

Minute of the Meeting of Shapinsay Community Council held in the Music Room at Shapinsay Community School, on Wednesday, 27 February 2019 at 18:30

Present:

Mr C Leslie, Mrs L Bews, Mr S Garson, Mr C Muir, Mrs E Phillips, Mrs F Summerfield and Mr A Boyd.

In Attendance:

- Councillor Stephen Clackson.
- Mrs J McGrath, Community Council Liaison Officer/Interim Clerk.

Order of Business

1. Apologies.....	2
2. Adoption of Minutes	2
3. Grass Cutting Contracts 2019	2
4. Matters Arising.....	2
5. The Smithy Meeting.....	3
6. Correspondence	4
7. Financial Statements	5
8. Financial Requests	6
9. Reports from Representatives	7
10. Publications	7
11. Any Other Competent Business – Waste Disposal.....	8
12. Date of Next Meeting.....	8
13. Conclusion of Meeting	8

1. Apologies

Resolved to note that apologies for absence had been intimated on behalf of Councillors G Sinclair and K Woodbridge.

2. Adoption of Minutes

The minute of the meeting held on 14 November 2018 was approved, being proposed by Mrs F Summerfield and seconded by Mrs E Phillips.

3. Grass Cutting Contracts 2019

Members considered the tender documents for grass cutting at the Kirkyard, the Smithy, Burroughston Broch and the amenity areas, and it was:

Resolved to advertise the tenders, with a closing date of 18 March 2019.

4. Matters Arising

A. Surgery Times

Members discussed correspondence from Heilendi Surgery in response to their queries, and Liam McArthur's letter to the practice. During the discussion, it was reiterated by members that the surgery does expect people to travel when acutely ill as recent examples had been brought to members' attention. Members also suggested that Heilendi should be asked to provide a list of their services for the Shapinsay newsletter. After much discussion, it was:

Resolved that the Interim Clerk would draft a letter to Heilendi inviting them to the next Community Council meeting and circulate the letter to members before sending.

B. Shapinsay Waiting Room in Kirkwall

Resolved to carry this forward to the next meeting as Councillor G Sinclair was not in attendance.

C. Kirkyard Gates

It was reported that the local contractor was ready to start work soon and would begin by removing the pillar, and it was:

Resolved to note the information provided.

D. Canons at Pier

Members heard that no tenders had been submitted to date, but one was expected next week once the contractor had visited the site. Members discussed whether to agree the tender at the next meeting or by email, and it was:

Resolved to discuss this item again at the next meeting.

E. Benches

Members discussed the option of storing the benches in the old kirkyard covered in a tarpaulin for next winter. Members also agreed that the benches did not need work to be carried out on them as they were in fair condition, and it was:

Resolved to discuss this item again at the next meeting.

F. Bins at Benches

The Interim Clerk read out the response from the Roads and Environment Operations Manager, which advised that more bins were not really an option at present, however his team would need to know exactly where the Community Council wished for bins to be sited as they would require to risk assess the collection process. Members also discussed that the gates at the Burroughston Broch could do with a repaint and that the information board was in a poor state of repair, and it was resolved:

1. That Councillor S Clackson would follow this up, with the Interim Clerk to supply him with all the correspondence received on this item so far.
2. That the repair work for the gates at Burroughston Broch would be advertised for tender, once the Chair had advised exactly what work was required.
3. That the Interim Clerk would try to find out when the information board at Burroughston Broch had been erected, and by who.

G. Hedge at Elwick Brae

Mrs L Bews reported that she would check ownership of the land for the next meeting, and it was:

Resolved to carry this item forward to the next meeting.

5. The Smithy Meeting

The Chair provided an updated from the meeting which had been organised at Orkney Islands Council in January, involving Community Council members, Democratic Services and various officers. It was reported that, although many people had an interest in the Smithy, there would be no further funding available until the next financial year. However, OIC had advised that they would conduct a survey, and it was noted that the Building Inspectors had since visited the Smithy. Members also heard that builders had been asked for quotes to repair the wall at the Kirkyard, so it was hoped that this work would be completed shortly. After discussion regarding community ownership, members decided against this and agreed that the Smithy was best utilised as a small business, providing a much-needed community service.

Members also discussed whether to let the Heritage Centre use the restaurant this season for additional exhibition spaces as well as to offer self-service teas, coffees and home-bakes. It was agreed that they should be offered use of the ground floor, but that they would be liable for the Hydro costs. It was also agreed that, if the

Smithy was not to be open at all over the summer season, then this fact would need to be advertised.

Other options discussed included whether the Community Council could utilise the School House, which was currently vacant, and members queried what the property was like inside. They asked whether it would be possible to have a look inside the building, and whether they might be able to lease it in future. The Interim Clerk agreed to follow up these queries and report back.

Also discussed within this conversation was whether electric bikes for hire was a possibility for Shapinsay. Members stressed that something was needed for the island, and it was resolved:

1. To await further information regarding the Smithy, which would be circulated by the Interim Clerk once received.
2. That the Interim Clerk would make enquiries as to whether the Community Council could take a look around the School House, Shapinsay.
3. That the Interim Clerk would provide a draft lease for the ground floor of the Smithy to the Heritage Group for them to consider.

6. Correspondence

A. Orkney Inter-Island Transport Study: Outline Business Case

Following consideration of correspondence from Orkney Islands Council, it was:

Resolved to note the information provided and to await further updates.

B. Isles Officer for Orkney Area Command

Following consideration of correspondence from the Isles Officer, Police Scotland, advising that he would be shortly handing the role over to another officer, it was:

Resolved to note the information provided.

C. Deputy Lieutenant of Orkney

Following consideration of correspondence from the Deputy Lieutenant of Orkney, which outlined their duties, it was:

Resolved to note the information provided.

D. SSE – Orkney Transmission Connection

Following consideration of correspondence from Scottish and Southern Electricity (SSE) regarding the Finstown substation project, it was:

Resolved to note the information provided.

E. Thank You Letter

Resolved to note that thank you letters had been received from Kate Fereday-Eshete and Shapinsay School for financial assistance provided.

F. Police Scotland Survey

Following consideration of correspondence from Police Scotland, regarding a nationwide survey, Shaping Our Direction and Delivery 2019-2022, it was:

Resolved to circulate the survey to members should anybody wish to complete it.

7. Financial Statements

A. General Finance Statement

Following consideration of the General Finance statement, it was:

Resolved to note the estimated balance of £-390.72 as at 31 January 2019.

B. Smithy Account

Following consideration of the Smithy Account statement, it was:

Resolved to note the estimated balance of £613.67 as at 31 January 2019.

C. Community Council Grant Scheme

Following consideration of the Community Council Grant Scheme statement as at 31 January 2019, it was resolved:

1. To note that the main capping limit was fully allocated.
2. To note that £232.46 remained available for allocation in the additional capping limit.
3. To note that £42 remained available for allocation in the island capping limit.
4. That the CC would like to create a 'Roads Scheme' information sheet and run a new scheme in the new financial year.
5. That members would like to cancel CCGS application 151801.

D. Community Development Fund

Following consideration of the Community Development Fund, it was:

Resolved to note that £6,315.53 remained available for allocation as at 31 January 2019.

E. Seed Corn Fund

Following consideration of the Seed Corn Fund, it was:

Resolved to note that £3,400 remained available for allocation as at 31 January 2019.

8. Financial Requests

A. Shapinsay Lunch Club

After resuming consideration of a financial request received from Shapinsay Lunch Club, it was noted that the Community Council had not heard back from the Club following queries. Members agreed that they would be happy to consider providing funding later in the year if the group came forward, and it was:

Resolved that the Interim Clerk would write a letter to explain that, as they had not heard back from Shapinsay Lunch Club, they would dismiss the application at present.

B. Shapinsay School – Sports Award

Following consideration of correspondence received from Shapinsay School, it was:

Resolved that a general fund donation of £200 be given towards the cost of the trip to the Sport Scotland awards and that this had been previously agreed by email.

C. Shapinsay Lifeboat Guild

Following consideration of correspondence received from Shapinsay Lifeboat Guild requesting financial assistance, it was:

Resolved that a donation of £166 be given, subject to CCGS approval.

D. Shapinsay School – Lagganlia and Hoy Trips

Mrs L Bews, Mr A Boyd and Mr C Muir declared an interest in this item and were not present during discussion thereof.

Following consideration of correspondence received from Shapinsay School requesting financial assistance for pupils towards the costs of educational visits to Lagganlia and Hoy, it was resolved:

1. That a general fund donation of £50 for each pupil be given towards the cost of the P7 trip to Lagganlia.
2. That a general fund donation of £20 for each pupil be given towards the cost of the Hoy trip.

E. Bag the Bruck

Following consideration of correspondence received from Democratic Services, which provided details of this year's Bag the Bruck event, and sponsorship which could be made available by the Community Council, it was:

Resolved that a donation of £300 be made towards the Bag the Bruck project and that a CCGS application be submitted on this amount.

F. Kirkwall Kayak Club

Following consideration of correspondence from S MacDonald, requesting financial assistance towards taking kayaks to the island in the summer to provide taster sessions for both children and adults, it was:

Resolved that a CCGS application be submitted up to a maximum of £123.36.

9. Reports from Representatives

A. Planning

Resolved to note that the Planning representative had not been receiving weekly/extent lists from Development Management, and it was:

Resolved that the Interim Clerk would ask Democratic Services to check that the Planning representative's details were correct in their mailing system.

B. Transport

Members heard that Mrs E Phillips had resigned as Transport representative since the last meeting, and it was:

Resolved that Mr A Boyd would take over the role of Transport representative, and that his details would be passed to Democratic Services so that their records could be updated.

C. Shapinsay Development Trust

The Development Trust representative reported that a representative from the North Isles Landscape Partnership Scheme (NILPS) had met with members to explain and discuss available funding. Several options had been discussed, including the possibility of turning one property into a museum and creating a sub-group to discuss ideas regarding the £130,000 available. The sub-committee would consist of one Community Council representative, one Community Association representative and one Shapinsay Development Trust representative.

Members discussed organising two public engagement meetings and a steering group. It was reported that there were 4 possible areas being considered and the first phase of the land application had already been completed. Members also heard that a new Wellbeing Project Officer would be employed on the island to support all ages. Other ideas discussed included a new Shapinsay website which represented local groups, taking local views about Hydrogen and where to place the new defibrillator, and it was:

Resolved to note the contents of the report.

10. Publications

The following publications were made available at the meeting for members to view:

- Orkney Ferries Ltd Statistical Reports – July and August 2018.
- Scottish Water – Protect your Pipes.

- VAO Newsletter – December 2018, January and February 2019.
- CLAN Funding Support.
- Healthcare Improvement Scotland.
- Councillor Clackson's Letter from School Place – November, December 2018 and January 2019.
- Tesco Bags of Help Centenary Grants.

11. Any Other Competent Business – Waste Disposal

Councillor Clackson raised a constituent issue regarding disposal of large items such as carpets, kitchen units etc. Members suggested that, even if the Community Council organised and paid for an island Special Collection, these items could not be included, and that the resident would be better making their own arrangements for having them disposed of, and it was:

Resolved to note the information discussed.

12. Date of Next Meeting

Members discussed dates for the next meeting, and it was:

Resolved that the next meeting of Shapinsay Community Council would be held on Wednesday, 1 May 2019 commencing at 18:45.

13. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 21:20.