

Item: 6

Asset Management Sub-committee: 1 February 2022.

Corporate Asset Improvement Programmes.

Expenditure Monitoring.

Report by Head of Finance.

1. Purpose of Report

To monitor expenditure incurred against the approved corporate asset improvement programmes, as at 31 December 2021.

2. Recommendations

The Sub-committee is invited to note:

2.1.

The summary position of expenditure incurred, as at 31 December 2021, against the approved corporate asset capital improvement and replacement programmes for 2021/22, as detailed in section 4.1 of this report.

The Sub-committee is invited to scrutinise:

2.2.

The detailed analysis of expenditure figures and project updates, attached as Appendix 1 to this report, in order to obtain assurance with regard to significant budget variances and progress being made with delivery of the approved corporate asset capital improvement and replacement programmes for 2021/22.

3. Background

3.1.

The Corporate Asset Management Plan 2019 to 2023 takes account of guidance produced by the Chartered Institute of Public Finance and Accountancy and has streamlined the suggested framework to incorporate and complement the existing Capital Project Appraisal system.

3.2.

The Corporate Asset Management Plan summarises the Council's aims and objectives for its assets to ensure that they are used in an effective and efficient manner. This has been further supplemented by the Property Asset Management Plan approved on 10 December 2019.

3.3.

The purpose of this report is to present an overview or summary of the spend to date against the approved programmes to allow members the opportunity to scrutinise spending levels against approved budgets and gauge the extent to which the Council's assets are routinely being maintained and replaced.

4. Budget Monitoring

4.1.

The undernoted table shows the position of expenditure incurred for the period 1 April to 31 December 2021, against approved programmes for 2021/22:

Description.	Expenditure as at 31 December 2021.	Budget 2021/22.	Probable Out-turn 2021/22.	Overspend/ (Underspend).
General Fund – Capital Improvement Programme.	£715,330.	£1,805,400.	£1,594,101.	(£211,299).
Strategic Reserve Fund – Capital Improvement Programme.	£0.	£118,600.	£0.	(£118,600).
General Fund - Plant, Equipment and Vehicle Replacement Programme.	£663,024.	£1,603,500.	£1,008,506.	(£594,994).
Trading Services - Plant, Equipment and Vehicle Replacement Programme.	£41,970.	£142,000.	£113,692.	£26,692.
IT Replacement Programme.	£231,295.	£394,000.	£401,596.	£7,596.
Total.	£1,651,619.	£4,063,500.	£3,117,895.	(£890,605).

4.2.

Appendix 1, attached to this report, provides a detailed analysis of the expenditure figures shown above, including comments from budget holders.

5. General Fund – Capital Improvement Programme

5.1.

Actual spend on the General Fund Capital Improvement Programme as at 31 December 2021 is £715,330.

5.2.

It is anticipated that the budget will be underspent by £211,299 at 31 March 2022, with a probable out-turn of £1,594,101. The underspend can be split between the General Fund and Early Learning and Childcare programmes, being £31,299 and £180,000 respectively.

5.3.

The annual budget of £1,351,400 for 2021/22 has been revised as follows:

- Reduction of £546,000, as a result of an agreed budget transfer towards the approved project to extend and alter St Andrews Primary School.
- Additional grant income of £27,900 in respect of the Early Learning and Childcare project.
- Slippage of £972,100 in respect of the Early Learning and Childcare project, as recommended by the Policy and Resources Committee on 21 September 2021.

5.4.

Where possible cancellations or delays on the commencement of planned works are replaced with alternative planned projects from within the indicative programmes previously approved for delivery in future years.

5.5.

Progress on some projects continues to be affected by delays in the supply and delivery of materials that is affecting the construction industry nationally. There have been local issues with the supply of timber, cement and roof tiles in particular. Contractors are mitigating the delays by ensuring that all materials are ordered at an early stage within the project. Any delays to projects arising from material shortages or delivery issues are detailed in the narrative for that project in Appendix 1. It is also likely that there will be increased costs associated with the aforementioned supply issues, and officers are continuing to monitor the situation.

5.6.

The impact of reduced staff resources, both operational and administrative, is also having a negative impact on delivery of the improvement programme.

6. Strategic Reserve Fund – Capital Improvement Programme

The Strategic Reserve Fund is not planned to expend the capital budget allocation for financial year 2021/22.

7. Plant, Equipment and Vehicle Replacement Programme

7.1.

Actual spend on the General Fund Plant, Equipment and Vehicle Replacement Programme as at 31 December 2021 is £663,024, with further committed spend of £774,721 in respect of orders placed but not yet received, giving a committed spend as at 31 December 2021 of £1,437,745. However, this includes orders where it has been advised that delivery will not occur before 31 March 2022.

7.2.

The annual budget of £1,200,000 for 2021/22 has been increased by £403,500 in respect of slippage on the 2020/21 programme. Orders were placed but not delivered by 31 March 2021 as planned, with suppliers citing delays caused by COVID-19 and Brexit as the reason for revised delivery dates. Slippage on the capital programme was the subject of a separate report to the Policy and Resources Committee on 21 September 2021. The Head of Finance subsequently agreed that this be funded by a contribution set aside in the Repairs and Renewal Fund.

7.3.

With a probable full year out-turn forecast at £1,008,506, it is currently projected that against the revised budget of £1,603,500, there will be an estimated underspend of £594,994 as at 31 March 2022. The projected underspend is partially due to delays being encountered with the Council's procurement process. Due to competing priorities within the Procurement service, vehicles that had the longest lead in times were prioritised and progressed first. Recognised supply chain issues also continue to negatively impact the delivery of the programme, with suppliers extending delivery periods beyond the 31 March 2022.

7.4.

In addition to the General Fund expenditure of £663,024, as shown at section 4.1 above, further purchases totalling £41,970 were made on behalf of, and fully funded by, Orkney College and Marine Services. Details of all orders placed on behalf of, and fully funded by, Non-General Fund and Trading Services are included in Appendix 1.

8. IT Replacement Programme

8.1.

Actual spend in respect of the IT Replacement Programme as at 31 December 2021 is £231,295.

8.2.

To facilitate working from home and to address the increased risk of cybersecurity during the COVID-19 pandemic, planned spend on replacement devices and software upgrades was accelerated from the 2021/22 planned programme of works, with the resulting increased spend requirement in 2020/21 being partially offset by deferring other planned works. The annual budget of £420,000 for 2021/22 has been reduced by £26,000 in respect of this acceleration, as recommended by the Policy and Resources Committee on 21 September 2021.

8.3.

While it is anticipated that progressing the works delayed in the prior year will result in an overspend against allocated budget in 2021/22, minimal further replacement devices are required in the current year, and programmed work to replace the microwave mast equipment associated with the radio wireless links to the secondary mast are no-longer required. It is therefore anticipated that the budget will be overspent by £7,596, with a probable out-turn of £401,596.

9. Corporate Governance

This report relates to the Council complying with its governance and financial processes and procedures and therefore does not directly support and contribute to improved outcomes for communities as outlined in the Council Plan and the Local Outcomes Improvement Plan.

10. Financial Implications

10.1.

The Financial Regulations state that service directors are able to incur expenditure within approved revenue and capital budgets. Such expenditure must be in accordance with the Council's policies and objectives and subject to compliance with the Financial Regulations and approved schemes of delegation.

10.2.

It is a requirement of the Capital Project Appraisal process that all planned capital improvement works in excess of £150,000 per project, and including works to be delivered over multiple phases, be developed into individual Capital Project Appraisal business cases for formal review and approval as may be considered appropriate going forward.

10.3.

The development of a corporate approach to asset management planning should lead to efficiencies in the use of fixed assets, together with the potential for rationalisation of the Council's property estate going forward.

10.4.

More detailed monitoring of expenditure on the corporate asset capital improvement programmes will result in improved accountability in relation to the deliverance of the approved programmes of work and ensure members are kept informed of progress.

11. Legal Aspects

Regularly monitoring expenditure on the approved corporate asset capital improvement programmes helps the Council meet its statutory obligation to secure best value.

12. Contact Officers

Colin Kemp, Interim Head of Finance, Email colin.kemp@orkney.gov.uk.

Shonagh Merriman, Interim Corporate Finance Senior Manager, Email Shonagh.merriman@orkney.gov.uk.

13. Appendix

Appendix 1: Corporate Property Asset Improvement Programmes 2021/22.

General Fund Capital Improvements								Actual Spend as at 31/12/2021	Budget 2021/22	Project Slippage/Acceleration	Revised Budget 2021/22	Probable Out-turn 2021/22	Overspend/(Underspend)	Previously Reported Probable Outturn	Probable Outturn Q2 v Q3	Indicative Budget 2022/23	Indicative Budget 2023/24	
Asset Name	Description																	
1	North Walls School & Swimming Pool	External wall insulation, window/door replacement, flashing system required at roof junction, upgrade heating system ideally with renewable solution once building heat load has been reduced by installing external wall insulation - To be developed.							£0	£5,000.00	£0	£5,000	£5,000	£0	£5,000.00	£0.00	£0	£470,000
Budget		Design Consultant	Contractor	Tender Sum	Design Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£575,000		HRI Munro			Oct-21	2023/24	£0	£575,000										
<p>Committee Update: Design brief issued to architects HRI Munro, design to be developed during this financial year (2021/22). HRI Munro surveyed the site during the 2021 October school holidays and initial design work is now underway. Construction work will follow on in future years. Initial design costs have been received but have not yet been processed in time for this report. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course, once the design solution has been confirmed.</p>																		
2	Kirkwall Town Hall	<p>High level survey, design and works- Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan:</p> <ul style="list-style-type: none"> - Design tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2023/24. 							£27,579	£31,000	£0	£31,000	£31,000	£0	£31,000	£0.00	£0	£419,000
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£450,000		Robert Potter & Partners LLP			Late Spring 2023	2023/24	£34,567	£450,000										
<p>Committee Update: Design works to be undertaken in financial year 2021/22 with the Kirkwall Town Hall following on after Stromness Town Hall as discussed below. Construction works were due to take place in financial year 2022/23, however following the analysis of the survey data, Stromness Town Hall has been found to have more urgent repairs and work is required to be accelerated, therefore works on this project will now only take place in 2023/24. Design work is substantially complete with tender documentation due to be prepared and it is possible that this project may be moved forward depending upon progress of other projects. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.</p>																		
3	Orkney Museum	<p>High level survey and scheme design - Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan:</p> <ul style="list-style-type: none"> - Design Tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2024/25. 							£601	£30,000	£0	£30,000	£601	(£29,399)	£30,000	£29,399.00	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£340,000		Robert Potter & Partners LLP			Spring 2024	2024/25	£6,646	£340,000										
<p>Committee Update: Design works were due to be undertaken in financial year 2021/22, to follow on after the design has been completed for the Council Offices, however given the progress of the design work on the initial project at the Stromness Town Hall it is likely the design will not be completed during 2021/22. Due to procurement rules the current aggregate contract value with the design consultant has been reached, however alternative solutions are being pursued with Scottish Procurement frameworks with a view to identifying an alternative framework to enable this project to proceed. Construction works are now forecast to take place in financial year 2025/26. Minimal costs have been incurred in this financial year. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.</p>																		
4	Stromness Town Hall	<p>High level survey and scheme design - Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan:</p> <ul style="list-style-type: none"> - Design Tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2025/26. 							£27,245	£30,000	£150,000	£180,000	£180,000	£0	£180,000	£0.00	£220,000	£0
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£400,000		Robert Potter & Partners LLP	Casey Construction	£370,258	Jan-22	Autumn 2022	£33,904	£425,000										
<p>Committee Update: Following analysis of the survey data it was discovered that Stromness Town Hall is in need of urgent repairs and therefore the project has now been prioritised over other sites. The original budget figure of £340k was increased to £400k, with probable outturn now expected to be £425k due to the volume of works identified. The design work is completed and tender returned in October. Following evaluation of the tenders Casey Construction were appointed. Works are due to start on site in January 2022 with the project running on into the second quarter of 2022/23. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to the next available Policy and Resources Committee.</p>																		

General Fund Capital Improvements								Actual Spend as at 31/12/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Out-turn 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q2 v Q3	Indicative Budget 2022/23	Indicative Budget 2023/24	
Asset Name	Description																	
5	Council Offices	High level survey and scheme design - Project to identify extent of re-pointing, stone repairs, stone replacements, carvings and implement an improvement plan: - Design Tender accepted June 2020. - Survey works completed in September 2020. - Design works to be completed in financial year 2021/22. - Construction to be undertaken in 2024/25.							(£2,248)	£30,000	£0	£30,000	£30,000	£0	£30,000	£0.00	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£450,000		Robert Potter & Partners LLP			2024/25	2024/25	£13,803	£450,000										
<p>Committee Update: Design works to be undertaken in financial year 2021/22 and will follow on after the design has been completed for the Kirkwall Town Hall. As noted above the Stromness Town Hall has been moved forward in terms of requiring urgent works, therefore the construction works at the Council Offices will now only take place in financial year 2024/25 at the earliest. Credit note provided due to error in invoicing which explains the credit figure this financial year, however costs will be incurred this financial year once the design progresses. Due to procurement rules the current aggregate contract value with the design consultant has been reached, however alternative solutions are being pursued with Scottish Procurement frameworks with a view to identifying an alternative framework to enable this project to proceed. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course. It is likely the budget will require to be increased and the work phased to suit available budget, however this will be covered in the CPA report.</p>																		
6	St Margaret's Hope Primary School	Improve thermal performance of building- Install external wall insulation to improve the thermal performance of the fabric; Install new high performance doors and windows. Replace fascia's, soffits, gutters and downpipes. Boiler and flue improvement works complete with new high efficiency oil boiler, pressurisation unit and expansion vessel.							£1,723	£115,000	(£100,000)	£15,000	£15,000	£0	£15,000	£0.00	£172,500	£295,500
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£483,000		HRI Munro & FLN Ltd			Autumn 2022 & Summer 2023	Late Summer 2023	£23,823	£483,000										
<p>Committee Update: External Wall Insulation: Design brief has been provided to HRI Munro to move this project forward due to resource constraints within the D&I property team, with completion of the design due in this financial year (2021/22). HRI Munro surveyed the site during October school holidays 2021 with initial design work now underway. Construction works due on site in Autumn 2022 and will go on into the next financial year. No costs have been incurred so far this financial year, however design costs will be incurred following the commencement of the site survey. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course, once the design solution has been confirmed. Boiler installation: Design works for oil boiler solution substantially complete. Project under review to see if renewable solution can be adopted. Design options to be developed in financial year 2021/22 Provisional start date for the works on new heat source estimated for 2022/23 however this will be subject to review. Budget will also be reviewed once the final solution is known.</p>																		
7	Papdale Primary School	Primary 1 class rooms Thermal upgrade - Thermal improvements to the building to improve thermal efficiency and reduce drafts: - Design work to be undertake in financial year 2021/22. - Construction due in summer 2023.							£0	£5,000	£0	£5,000	£5,000	£0	£5,000	£0.00	£0	£110,000
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£115,000		OIC D&I Property			Jul-21	Aug-23	£0	£115,000										
<p>Committee Update: Design works were due to start in July 2021, however due to resource constraints this works has been delayed. However it is hoped to get some design works underway in the coming months subject to availability of resources. Construction works are still planned to take place in the summer of 2023. No costs have been incurred in this financial year to date.</p>																		
8	Pickaquoq Centre & Playing Fields	Replace internal lighting, car park lighting and running track lighting with new LED fittings (Phase1) - Mechanical and Electrical consultants were commissioned and contract documents went out to tender in January 2021, however tender prices received were in excess of the project budget. Designs reviewed and decision made to replace the fittings in areas where the greatest reduction of running costs can be achieved, i.e. the track, main hall and corridor areas. Offices and other low use areas to be reviewed in the future.							£82,263	£140,000	£0	£140,000	£140,000	£0	£140,000	£0.00	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Value to date	Probable Outturn										
£300,000		FLN Ltd	RS Merriman Ltd	£272,799	Mar-21	Jul-21	£250,276	£300,000										
<p>Committee Update: Following delays experienced with the delivery of the materials required for the replacement track lighting and arena lighting, the majority of the project is now complete for Phase 1. In order to minimise costs on Phase 2 (see below) all final commissioning has been merged and will take place on completion of the Phase 2 works. Project will be in line with the budget.</p>																		
9	Stromness Academy	Heat Source Replacement: Heating and ventilation strategy to replace the ageing oil boilers. Renewable solution to be developed following on from the thermal upgrades.							£0	£35,000	£0	£35,000	£35,000	£0	£35,000	£0.00	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Design Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£35,000		FLN Ltd			Jun-21	Dec-21	£0	£35,000										
<p>Committee Update: Heating design brief has been prepared and issued to the mechanical and electrical consultant. The Consultants have visited the site to undertake an initial survey so options can be prepared. No costs have been incurred so far this financial year.</p>																		

General Fund Capital Improvements								Actual Spend as at 31/12/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Out-turn 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q2 v Q3	Indicative Budget 2022/23	Indicative Budget 2023/24	
Asset Name	Description																	
10	The Orkney Library & Archive	<p>Improve thermal efficiency by reducing heat loss through roof. Inset lights that penetrate top floor suspended ceiling to be replaced with surface mounted LED fittings, there will be a new plasterboard ceiling to reduce air infiltration and installation of additional loft insulation. This will minimise air infiltration through the perforated plasterboard and through insulation.</p> <p>Lighting - Design complete. - Installation works to be phased and tied in with insulation works.</p> <p>Insulation Works - Design complete. - Initial phasing plan agreed with users.</p> <p>Both projects to dovetail as they are related and focus on delivering energy efficiency savings. There is ongoing liaison with library staff to ensure that the minimum disruption is caused while implementing the works. Works are proposed to be developed over 2 years to allow for the best use of the spaces and minimise disruption.</p>							£0	£122,400	(£100,000)	£22,400	£10,000	(£12,400)	£22,400	£12,400.00	£100,000	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£172,500		HRI Munro Architecture Ltd			Aug-21	Mar-22	£21,239	£172,500										
<p>Committee Update: Works to be undertaken during financial year 2021/22 in consultation with the client service, however project has been delayed due to both Contractor and D&I Property resource constraints. Project has been reviewed to assess what progress can be made this financial year. The project scope will be reduced this year to allow other projects noted in the report to proceed, works will carry over to next financial year. No costs have been incurred so far this financial year.</p>																		
11	St Magnus Cathedral	<p>Boiler and flue improvement and upgrading works, comprising new high efficiency oil boiler and balanced flue - The existing boiler is reaching the end of its operational life and requires to be replaced. The proposal is to replace the current boiler with a new high efficiency oil boiler. The works will involve alterations to the existing flue and will require to have necessary statutory approvals.</p>							£0	£105,200	£0	£105,200	£10,000	(£95,200)	£105,200	£95,200.00	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£115,000		FLN Ltd & Ferrey & Mennim			Jul-21	Sep-21	£9,773	£115,000										
<p>Committee Update: Design works are nearing completion with the final listed building consent issue to be resolved and an application submitted. It had been planned to issue contract documents for a summer 2021 start, however resourcing issues within D&I Property has delayed this. There have been further complications when completing the design in order to comply with current regulations and legislation relating to air supplies for boilers. Work is ongoing to resolve this problem, however this will affect both listed building consent and project progress. The revised date for the procurement is now March 2022 which will move the construction works to summer of 2022. Material supply issues may affect the deliverables for this project.</p>																		
12	Pickaquo Centre & Playing Fields	<p>Upgrade internal lighting to remaining areas (Phase2) - Replacement lighting to remaining spaces within Pickaquo Centre.</p>							£137,892	£138,000	£50,000	£188,000	£188,000	£0	£188,000	£0.00	£0	£0
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£138,000		FLN Ltd	RS Merriman	£174,165	Sep-21	Dec-21	£137,892	£170,000										
<p>Committee Update: The tender received was in excess of the budget and current costs. Negotiations were undertaken with the contractor and although the revised tender submission is in line with current project costs at £174k, it is in excess of the previously set budget figure of £138k. The additional costs are due to the extra pressures within the construction industry in relation to material prices. The additional budget requirement will be funded by the slippage in other projects within the programme. Project commenced in early September and is ongoing. As noted above (in Phase1) the commissioning of the lighting has been merged and will be undertaken as part of this Phase. The final commissioning has been delayed due to problems with faulty lighting controllers that were supplied to the contractor. Currently awaiting delivery of replacement controllers to allow final commissioning to be completed. Works due to be completed in the 2021.22 financial year.</p>																		
13	Pickaquo Centre & playing fields	<p>Running track re-coating and line painting - Initial feedback from staff and users suggest that the track may require extensive works, possible replacement.</p>							£886	£0	£0	£0	£900	£900	£900	£0.00	£193,500	£0
Budget		Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£195,500		OIC - D&I Property			Jun-23	Aug-23	£1,986	£195,500										
<p>Committee Update - Initial survey works undertaken during 2020/21. Track upgrading works were due to be in summer 2022, however with the delay to the International Island Games to 2025 a review of programme was carried out, and in discussion with Pickaquo Centre and the track suppliers the works are now scheduled for summer 2023. Costs incurred relate to the survey works undertaken.</p>																		
14	Contingency								£0	£8,800	£0	£8,800	£0	(£8,800)	£7,914	£7,914	£125,845.00	£25,900.00
Totals								£275,942	£795,400	£0	£795,400	£650,501	(£144,899)	£795,414	£144,913	£811,845	£1,320,400	

General Fund Capital Improvements								Actual Spend as at 31/12/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Out-turn 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q2 v Q3	Indicative Budget 2022/23	Indicative Budget 2023/24				
Asset Name	Description																				
Projects added during year								Projects added during year								Projects added during year		Projects added during year		Projects added during year	
15	Orphir Primary School	Improve thermal performance of building- Install external wall insulation to improve the thermal performance of the fabric; Install new high performance doors and windows. Replace fascia's, soffits, gutters and downpipes.						£1,723	£0	£0	£0	£5,000	£5,000	£0	(£5,000.00)	£0	£0	£0	£0		
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn													
	£552,000	HRI Munro			Design start date Oct 21 Target construction start date Apr 24	Mar-25	£1,723	£552,000													
	Committee Update - External Wall Insulation: The design phase of this project has been accelerated to take advantage of designers that were procured to undertake similar project work for St Margaret's Hope Primary School. The construction works are still forecasted to take place in financial year 2024/25. The design brief has been provided to HRI Munro to move this project forward with completion of the scheme design due in this financial year (2021/22). HRI Munro surveyed the site during October school holidays 2021 with initial design work now underway. Construction works are due on site in 2024/25. Design fees will be the only costs within this financial year. As the project is in excess of £150k a Capital Project Appraisal (CPA) is required. A CPA will be submitted to Policy and Resources Committee in due course, once the design solution has been confirmed.																				
Total Additional Projects								£1,723	£0	£0	£0	£5,000	£5,000	£0	(£5,000)	£0	£0	£0	£0		
Retention Due During Coming Year								Retention Due During Coming Year													
16	Smiddybrae	Ground Source Heat Pump installation, complete with new ground array, associated groundworks and new boiler house Proposal submitted to Policy & Resources Committee on 27 November 2018, which was subsequently approved. The project has been broken down into three phases: 1. Borehole works. 2. The interconnecting groundworks. 3. Plantroom and heat pump installation.						£0	£0	£0	£0	£37,000	£37,000	£0	(£37,000)	£0	£0	£0	£0		
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn													
	£801,300	OIC - D&I Property	S R Paterson Ltd	£752,271	Mar-19	Dec-20	£763,605	£801,300													
	Committee Update: Borehole works Completed May 2019. Interconnecting groundworks Complete Oct 2019. Plantroom and heat pump installation - Ground Source Heat pumps are installed and operational for heating, however there are issues with the hot water installations which are currently being rectified. Unfortunately there has been delays in the delivery of the final materials which has delayed the completion. Final works anticipated to be completed by the end of January 2022. Project expenditure greater in financial year 2020/21 than budgeted due to slippage from previous year that was not carried forward. The Overall Spend to date costs includes contractors sums, statutory approval costs and professional fees. Overall project will be within the approved budget of £801k.																				
17	Stromness Academy Ph3	Phase 3 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property. This phase relates to the Science block at Stromness Academy.						£18,660	£5,000	£0	£5,000	£30,000	£25,000	£5,000	(£25,000)	£0	£0	£0	£0		
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn													
	£315,000	OIC - D&I Property	R Clouston Ltd	£267,814	Aug-20	Mar-21	£280,529	£294,000													
	Update: Project was completed on 21st May 2021 and is now in the defects period. Due to delays in completion expenditure was not completed as expected in financial year 2020/21, which has resulted in an increased spend in 2021/22. Final account for construction works will be within budget. The Overall Spend to date costs includes contractors sums, statutory approval costs and professional fees. Overall project will be within the approved budget of £315k.																				
18	Stromness Academy Ph4	Phase 4 thermal upgrade comprising new roof cladding, gutters, fascia's, soffits, downpipes, roof windows, doors and windows to enhance property. This phase relates to the Technical block at the Stromness Academy.						£18,713	£5,000	£0	£5,000	£23,600	£18,600	£5,000	(£18,600)	£0	£0	£0	£0		
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn													
	£151,000	OIC - D&I Property	R Clouston Ltd	£104,759	Aug-20	Mar-21	£106,555	£115,000													
	Committee Update: Project was completed on 21st May 2021 and is now in the defects period. Due to delays in completion expenditure was not completed as expected in financial year 2020/21, which accounts for the increased spend in 2021/22. Final account for constructions works will be within budget. The Overall Spend to date costs includes contractors sums, statutory approval costs and professional fees. Overall project will be within the approved budget of £151k.																				
19	Sanday Junior High School & Swimming Pool	Replace ground source heat pumps - Electrolytic corrosion to pipework has been addressed. Controls issues with 2 heat pumps, and all 4 heat pumps to be replaced. The original budget of £100k has been revised following conclusion of detailed design to £180k. Due to resourcing issues, the design work was delayed, but was concluded during 2019/20. Tender accepted at £178k. Project anticipated to be contained within the revised budget.						£0	£0	£0	£0	£28,000	£28,000	£0	(£28,000)	£0	£0	£0	£0		
	Budget	Design Consultant	Contractor	Tender Sum	Contract Commencement	Project Completion	Overall Spend to date	Probable Outturn													
	£180,000	OIC - D&I Property	S R Paterson Ltd	£177,814	Oct-20	Dec-20	£154,266	£182,000													
	Committee Update: Works complete on site with new installation operational. Project in snagging period; Final Account has been submitted and will be agreed in financial year 2021/22. Final project cost in line with the revised budget.																				
Total Retention Due								£37,373	£10,000	£0	£10,000	£118,600	£108,600	£10,000	(£108,600)	£0	£0	£0	£0		

General Fund Capital Improvements		Actual Spend as at 31/12/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Out- turn 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q2 v Q3	Indicative Budget 2022/23	Indicative Budget 2023/24
Asset Name	Description										
Total General Fund		£315,038	£805,400	£0	£805,400	£774,101	(£31,299)	£805,414	£31,313	£811,845	£1,320,400

General Fund Capital Improvements								Actual Spend as at 31/12/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Out-turn 2021/22	Overspend/ (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q2 v Q3	Indicative Budget 2022/23	Indicative Budget 2023/24	
Asset Name	Description																	
Nursery projects													Nursery Projects					
Early Learning & Childcare	This project is part of the Governments Early Years and Child Care plan and the implementation of 1140 hours. Works ongoing at various locations. Projects are complete at Burray, Papa Westray and Westray Nurseries. Larger projects being developed for Dounby, Glatness and Papdale nurseries with minor alterations to be undertaken at Eday, Shapinsay and Stromness nurseries. Current priorities are to have Dounby on site January 2020, Papdale on site March 2020 with Glatness on site April / May 2020.																	
22 Glatness Primary School	Extension and internal upgrade. New extension along with internal alterations to some of the existing areas to provide nursery accommodation for 88 nursery children. Construction works to be undertaken in 3 phases, with Phase 1 (internal alterations to existing building) due to be complete to allow utilisation before January 22. Phase 2 (new extension) will start at the same time as phase 1 and will take around 12 months to complete. Phase 3 (final internal alterations) will follow and is due to be complete by the of the school summer holidays in August 2022.							£388,084	£1,000,000	£0	£1,000,000	£800,000	(£200,000)	£1,000,000	£200,000	£250,900	£0	
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Target Project Completion	Overall Spend to date	Probable Outturn										
£1,569,676		HRI Munro Architecture Ltd	Orkney Builders (Contractors) Ltd	£1,583,692	Jun-21	Aug-22	£547,869	£1,569,676										
Committee Update: Project commenced on site at the beginning of the 2021 summer holidays in accordance with agreed programme. Project is split into phases to suit operational needs with phase 1 (internal alterations) completed in mid December 2021. Progress has been adversely impacted both by delays in delivery of materials and some design changes that were required due to unforeseen issues discovered on site. Phase 1 to become operational in January 2022 after the Christmas break. Phase 2 (new extension) is due to complete in June 2022 and Phase 3 (alterations to existing nursery area) is due to complete in August 2022. Phase 2 works were delayed due to cement shortages early in the process and then subsequently by delays in the supply of the timber kit. These delays will reduce the spend requirement within the current financial year as more of the work is expected to slip into financial year 2022/23. The timber kit has now arrived in Orkney and is currently being erected with the contractor expecting to be wind and water tight by the end of January 2022. The contractor is confident that the delays can be minimised and expects phase 2 to be completed in July 2022. It is still expected that Phase 3 will be completed by August 2022.																		
23 Papdale Primary School	Extension and internal upgrade - COVID-19 restrictions resulted in delays in starting the works however project now complete and operational. Final snagging works are being completed. Final account to be prepared, however project £144k over the original budget, with commitment funded from elsewhere in the programme.							£12,208	£0	£0	£0	£20,000	£20,000	£0	(£20,000)	£0	£0	
Budget		Design Consultant	Contractor	Tender Sum	Contract Commencement	Project Completion	Overall Spend to date	Probable Outturn										
£328,467		HRI Munro Architecture Ltd	Orkney Builders (Contractors) Ltd	£304,468	Mar-20	Oct-20	£473,658	£475,000										
Committee Update: Project complete and facility operational. Final contractor account likely to be £310k. The deficit is to be funded from re-profiling the nursery programme. Defects period ended in December 2021 with the final snagging list issued to the contractor. It is expected that Making Good Defects Certificate will be issued this financial year, which will allow the final retention monies to be released.																		
Total Early Learning & Childcare								£400,292	£1,000,000	£0	£1,000,000	£820,000	(£180,000)	£1,000,000	£180,000	£250,900	£0	
Grant Income/ Budget Additions													Grant Income					
Inc 1	Early Learning & Childcare	Grant income - Early Learning and Childcare allocation in respect of nursery works - Grant to be drawn down as expenditure incurred, and in accordance with grant conditions.						£0	(£27,900)	£0	(£27,900)	(£27,900)	£0	(£27,900)	£0	£0	£0	
Inc 2	Early Learning & Childcare	Budget to be slipped from 20/21 to 2021/22 and 2022/23, as approved by the Policy and Resources Committee on 21/09/2021						£0	(£972,100)	£0	(£972,100)	(£972,100)	£0	(£972,100)	£0	(£202,900)	£0	
Inc 3	Early Learning & Childcare	Contribution from Repairs & Renewal Fund						£0	£0	£0	£0	£0	£0	£0	£0	(£48,000)	£0	

Strategic Reserve Fund Capital Improvements							Actual Spend as at 30/09/2021	Budget 2021/22	Project Slippage/ Acceleration	Revised Budget 2021/22	Probable Out- turn 2021/22	Overspend/ (Underspend)	Budget 2022/23	Budget 2023/24
Asset Name	Description													
N/A	N/A						£0	£0	£0	£0	£0	£0	£0	£0
Budget	Design Consultant	Contractor	Tender Sum	Target Contract Commencement	Target Project Completion	Overall Value to date								
Committee Update - No projects due in Financial Year 2021/22														
Contingency							£0	£118,400	£0	£118,400	£0	(£118,400)	£118,400	£118,400
Contact Officer- Capital Programme Manager, Extension 2713							£0	£118,400	£0	£118,400	£0	(£118,400)	£118,400	£118,400

Plant & Vehicle Replacement Programme	Actual Expenditure as at 31/12/2021	Committed Spend as at 31/12/2021	Capital Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2021/22	Probable Outturn Q2v Q3
Planned purchases as approved at AM Sub 26 January 2021								
Gritter - Iveco Dedicated 18 tonne	£0	£194,000	£132,000	£0	(£132,000)	The tender specification was issued in January 2021 and the order was raised on the 25/03/21 with AM Phillip for £194k with an original delivery date of January 2022. Revised specification to include a dual purpose swap body which will enable the vehicles to be used as tipper trucks outwith the winter season. Additional spend was approved by the Executive Director of D&I. We have been advised by the vehicle body supplier Cuthbertsons w/c 10.01.22 by telephone conversation that due to the delayed chassis delivery the vehicle will not now be delivered prior the end of the financial year.	£194,000	(£194,000)
Minibus - Renault Master	£0	£0	£35,000	£0	(£35,000)	There have been delays with procurement of this vehicle, however tenders have now been returned and assessed. The single tender received was compliant but there are operational issues around the installation of an electrical charge point at Aurrida which they are exploring, therefore the order has not been placed for the vehicle. We will not receive the vehicle prior to the end of the financial year.	£0	£0
Van - Ford Transit	£0	£0	£20,000	£0	(£20,000)	There have been delays with procurement of this vehicle. however tenders have now been returned and are being assessed. We will not receive this vehicle prior to the end of the financial year.	£0	£0
Gritter Mercedes 1824 Axor/Epoke Sirius	£0	£194,000	£132,000	£0	(£132,000)	The Tender Specification was issued in January 2021 and the order was raised on the 25/03/21 with AM Phillip for £194k with an original delivery date of January 2022. Revised specification to include a dual purpose swap body which will enable the vehicles to be used as tipper trucks outwith the winter season. Additional spend was approved by the Executive Director of D&I. We have been advised by the vehicle body supplier Cuthbertsons w/c 10.01.22 by telephone conversation that due to the delayed chassis delivery the vehicle will not now be delivered prior the end of the financial year.	£194,000	(£194,000)
Van - Volkswagen Caddy	£0	£0	£17,000	£0	(£17,000)	This was accelerated into the 2020/21 programme and arrived on the 25/02/21.	£0	£0
Van - Renault Kangoo	£0	£0	£17,000	£0	(£17,000)	This was accelerated into 2020/21 programme and arrived on the arrived 25/02/21.	£0	£0
Van - Renault Kangoo Electric	£0	£22,868	£17,000	£0	(£17,000)	There have been delays with procurement of this vehicle, however tenders have now been returned and the vans were ordered on the 09/12/21. A delivery time of 12-14 weeks was stated on the order but we expect that the vans will not be delivered and paid for prior to the end of the financial year. The cost of the van was £22,868 against a budget of £17,000. The overspend was authorised by Roads and Environmental Services manager.	£0	£0
Roller - Bomag 162	£0	£0	£50,000	£0	(£50,000)	To mitigate the overspend that had been anticipated on the two gritters above (within the approved programme) it has been agreed with the Roads service that this vehicle can be utilised for another 2 years, with renewal instead planned for the 2023/24 years programme.	£0	£0
Tractor - New Holland TD5.85 4WD	£55,953	£0	£70,000	£55,953	(£14,047)	Order was raised on the 14/06/21 with Robertsons (Orkney) Ltd - This tractor was delivered on the 16/11/21.	£55,953	£0
Compact Tractor - Massey Ferguson GC2300	£0	£20,550	£31,000	£20,550	(£10,450)	Order was raised on the 23/09/21 with MLM Engineering - This tractor was delivered on the 21/12/21.	£20,550	£0
Mini Digger Kubota KX61.3	£0	£0	£34,000	£0	(£34,000)	There have been delays with the procurement of this plant, however tenders were returned on the 15/12/21 and are to be assessed. This machine will not be delivered prior to the end of the financial year.	£0	£0
Mower - Verge Cutter Spearhead Excel 504	£0	£0	£16,000	£0	(£16,000)	This has been out to tender three times now, however returns did not match specification released. We have now had authority from Procurement that we can move to a direct award NCA for this machine. It is not expected that this machine will be delivered prior to the end of the financial year.	£16,000	(£16,000)
Mower - Verge Cutter Spearhead Twigga	£0	£0	£16,000	£0	(£16,000)	This machine is now being procured jointly with the machine above as part of the direct award NCA due to the difficulties with the specification and procurement experienced. It is not expected that this machine will be delivered prior to the end of the financial year.	£0	£0
Snowblade - Bunce Small	£9,464	£0	£5,000	£9,464	£4,464	Self loading gritters were ordered in place of snowblades to increase winter road maintenance resilience within the service. Purchase authorised by the Roads and Environmental Services Manager - order was placed on the 02/09/2021, and received on the 11/10/21.	£9,464	£0

Plant & Vehicle Replacement Programme	Actual Expenditure as at 31/12/2021	Committed Spend as at 31/12/2021	Capital Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2021/22	Probable Outturn Q2v Q3
Snowblade - Bunce Large	£9,464	£0	£5,000	£9,464	£4,464	Self loading gritters were ordered in place of snowblades to increase winter road maintenance resilience within the service. Purchase authorised by the Roads and Environmental Services Manager - order was placed on the 02/09/2021, and received on the 11/10/21.	£9,464	£0
Welfare Unit - Mobile - Elston 430D	£0	£0	£25,000	£0	(£25,000)	Roads Services have requested that this is moved to 2023/24 programme pending a review of the current provision for accommodation of OIC Roads staff in the Outer Islands.	£0	£0
Recycler - Merc/Benz Econic 1824LL	£208,161	£0	£195,000	£208,161	£13,161	Order raised on the 31/05/2021 with Dennis Eagle - This vehicle was delivered to us on the 06/12/21.	£208,465	(£304)
Skip x 13 Units	£0	£90,665	£65,500	£90,665	£25,165	There have been delays with the procurement of the skips, however the tender was returned on the 16/12/21 and is currently being evaluated. There is a risk of non-delivery due to the worldwide shortage of containers, however previous years deliveries have had a quick turnaround and as a result delivery is still anticipated to be in this financial year. Note return price has increased due to higher worldwide steel cost.	£80,000	£10,665
Volkswagen Caddy Diesel Van	£0	£22,868	£17,000	£0	(£17,000)	There have been delays with the procurement of this vehicle. The tender specification was issued to Procurement noting a change to an EV vehicle to meet climate change aspirations. The tender was returned and the vans ordered on the 09/12/21. A delivery time of 12-14 weeks was stated on the order but we expect that the vans will not be delivered prior to the end of the financial year. The cost of the van was £22,868 against a budget price of £17,000. The overspend was authorised by Roads and Environmental Services manager.	£0	£0
Volkswagen Caddy Diesel Van	£0	£22,868	£17,000	£0	(£17,000)	There have been delays with the procurement of this vehicle. The tender specification was issued to Procurement noting a change to an EV vehicle to meet climate change aspirations. The tender was returned and the vans ordered on the 09/12/21. A delivery time of 12-14 weeks was stated on the order but we expect that the vans will not be delivered prior to the end of the financial year. The cost of the van was £22,868 against a budget price of £17,000. The overspend was authorised by Roads and Environmental Services manager.	£0	£0
NC HT1.0 1T Dumper	£0	£0	£22,000	£0	(£22,000)	Roads Services have requested that this is moved to 2022/23 programme.	£0	£0
Green Waste Grab	£0	£4,700	£6,000	£4,700	(£1,300)	This was ordered from Linklater engineering on the 25.11.21 with delivery expected in January 2022.	£6,000	(£1,300)
Vehicle Lift	£0	£17,592	£34,000	£17,592	(£16,408)	Ordered on the 14th September from Steril Koni. Delivery and installation is expected in February 2022.	£17,592	£0
Volkswagen Caddy Diesel Van	£0	£0	£17,000	£0	(£17,000)	The Works and Inspection Manager within Property Services has requested this be moved to the 2022/23 programme due to possible staffing and working pattern changes.	£0	£0
Land Rover Defender 130 2.2 TDCi	£0	£53,402	£60,000	£53,402	(£6,598)	Order was raised on the 30/06/2021 with Terberg - originally due to be delivered in December 2021 but now expected in January 2022.	£53,402	£0
Volkswagen Sharan	£0	£0	£20,000	£0	(£20,000)	There have been delays with the procurement of this vehicle. Tender specification was issued to Procurement, noting a change to an EV vehicle to meet climate change aspirations. The tender was returned on the 02/12/22 and is currently being evaluated. This vehicle will not be delivered prior to 31st March 2022.	£0	£0
Volkswagen Caddy Diesel Van	£0	£0	£17,000	£0	(£17,000)	There have been delays with the procurement of this vehicle. Tenders were returned on the 02/12/21 and are currently being assessed, but as delivery is indicated on tender as 32 weeks this vehicle will not be delivered prior to the 31st March 2022.	£17,000	(£17,000)
Mercedes Benz Minibus	£0	£85,716	£75,000	£85,716	£10,716	Order raised on the 30/06/2021 with Mellor Coachcraft - Delivery of this vehicle was due in December 2021 but is now expected to be received at the end of January 2022.	£85,716	£0
VW Transporter Minibus (9 Seats)	£0	£0	£25,000	£0	(£25,000)	There have been delays with the procurement of this vehicle. Tender specification issued to Procurement, noting the clients desire to change to an EV vehicle to meet climate change aspirations. The tender was evaluated on the 15/12/21 but clarification is required on the availability of installing a charge point at Aurrida House to ensure the operational viability of the electric vehicle. Only one bid was received at a cost of £63k. The procurement of the vehicle has been paused pending confirmation on the charge point issues and authorisation of increased spend requirement, and therefore delivery will not be achieved prior to the 31st March 2022.	£0	£0
Contingency	£0	£0	£7,500	£0	(£7,500)		£0	£0

Plant & Vehicle Replacement Programme	Actual Expenditure as at 31/12/2021	Committed Spend as at 31/12/2021	Capital Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2021/22	Probable Outturn Q2v Q3
Additional Purchases in 2021/22 (Accelerated From Indicative 2022-2024 Programme)								
JCB 3CX Rockbreaker Attachment	£0	£7,103	£0	£7,103	£7,103	Ordered From JCB on the 01/12/21 arrived on the 20/12/21. Additional purchase of rock breaker requested and authorised by the Roads and environment services manager due to a change in working practice and as a recommendation that came from a works rep meeting.	£0	£7,103
Gritter Econ Tow Behind	£9,464	£28,393	£0	£37,857	£37,857	Purchase of self loading gritters accelerated from the 2022/23 programme. Requested and authorised by the Roads and Environmental Services Manager due to a change in working practice, to ensure driver compliance with the law and to increase winter resilience within the service. Part of this order has been processed for payment with the remainder of the total to be processed in January on a separate invoice	£37,857	£37,857
Additional Purchases in 2021/22 (Not included in Indicative 2022-2024 Programme)								
Recycler Lorry	£193,189	£0	£193,200	£193,189	(£11)	C/f from 2020/21 approved programme - slippage previously approved . Initial tender for a top loader recycling vehicle was withdrawn after an operational review. A subsequent re tender was issued for a Split back RCV (Refuse Collection Vehicle) which was ordered on 29/10/2020 from Farid Hillend Motors. The supplier advised us on 11/01/2021 that the production has slipped due to COVID-19 lockdowns earlier in 2020. The vehicle was delivered to us in May 2021.	£193,189	£0
Forklift Toyota 1.5t elec.	(£27,365)	£9,996	£10,000	£9,996	(£4)	C/f from 2020/21 approved programme - slippage previously approved. The forklift was delivered to us on the 30/03/2021, however there were delays with the delivery of the access/platform man basket due to technical and COVID-19 operational issues experienced bt the supplier. An accrual was processed for the forklift element, however the invoice received from the supplier included the man basket .The supplier was unable to split the invoice for the two elements, so it was agreed that payment would be made on receipt of the outstanding equipment. The basket was delivered to us in November 2021 and the invoice will now be processed.	£9,996	£0
Welfare Unit/Site Huts x 3 - Retention Due	£0	£0	£5,000	£0	(£5,000)	C/f from 2020/21 approved programme - slippage previously approved. Ordered on 10/07/2019 the units did not meet our required specifications on arrival in Orkney. We retained these as an interim solution while the company were building 3 replacements as per original specifications. (We received the replacement units in May 2021 and the original units have been returned). The retention of delivery costs will not be invoiced and are no longer due to the company.	£4,980	(£4,980)
Brake Tester	£6,018	£0	£6,000	£6,018	£18	C/f from 2020/21 approved programme - slippage previously approved. Ordered on 21/09/2020 from Steril UK Ltd . Vehicle Ramp ordered in place of brake tester. The installation into the fleet services workshop has now been completed and the ramp has been commissioned and is in use.	£6,018	£0
Towerwagon - Iveco 50C50 Aerial Platform	£71,475	£0	£71,500	£71,475	(£25)	C/f from 2020/21 approved programme - slippage previously approved. Ordered on 19/08/2020 from A M Phillip. This was delivered on the 19/07/2021 and is now in service.	£71,475	£0
Pickup - Mercedes-Benz	£37,080	£0	£37,100	£37,080	(£20)	C/f from 2020/21 approved programme - slippage previously approved. This was ordered on 07/09/2020 from A M Phillip. This vehicle was delayed due to COVID-19 lockdowns and was not delivered to us by the 31/03/2021. Delivered May 2021.	£37,080	£0
Scarab Euro 4 Minor Road Sweeper	£84,270	£0	£80,700	£84,270	£3,570	C/f from 2020/21 approved programme - slippage previously approved . Ordered on 13/08/2020 from Bucher Municipal Ltd. Due to COVID-19 related delays the vehicle was not delivered to us by the 31/03/2021. Delivered May 2021.	£84,270	£0
Kerston Path Renovator	£5,850	£0	£0	£5,850	£5,850	C/f from 2020/21 - Additional Item. Purchased as additional equipment to support maintenance of church yard pathways and authorised by Roads and Environmental Service Operational Manager.	£5,850	£0
GENERAL FUND	£663,024	£774,721	£1,603,500	£1,008,506	(£594,994)		£1,418,322	(£371,959)

Plant & Vehicle Replacement Programme	Actual Expenditure as at 31/12/2021	Committed Spend as at 31/12/2021	Capital Budget 2021/22	Probable Outturn 2021/22	Overspend/ (Underspend)	Purchase Status/Update	Previously Reported Probable Outturn 2021/22	Probable Outturn Q2v Q3
Non-General Fund & Trading Services Purchases - Funded by The Service								
Orkney College - VW Van	£0	£0	£20,000	£0	(£20,000)	Orkney College have requested that the purchase of this vehicle be paused while they explore the possibility of leasing a replacement vehicle through the Reflex project. Therefore this vehicle will not be procured prior to the end of the financial year at the 31.03.22	£0	£0
Orkney College - Ford Minibus	£0	£0	£30,000	£0	(£30,000)	Orkney College have requested that the purchase of this vehicle be paused while they explore the possibility of leasing a replacement vehicle through the Reflex project. Therefore this vehicle will not be procured prior to the end of the financial year at the 31.03.22	£0	£0
Marine Services - HL5 Closed Skip Full Height x2	£0	£0	£10,000	£0	(£10,000)	The tender specification for this has not been issued yet and it is unlikely that these skips will be procured and received prior to the end of this financial year.	£10,000	(£10,000)
Marine Services - Peugeot Boxer Pick-up	£0	£0	£28,000	£0	(£28,000)	Tender was returned on the 02/12/21 and is currently being assessed, however following delays in vehicle procurement, purchase and delivery it is unlikely that the vehicle will be delivered prior to 31st March 2022.	£0	£0
Marine Services - Peugeot Van	£0	£0	£17,000	£0	(£17,000)	Tender was returned on the 02/12/21 and is currently being assessed, however following delays in vehicle procurement, purchase and delivery it is unlikely that the vehicle will be delivered prior to 31st March 2022.	£0	£0
Quarry Operations - CAT 966G Loading Shovel	£0	£0	£12,000	£0	(£12,000)	The Quarry Manager has advised that the cost of this has been resourced out of the operational revenue budget and that this expenditure is no longer required from the program.	£0	£0
Quarry Operations - Weighbridge	£0	£30,580	£25,000	£30,580	£5,580	The tender specification was sent by the Quarry Manager to procurement for issue in October 2021. Tenders were returned and the contract for supply awarded to John White and Sons. The Quarry manager advises that this is due to be delivered and installed in February 2022.	£0	£30,580
Additional Purchases in 2021/22								
Orkney College - Ford Ranger 4X4 Pickup	£22,425	£0	£0	£22,425	£22,425	C/f from 2020/21 programme. Ordered on 26/08/20 Ford Motor Co. Delivery due w/c 22/02/2021. Authorised by Principal/ Technician (Agronomy Institute), Orkney College. Delivery delayed due to COVID-19 did not arrive by 31/03/21. The vehicle was delivered on the 12/04/2021.	£22,425	£0
Marine Services - Tractor	£19,545	£3,000	£0	£22,545	£22,545	C/f from 2020/21 programme. This purchase was requested by the Assistant Technical Superintendent and Deputy Harbour Master: Strategy & Support at Marine Services, to assist with pier gritting operations. Order Raised on 01/02/2021 from Robertsons. The tractor was delivered to us on the 16/11/21 without the snow clearing blade we have processed the payment for the tractor minus a £3k retention for the snow clearing blade which is due to be delivered in January 2022.	£22,545	£0
Marine Services - Nissan E-nv200 Elec Van	£0	£17,445	£0	£17,445	£17,445	C/f from 2020/21 programme. Ordered on 16/12/2020 from Renault. Delivery due here 01/03/2021. Authorised by Assistant Technical Superintendent/Deputy Harbour Master (Strategy & Support), Marine Services. Delayed arrival due to Covid - still awaiting delivery from Renault. Renault have now given us an estimated delivery date of January 2022	£17,445	£0
Marine Services - Peugeot Boxer Van	£0	£20,697	£0	£20,697	£20,697	C/f from 2020/21 programme. Ordered on 16/12/2020 from Renault. Delivery due here 01/03/2021. Authorised by Assistant Technical Superintendent/Deputy Harbour Master (Strategy & Support), Marine Services. Delayed arrival due to Covid - still awaiting delivery from Renault estimated delivery date of January 2022.	£20,697	£0
Marine Services - Forklift	£0	£0	£0	£0	£55,000	Additional Request from Marine Services, Technical Superintendent for the purchase of an electric forklift Marine Services have confirmed that the budget in place within their service to purchase this vehicle. Tenders were returned on the 08.12.21 and are currently being assessed it is unlikely that the vehicle can be supplied and paid for prior to the 31.03.22.	£55,000	(£55,000)
NON-GENERAL FUND	£41,970	£71,722	£142,000	£113,692	£26,692		£148,112	(£34,420)
Contact Officer - Interim Head of Infrastructure and Strategic Projects, Extension 2310	£704,994	£846,443	£1,745,500	£1,122,198	(£568,302)		£1,566,434	(£406,379)

Project Name	Actual Expenditure as at 31/12/2021	Capital Budget 2021/22	Probable Outturn 2021/22	Overspend (Underspend)	Previously Reported Probable Outturn	Probable Outturn Q2 v Q3
Datacentre Replacements						
<i>Server Room Replacement</i>	£0	£8,000	£8,000	£0	£8,000	£0
Replacement of Server & Network Room Equipment including UPS (backup power), Remote Management, Monitoring and Access Controls. Devices have recently arrived and we are awaiting invoicing.						
Server Replacements						
<i>Replacement of servers that are end-of-life.</i>	£81,268	£24,000	£81,268	£57,268	£81,268	£0
Spend here increased due to deferred spend from FY2020/21 falling into this year, combined with increased requirements. Total overspend on the programme arising from expenditure on replacement servers has been mitigated by the reduction of desktop replacement and microwave mast Infrastructure spend.						
<i>Replacement of Storage and Backup Infrastructure</i>	£0	£9,000	£9,000	£0	£9,000	£0
Replacement of storage that is approaching capacity and enhance the resilience of data backups. Device is close to being ordered.						
Local Area Network Replacements						
<i>Wi-Fi Refresh</i>	£53,806	£50,000	£53,806	£3,806	£50,000	£3,806
This is to renew and improve Wi-Fi systems to maintain capacity and currency of support, replacing end of life equipment. This is now complete.						
<i>Replacement of Network Switches</i>	£1,932	£15,000	£15,000	£0	£15,000	£0
Replacement of Network Switches that are end of support. Ensuring devices are in current support is an essential objective in maintaining Public Sector Network Accreditation in line with the Public Sector Action Plan. Most of the devices have arrived and we are awaiting invoicing.						
Security Gateways						
<i>Firewall Replacements</i>	£32,798	£35,000	£32,798	(£2,202)	£33,000	(£202)
Replacement of a firewall which will no longer be "in current support". Installation of new firewall is complete.						
Wide Area Network Replacements						
<i>Replacement of Microwave Mast Equipment - Main Mast Infrastructure</i>	(£3,205)	£15,000	£15,000	£0	£15,000	£0
Replacement of connections to the main Mast Infrastructure, to ensure resilience of the main telecoms hub which connects Council sites across Orkney. This project is continuing and we are waiting for Ofcom licencing to be approved. At present balance of budget is negative due to a sundry creditors reversal from FY2020/21 (goods received by 31 March 2021 but even after contacting supplier we have not yet been invoiced).						
<i>Replacement of Microwave Mast Equipment - Radio Wireless Links to Secondary Mast</i>	£0	£14,000	£0	(£14,000)	£0	£0
Replacement of Radio Wireless Links to the secondary Mast site which serves connectivity to South Isles sites . Due to restructure of microwave links this spend is no longer required and will be used to fund additionally required corporate replacement devices.						
Device Replacement						
<i>Replacement of End User Devices (Corporate)</i>	£16,724	£44,000	£16,724	(£27,276)	£16,724	£0
Due to increased spend in FY2020/21 a reduction in spend FY2021/22 was anticipated. However, due to the level of devices still required under the corporate replacement plan some spend was required in the year. Deployment of devices is now complete.						
<i>Replacement of End User Devices (Schools)</i>	£43,372	£160,000	£160,000	£0	£160,000	£0
Procurement is in progress for replacement schools devices. Devices are slowing arriving due to supply chain issues. However, some devices have been supplied to several schools, including KGS, SA, Westray, PHoR, Firth and Evie. The supplier of the devices, HP, has confirmed devices should arrive in March 2022.						
Other						
<i>Failures and Emergency Replacements of Capital Equipment</i>	£4,600	£20,000	£10,000	(£10,000)	£10,000	£0
Allocation to replacements arising from failures not covered by repairs, and replacement of any systems that fail security audit requirements: - Emergency replacement of wireless link to Stenness School has been completed at a total cost of £4.6k.						

Contact Officer - ICT Services Manager, Extension 2152	£231,295	£394,000	£401,596	£7,596	£397,992	£3,604
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