

# Minute of the Meeting of St Andrews and Deerness Community Council held in the St Andrews Community Centre on Tuesday, 25 June 2019 at 19:30

## Present:

Mrs L McAdie, Mr D Alexander, Mrs L Anderson, Mrs G Barnby, Mr W Bruce and Mr L Flett.

## In Attendance:

- Councillor N Craigie.
- Mrs J Lennie, Clerk.

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## **1. Apologies**

Resolved to note that apologies for absence had been received from Mr I Rendall and Councillors A Drever and S Sankey.

## **2. Election of Office Bearers**

### **A. Chairperson**

Resolved that Mrs L McAdie be appointed Chairperson of St Andrews and Deerness Community Council.

### **B. Vice Chairperson**

Resolved that Mr D Alexander be appointed Vice Chairperson of St Andrews and Deerness Community Council.

### **C. Planning Representative**

Resolved that Mr D Alexander be appointed Planning Representative for St Andrews and Deerness Community Council.

### **D. Grass Cutting Representatives**

Following nominations for a contact for grass cutting contractors and to inspect grass cutting areas in season 2019, the areas involved being Hall of Tankerness and St Andrews Kirkyard's, St Andrews, and Deerness Kirkyard, Deerness, it was resolved:

1. That Mr D Alexander be appointed the contact member for the St Andrews contractor and to inspect grass cutting areas in St Andrews in season 2019.
2. That Mr W Bruce would be appointed the contact member for the Deerness contractor and to inspect grass cutting areas in Deerness in season 2019.

### **E. East Mainland Tourist Leaflet (EMTL) Contact**

Resolved that Mrs L McAdie be appointed the contact for arranging storage and delivery of East Mainland Tourist Leaflets (EMTL).

## **3. Adoption of Minutes**

The minute of the meeting held on 16 April 2019 was approved, being proposed by Mr D Alexander and seconded by Mr W Bruce.

## **4. Matters Arising**

### **A. Additional Insurance Items**

Members heard that additional insurance cover was required for any items purchased during the year, however no additional purchases had been made, and it was:

Resolved to note that additional insurance was not required.

## **B. St Andrews Drama Club (SADC)**

Following consideration of correspondence received from SADC advising that only four members resident in St Andrews and Deerness had travelled to Brechin, it was:

Resolved that SADC received £30 travel assistance for each of these four members.

## **C. St Andrews Community Association (SACA)**

Following consideration of correspondence received from Democratic Services advising that they had been unsuccessful in attempting to get SACA's planning fee paid from the 2018/2019 Community Council Grant Scheme (CCGS), it was:

Resolved to note that SACA's payment of the £200.50 planning fee would be processed from the 2019/2020 CCGS.

## **D. St Andrews Primary School (SAPS)**

Following consideration of correspondence received from SAPS advising that, due to Dingshowe beach already being cleaned in the Bag the Bruck Scheme period, they had decided to postpone their beach clean there until June 2019, it was:

Resolved to note this information and await further confirmation that the beach clean had taken place.

## **E. Annual Grants**

Following consideration of correspondence from Democratic Services, copies of which had previously been circulated, advising that there was no increase in the level of grants awarded to the Community Council, members noted that the CCGS capping limit for 2019/2020 remained set at £3,322 for the main capping limit and £662 for the additional capping limit, and it was:

Resolved to note this information.

## **F. Mull Head Access and Interpretation Upgrade**

Following consideration of correspondence received from the Environment Officer, advising that funding had been sourced from the Orkney LEADER programme and the Heritage Lottery Fund to enable the proposed access and interpretation improvements to take place at the Mull Head Local Nature Reserve. Mrs G Barnby asked if there would be improvements to buildings, particularly the interpretation centre and she was advised that the improvements/upgrades were to the paths and signage at the Mull Head, and it was:

Resolved to note the information provided.

## **G. Utility Track – Road Opposite St Andrews Primary School**

Following consideration of correspondence received from Democratic Services advising that the sunken utility track, opposite St Andrews Primary School, would be inspected and works planned as necessary, it was:

Resolved to note that, if within the specification, remedial work would be carried out to fill the utility track.

## **H. East Mainland Tourist Leaflet (EMTL) Reprint Cost**

Following consideration of correspondence received from Democratic Services advising that the cost of EMTL reprint was £1,060, which would be divisible between this Community Council, Holm and South Ronaldsay and Burray Community Councils, it was:

Resolved to note the information provided.

## **I. Deerness Kirkyard**

Members considered correspondence received from Councillor A Drever advising that the potential for flooding at Deerness Kirkyard would continue to be monitored by OIC and this Community Council, as would the remedial works, which had been previously carried out. Any further remedial works required would require permissions from landowners neighbouring the Kirkyard accordingly. Following discussion, it was:

Resolved to note the information provided.

# **5. Consultation Documents**

## **A. Supplementary Guidance - Housing in the Countryside**

Following consideration of the consultation document, Supplementary Guidance: Housing in the Countryside, copies of which had previously been circulated, Mrs G Barnby advised that she had made a personal response; however, some of the wording she felt had not been easy to understand. She advised also that she had been disappointed to learn that the Planning Department were giving consideration to allowing green spaces in developments to be in filled with additional development. Members formed a corporate response to questions one to six, and it was:

Resolved that the Clerk would submit members' corporate response to Democratic Services by 30 June 2019.

## **B. Winter Service Plan 2018-2019**

Following consideration of the consultation document, Winter Service Plan 2018/2019, which required a response by the 30 July 2019, it was:

Resolved that the Clerk would advise Democratic Services that members had no comments to make on the consultation document as there had not been any adverse weather over the past winter.

## **C. Orkney Health and Care – Draft Strategic Plan**

Following consideration of the consultation document, Orkney Health and Care – Draft Strategic Plan 2019/2022, which required a response by the 9 August 2019, it was:

Resolved that the Clerk submits the Chair's comments as this Community Council's corporate response to the Orkney Health and Care – Draft Strategic Plan.

#### **D. Draft Orkney Harbours Master Plan**

Following consideration of the consultation document, Draft Orkney Harbours Master Plan, which required a response by 9 August 2019, it was:

Resolved that members should individually respond to the questions on Survey Monkey by the deadline.

### **6. Correspondence**

#### **A. SSEN – Finstown Substation**

Following consideration of correspondence received from Scottish and Southern Energy Networks (SSEN), copies of which had been previously circulated, advising that SSEN had submitted their planning application to OIC for its proposed new substation at Finstown, it was:

Resolved to note the information provided.

#### **B. Royal British Legion Scotland – Best Kept War Memorial**

Following consideration of correspondence received from Royal British Legion Scotland, copies of which had previously been circulated, inviting applications for their Best Kept War Memorial Competition 2019, it was:

Resolved to note the information.

#### **C. The Highlands Small Communities Housing Trust**

Members considered correspondence from The Highlands Small Communities Housing Trust, copies of which had previously been circulated, advising members that they had extended their Self Build Loan Fund to applicants who had been unable to obtain mainstream self-build mortgage finance, and they would provide finance to cover the construction period, and it was:

Resolved to note the information and that it had been circulated to local outlets by the Clerk.

#### **D. Orkney Health and Care Workshops**

Following consideration of correspondence received from Orkney Health and Care, copies of which had previously been circulated, inviting members to the Let's Talk About Co-production Workshop on 11 June 2019, it was:

Resolved to note the information.

#### **E. The Scottish Government's Register of Community Benefits**

Following consideration of correspondence received from The Local Energy Scotland Team regarding Scottish Government's Register of Community Benefits from Renewables, it was:

Resolved to note the information.

## **F. Orkney Community Transport Survey**

Following consideration of correspondence received from Democratic Services regarding the Orkney Community Transport Survey, which required a response by 30 June 2019, it was:

Resolved that the Clerk would submit members' response to the questions in the Orkney Community Transport Survey to Democratic Services by the deadline.

## **G. Thank You Letters**

Following consideration of thank you letters received from Orkney Amateur Swimming Club, Deerness Community Centre Association, Kirkwall Squash and Racketball Club and St Andrews Primary School for financial assistance provided, it was:

Resolved to note the contents of the correspondence.

## **7. Financial Statements**

### **A. Certified Accounts - 1 April 2018 – 31 March 2019**

Resolved to note the Certified Accounts for 1 April 2018 to 31 March 2019.

### **B. General Finance**

After consideration of the General Finance statement as at 5 June 2019 and discussion thereof, it was:

Resolved to note that the estimated balance was £9,101.85.

### **C. Community Council Grant Scheme**

Following consideration of the 2019/2020 Community Council Grant Scheme statement as at 5 June 2019, it was resolved:

1. To note the balance remaining for the additional capping limit was £238.63.
2. To note the balance remaining in the main capping limit was £1,219.00.

### **D. Ayrenergy Ltd Fund**

Following consideration of the Ayrenergy Ltd Fund Statement as at 5 June 2019, it was:

Resolved to note that the balance remaining for approval was £8,419.34.

## **8. Financial Requests**

### **A. Glasgow and Shetland Hockey Trips**

Following consideration of correspondence received from a local mother, copies of which had been previously circulated, requesting financial assistance for her daughter's hockey trips to Glasgow and Shetland, it was:

Resolved that £30 travel assistance be granted for each hockey trip, totalling £60.

### **B. Athletics Trips and Island Games Trip**

Following consideration of correspondence received from a local mother, copies of which had been previously circulated, requesting financial assistance towards her one son's athletics trip to Aberdeen and her other son's trip to represent Orkney in the badminton at the Islands Games in Gibraltar, it was resolved:

1. That a travel assistance grant of £30 be given to the son travelling to participate in an athletics competition in Aberdeen.
2. That a travel assistance grant of £60 be given to the son travelling to participate in the Islands Games badminton competition in Gibraltar.

### **C. Kirkwall Grammar School**

Following consideration of correspondence received from Kirkwall Grammar School, copies of which had previously been circulated, requesting travel assistance for a local girl's leisure trip to Inverness, it was:

Resolved to grant £30 assistance towards the local girl's Inverness trip.

### **D. Orkney Amateur Swimming Club – Thurso and Lerwick Trips**

Following consideration of correspondence received from Orkney Amateur Swimming Club, copies of which had previously been circulated, requesting financial assistance towards two local boys' participation in the Thurso Mini Meet and also the Midsummer Meet in Lerwick, it was:

Resolved that a travel grant of £120 be given to Orkney Amateur Swimming Club for the two local boys' participation in the two swimming competitions in Thurso and Lerwick.

### **E. Orkney Area Board - Young Enterprise Scotland**

Following consideration of correspondence received from Orkney Area Board Young Enterprise Scotland, copies of which had previously been circulated, requesting travel assistance towards one local girl's participation in the YES finals in Edinburgh, it was:

Resolved that a travel assistance grant of £30 be granted to OABYES for the local girl's participation in the YES final in Edinburgh.

## **F. Two Local School Boys – Orkney Youth Development Group Football Trips**

Following consideration of correspondence received from two local fathers, copies of which had been circulated, requesting travel assistance towards their two local sons' participation in four OYDG football trips to Caithness, Edinburgh, Shetland and Inverness, it was resolved:

1. That £120 travel assistance grant is granted to each of the two local fathers for their sons' four football trips.

## **G. Local Father – Ross County Football Trips**

Following consideration of correspondence received from a local father, copies of which had been circulated, requesting travel assistance towards the cost of his son's weekly travel to play for Ross County Football Club between May and December 2019. Every second week he also has to travel to the Edinburgh/Glasgow area to compete in football competitions with Ross County Football Club, it was resolved:

1. To grant the local father £60 travel assistance for his son's football trips.

2. That the Clerk writes to the local father to advise him that, as per this Community Council's travel grant policy, the son would not be eligible for further travel grant assistance this financial year as he had received the maximum combined travel grant available totalling £180.

## **9. Publications**

The following publications were made available for members to view and were noted:

- HAGS – Spring 2019 Leaflet.
- Scottish Rural Action – May Newsletter.
- Scottish Government – Planning and Building Newsletters.

## **10. Any Other Competent Business**

### **A. Live List**

Following consideration of the live list, it was resolved:

1. That Councillor N Craigie would investigate with OIC the lack of progress of the repair to the subsidence on the Churchyard Road, Tankerness.

2. To note that Mrs G Barnby continues to monitor the flooding of drains at St Andrews Primary School.

3. To note that there are seven boxes of East Mainland Tourist leaflets held in storage with Mrs L McAdie.



## **B. Dingshowe Car Park, Toab – Litter Bin**

Councillor N Craigie advised that the pick up three items litter bin at Dingshowe Car Park, Toab is a very small general litter bin and despite it being emptied twice weekly, it is always full and overflowing and that a better service is required. He advised that Dingshowe is very popular with tourists and locals. Mrs L Anderson and the Chair advised that, if there was enough space to site a 1100 litre bin then, this would be an appropriate measure to alleviate the overspill and also this bin would only require emptying once a week. It was also noted that sponsorship of this bin may be available from the pick up three pieces of litter scheme, and it was resolved:

1. That the Clerk writes to Democratic Services explaining the current issue with the small bin and requesting an 1100 litre bin.
2. That consideration could be given to sponsorship from the pick up three pieces of litter scheme accordingly.

## **C. Bus Shelter, Toab**

Mrs G Barnby reported that there were a number of school children gathering to await the school bus in Toab and asked if funding could be sought for the creation of a bus shelter. Councillor N Craigie advised that there was no funding available for bus shelters. Following some discussion regarding a bus shelter and information from Mrs G Barnby advising that the twelve KGS pupils, residing in the Toab settlement area, get off the bus at St Andrews Primary School after school and then walk to their homes in the Toab settlement area, it was suggested that she contact the Education Department, OIC to ascertain if the pupils could gather at St Andrews Primary School in the morning and the bus collect them from there and take them to KGS, and it was:

Resolved to note this information and that if Mrs G Barnby so wished, she could progress the idea of a morning collection point for KGS pupils at St Andrews Primary School with OIC.

## **11. Date of Next Meeting**

Resolved that the next meeting of St Andrews and Deerness Community Council would be held on Tuesday, 27 August 2019 in St Andrews Primary School, commencing at 19:30.

## **12. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 21:10.