
- [Children and Young People \(Scotland\) Act 2014](#)
 - [Statutory guidance on Part 9 \(Corporate Parenting\) of the Children and Young People \(Scotland\) Act 2014](#)
- [Orkney Community Planning Partnership Strategic Plan 2019 – 2022](#)
- [Orkney Health and Care Strategic Plan 2019 /2022](#)
- [Orkney Children's Services Strategic Plan 2016 – 2020](#)
 - [Child Poverty in Orkney. Joint Report by Executive Director of Education, Leisure and Housing and Chief Officer/Executive Director of Orkney Health and Care.](#)
- [OHAC Review of Services for Children and Young People in need of Care and Protection 2018.](#)
 - Consultation with Good Parents and community planning partners including Who Cares? Scotland
- [Orkney Islands Council Education Standards and Quality Report and Improvement Plan 2019](#)
- Feedback from Inspections of our services:
 - [Report of a joint inspection of services for children and young people in need of care and protection in Orkney](#)
 - The Orkney Partnership Children Services Improvement Plan
- Feedback from looked after children, parents and carers

5.2 Improvement Plan linkages and interdependencies

The Care Inspectorate "Report of a joint inspection of services for children and young people in need of care and protection in Orkney" was published in February 2020. It is recognised that the Care Inspectorate consulted many Care Experienced children and young people, front line staff and stakeholders. The Orkney Partnership's response to this report is set out within the Improvement Plan, many aspects of which are pertinent to Good Parenting.



Improvement Area ID	Improvement area
IMP000	Urgently review all looked after children's files to ensure that robust safeguarding plans are in place.
IMP014	Commitment to embedding GIRFEC across all children's services with it reflected within each of our organisations and role modelled in our leadership.
IMP015	Establish an independent chair of child protection case conferences and Looked After Children Reviews.
IMP017	Understanding our responsibilities as Corporate Parents and are able to identify and respond to the needs of looked after children.
IMP018	Develop the approach and support arrangement that are in place in order to improve the use of kinship and foster care as alternatives to residential care.
IMP019	Developing a flexible crisis response services to prevent children and young people becoming looked after.
IMP021	There is a need to improve our care planning procedures and practice in relation to our regulated services including the children's residential services and adoption and fostering services.
IMP022	Comprehensive health assessments are undertaken to ensure health needs of looked after children and young people are identified and met.
IMP023	Ensuring that looked after children and young people have an appropriate, documented, learning offer that is directed to the development of their personality, talents and mental and physical abilities.
IMP025	Developing and maintaining a rights-based service for Care Experienced young people.
IMP026	Urgently provide supported housing locally for care leavers with complex and enduring disabilities.
IMP027	Improve accessibility of health services for care leavers who are experiencing emotional and mental ill health and addiction
IMP031	There is no agreed and embodied vision for the children of Orkney.
IMP037	Review and up-date procedures for children who receive short-breaks care, ensuring reviews are consistent with looked After Children regulations and best practice guidance in relation to multi-agency transitions planning.
IMP042	Transition from children's services into adults' services



5.3 Action Plan

Action plans devised by officers run the risk of being tokenistic. Ownership of the plan is key and Good Parents will be taken on a training and development journey to ensure they fully understand their roles. In terms of ensuring that our plan can bring Orkney close to realising The Promise and the commitments of the Care Leavers Covenant over the coming five years, Good Parents will be required to engage in a collaborative process alongside Care Experienced children and young people from Orkney. Based on:

- Recognising the importance of time and an investment in developing relationships and group opportunity for young people with care experience, built on active partnerships with people who are engaged, and a hub space;
- Good Parents who are up for coming into those spaces, and with support and guidance, developing appropriate relationships with young people over time;
- Built on those foundations, a 'co-owned' process that delivers meaningful change;
- The benefit in focussing alongside Care Experienced children and young people on specific areas where the impact of their Voice is tangible and has broad impact on Good Parenting. Beyond 'consultation'. Examples from other areas include; a Better Meetings project, or 'Our records our lives', or support within the Community of School.

In order to build on this, within the first year of this five-year plan, further development of priority actions will include workshops supported by Who Cares Scotland with Care Experienced children and young people and a range of Good Parents. We will aim to meet with Care Experienced children and young people annually as a minimum.

5.3.1 Early intervention - Preventing children from becoming looked after

The Children and Young People Act 2014, Part 12, requires local authorities to provide a range of services children and their families who are at risk of becoming looked after.

The Children's Services Strategic Plan sets out to describe how, by working together, we can improve the wellbeing of children and young people.

It asks the everyone working with, and providing service to, children and young people to help in the task of mitigating the impact of poverty and disadvantage by building and using relationships within the community. This means that the children's services workforce, and the wider community, must work together so that, as children and young people grow up, they do indeed get the right help, at the right time, in the right way.

Core to this is recognising the importance of prevention and early intervention as integral to improving outcomes, as well as reducing the need for and pressure on targeted services (e.g. Social Work, CAMHS).

The Children's Services Strategic Plan has 3 overarching priorities, which link to and reflect the ambition of the Orkney Community Planning Partnership.



- Wellbeing – working together to ensure that children and young people have the opportunity to experience activities that will help them to be... safe, healthy, achieving, nurtured, active, respected, responsible and included.
- Relationships – working together to ensure that there is a consistent approach to recognising that children are rich in potential, strong, powerful, and competent; realising that the best outcomes are achieved when we pay attention to relationships and 'how' we work together.
- Poverty and Rural Disadvantage – working together to ensure that Orkney's potential (through connecting people, community, activity and services) is maximised to limit negative outcomes and ensure equality of opportunity for children and young people.

The early intervention imperative, and development of supports and services that help maintain children and young people in their families, is detailed in Orkney's Children's Services Strategic Plan 2016- 2020; The Review of Children and Young People in Need of Care and Protection 2019; and, central to the Orkney Health and Care Strategic Plan 2019 / 2022.

The key priority area highlighted in the Partnership's Improvement Plan is the commitment to embedding GIRFEC across all children's services with it reflected within each of our organisations and role modelled in our leadership.



5.3.2 Engagement and participation: making the promise real for Orkney's Care Experienced Children and Young People

Outcome: The rights and participation of care leavers and Care Experienced children and young people are actively encouraged and evidenced in Board activity			
Action	Performance Measure	Timescale	Lead
Recognise the importance of time and an investment in developing relationships and group opportunity for young people with care experience, built on meaningful partnerships with Good parents who are actively engaged. Arrange a series of meetings and workshops	<ul style="list-style-type: none"> • Delivery of workshops • Evidence of engagement with Care Experienced children and young people • Good Parents have increased awareness and understanding of Care Experienced children and young people's views and needs 	Workshop 1 – August 2020 Workshop 2 - January 2021 Annual engagement thereafter	Executive Director (Orkney Health and Care - OHAC) Who Cares? Scotland
Identify a 'hub space' for Care Experienced children and young people and Who Cares? Scotland to feel a sense of belonging, inclusion and participation where these 'gatherings' together with Good Parents can take place.	<ul style="list-style-type: none"> • Suitable 'hub space' secured in negotiation with partners including Who Cares? Scotland 	October 2020	Executive Director (OHAC) Executive Director (Education Leisure and Housing – ELH) Who Cares? Scotland

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Outcome: The rights and participation of care leavers and Care Experienced children and young people are actively encouraged and evidenced in Board activity			
Action	Performance Measure	Timescale	Lead
Learning and development needs of Good (Corporate) Parents to be scoped and a training and development program established and included in Good (Corporate) Parent handbook.	<ul style="list-style-type: none"> Sharing this plan and achieving buy in from a wide range of Corporate parents Evaluation of learning from workshops Develop Good (Corporate) Parenting handbook 	July / August / September 2020	OCPP Who Cares? Scotland
Community Partners take responsibility for ensuring the Partnership's Good Parenting Plan is taken through their own governance process and aligned with their respective agency Corporate Parenting Plan. Sign and commit to understanding how the Covenant and Promise can be realised in Orkney.	<ul style="list-style-type: none"> Evidenced in minutes Covenant signed and incorporated into this plan. Evidence of engagement in workshops with young people and Who Cares? 	December 2020	All partners of OCPP Who Cares? Scotland
Each service within the Council to have a statement detailing three specific commitments and actions relating to fulfilling their Good (Corporate) Parenting Duties.	Production and review of service area commitments covering Chief Executive, Corporate Services, Development and Infrastructure, Education Leisure and Housing and Orkney Health and Care.	December 2020 Annual review	OIC Executive Directors
Who Cares Scotland? to join the Orkney Good Parenting Board (incorporated into OCPP) who will support Care Experienced Young People's engagement and participation in board activity.	Evidence of Care Experienced children and young people's participation and input to OCPP Good Parenting activity.	Reviewed Annually in June	OCPP Who Cares? Scotland



5.3.3 Health, Well-being and Relationships

Outcome: All Care Experienced Children and Young People have improved emotional and physical mental health and well-being and maintain meaningful relationships in their lives.			
Action	Performance Measure	Timescale	Lead
Develop Intensive Family Support based on principles outlined in the Promise. Shift development and resourcing of services to earlier, more effective intervention for families - integrate and align the system to better meet families' complex, multiple needs including parental alcohol/substance misuse, mental health, domestic abuse, and parents with learning disabilities <i>as soon as issues emerge</i> .	<p>Work in partnership with Third Sector partners; Identify and apply for external sources of funding including Cora Foundation and Scottish Government.</p> <p>Establish enhanced Family Support Service and report on progress</p>	<p>October 2020</p> <p>June 2021 reporting</p>	<p>Executive Directors (OHAC/ ELH Voluntary Action Orkney)</p> <p>Third Sector specialist provider - HomeStart, Relationships Scotland Orkney (RSO), Women's Aid.</p>
<p>Care Experienced children and young people have better access to mental health services.</p> <p>Young People to have access to early interventions e.g. youth counselling in-school or community provided by RSO and YPeople.</p>	<ul style="list-style-type: none"> Percentage of Care Experienced children and young people seen by CAMHS within the national standard of 18 weeks (nationally reported) Numbers of Care Experienced children and young people known to access counselling support as noted in Child's/Pathways Plans 	Reviewed Annually in June	Executive Director (OHAC)

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Outcome: All Care Experienced Children and Young People have improved emotional and physical mental health and well-being and maintain meaningful relationships in their lives.			
Action	Performance Measure	Timescale	Lead
<p>Improved access to sport and leisure activities for Care Experienced children and young people</p> <p>Children and young people's befriending – [one to one support to build confidence and try new activities]</p>	<ul style="list-style-type: none"> Number of Care Experienced children and young people with an Active Life membership and Young Scot card Report on befriending service outcomes for Care Experienced children and young people 	<p>Annual reporting June each year</p>	<p>Executive Directors (OHAC / ELH)</p> <p>VAO</p>
<p>Good parents ensure that all Care Experienced children and young people are involved in decisions about their wellbeing assessment and care planning.</p>	<ul style="list-style-type: none"> Number of Child's (Pathways) Plans that include child/young person's views and active participation Number of Care Experienced children and young people with advocacy support 	<p>Annual reporting June each year</p>	<p>Executive Director (OHAC)</p> <p>Who Cares? Scotland</p> <p>Advocacy Orkney</p>
<p>Good parents ensure that the health and wellbeing of Care Experienced children and young people matches that of their peers or is better.</p>	<ul style="list-style-type: none"> Percentage of Care Experienced children and young people registered with a local GP and dentist Wellbeing reporting measures to be explored e.g. use of 'Wellbeing Web' or similar 	<p>Annual reporting June each year</p>	<p>Executive Director (OHAC)</p>

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5.3.4 Housing and Accommodation

Outcome: All Care Experienced young people experience the benefit of a secure base.			
Action	Performance Measure	Timescale	Lead
<p>Good Parents commit to providing stable and nurturing placements and reduce the number of times a child/young person has to move.</p> <p>Progress the recommendations to increase care placement capacity to meet needs of all children and young people from birth to 21, contained within the OHAC Review of Services for Children in need of Care and Protection 2019.</p>	<ul style="list-style-type: none"> Percentage of Care Experienced children and young people who have experienced three placement moves or less; Up-dates on implementation of recommendations – increased care placements 	<p>Annual reporting June each year</p> <p>As part of OCPP Quarterly meetings</p>	Executive Director (OHAC)
<p>Our Children's House at Rendall Road is recognised by all our care leavers as a secure base where they can go or call whenever needed.</p> <p>Relationships are maintained into young adulthood and beyond with key, familiar people who 'hold in mind' and keep in touch with our Care Leavers.</p>	<ul style="list-style-type: none"> Number of Care Leavers who stay in touch and make use of this support. Feedback from our young people about their experiences. 	Annual reporting June each year	Executive Director (OHAC)

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Outcome: All Care Experienced young people experience the benefit of a secure base.			
Action	Performance Measure	Timescale	Lead
Good parents support care leavers in maintaining a tenancy ensuring minimum of moves and security of tenure. Additional support to manage tenancy/budgeting to be provided.	<ul style="list-style-type: none"> Percentage of Care Experienced children and young people who have experienced two housing moves or less. Number of care leavers accessing housing support services Number accessing YPeople support Percentage of care leavers exempt from Council Tax following agreement and implementation by Orkney Islands Council Number accessing Citizens Advice Bureau 	Annual reporting June each year	Executive Director (ELH) Citizens Advice Bureau
Ensure young people's legal rights to Continuing Care are supported and provide 'Return to Care' where this is assessed as in young person's best interests	% of young people in Continuing Care and number of young people who return to care.	Annual reporting June each year	Executive Director (OHAC)
Good Parents will commission services outside of Orkney to support you in the community you are required to or chose to live/study/work	Evidence of Good Parents commissioning out-of-area placements that met a child or young person's needs and outcomes.	Annual reporting June each year	Executive Director (OHAC)

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Outcome: All Care Experienced young people experience the benefit of a secure base.			
Action	Performance Measure	Timescale	Lead
Corporate parents formalise an information sharing protocol between Housing and Social Work to effectively manage transitions for care leavers and minimise risk of young person becoming 'homeless'.	<ul style="list-style-type: none"> • Protocol to be established including early notification of young people prior to reaching 16 when rights to leave home/care apply. • Monthly meetings between Through Care/After Care social work and Housing teams • Evidence of implementation 	<p>October 2020</p> <p>Annual reporting June each year</p>	<p>Executive Director (OHAC)</p> <p>Executive Director (ELH)</p>

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5.3.5 Education and Training

Outcome: The attainment gap between Care Experienced children and young people, care leavers and their peers are closed			
Action	Performance Measure	Timescale	Lead
Develop a joint agency protocol / working agreement to encourage and support young people applying to Orkney College.	<ul style="list-style-type: none"> • Protocol is in place • Number of OC applicants that identify as care leavers • Number of Care Experienced children and young people offered an interview at Orkney College 	Annual reporting June each year	Orkney College Executive Director (ELH) Executive Director (OHAC)
Ensure children and young people are supported during through transitions; updating Orkney multi-agency transitions guidance consistent with national best practice guidance.	<ul style="list-style-type: none"> • Number of Care Experienced children and young people and care leavers entering positive school leaver destinations • Number of care leavers with a single point of contact within the Education system for advice and support 	National Reporting presented to OCPP Annually - June	Executive Director (ELH)
Continue to support the CONNECT service run by third sector supporting vulnerable young people and explore opportunities to widen access to young people for an earlier age.	<ul style="list-style-type: none"> • Report on CONNECT • Good Parents having opportunity to visit and spend time with staff and young people to gain better understanding of service, young people's activities, needs and views. 	Annual reporting June each year During 2021	Executive Director (VAO) Executive Director (ELH)
Care Experienced children and young people have additional support in their learning and Individual Education Plans (IEP) or Co-ordinated Support Plans to meet their needs.	<ul style="list-style-type: none"> • % of Care Experienced children and young people with IEP & CSP • National Reporting of Attainment highlighting comparisons between Care Experienced and their non-Care Experienced peers 	Annual reporting June each year	Executive Director (ELH)

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5.3.6 Employment

Outcome: More Care Experienced young people access and sustain positive school leaver destinations and are valued contributors to the community			
Action	Performance Measure	Timescale	Lead
<p>Partners of the Orkney Partnership will commit to providing work experience and supported employment opportunities for Care Experienced children and young people by establishing a <i>Family Firm</i>⁸.</p> <p>Workshop for employers, Delivered by Who Cares? Scotland, to better support Care Experienced young people.</p>	<ul style="list-style-type: none"> • Number of Care Experienced young people in youth volunteering, work experience placements, apprenticeships, employment. • % of Care Experienced young not in employment, education or training. • Number of partners participating in / and evaluation of workshop. 	<p>Annual reporting June each year</p> <p>2020 - 2021</p>	<p>OCP Who Cares? Scotland</p>
<p>Provision of a Named Person/Single Point of Contact for each Care Experienced young person at the Job Centre</p>	<p>Number of Care Experienced young people in receipt of benefits, in employment and on employment pathways</p>	<p>2020</p> <p>Annual reporting June each year</p>	<p>Department of Work and Pensions Kirkwall Job Centre</p>
<p>Promote the inclusion of Care Experienced young people in employment and work experience opportunities through the Orkney Learning Guidance Forum. Youth Volunteering – Saltire Award Developing the Young Workforce.</p>	<p>Number of local employers who provide opportunities to Care Experienced young people and care leavers</p>	<p>Annual reporting June each year</p>	<p>Executive Director (ELH)</p>

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⁸ https://www.celcis.org/files/8314/3878/4784/Family_Firm_SG_2011.pdf



5.3.7 Youth and Criminal Justice

Outcome: Care Experienced children and young people and care leavers are supported to reduce offending and reoffending			
Action	Performance Measure	Timescale	Lead
Social Work Youth Services integrating Youth Justice and Throughcare/Aftercare support providing consistency of relationship and interventions.	<ul style="list-style-type: none"> % of Care Experienced young people involved with Criminal Justice Services % with Pathways Plans (includes specific areas including offending risks) 	Annual reporting June each year	Executive Director (OHAC)
Community-based early interventions are developed to support care leavers when offending has been identified as a risk. Children and Young People's Befriending; Supported volunteering; explore development of a mentoring service.	<ul style="list-style-type: none"> Included in GIRFEC implementation and Early Intervention/Intensive Family Support service developments as part of Partnership Improvement Plan Included in report to the Partnership 	Annual reporting June each year	Executive Director (OHAC) Executive Director (VAO)

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6 Appendices

6.1 Appendix | Orkney's Corporate Parents





6.2 Appendix | Governance of the Good Parenting Plan

The Children and Young People (Scotland) act 2014 confers duties upon the local authority and other Corporate Parents to publish a Corporate Parenting plan, setting out our vision for Looked After children and young people, the outcomes we are trying to achieve, the actions needed to do this and the governance arrangements for monitoring progress.

The Orkney Partnership has outlined the following governance arrangements (Figure 6-1), which meet the statutory duties of the individual partners and, at the same time, satisfy the requirement for collective responsibility in relation to Good (Corporate) Parenting.

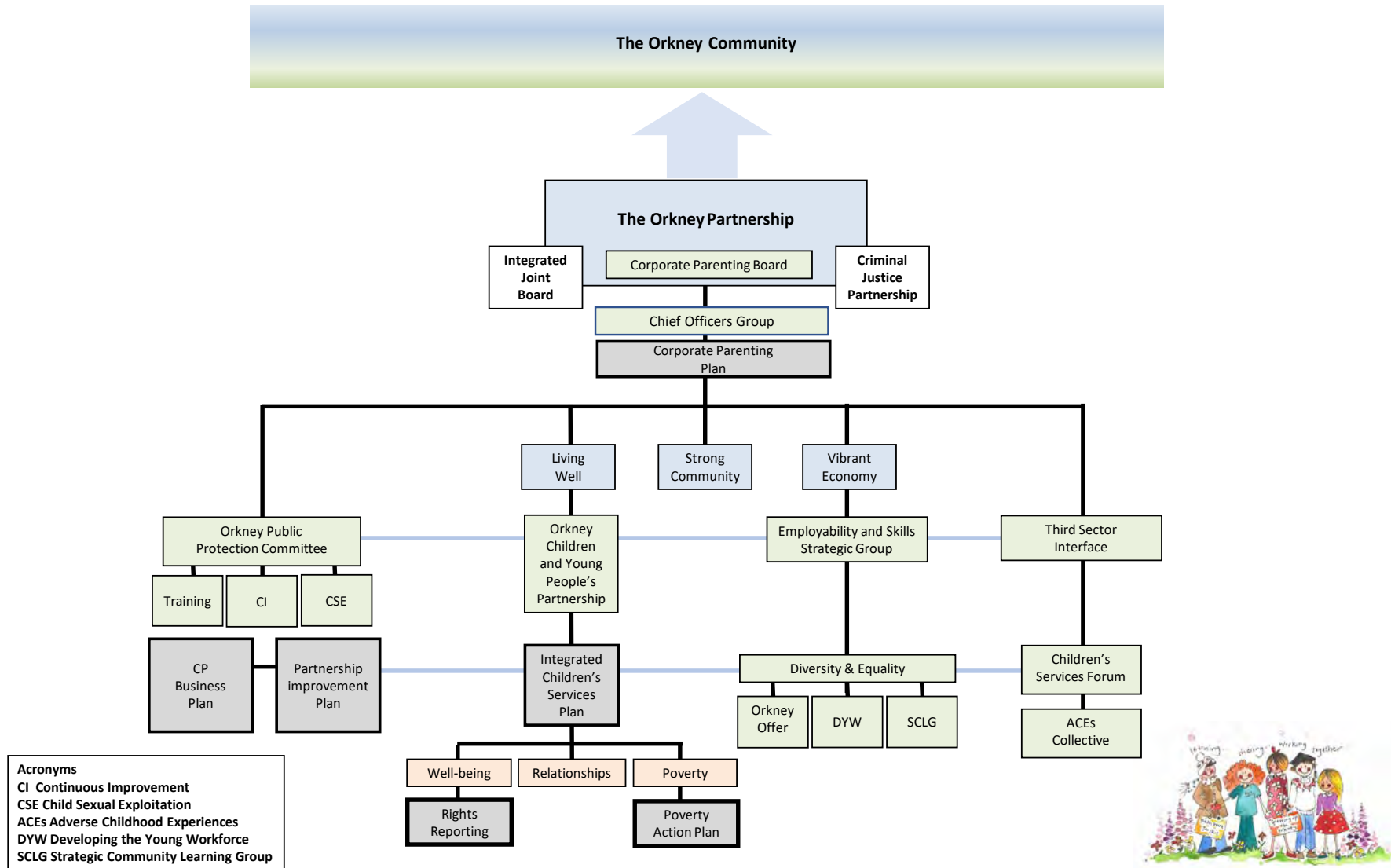
Approval: The plan, actions and any updates or revisions, will be constructed through a process of consultation, engagement and collaboration. The local authority and other corporate parents who constitute the Corporate Parenting Board will confirm a final draft, recommending its approval by the Orkney Partnership. Where the plan includes matters of delegation and governance, the plan should be noted by the appropriate body/committee* and approved in so far as it relates to their delegated responsibility, prior to the plan being adopted.

Monitoring Progress: The Orkney Partnership will publish the plan, monitor its progress and publish an annual report on progress.

* Examples of appropriate bodies include the Integrated Joint Board, the NHS Orkney Board and Orkney Islands Council. An appropriate body may determine that a specific matter should be considered in the first instance by one or more of its committees, for example Orkney Islands Council may direct matters to its Orkney Health and Care Committee and/or its Education, Leisure and Housing Committee



Figure 6-1 Context and Inter-relations



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6.3 Appendix | The Orkney Partnership (Incorporating Good Parenting Board) Terms of Reference

The Orkney Partnership is the local community planning partnership for the Orkney Islands.

Where the Orkney Partnership agree to fulfil the function of a Good (Corporate) Parenting Board, a small number of additions/amendments should be considered to its Terms of Reference:

With respect to the Orkney partnership' Terms of Reference⁹, the following is a suggested (minimum) set of 3 changes:

In Section 1 an additional paragraph could be required e.g.

1.7 The Orkney Partnership also serves as the Good (Corporate) Parenting Board for Orkney

In Section 6, an additional paragraph in relation to remit could be required e.g.

6.1.13. To act as the Good Parenting Board for Orkney in order to strengthen Good Parenting to improve outcomes for Orkney's children and Young people with care experience; listen and respond to the voices of Care Experienced young people; develop and progress a collective Good Parenting action plan prepared by relevant Community Planning Partner agencies; reflect the common themes of individual Corporate Parenting plans.

The following detail to be added as an appendix to Partnership Terms of Reference:

The Orkney Partnerships Role and Responsibilities incorporating Good Parenting Board function:

Corporate Parenting is defined as: "An organisation's performance of actions necessary to uphold the rights and safeguard the wellbeing of a looked after child or care leaver, and through which physical, emotional, spiritual, social and educational development is promoted¹⁰."

Role

- The work of the board will raise the profile of young people with care experience in Orkney and champion the needs and rights of Care Experienced young people.
- The board will deliver change for the young people in Orkney who experience care.

⁹ <http://www.orkneycommunities.co.uk/communityplanning/documents/tors-2019-11-12.pdf>

¹⁰ Definition is adapted from Sonia Jackson's definition of 'parenting' presented in M. Davies (ed) (2000) The Blackwell Encyclopaedia of Social Work, Oxford, Blackwell, and cited in the Scottish Government (2008) These Are Our Bairns: A Guide for Community Planning Partnerships on Being a Good Corporate Parent



Responsibilities

The Orkney Good Parenting Board has a responsibility to provide and promote opportunities for the views of young people with care experience to be listened to and heard regarding the services they receive from partner agencies.

Through the identification of key collaborative priorities for improvement each year within a 5-year strategy, the Board will challenge and improve the Good Parenting of partner agencies and increase awareness of the duties towards Care Experienced children and young people in Orkney.

The Board will ensure that children and young people are integral to its proper functioning enabling meaningful participation in the identification of priorities and are made aware of the progress that is being made.

Duties

In order to fulfil its role and responsibilities, the Orkney Partnership will:

- have systems in place in order to stay informed of the issues which could have a negative impact on an individual child and our entire population of Care Experienced children and young people.
- ensure services are relevant and accessible to the widest possible group by assessing and responding to their needs.
- perform actions which may advantage or benefit Care Experienced children and young people.
- identify opportunities relevant to Care Experienced children and young people and seek to understand how they could be supported to participate.
- help Care Experienced children and young people to overcome barriers so that they can benefit from the opportunities, services and support we and other Corporate Parents provide.
- review the Orkney Partnership's collective performance as Good Parents and take action to improve where opportunities are identified.

Operational arrangements

In order to fulfil its function, role and responsibilities as Good Parenting Board, the Orkney Partnership will require to consider the following:

1. The Executive Director/Chief Officer – Orkney Health and Care, in collaboration with the board Chair(s), to be responsible for the effective operation of the Good Parenting functions.
2. Care Experienced Young Person(s) (with support from Advocacy services) empowered to contribute and potentially 'co-Chair'.



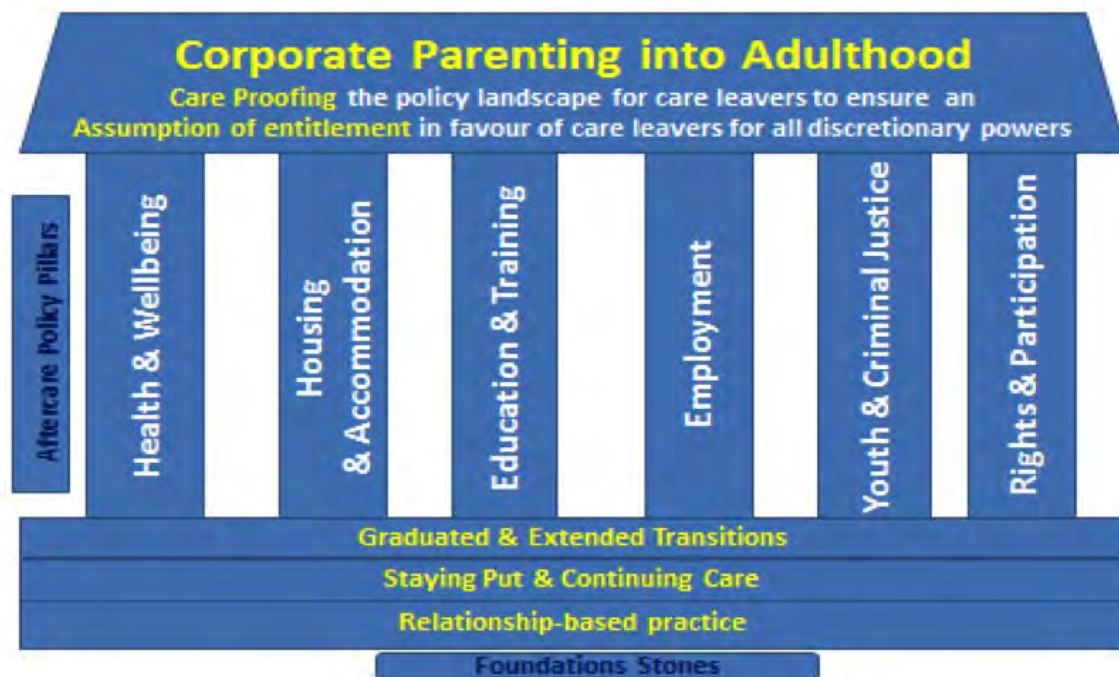
3. Establish working groups (aligned with related Children's services strategic groups) involving young people to ensure the development and implementation of the Good Parenting action plan.
4. Administrative support will be provided by Orkney Islands Council. The meetings will be minuted and the minutes provided to the Community Planning Partnership Board.
5. The Chairs will be assisted by senior officers and young people's advocacy workers and will facilitate the drawing up of the agenda and supporting papers.
6. Additional members (relating to Good Parenting) to include: Advocacy & Participation Worker; Youth Engagement Worker (CLD); Who Cares Scotland, and in attendance may include:
 - The priority area leads
 - Principal Social Worker (Children)
 - Operational Manager – Looked After Children Services
 - Head of Education
 - Head of Housing
 - Principal Educational Psychologist
 - Head of Children's Health Services
 - Any other invited party felt by the board to be a relevant participant
7. Action plan updates will be provided as standing agenda items. Reports will also be requested by the Partnership on relevant thematic topics.
8. Any significant impediments and risks are highlighted for consideration and resolution by the Partnership.

Governance and review

There will be a full annual review of the strategy to assess what impact it is making in terms of the aspirations and outcomes. The annual review will occur in April. The Orkney Partnership will produce an annual report in relation to its role and responsibilities as a Good Parenting Board to and for the Orkney community.



6.4 Appendix | Scottish Care Leavers Covenant Six Pillar Framework



Source: <https://www.scottishcareleaverscovenant.org/>



6.5 Appendix | Getting it Right for Every Child (GIRFEC)



***Getting it right for every child* is a commitment to ensure that children and young people are supported as they grow and develop...**

...to get the right help, at the right time, in the right way

...to help them become successful learners, confident individuals, effective contributors and responsible citizens

Named Person & Lead Professional

Named Person

Every child and young person is entitled to have a 'named person'. This is someone who they can go to (if they want to) for:

- ✓ Advice &
- ✓ Help with accessing support (including help requesting the involvement of others)

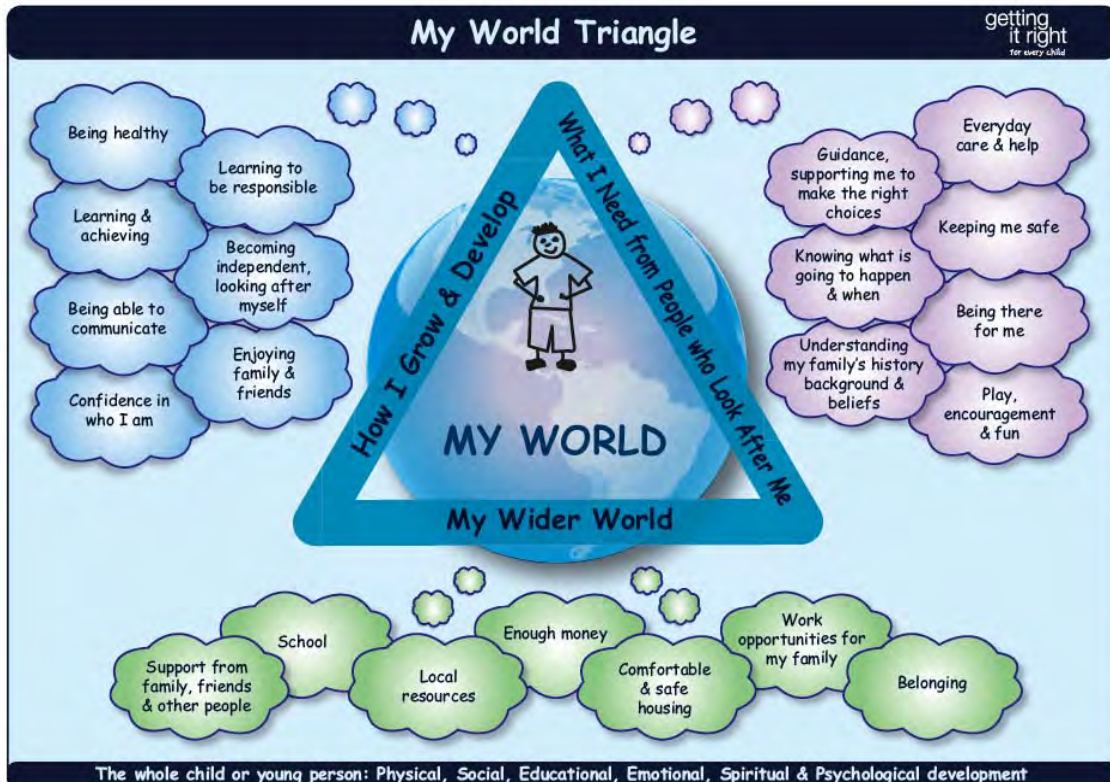
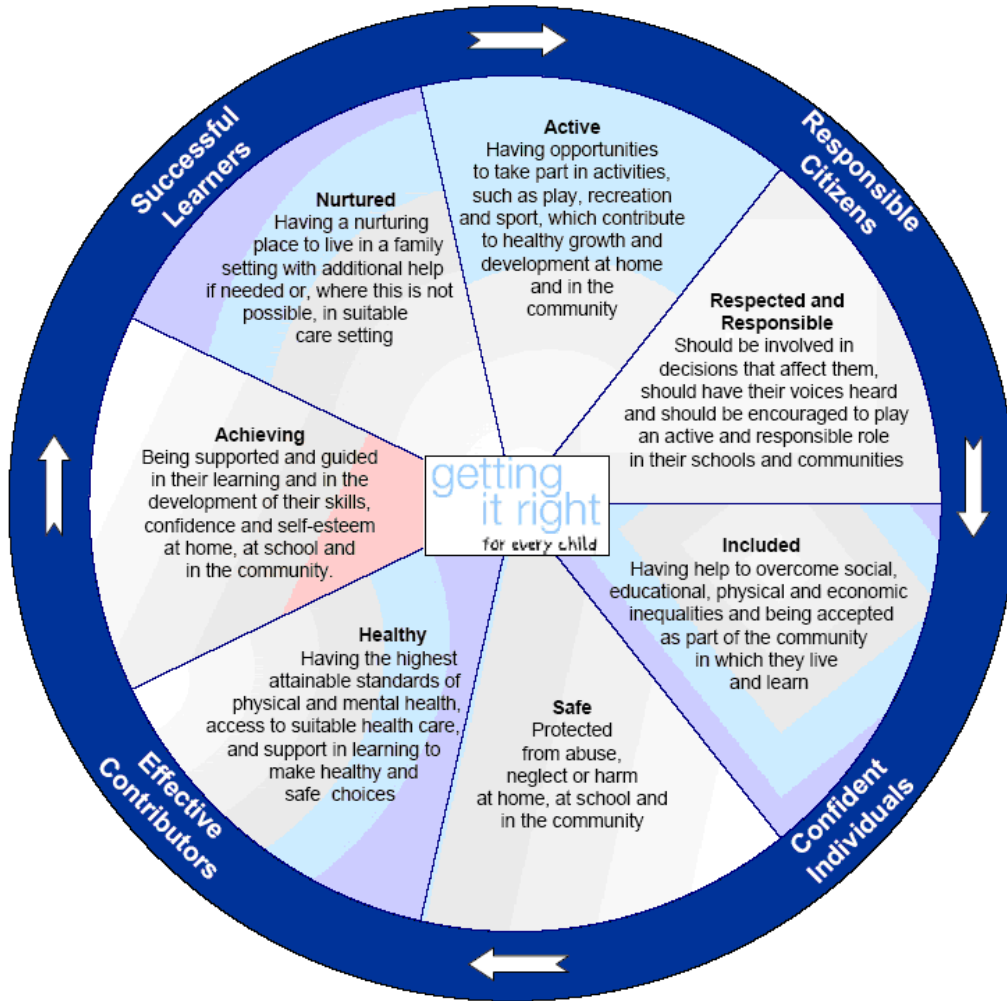
The named Person can also help with 'making connections' and ensuring that, where appropriate, early intervention and support is joined up.

Lead Professional

For some children, young people and families a 'lead professional' will help to ensure that specialist help and interventions are well planned.

Getting it Right means...

- ✓ Giving children and young people a say in what matters
- ✓ Putting the best interest of the child or young person at the heart of decision making;
- ✓ Taking a holistic approach to the wellbeing of a child;
- ✓ Building on the strengths and capacities of children, young people, their families and network of support;
- ✓ Advocating preventative work and early intervention to support children, young people and their families, and, wherever possible to reducing the need for statutory interventions; and
- ✓ Making best use of universal services, with additional services brought, in where required, to meet the needs of children, young people and families



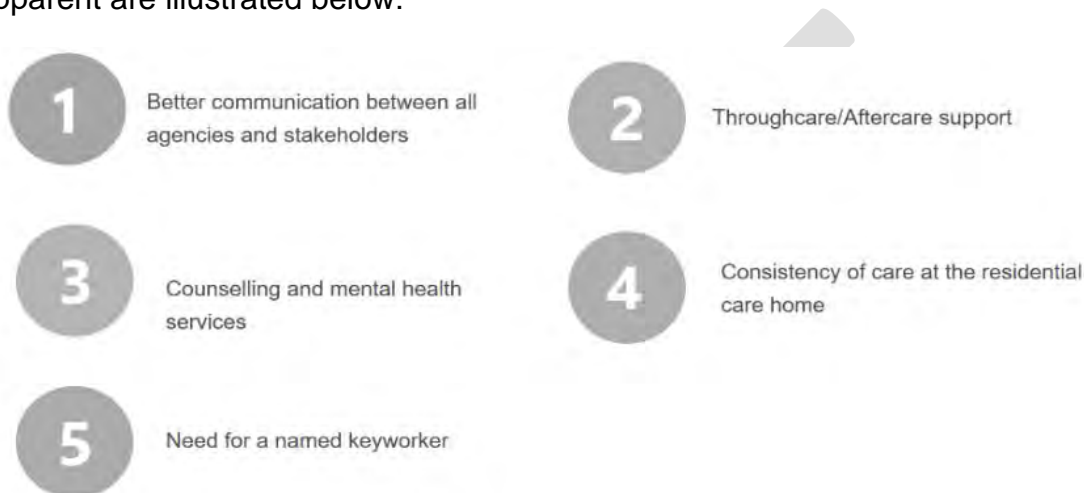
The whole child or young person: Physical, Social, Educational, Emotional, Spiritual & Psychological development



6.6 Appendix | Incorporating the views of Care Experienced children and young people

“each child has a right to be treated as an individual; each child who can form a view on matters affecting him or her has the right to express those views if he or she so wishes”¹¹

In September 2018 a consultation regarding care-experienced children has been conducted by Orkney Health and Care. The views of all stakeholders were sought to inform and validate the review of services to children and young people in need of care and protection. This included Looked after and care-experienced children; The key themes that became apparent are illustrated below:



6.6.1 The voices of Orkney's Care Experienced children and young people

The Voice which is integral to The Promise states that children must be listened to and meaningfully and appropriately involved in decision making about their care, with all those involved properly listening and responding to what children want and need. There must be a compassionate caring decision-making culture focussed on children and those they trust.

Care Experienced children and young people alongside Who Cares? Scotland have had a series of significant opportunities over the course of the past two years to help raise awareness. Their voices have been central.

- A major Corporate Parenting interactive session with Elected Members, Chief and Senior Officers and Health Board Members in September 2018;
- A further major Corporate Parenting interactive session with the professionals, carers and managers working directly alongside Orkney's Care Experienced and more vulnerable children and young people, again in September 2018;
- Significant participatory opportunities for some of Orkney's Care Experienced children and young people out-with Orkney, in Shetland and on the mainland;

¹¹ Children's (Scot) Act 1995: Rights of the Child



- Involvement in Journeys in the North, an ambitious creative arts project bringing together Care Experienced children and young people from across the North of Scotland;
- In the days before Care Day 2019, a series of sessions at the Orkney Youth Conference and Growing Up in Orkney.

6.6.2 Growing up in Orkney



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7 Version history

Document status				
Version	Status	Date	Amended by	Reason / overview
0.0.A	Draft	27 May 2020	SS	Draft submitted for SMT meeting (Wed 27 May 2020, 15:00)
0.0.B	Draft =	04 June 2020	JH	Content transferred to different template. Structure and content reviewed during meeting on 04 June 2020 by JH / PD / AJR / JB / GO.
0.0.C	Draft	05 June 2020	JH	Restructure applied as concluded at meeting on 04 June 2020. Branding of OCPP applied. Issued to PD/MS/JB/ T. Boyd and A. Gould for comment.
0.0.D	Draft	08 June 2020	JH/JB	Addressing T. Boyd/ PD comments
0.0.E	Draft	09 June	JH/JB	Addressing T. Boyd/ PD comments. Issued to T. Baillie and N. Gentleman for review.
0.0.F	Draft	10 June 2020	JH	Addressing NG comments
0.0.G	Draft	11 June 2020	JH	Restructure of action plan section. Issue to GA for review
0.0.H	Draft	12 June 2020	JH	Final edits and issue for review to SP/JM
0.0.I	Draft	15 June 2020	JH	Addressing JM and GA comments. Submitted to SMT for review.
0.0.J	Draft	23 June 2020	JH	SMT feedback incorporated

Related documents	
Reference number	Title

Stage 2 Capital Project Appraisal

Committee: Orkney Health and Care.

Project Name: New 40-bed Care Facility, Kirkwall.

1. Background

1.1.

A 60-bed care home was first described in 2013, when refurbishment of St Rognvald House, the 44-bed care home for high-dependency residents, was agreed. Subsequently, the Council agreed a replacement for St Rognvald House, when a new 60-bed facility, to be situated at Soulisquoy, Kirkwall, was added to the Capital Programme, in October 2016.

1.2.

It is now proposed that the capacity for the new facility is reduced to 40 beds. All other aspects of the previously approved new building remain unaltered and, as such, this revised Stage 2 Capital Project Appraisal will focus upon the issues behind the proposal to reduce the number of beds.

2. Residential Care Estate

2.1.

Orkney's current residential care services for older people are provided as follows:

2.1.1.

Stromness – 40 high dependency beds at Hamnavoe House. This new facility, having opened in January 2020, replaced St. Peter's House, adding eight beds to the available capacity across the residential care estate. At the present time only three wings are in operation and, of the 30 beds, three are utilised as providing respite care.

2.1.2.

Kirkwall - 44 high dependency beds at St Rognvald House. St Rognvald House currently provides care for 44 residents in total, 40 permanent places with 4 respite places. The places are broadly configured such that half of the capacity is for people who are very physically frail with the remainder for those with significant dementia. Although some modernisation was carried out in 1998 a significant number of the rooms do not have en-suite facilities and are very small when judged against modern day standards. This project to build a new 40-bed care facility will replace the current facility.

2.1.3.

Dounby - 32 high dependency beds at Smiddybrae House. Smiddybrae House opened in July 2005 and initially provided residential care to 30 highly dependent people; the capacity is organised into 50% dementia care and 50% care for those with physical frailty. It is a high quality, modern facility and the bedrooms with en-suite far exceed the best practice guidance issued by the Care Inspectorate. The initial build included a number of double room facilities; however, after consideration of usage information and taking account of the pressure on care places, some conversion was undertaken within the building, as part of a spend to save capital project in 2013 and the effective capacity of the service was increased from 30 to 32. Two of those places are used for respite care delivery.

3. Assessment of Current Capacity and Future Need**3.1.**

Orkney is not immune from the national trend of an aging population; indeed, it is predicted we will have a higher population of those aged over 65 than the rest of Scotland, with the greatest increase in the 75+ age group. The age cohort 65+ is estimated to increase by 45% over the next 20 years, while the 16–64 cohort is estimated to decrease by 15%.

3.2.

These predictions will have a significant impact on the care needs of an aging population, especially those aged over 65, whilst the younger, working age population is predicted to decrease. Recent analysis of demand was undertaken by an officer of NHS Scotland's Local Intelligence Support Team (LiST) and is based on data projections at 2017. This analysis, along with demographic information produced internally by Education, Leisure and Housing colleagues, confirms that projections are largely unchanged compared with those considered in 2016, when approval was given to expand the capacity of care home beds in Kirkwall to 60. The population increases however are only part of the picture and do not in their own right evidence the need for additional care home beds.

3.3.

Current population growth predictions are given below:

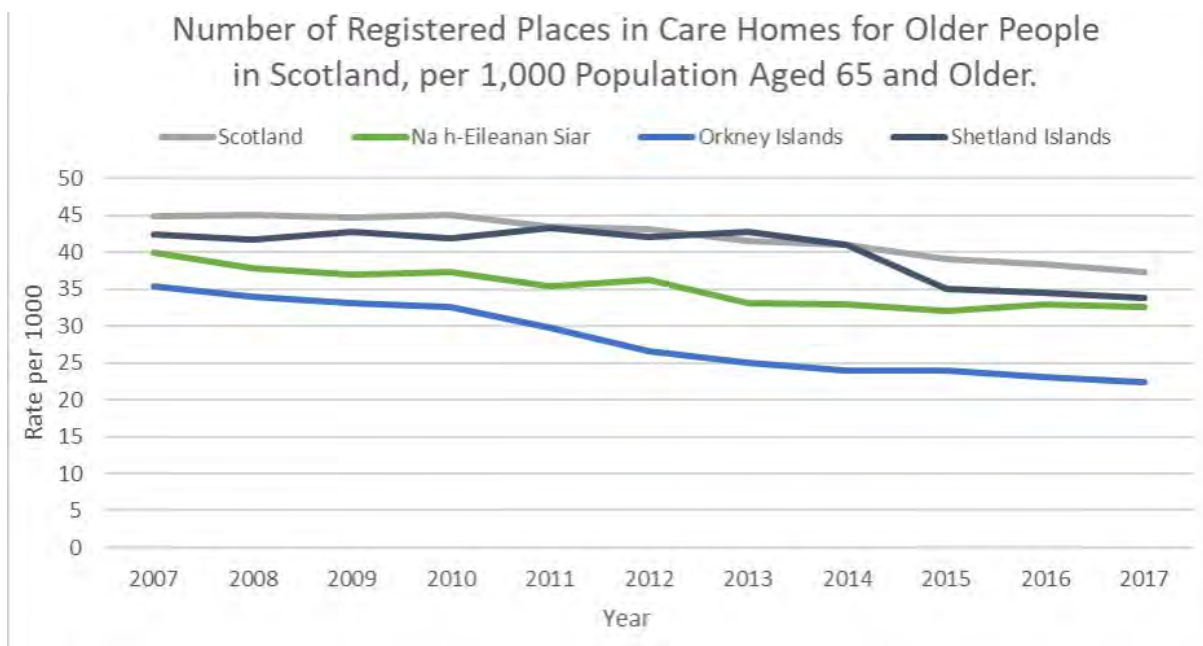
	2020	2025	2030	2035	2037
Over 65's	5,457	6,082	6,708	7,159	7,247
Over 70's	3,951	4,527	5,024	5,538	5,756
over 80's	1,438	1,829	2,250	2,576	2,727
over 90's	235	328	467	627	725

	2025	2030	2035	2037
Over 65's % increase	13.16%	24.21%	33.72%	35.40%
Over 70's % increase	16.74%	27.87%	40.97%	46.85%
over 80's % increase	30.39%	55.97%	73.88%	83.26%
over 90's % increase	38.19%	79.40%	128.64%	163.32%

Source: OIC ELH

3.4.

The LiST analysis, which was brought up to date in June 2020, shows that Orkney has consistently represented the lowest rate per head of population, between its peers, of care home places for people aged 65 and over. This steadily declined by 37% over the 10-year period 2007 – 2017, to a low of 22 beds per 1,000 population aged 65+. However, this does not take account of the new beds in Hamnavoe House and it should also be noted that the care home bed per 1,000 population aged 65+ for Scotland is also declining, as are those of the other island partnerships, as shown in the chart, below:



The analysis also indicates that Orkney has the highest average age on admission to care homes compared to peers, which suggests that people are living for longer at home.

3.5.

It should be noted that there are currently more than 270 people aged over 65 in Orkney who are receiving a care at home package. In addition to traditional Homecare provision the Social Care (Self-Directed Support) (Scotland) Act 2013 and the Carers (Scotland) Act 2016 have given individuals more control over their support, meaning people may stay at home longer. Nonetheless, the support needs of these people will continue to increase in time, with a number likely to need a care home place as their care needs increase.

3.6.

It should be noted that Hamnavoe House opened in January 2020. This new facility replaced the 32 bed St Peter's House, which was no longer fit for purpose. Hamnavoe House has 40 places, but has opened with only 30 beds due to the fact that revenue funding is yet to be identified. The additional 10 beds have been used to accommodate hospital discharge during the Covid-19 pandemic on a temporary basis.

3.7.

The LiST analysis also shows that, in terms of the Health and Wellbeing National Outcomes, Orkney performs well, as shown below:

- Orkney represented the highest percentage of adults aged 65+ living unsupported at home, throughout Scotland, during 2018/19, at 93.7%. This was 2.4% higher than the Scottish average.
- 90% of people in the community spend their last six months of life at home.
- Little change to the level of Emergency Hospital Admissions over the past five financial years.
- Significantly lower than national average Emergency Hospital Admission rate per 1,000, for the over 65 population.
- During 2018/19 the number of bed days Orkney residents aged 75+ spent in hospital represented one of the lowest rates per head of population in Scotland.
- The falls rate per 1,000 population declined by 48% between 2013/14 and 2018/19. In the latest year this represented the fourth lowest falls rate nationally, as highlighted above.

3.8.

Despite demographic projections, demand can be difficult to predict, even with the best modelling; this is partly owing to the changing face of social care, as well as advances in technology. The table below shows how long people waited for a care home bed in the calendar years 2016 to 2019 inclusive:

Year	Physically frail (PF) bed placed on residential care waiting list	Dementia bed entered on residential care waiting list	How many people required to wait for an offer of a residential care bed	Total Dementia days waiting	Total PF days waiting	Other information
2016	37	22	32	595	299	Longest wait - 82 days. Average - 27.9 days.
2017	27	16	20	197	634	Longest wait -146 days. Average - 41.5 days. (3 people died on waiting list.)
2018	31	18	6	21	106	Longest wait - 41 days. Average - 21.1 days.
2019.	30	32	28	330	148	Longest wait-50 days Average wait 25 days (3 people died whilst on the waiting list) A delayed discharge was excluded from these figures as a statistical outlier

The broad analysis of these figures is that Orkney Health and Care (OHAC) is managing people in the community for far longer, or until end of life. OHAC has tried to benchmark these waits with other areas in Scotland. It has not been possible to provide that evidence however anecdotally OHAC is aware that other areas have far longer waits once an individual is recognised as needing residential care.

3.9.

Two nascent innovations that have seen considerable development since 2016 are Technology Enabled Care (TEC) and Community Led Support (CLS). Implementation of TEC in Orkney is still in its infancy, whilst promising early developments in CLS were checked by the Covid-19 pandemic. In addition, more people are now living longer in relatively better health. It is impossible to accurately quantify how these new approaches to care, alongside developing medical treatments and equipment, might enable people to remain in their own home for longer. Nonetheless, both TEC and CLS are two of the three programmes that feature in the Integration Joint Board's Strategic Plan and, therefore, are at the heart of the IJB's future strategy for tackling the many challenges that face social care over the coming years.

3.10.

The recommendation to build a 60-bed facility, in 2016, was based upon health needs assessments made in 2009, 2012 and 2016. All showed anticipated population growth in the older population in general with particular growth in the over 75s and, as such, the building was designed to accommodate the anticipated population growth by 2035 without adjustment for new approaches to service provision and revised statistics for people staying healthier for longer.

3.11.

However, having considered service user waiting times over the last few years, alongside waiting times experienced nationally, it is clear that older people requiring residential care are not waiting long for a place in one of our care homes. It is not possible to offer conclusive statistics to support the reasons for this, although it is difficult to look beyond improving medical treatments, technology and improving care at home services. As a consequence, whilst waiting times are falling, it would be hard to justify a further significant increase in residential beds, at this time.

3.12.

Nonetheless, it is important to note that demographic estimates clearly suggest that demand in the longer term will increase. As more people progress into older old age, and whilst we appreciate the demography, it does not necessarily follow that this will be translated into the need for more residential beds, in Orkney. We acknowledge that service modelling will evolve as we make increasing use of new and future technology and as we develop CLS to strengthen local networks of support to sustain older people within their local communities for as long as possible.

3.13.

Consequently, the revised design for a 40-bed care home retains the service facilities (offices, laundry, kitchen, etc.) needed to support a 60-bed facility. In addition, the design allows for the easy addition of two 10-bed wings, if and when demand exceeds the existing capacity.

4. Proposed Project Revision

4.1.

The proposed project is a replacement of the current St Rognvald House with a new building which will provide 40 high dependency places and will adhere to the guidelines for accommodation as set out in the National Care Standards.

4.2.

The proposal for the 60-bed solution was approved for inclusion in the capital programme in 2016. The revised proposal is to deliver a 40-bed facility, by removing two 10-bed accommodation wings. The central services have been retained as per the 2016 design to allow for any possible expansion in future years.

4.3.

The proposal has been reviewed in consultation with Orkney Health and Care, the client, to provide the optimum service provision. This will deliver the current best-practice model for small group living. The central services are then provided to meet the needs of the small group units and include administration areas, kitchen, laundry and service areas.

4.4.

The revised scheme has been developed based upon the client consultation. The proposed solution can be seen in Annex 3, attached.

4.5.

The capital costs for this project are anticipated to be £12,270,000. The full Financial Assessment of Capital Expenditure is attached at Annex 1.

5. Existing Site Options

5.1.

Thought must be given as to the future of the existing building and site that the St Rognvald House service occupies.

5.2.

The available options include:

- Retain the facility and find a new use (e.g. student residence).
- Demolish the existing facility and use the land for further developments (e.g. housing or self-build plots).
- Sell the building 'as is' to a developer.

5.3.

At this time, when the new build is completed, there is no desire by OHAC to retain the existing building. The intention is to explore potential uses with other Council services and, if no use can be found, see whether an external agency might be interested in the existing property and ascertain what receipts can be obtained for the asset.

5.4.

The option to demolish and provide land for housing are detailed below and, to ensure some certainty as to the future use of the asset, it is proposed that this be included within the project, with the works taking place once the existing facility has been vacated. The preliminary proposals shown at Annex 6b:

- Demolition costs will be in the region of £250,000.
- Road infrastructure in the region of £250,000.
- Potential receipts from the sale of sites are in the region of £1,495,000.

5.5.

Should the initial proposal to market the site for sale be successful, then the provision for demolition would not be required, and this would be omitted from the project. Details of this option, should it be applicable, would be provided in a report to the Asset Management Sub-committee in due course.

6. Programme

6.1.

The requirements of the programme will have to take account of both the service needs and the affordability of the project. Another factor that should not be forgotten is the ability of the local construction industry to finance and manage a short build programme.

6.2.

With this in mind, the programme has been developed which allows for planned expenditure over a number of years along with a longer build period to allow local contractors to be able to tender for the project.

6.3.

A summary of the programme dates is provided below:

Description	Start	Finish
Detail design	July 2020	Dec 2020
Procurement	September 2020	Jan 2021
Construction	March 2021	April 2023
Client Fit out	May 2023	August 2023
Operational	August 2023	
Demolition	October 2023	March 2024
Redevelop site	March 2024	October 2024

6.4.

The above dates need to be clarified in light of the restrictions applied during the COVID-19 pandemic. The dates shown are based on 'normal' working practices. It is too early to confirm the implications on productivity that the COVID-19 restrictions will have on construction output and, therefore, timescales may be subject to confirmation as more knowledge is obtained on the output of the construction industry.

7. Project Appraisal

	Criteria	Response
1	Protects Existing Statutory Provision	The project protects the existing statutory provision.
2	Meets Corporate Priority / Community Planning Goal	The project will work towards providing better services by improving the quality of accommodation in line with Council Delivery Plan 2018 – 2023 targets.
3	Protects Existing Assets	A replacement build contributes to the Council's priority target relating to residential facilities to provide new modern care facilities which can support high dependency care needs.
4	Minimises Capital Cost	The project will provide a 40 bed care home in one phase thereby minimising construction costs compared to a larger project.
5	Maximises Investment from External Sources	No external funding is anticipated.
6	Beneficial Impact on Revenue Expenditure	There will be no increase in ongoing revenue costs associated The building will be more efficient and will reduce energy revenue costs

	Criteria	Response
		due to the new build implementing new building regulations.
7	Linked to Other Council Provision	
7 a)	Enhances Statutory Provision	The project will provide a significant enhancement to the existing provision by significantly increasing the standard of accommodation.
7 b)	Protects or Enhances Discretionary Provision	Not applicable.
8	Re-use of Derelict Land or Building	Not applicable.
9	Promote or Enhance Orkney's Environment	The project will be developed to current Building Standards which require a reduction in energy uses and therefore a reduced impact on the environment.
10	Promote or Enhance Orkney's Heritage	Not applicable.
11	Economic Prosperity or Sustainable Communities	The project will provide potential employment for the construction industry and will also result in continued employment in care provision once complete.
12	Enhances Council operations or Improves Health and Safety	The project will assist to improve the delivery of care service.

8. Risk Assessment

Risk of not proceeding with a reduction to 40 beds:

- Revenue expenditure becomes unaffordable.
- Inability to staff the overall social care sector.
- Reputational damage as multiple wings of the new facility lie empty.

Risk of Proceeding:

- The residential care estate reaches capacity much quicker than anticipated.
- Risk of unsustainable pressure on community based services and unpaid carers.
- Reputational damage as the number of beds is reduced from the original specification.

9. Financial Implications

The financial implications of the proposals are detailed in the Financial Assessment of Capital and Revenue Expenditure, attached at Annex 1.

10. Recommendations

It is recommended that the Stage 2 Capital Project Appraisal in respect of a new care facility for Kirkwall, at a capital cost of £12,270,000, be approved, and the project included in the Capital Programme for 2020/21 onwards.

11. Accountable Officers

Sally Shaw, Chief Officer, extension 2601, Email sally.shaw@orkney.gov.uk

Lynda Bradford, Interim Head of Health and Social Care, extension 2605, Email lynda.bradford@orkney.gov.uk

Ian Rushbrook, Capital Programme Manager, extension 2713, Email ian.rushbrook@orkney.gov.uk

12. Annexes

Annex 1 – Financial Assessment of Capital and Revenue Expenditure.

Annex 2 – Location Plan.

Annex 3 – Floor Plan.

Annex 4 – Roof Plan.

Annex 5 – Site Plan.

Annex 6a – Existing St Rognvald House Site.

Annex 6b – Proposals for St Rognvald House Site.

PROJECT APPRAISAL REPORT - STAGE 2
FINANCIAL ASSESSMENT OF CAPITAL EXPENDITURE

Committee: OHAC

Capital Programme: General Fund

Project Name: Replacement Kirkwall Care Home

CAPITAL COSTS	Total £ 000	Previous £ 000	2019/20 £ 000	2020/21 £ 000	2021/22 £000	2022/23 £000	Onwards £ 000	Notes
1. Initial Costs (at inflated prices)								
Site / Property Acquisition	277.0	277.0	-	-	-	-	-	2
Other Site Costs (including Fees)	-	-	-	-	-	-	-	
Construction / Improvements	10,190.0	22.3	-	100.0	4,000.0	5,500.0	567.7	
Information Technology Costs	200.0	-	-	-	-	100.0	100.0	
Plant & Equipment	-	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	-	
Professional Fees - Consultant	1,600.0	203.5	72.7	433.0	340.0	305.0	245.8	
- Client	-	-	-	-	-	-	-	
Gross Capital Expenditure	12,267.0	502.8	72.7	533.0	4,340.0	5,905.0	913.5	1
2. Initial Funding (at inflated prices)								
Government Grants	-	-	-	-	-	-	-	
Other Grants	-	-	-	-	-	-	-	
Other Financial Assistance	-	-	-	-	-	-	-	
Total Grants Recievable, etc.	-	-	-	-	-	-	-	
Net Capital Cost of Project	12,267.0	502.8	72.7	533.0	4,340.0	5,905.0	913.5	
Net Council Capital Expenditure	12,267.0	502.8	72.7	533.0	4,340.0	5,905.0	913.5	
Net Present Value	9,884.1	478.9	65.9	460.4	3,570.5	4,626.7	681.7	
Cost of Capital	5%	5%	5%	5%	5%	5%	5%	
Year		1	2	3	4	5	6	

Notes

1 Expenditure based on traditional procurement programme with a revised estimated start on site of Spring 2021

2 Site cost based on internal transfer of land occuring financial year 2017/18

3

4

PROJECT APPRAISAL REPORT - STAGE 2
FINANCIAL ASSESSMENT OF REVENUE EXPENDITURE

Committee: Orkney Health and Care

Capital Programme: General Fund

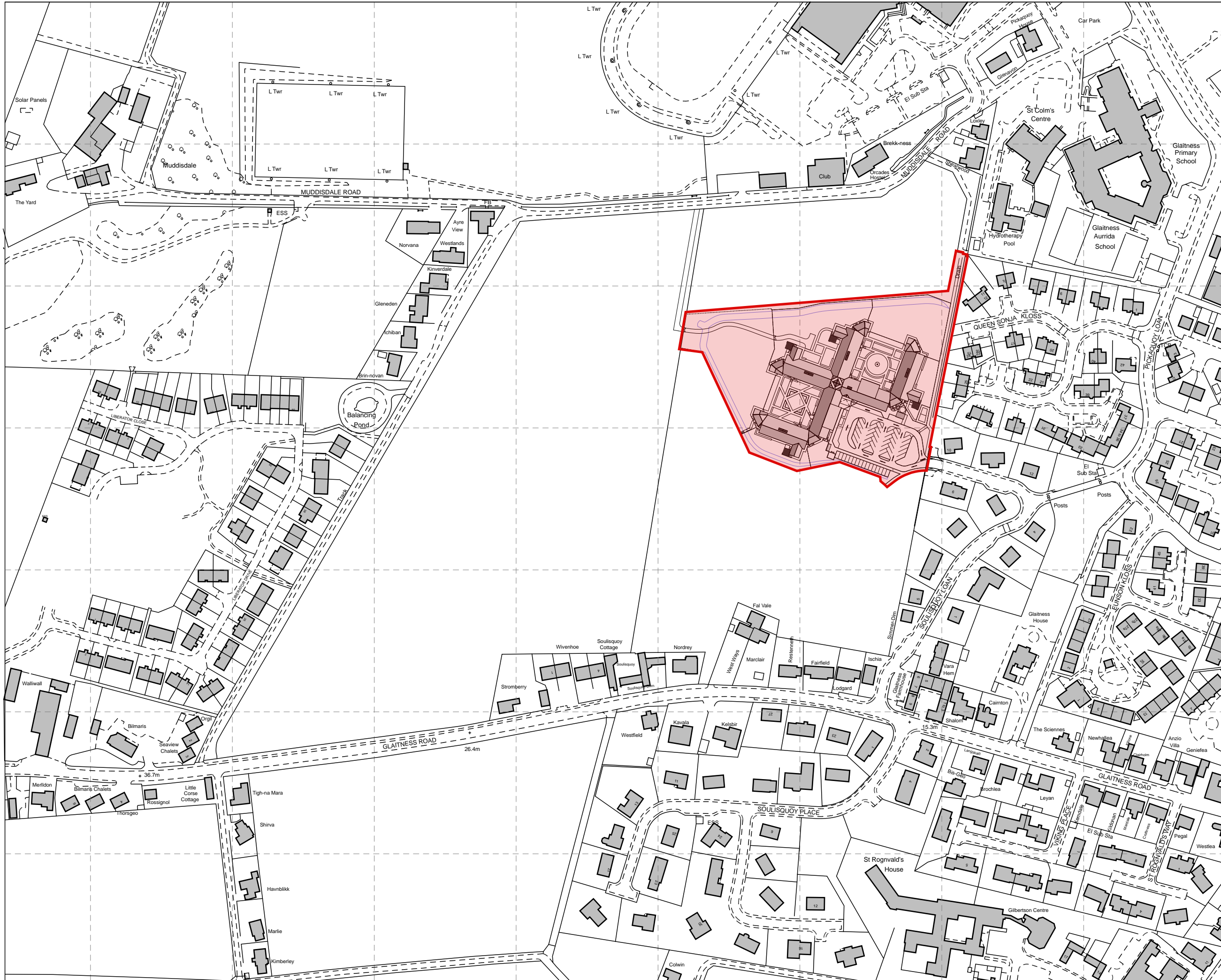
Project Name: New Build of St Rognvald House

REVENUE COSTS / (SAVINGS)	Total £ 000	2020/21 £ 000	2021/22 £ 000	2022/23 £ 000	2023/24 £ 000	2024/25 £ 000	2025/26 £ 000	Onwards £ 000	Notes
1. Full Year Operating Costs (at inflated prices)									
Staff Costs	16,727	2,183	2,248	2,316	2,385	2,457	2,531	2,607	1
Other Staff Costs (incl. recruitment, relocation, etc.)	-	-	-	-	-	-	-	-	
Property Costs	1,165	152	157	161	166	171	176	181	
Supplies and Services	759	99	102	105	108	111	115	118	
Transport, Vessel and Plant Costs	23	3	3	3	3	3	3	4	
Administration Costs	15	2	2	2	2	2	2	2	
Apportioned Costs	-	-	-	-	-	-	-	-	
Third Party Payments	-	-	-	-	-	-	-	-	
Transfer Payments	-	-	-	-	-	-	-	-	
Miscellaneous Expenditure	-	-	-	-	-	-	-	-	
Gross Revenue Expenditure	18,689	2,439	2,512	2,588	2,665	2,745	2,827	2,912	
2. Full Year Operating Income (at inflated prices)									
Government Grants	-	-	-	-	-	-	-	-	
Other Grants	107	14	14	15	15	16	16	17	
Rents and Lettings	-	-	-	-	-	-	-	-	
Sales	138	18	19	19	20	20	21	21	2
Fees and Charges	-	-	-	-	-	-	-	-	
Miscellaneous Income	-	-	-	-	-	-	-	-	
Gross Revenue Income	245	32	33	34	35	36	37	38	
Net Revenue Expenditure of Project	18,444	2,407	2,479	2,554	2,630	2,709	2,790	2,874	
Existing Budget	16,849	2,407	2,407	2,407	2,407	2,407	2,407	2,407	
Increase / (Reduction) in Revenue Costs	1,595	-	72	147	223	302	383	467	
Net Present Value	1,362	-	68	134	198	261	321	380	
Cost of Revenue	3%	0%	3%	3%	3%	3%	3%	3%	
Year		1	2	3	4	5	6	7	

Notes

1. This is on the assumption that the current level of staffing and other costs will not increase and therefore based on current budget.

2. The fees and charges sit within a separate cost centre but there may be a reduction in income due to 4 less beds depending on the mix of self funded to funded places occupied.



REVISIONS Annex 2.

NOTES

Project
PROPOSED CARE FACILITY. KIRKWALL

Title
SITE LOCATION PLAN

Project No.	Drawing No.
401230002	1.05

Revision				
Printed	17/06/2020	Issue		
Date	JUN 2018	Drawn	DS	
Scale	1:2500	Checked		

All dimensions to be checked on site before work and the manufacture of fittings commences.

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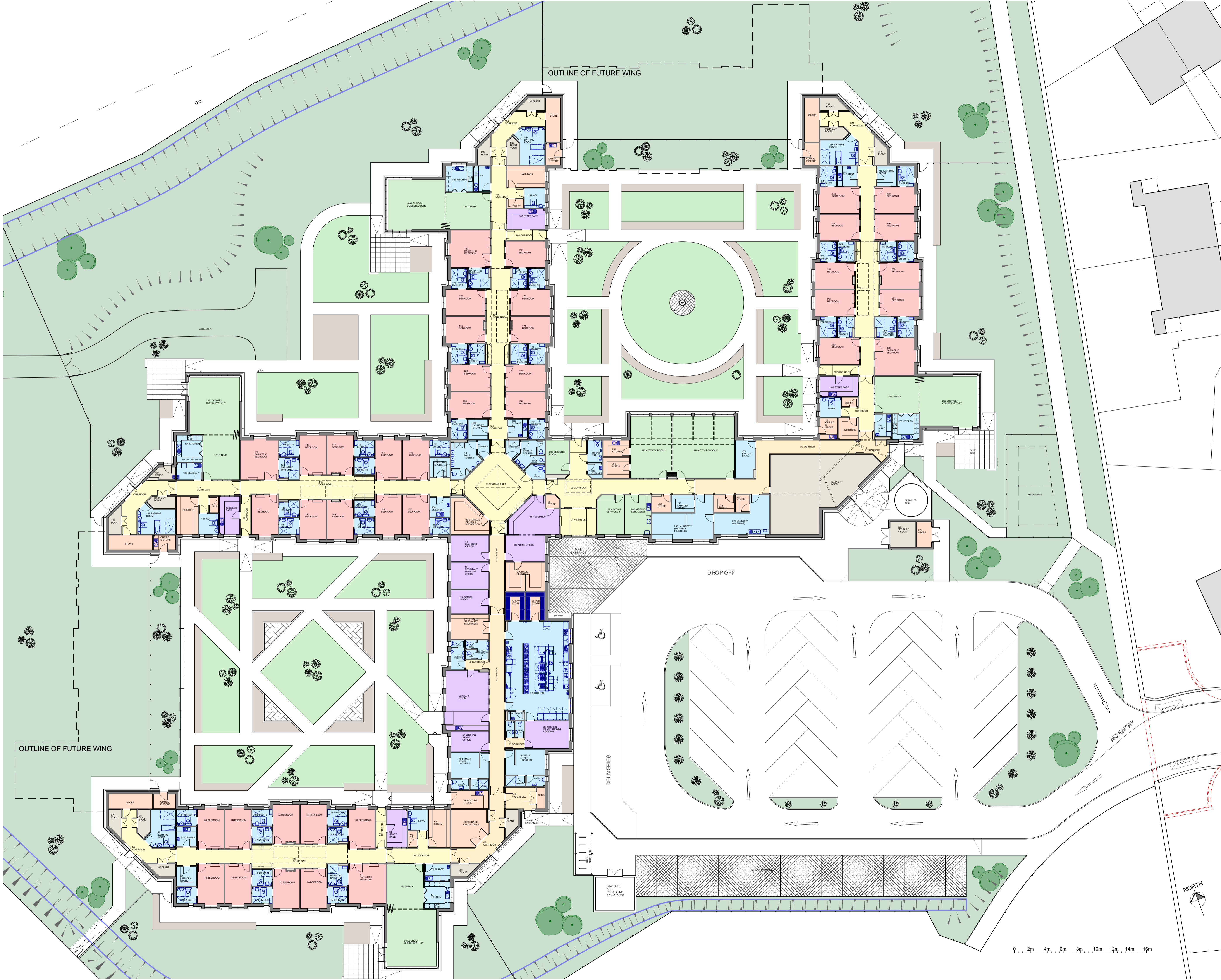


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Annex 2



- C Further adjustments to 40 bed facility, DS 17-6-20
- B Adjustments to reduce to 40 beds, DS 4-5-20
- A Adjustments to layout at Plant Room, Laundry etc. DS 1-9-19

REVISIONS

Project
**NEW 60-BED
 KIRKWALL CARE
 FACILITY**

Title
**1:200 FLOOR PLAN
 GENERAL
 ARRANGEMENT**

Project No. 401230002	Drawing No. 1.01
Revision A B C	Issue
Printed 17/06/2020	Date
Date DEC 2016	Drawn DS
Scale 1:200 at A1	Checked

All dimensions to be checked on site before work and the manufacture of fittings commences.

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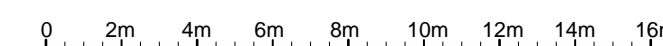
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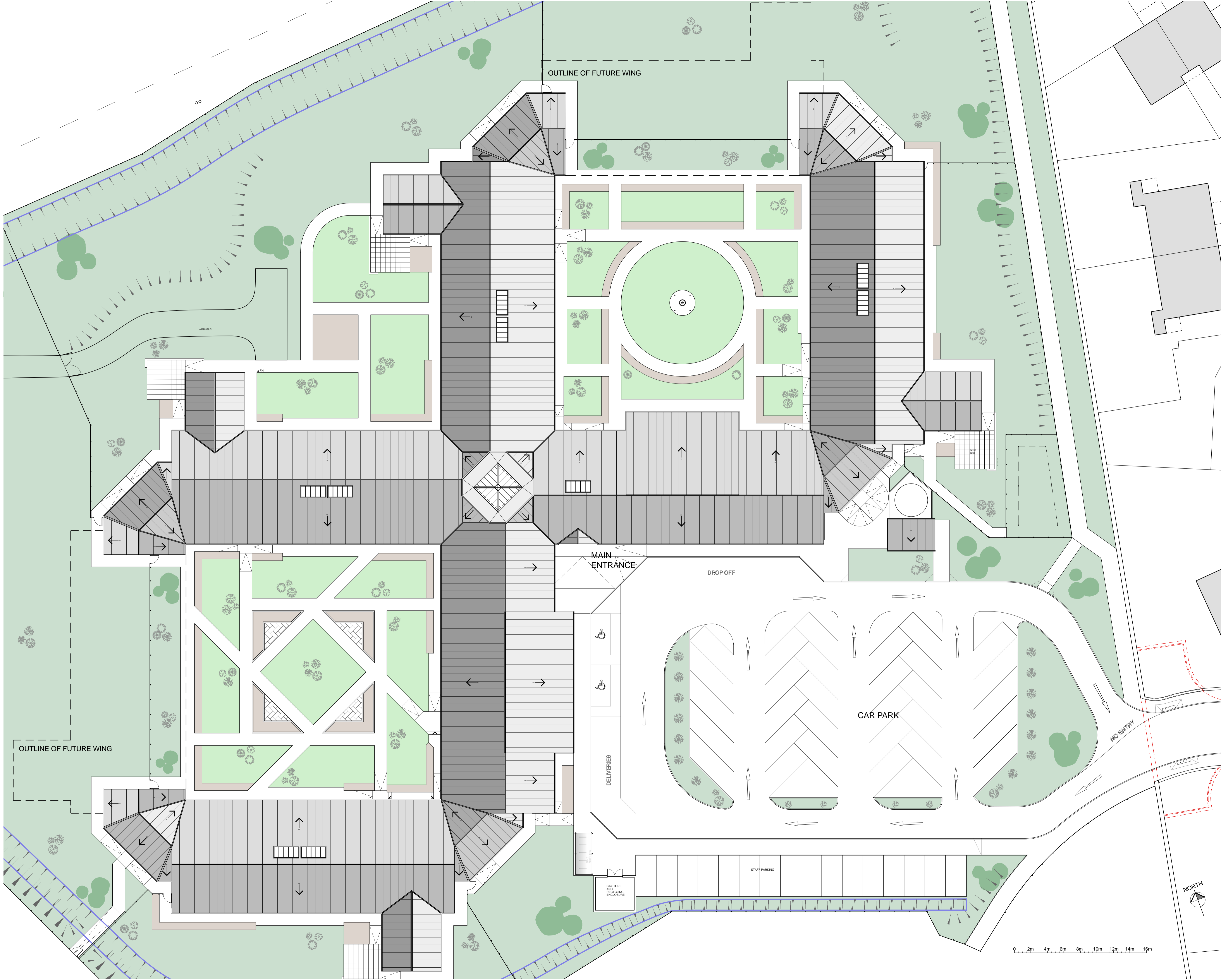
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C Further adjustments to 40 bed facility.
DS 17-6-20
B Adjustments to reduce to 40 beds.
DS 4-5-20
A Amended in accordance with Planning requests.
DS 30-04-19
REVISIONS

Project
**NEW 60-BED
KIRKWALL CARE
FACILITY**

Title
1:200 ROOF PLAN

Project No. **401230002** Drawing No. **1.02**

Revision	A	B	C		
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Printed 17/06/2020 Issue

Date DEC 2016 Drawn DS

Scale 1:200 at A1 Checked

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Extent of Care Home Contract Site area shaded. For overall site area for Planning- see Location Plan drawing no. 1.50.

REVISIONS

B Further adjustments to 40 bed facility.
 A Adjustments to reduce to 40 beds

Project
**NEW 60-BED
 KIRKWALL CARE
 FACILITY**

Title
**SITE PLAN
 1:250**

Project No.	401230002	Drawing No.	1.03
Revision	A B	Issue	
Printed	17/06/2020	Drawn	DS
Date	APR 2018	Checked	
Scale	1:250 at A1		

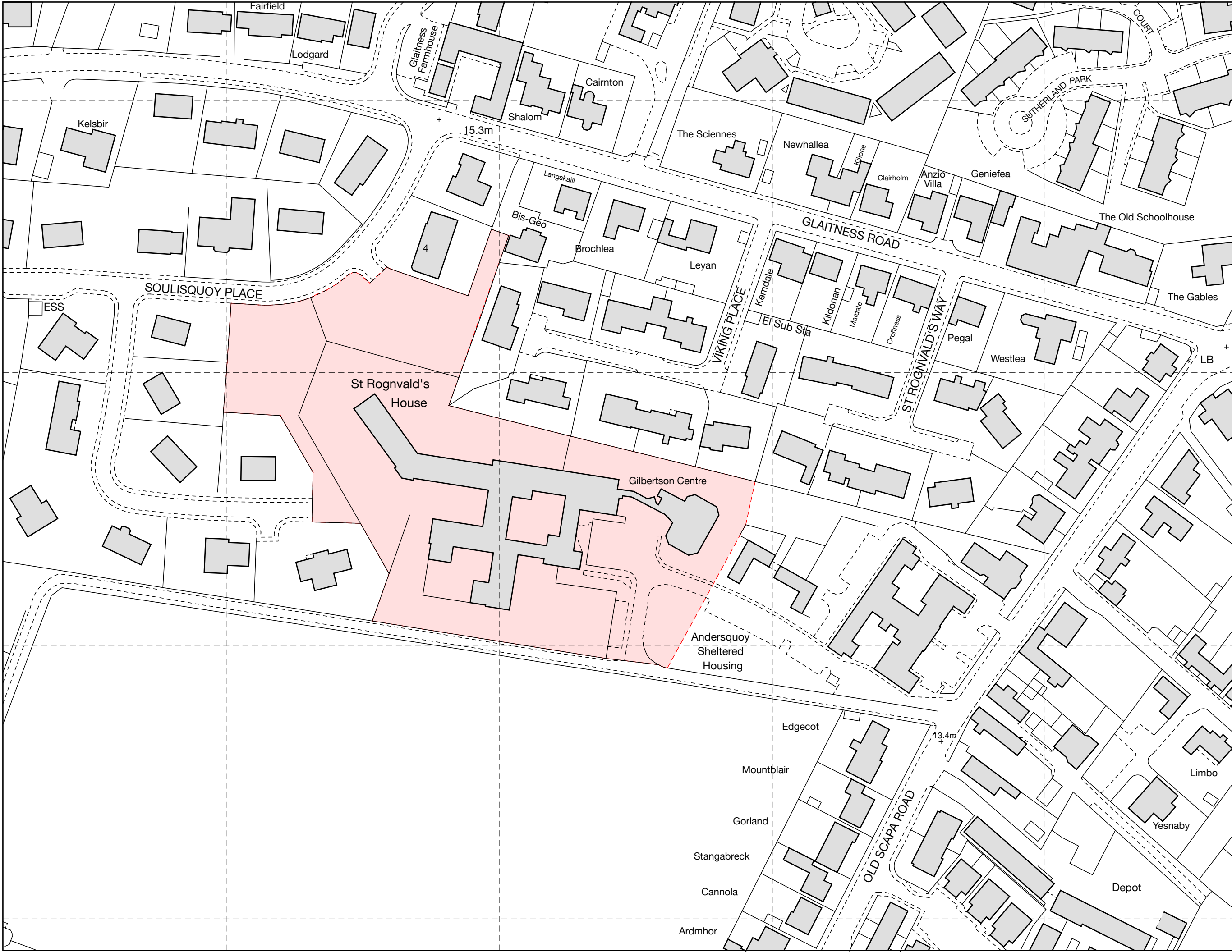
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REVISIONS

Project
**SITE AT
 ST ROGNVALD
 HOUSE
 KIRKWALL**

Title
**EXISTING
 SITE PLAN**

Project No.	Drawing No.
401230002	D1

Revision	Issue
Printed 31/08/2016	

Date	Drawn	DS
AUG 2016		

Scale	Checked
1:1250	

All dimensions to be checked on site before work and the manufacture of fittings commences.

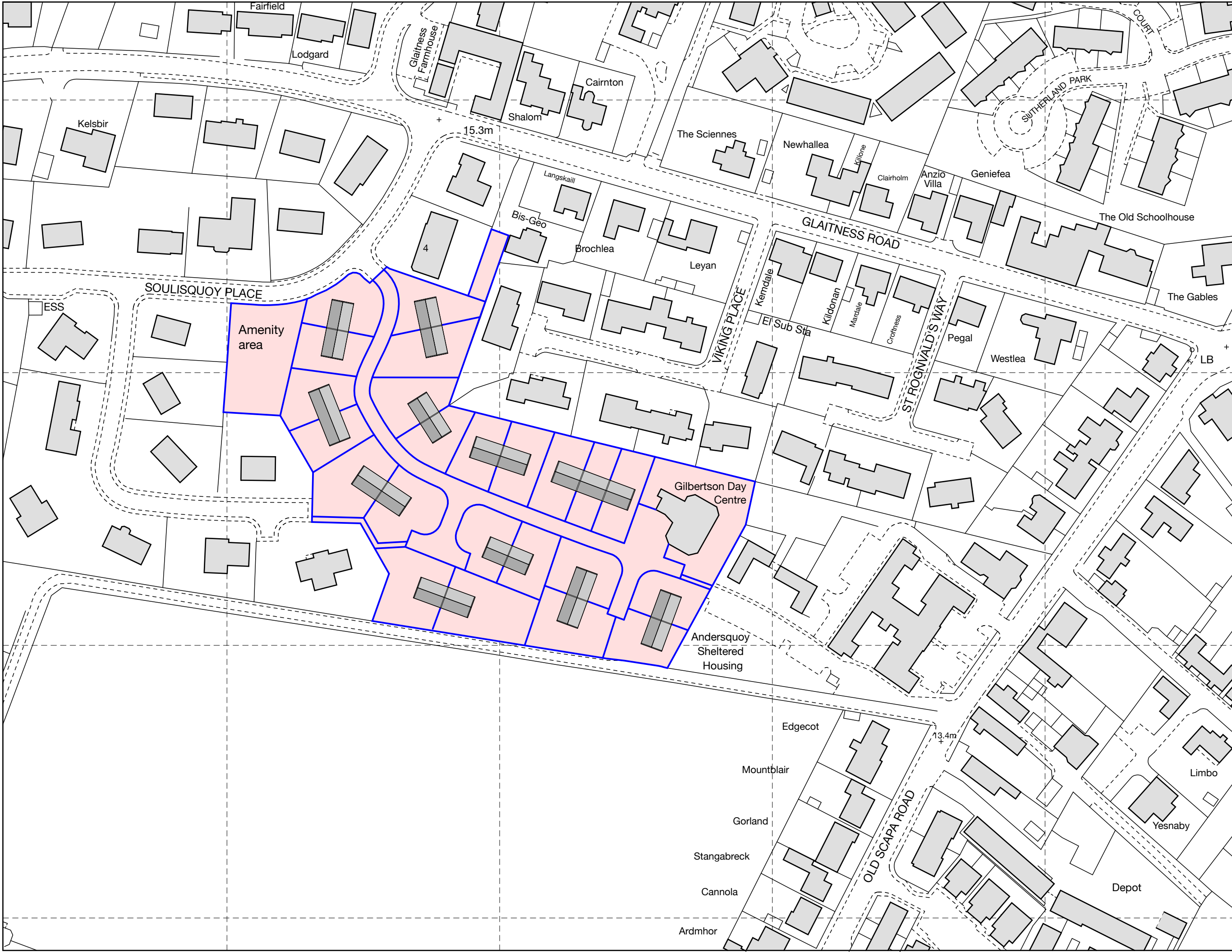
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REVISIONS

Project
**SITE AT
 ST ROGNVALD
 HOUSE
 KIRKWALL**

Title
**INDICATIVE
 HOUSING
 LAYOUT
 SITE PLAN**

Project No.	Drawing No.
401230002	D2

Revision	Issue
Printed 31/08/2016	

Date	Drawn
AUG 2016	DS
Scale	Checked
1:1250	

All dimensions to be checked on site before work and the manufacture of fittings commences.

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Development and Infrastructure Roads and Environmental Services		Roads Asset Replacement Programme			2020 - 2021	
Asset type	Allocated Budget	Location	Budget Cost	Cost Code	Description	Notes
Street Furniture (Signs, Bollards and Railings)		Grainshore Road, St.Ola	£5,000.00		Replace existing lit bollards	Replace faded/defective lit bollards
		West Mainland	£6,000.00		Replace existing signs and railings	Faded/defective signs and broken railings replaced
		East Mainland	£4,000.00		Replace existing signs and railings	Faded/defective signs and broken railings replaced
Footways and kerbing		Lynn Park, Kirkwall	£30,000.00		Lay new kerbs and surface	Defective kerbing and footway surface to be upgraded
		Annfield Crescent, Kirkwall	£40,000.00		Lay new kerbs and surface	Defective kerbing and footway surface to be upgraded
		Garrioch Street, Kirkwall	£25,000.00		Lay new kerbs and surface	Replace poor concrete flag with bituminous surface
Associated Infrastructure	£110,000.00		£110,000.00	C25205001		
Drainage		Berstane Lodge Road, St.Ola	£10,000.00		Upgrade existing drainage	Existing stone culvert collapsed. Replace with PVC Pipe
		Laminess, Sanday	£10,000.00		Upgrade existing drainage	Existing drainage to be improved to protect from sea
		A965, Finstown	£15,000.00		Upgrade existing drainage	Upgrade existing drainage and replace damaged sections of clay tile pipe
Drainage	£35,000.00		£35,000.00	C25207001		
Street lighting system upgrade		Annfield Crescent, Kirkwall	£24,000.00		Replace columns, cabling and control systems	Replace columns over 30yrs old and upgrade control/cabling
		Cursiter Crescent, Kirkwall	£24,000.00		Replace columns, cabling and control systems	Replace columns over 30yrs old and upgrade control/cabling
		Netherton Road, Stromness	£20,000.00		Replace columns, cabling and control systems	Replace columns over 30yrs old and upgrade control/cabling
		Loganlea, Stromness	£20,000.00		Replace columns, cabling and control systems	Replace columns over 30yrs old and upgrade control/cabling
		Ontoft Road, St Margarets Hope	£28,000.00		Replace columns, cabling and control systems	Replace columns over 30yrs old and upgrade control/cabling
Column Replacement		Lynn Park, Kirkwall	£10,800.00		Replace columns only	Replace columns over 30yrs old
		Burnmouth Road, Kirkwall	£3,600.00		Replace columns only	Replace columns over 30yrs old
		Great Western Road, Kirkwall	£3,600.00		Replace columns only	Replace columns over 30yrs old
		Weyland Bay, Kirkwall	£23,400.00		Replace columns only	Replace columns over 30yrs old
		Crowness Crescent, St.Ola	£30,600.00		Replace columns only	Replace columns over 30yrs old
		A964, Orphir	£3,600.00		Replace columns only	Replace columns over 30yrs old
		Hellihole, Stromness	£14,800.00		Replace columns only	Replace columns over 30yrs old
		Leaburn, Burray	£3,600.00		Replace columns only	Replace columns over 30yrs old
		A961, Burray	£10,800.00		Replace columns only	Replace columns over 30yrs old
		Marengo Road, St Margarets Hope	£5,600.00		Replace columns only	Replace columns over 30yrs old
Front Road, St Margarets Hope	£3,600.00	Replace columns only	Replace columns over 30yrs old			
Street lights	£230,000.00		£230,000.00	C26101001		
Bridges and structures		Isгарth, Sanday	£25,000.00		Gabion Replacement	Repace damaged gabions
Bridges and structures	£25,000.00		£25,000.00	C25202001		
Surface Treatments		Gunns Close Car Park, Kirkwall	£63,000.00		Inlay Surfacing	Improvement of carriageway surface
		Willow Road, Kirkwall	£50,000.00		Inlay Surfacing	Improvement of carriageway surface
		Stews Road, South Ronaldsay	£25,000.00		Overlay Surfacing	Improvement of carriageway surface
		Lythes Road, South Ronaldsay	£62,000.00		Overlay Surfacing	Improvement of carriageway surface
		A961, Burray	£35,000.00		Inlay Surfacing	Improvement of carriageway surface
		Sandyhill Road, Shapinsay	£40,000.00		Overlay Surfacing	Improvement of carriageway surface
		Stove Road, Deerness	£75,000.00		Overlay Surfacing	Improvement of carriageway surface
Surface treatments	£350,000.00		£350,000.00	C25211001		
Road Reconstruction		A965, Finstown	£50,000.00		Haunch reconstruction and associated drainage works	Carriageway edge strengthening and improvement
		A986, Harray	£50,000.00		Haunch reconstruction and associated drainage works	Carriageway edge strengthening and improvement
		Lamb Holm, A961, Holm	£50,000.00		Haunch reconstruction and associated drainage works	Carriageway edge strengthening and improvement
		Norton Brae, A961, Burray	£50,000.00		Haunch reconstruction and associated drainage works	Carriageway edge strengthening and improvement
Reconstruction	£200,000.00		£200,000.00	C25213001		
Cycling Walking and Safer Streets		St Margarets Hope, South Ronaldsay	£8,000.00		Cycling Walking and Safer Streets Projects	Introduction of gateway signage including countdown markers
		The Palace, Birsay	£4,000.00		Cycling Walking and Safer Streets Projects	Introduction of gateway signage including countdown markers
		Evie Village, Evie	£10,000.00		Cycling Walking and Safer Streets Projects	Introduction of gateway signage including countdown markers
		Evie School, Evie	£8,000.00		Cycling Walking and Safer Streets Projects	Introduction of gateway signage including countdown markers
		A966 Streetlight improvements, Finstown	£40,000.00		Cycling Walking and Safer Streets Projects	Extension of existing Streetlighting out towards Firth Primary School
		Accessibility improvements, Kirkwall	£26,000.00		Cycling Walking and Safer Streets Projects	Footway accessibility improvements such as drop kerbs and tactile paving
Cycling Walking and Safer Streets	£96,000.00		£96,000.00	C26235044		
Total	£1,046,000.00		£1,046,000.00			

Development and Infrastructure Roads and Environmental Services		Roads Asset Replacement Programme				2021-22		
Asset type	Allocated Budget	Location	Budget Cost	Cost Code	Description	Notes		
Street Furniture (Signs, Bollards and Railings)		Shore Street/Ayre Road, Kirkwall	£5,000.00		Replace existing lit bollards	Replace faded/defective lit bollards		
		West Mainland	£5,000.00				Faded/defective signs and broken railings replaced	
Footways and kerbing		East Mainland	£5,000.00		Replace existing signs and railings	Faded/defective signs and broken railings replaced		
		Slater Street, Kirkwall	£25,000.00			Lay new kerbs and surface	Replace poor concrete flag with bituminous surface	
		Royal Oak Road, Kirkwall	£25,000.00			Lay new kerbs and surface	Defective kerbing and footway surface to be upgraded	
		Scapa Crescent, Kirkwall	£25,000.00			Lay new kerbs and surface	Defective kerbing and footway surface to be upgraded	
Grassick Court, Kirkwall	£20,000.00	Lay new kerbs and surface	Defective kerbing and footway surface to be upgraded					
Associated Infrastructure	£110,000.00		£110,000.00	C25205001				
Drainage		Various locations	£20,000.00		Upgrade existing drainage	Existing drainage systems upgraded. To be identified		
		Hammar Road, Rendall	£15,000.00				Upgrade existing drainage	Existing drainage to be upgraded
Drainage	£35,000.00		£35,000.00	C25207001				
Street lighting system upgrade		Scapa Crescent	£113,600.00		Replace columns, cabling and control systems	Replace columns over 30yrs old and upgrade control/cabling		
		Upper Crantit Road	£20,000.00				Replace columns, cabling and control systems	Replace columns over 30yrs old and upgrade control/cabling
Column Replacement		Grassick Court	£7,500.00		Replace columns only	Replace columns over 30yrs old		
		Glaithness Road	£15,300.00				Replace columns only	Replace columns over 30yrs old
		Scotts Road, Kirkwall	£14,400.00				Replace columns only	Replace columns over 30yrs old
		Berstane Road	£8,000.00				Replace columns only	Replace columns over 30yrs old
		Burnside	£8,000.00				Replace columns only	Replace columns over 30yrs old
		Frasers Close	£3,600.00				Replace columns only	Replace columns over 30yrs old
		Citadel Road	£3,600.00				Replace columns only	Replace columns over 30yrs old
		Manse Lane	£3,600.00				Replace columns only	Replace columns over 30yrs old
		Hillside Terrace	£3,600.00				Replace columns only	Replace columns over 30yrs old
		Leslies Close	£3,600.00				Replace columns only	Replace columns over 30yrs old
		Ashey Lane	£3,600.00				Replace columns only	Replace columns over 30yrs old
		Outertown Road	£10,000.00				Replace columns only	Replace columns over 30yrs old
		Whitecrest Park	£3,600.00				Replace columns only	Replace columns over 30yrs old
Garson Way, Stromness	£8,000.00	Replace columns only	Replace columns over 30yrs old					
Street lights	£230,000.00		£230,000.00	C26101001				
Bridges and structures		Various locations	£25,000.00		Bridge/Seawall/Retaining wall repairs	To be identified		
Bridges and structures	£25,000.00		£25,000.00	C25202001				
Surface Treatments		Albert Street Car Park, Kirkwall	£35,000.00		Inlay surface	Improvement of carriageway surface		
		Junction Road, Kirkwall	£100,000.00				Inlay Surfacing	Improvement of carriageway surface
		Tankerness Lane, Kirkwall	£25,000.00				Inlay Surfacing	Improvement of carriageway surface
		Sparrowhawk Road, St.Ola	£80,000.00				Inlay surface	Improvement of carriageway surface
		Church Road, Rousay	£30,000.00				Overlay surface	Improvement of carriageway surface
		Pickaquooy Road, Kirkwall	£10,000.00				Inlay surface	Improvement of carriageway surface
		Holm Branch, Kirkwall	£10,000.00				Inlay surface	Improvement of carriageway surface
		Garson Road, Stromness	£30,000.00				Inlay surface	Improvement of carriageway surface
		Hammar Road, Rendall	£30,000.00				Overlay surface	Improvement of carriageway surface
Surface treatments	£350,000.00		£350,000.00	C25211001				
Road Reconstruction		Grainshore Road, St.Ola	£50,000.00		Haunch reconstruction and associated drainage works	Carriageway edge strengthening and improvement		
		Sunnybank Road, St.Ola	£50,000.00				Haunch reconstruction and associated drainage works	Carriageway edge strengthening and improvement
		A961, Burray	£50,000.00				Haunch reconstruction and associated drainage works	Carriageway edge strengthening and improvement
		A966, Evie	£50,000.00				Haunch reconstruction and associated drainage works	Carriageway edge strengthening and improvement
Reconstruction	£200,000.00		£200,000.00	C25213001				
Cycling Walking and Safer Streets		Burray Village, Burray	£10,000.00		Cycling Walking and Safer Streets Projects	Introduction of gateway signage including countdown markers		
		Dounby Village, Dounby	£10,000.00				Cycling Walking and Safer Streets Projects	Introduction of gateway signage including countdown markers
		St Marys, Holm	£10,000.00				Cycling Walking and Safer Streets Projects	Introduction of gateway signage including countdown markers
Cycling Walking and Safer Streets	£30,000.00		£30,000.00	C26235044				
Total	£980,000.00		£980,000.00					

Development and Infrastructure Roads and Environmental Services		Roads Asset Replacement Programme				2022-23
Asset type	Allocated budget	Location	Budget cost	Cost code	Description	Notes
Street Furniture (Signs, Bollards and Railings)		Various	£15,000.00		Replace existing signs, bollards and railings	Faded/defective signs/bollards replaced. Broken railings replaced
Footways and Kerbing		Inganess Road, Kirkwall Faravel, Stromness Station Square, Holm White Street, Kirkwall	£30,000.00 £20,000.00 £20,000.00 £25,000.00		Lay new kerbs and surface Lay new kerbs and surface Lay new kerbs and surface Lay new kerbs and surface	Defective kerbing and footway surface to be upgraded Defective kerbing and footway surface to be upgraded Defective kerbing and footway surface to be upgraded Defective kerbing and footway surface to be upgraded
Associated Infrastructure	£110,000.00		£110,000.00	C25205001		
Drainage		Mainland Various	£35,000.00		Upgrade existing drainage	Existing drainage systems upgraded. To be identified.
Drainage	£35,000.00		£35,000.00	C25207001		
Street lighting system upgrade		Inganess Road, Kirkwall West Greaves Road, Holm Station Square, Holm	£99,200.00 £15,000.00 £20,000.00		Replace columns, cabling and control systems Replace columns, cabling and control systems Replace columns, cabling and control systems	Replace columns over 30yrs old and upgrade control/cabling Replace columns over 30yrs old and upgrade control/cabling Replace columns over 30yrs old and upgrade control/cabling
Column Replacement		Faravel, Stromness Free Kirk Lane, Stromness Pigeon Creek, Stromness Hamnavoe, Stromness Donkey's Lane, Stromness St Peters Park, Stromness Greenfield, St.Andrews Old Finstown Road, Finstown West Greaves Road, Holm Linkshouse Road, Birsay B9050, Deerness Muddisdale Road, Kirkwall Otterswick Crescent, Kirkwall	£13,600.00 £1,800.00 £1,800.00 £9,000.00 £3,600.00 £3,600.00 £3,600.00 £1,800.00 £11,000.00 £11,000.00 £12,000.00 £8,000.00 £15,000.00		Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only Replace columns only	Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old Replace columns over 30yrs old
Street lights	£230,000.00		£230,000.00	C26101001		
Bridges and structures		Retaining Walls, Sea Walls, Coastal Defences	£25,000.00		Various repairs	To be identified throughout year
Bridges and structures	£25,000.00		£25,000.00	C25202001		
Surface Treatments		Pier Road, Longhope Rosemount Road, Sandwick Castle Street Car Park, Kirkwall Main Street, Kirkwall Crowness Crescent, St.Ola Laing Street, Kirkwall Union Street, Kirkwall Sparrowhawk Road, St.Ola	£45,000.00 £35,000.00 £75,000.00 £10,000.00 £35,000.00 £25,000.00 £50,000.00 £75,000.00		Inlay Surfacing Overlay surface Inlay surface Inlay surface Inlay surface Inlay Surfacing Inlay Surfacing Inlay Surfacing	Improvement of carriageway surface Improvement of carriageway surface Improvement of carriageway surface Improvement of carriageway surface Improvement of carriageway surface Improvement of carriageway surface Improvement of carriageway surface Improvement of carriageway surface
Surface treatments	£350,000.00		£350,000.00	C25211001		
Road Reconstruction		Various locations	£200,000.00		Haunch reconstruction and associated drainage works	Carriageway edge strengthening and improvement
Reconstruction	£200,000.00		£200,000.00	C25213001		
Cycling Walking and Safer Streets		Orkney Various	£30,000.00		Cycling Walking and Safer Streets Projects	Measures to encourage cycling, walking and safer streets
Cycling Walking and Safer Streets	£30,000.00		£30,000.00	C26235044		
Total	£980,000.00		£980,000.00			

Appendix 4.

Stones of Stenness Car Park – Proposed Improvements

Revised Stage 2 Capital Project Appraisal

Pages 270 to 277.

Resolved that, under section 50A(4) of the Local Government (Scotland) Act 1973, the public were excluded from the meeting for this item on the grounds that it involved the disclosure of exempt information as defined in paragraphs 6 and 8 of Part I of Schedule 7A of the Act.

This constitutes a summary of the Appendix in terms of the Local Government (Scotland) Act 1973 section 50C(2) as amended by the Local Government (Access to Information) Act 1985.

Local Government (Scotland) Act 1973 – Schedule 7A

Access to Information: Descriptions of Exempt Information

- Paragraph 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- Paragraph 8. The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.