

Minute of the Meeting of Shapinsay Community Council held in the Club Rooms, Shapinsay Community School, on Wednesday, 14 March 2018 at 19:00

Present:

Mrs L Bews, Mr S Garson, Mr C Leslie, Ms L Leslie, Mr C Muir, Mrs E Phillips and Mrs F Summerfield.

In Attendance:

- Mrs J Montgomery, Empowering Communities Liaison Officer.
- Mrs C Fereday Eshete, Clerk.

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1. Apologies

Resolved to note that apologies for absence had been intimated on behalf of Councillors S Clackson, G Sinclair and K Woodbridge.

2. Scheme of Orkney Community Councils

The Empowering Communities Liaison Officer drew councillors' attention to the Scheme of Orkney Community Councils and said that if a councillor wished to discuss any matter, he or she could contact Democratic Services, and it was:

Resolved to note this information.

3. Adoption of Minutes

The minute of the meeting held on 24 January 2018 was approved, being proposed by Mrs E Phillips and seconded by Mr S Garson.

4. Matters Arising

A. Surgery Times

Following consideration of correspondence from Heilendi Practice, it was:

Resolved to contact Mr Liam McArthur MSP, asking for his support in persuading Heilendi Practice to consider a further trial period of holding an evening surgery up to 18:30 on a Monday or a Thursday evening.

B. Kirkyard Gate Replacement

Members discussed the progress that had been made. One gate had been fixed, painted and was ready to be put back. The other gate, which is wooden, had been removed and was to be replaced and the entrance widened. The Chair said that he was waiting for an estimate for the work and, it was:

Resolved to write to Mr Michael Foubister and Mr John Phillips to thank them for their work.

C. Scrap Car Scheme

The Empowering Communities Liaison Officer reported that the haulier had quoted £25 per vehicle for the removal of scrap cars and, it was resolved:

1. To repeat the previous advertisement in the April issue of Shapinsay Sound with a deadline for responses of 30 April 2018.
2. To write to the haulier with the list of cars and instruct them to begin removing cars.
3. To write to the individuals on the list, informing them that the haulier would contact them direct and giving them the Scrap Car Disposal Scheme instructions.

D. Lockers at Shapinsay Waiting Room, Kirkwall

Members heard that an answer was awaited from Orkney Islands Council, and it was:

Resolved to carry forward this matter to the next meeting.

E. Shapinsay Slip Waiting Room, Kirkwall

Members heard than an answer was awaited from Orkney Islands Council, and it was:

Resolved to carry forward this matter to the next meeting.

5. The Smithy

Mrs F Summerfield declared an interest in this item and was not present during the discussion.

A. Smithy Meeting – 28 February 2018

Notes of the meeting held with the Works and Inspection Manager, Orkney Islands Council, at the Smithy was circulated to members. After discussion, it was:

Resolved to invite Firefly Energi and R S Merriman Ltd to view the Smithy and to give recommendations and quotations for installing heating systems.

B. Electricity Tariff Figures

After consideration of the tariff figures provided, it was:

Resolved to change the tariff to Octopus Energy, which was fixed until February 2019.

C. Lease - April to November 2018

After consideration of correspondence from the sub-tenant giving notice of 28 days for the termination of the Smithy contract, it was resolved:

1. To advise Orkney Islands Council that the sub-tenant was ending the tenancy.
2. To advertise an initial six-month lease of the Smithy in The Orcadian and Shapinsay Sound, on notices in public places and on the Shapinsay Facebook page, with the Chair and S Garson as contacts for further information.
3. That the following timetable be set:
 - Deadline for expressions of interest to be submitted to Clerk - 9 April 2018.
 - Letters to be despatched to interested parties - 10 April 2018.
 - Deadline for submission of business plans - 16 April 2018.
 - Special meeting of the Shapinsay Community Council to look at business plans received and fix interview date(s) - 17 April 2018.

Mrs F Summerfield rejoined the meeting and the Chair thanked her on behalf of the Shapinsay Community Council for running the Smithy café/restaurant for three years, which was of great benefit to the community.

6. Kirkyard and Amenity Areas - Grass Cutting

After consideration of the tenders received, it was:

Resolved to inform Mr D Swannie that his tenders had been accepted.

7. Correspondence

A. Access to Surgery

Following consideration of correspondence from Mrs W Brown, asking for the steps to the surgery door to be replaced with a ramp and for something to be done about rainwater gathering in deep puddles on the nearby path, it was resolved:

1. To write to Orkney Islands Council, requesting that the steps outside the surgery door should be replaced with a ramp and that work should be carried out to remedy the problem of standing rainwater on the paths leading to the surgery.
2. To write to Mrs Brown to advise her that the Community Council was looking into the situation.

B. Thank You Letters

Letters were received from the Shapinsay Lifeboat Guild and Shapinsay Community Association thanking Shapinsay Community Council for its donations and, it was:

Resolved to note the thanks received.

8. Consultation Documents

A. The Orkney Partnership – Locality Plan 2018-2021

Following consideration of The Orkney Partnership – Locality Plan, which had been previously emailed due to the deadline, it was:

Resolved to note the information and that members had no comments to make.

B. Verge Maintenance Plan Specification

Following consideration of the Verge Maintenance Plan Specification consultation document, it was:

Resolved that members wished to ask for the verge cut in Shapinsay to take place in mid-June.

C. Licensing (Scotland) Act 2005 – Overprovision Assessment

Following consideration of the Licensing (Scotland) Act 2005 – Overprovision Assessment document, it was:

Resolved to inform the Orkney Islands Area Licensing Board before 27 March 2018 that there was no overprovision of licensed premises on Shapinsay.

9. Financial Statements

A. General Fund

Following consideration of the financial statement for the General Fund, it was:

Resolved to note that the estimated balance was £5431.36 as at 27 February 2018 and that the Clerk would check the £360 payment made on 27 November 2017.

B. Smithy Account

Following consideration of the financial statement for the Smithy Account, it was:

Resolved to note that the estimated balance was £108.97, as at 27 February 2018.

C. Community Council Grant Scheme

Following consideration of the financial statement for the Community Council Grant Scheme at 27 February 2018, it was resolved:

1. To note that the main and island capping limits had been fully allocated.
2. To note that grants should be cleared by 31 March 2018.
3. That the remaining funds in CCGS 151507 and 151706 should be cancelled.
4. That the Chair would remind Shapinsay Lunch Club about the unclaimed £800.
5. That Mrs L Bews would follow up the Shapinsay Picnic claim.
6. That Democratic Services would check on the roads scheme applicants who had not submitted a claim and send a reminder asking them to submit their claim.

D. Community Development Fund

Following consideration of the financial statement for the Community Development Fund at 27 February 2018, it was:

Resolved to note that the balance remaining for approval was £6,315.53, as at 27 February 2018.

E. Seed Corn Fund

Following consideration of the financial statement for the Seed Corn Fund at 27 February 2018, it was:

Resolved to note the balance remaining available for allocation of £3,400.00.

10. Financial Requests

A. Shapinsay Community Association - Yoga

Mrs L Bews declared an interest and was not present during the discussion.

Following consideration of correspondence from Shapinsay Community Association requesting assistance towards travel costs for a yoga teacher travelling to the island, it was:

Resolved to award funding of £178.50 and to apply for Community Council Grant Scheme assistance of the total cost.

Mrs L Bews rejoined the meeting.

B. Give a Little, Help a Lot – Improvements to Patient Facilities at Hospital

Following consideration of correspondence from NHS Orkney Fundraising Group requesting assistance towards additional items of equipment for the hospital, it was:

Resolved to make a donation of £100 for additional items for patient facilities at Balfour Hospital.

C. Shapinsay School – Islands Schools Rugby Festival

Mrs L Bews declared an interest and was not present during the discussion.

Following consideration of correspondence from Shapinsay Community School requesting assistance towards travel costs for attending the Islands Schools Rugby Festival, it was:

Resolved to award the sum of £133 and to apply for Community Council Grant Scheme assistance of the total cost.

Mrs L Bews rejoined the meeting.

D. Shapinsay School and Shapinsay Church - Bag the Bruck

Mrs L Bews declared an interest and was not present during the discussion.

Following consideration of correspondence from Shapinsay Community School and Shapinsay Church requesting assistance towards the Bag the Bruck, it was:

Resolved to write to Shapinsay School and Shapinsay Church to confirm that their applications have been received and to give them the form to be returned after the event.

Mrs L Bews rejoined the meeting.

E. Elwick Bookwrights – Writing Workshop Fees

Mrs C Fereday Eshete declared an interest and was not present during the discussion.

Following consideration of correspondence from Elwick Bookwrights requesting assistance towards five teachers' fees for writing workshops, it was resolved:

1. To provide funding of £100.
2. To submit an application for Community Council Grant Scheme assistance of £100.
3. To suggest that the Elwick Bookwrights seek additional funding from the Shapinsay Development Trust's Shapinsay Way Ahead Programme (SWAP).

Mrs C Fereday Eshete rejoined the meeting.

F. Shapinsay Heritage, Arts and Crafts – Printing of Tourist Leaflets

Following consideration of correspondence from Shapinsay Heritage, Arts and Crafts requesting assistance towards the cost of printing tourist leaflets, it was resolved:

1. To provide funding of £200.
2. To submit an application for Community Council Grant Scheme assistance of £200.
3. To suggest that Shapinsay Heritage, Arts and Crafts seek additional funding from the Shapinsay Development Trust's SWAP.

G. F Summerfield - Rugby Academy and Police Scotland Youth Volunteers

Mrs F Summerfield declared an interest and was not present during the discussion.

Following consideration of correspondence from Mrs F Summerfield requesting assistance towards travel costs for her son attending the Rugby Academy and Police Scotland Youth Volunteers, it was resolved:

1. To make a donation of £50 towards the first trip to Rugby Academy in April 2018.
2. To advise Mrs Summerfield to re-apply for subsequent trips.
3. To make a donation of £50 towards the out-of-hours travel to enable him to attend Police Scotland Youth Volunteer sessions.
4. To advise Mrs Summerfield to keep a record of when he travelled and to re-apply when the funding awarded had been used up.

Mrs F Summerfield rejoined the meeting.

H. M Evans – Horse-riding Training Camps, Competitions and National Championships

Following consideration of correspondence from M Evans requesting assistance towards the cost of his daughter attending the Horse-riding Training Camps, Competitions and National Championships, it was:

Resolved to make a donation of £250 towards the cost of attending five horse-riding events from March to August 2018.

I. M Dunnett – Climbing Competitions

Following consideration of correspondence from M Dunnett requesting assistance towards the cost of her son attending climbing competitions in Edinburgh and Glasgow, it was:

Resolved to make a donation of £150 towards attendance at the three events from May to September 2018 in Edinburgh and Glasgow.

11. Reports from Representatives

A. Shapinsay Development Trust

The SDT Representative reported that the SDT's recent public meeting on Housing had been very positive and that potential sites for housing development were to be surveyed, and it was:

Resolved to note this information.

B. Planning

Resolved to note that there was nothing to report other than what the SDT Representative had already explained.

C. Transport

Resolved to note that there was nothing to report.

12. Publications

The following publication was made available at the meeting for members to view:

- Orkney Ferries Ltd – Statistical Report - January 2018.

13. Any Other Competent Business

A. Islands of Orkney Brochure

Following consideration of the brochure proof, it was:

Resolved to forward final amendments to Orkney Islands Council.

B. 5G Mast on Shapinsay

The Chair said that he had been approached by a member of the public who had asked for the Community Council's opinion regarding a 5G mast being located on Shapinsay, and it was:

Resolved to write to Mr Liam McArthur, MSP, asking if Shapinsay could be considered as a site for a 5G mast considering the island's position in relation to the North Isles.

C. Linked-in Boat

Following discussion regarding the possibility of the MV Shapinsay departing Shapinsay earlier on Sundays during the summer months to coincide with the Sunday excursions to the North Isles, it was:

Resolved to write to Orkney Islands Council, requesting an earlier sailing of the MV Shapinsay on two occasions to enable passengers to catch boats to the North Isles and advise that these sailings could be advertised on Shapinsay to increase usage.

D. War Memorial Junction

Following discussion about drivers encroaching on the verge at the war memorial junction, causing damage to the BT box, it was resolved:

1. That Mr S Garson should take photographs and send these to Democratic Services.
2. That a request should be made to Orkney Islands Council to investigate the junction with a view to repairing the problem.

E. New Road below Balfour Village

Following discussion about a resident's concern regarding the weight limit for lorries driven through the village, it was:

Resolved to write to Orkney Islands Council to ask if anything was happening regarding the previous plan to build a new road below Balfour Village cottage gardens.

F. Re-surfacing Roads

Following discussion regarding the condition of the Sandyhill Road, it was resolved:

1. That Mr S Garson should take photographs of the potholes and send these to Democratic Services.
2. That an enquiry should be made to Orkney Islands Council to find out if there was a plan for re-surface of roads on Shapinsay this year.

14. Date of Next Meeting

Resolved that the next meeting would be held on Wednesday, 20 June 2018, at 19:00 in the Club Rooms.

15. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 22:00.