

# Minute of the Meeting of Flotta Community Council held in Flotta Community Centre on Monday, 2 March 2020 at 16:00

## Present:

Mr D Hourston, Mr N Cheeseman, Mrs P Gee, Mr M Howe, Mr C Mullins and Ms I Smith.

## In Attendance:

- Councillor M Thomson.
- Mrs M Spence, Democratic Services Manager/Interim Clerk.
- One member of the public.

## Order of Business

1. Apologies.....	2
2. Adoption of Minutes .....	2
3. Matters Arising.....	2
4. Correspondence .....	3
5. Kirkyard Grass Cutting Tender .....	4
6. Consultation - Verge Maintenance Plan .....	4
7. Financial Statements .....	5
8. Financial Request - Flotta Ringers.....	6
9. Publications .....	6
10. Reports from Representatives .....	6
11. 13 and 14 Burnside.....	7
12. Any Other Competent Business.....	7
13. Date of Next Meeting .....	8
14. Conclusion of Meeting .....	8

## **1. Apologies**

Resolved to note that apologies had been received from Mrs H Howe and Councillors R Crichton and J Stockan.

## **2. Adoption of Minutes**

The Minute of the meeting held on 12 December 2019 was approved by members, being proposed by Ms I Smith and seconded by Mr N Cheeseman.

## **3. Matters Arising**

### **A. Community Asset Transfer – Area of Land**

Following consideration of the valuation from S J Omand and the invoice for this, copies of which were distributed at the meeting, members discussed whether they should continue with the transfer at this time. Consideration was also given to the potential usage of the land not designated to be a play area, and it was:

Resolved:

1. That members unanimously agreed to proceed with the purchase of the whole area.
2. That the Turbine Fund should be used for the purchase.
3. That the invoice from S J Omand should be paid through the Community Council Grant Scheme.

### **B. Toilets at Flotta Pier**

Members considered correspondence from Marine Services, copies of which were distributed at the meeting, detailing plans for the new waiting room and asking for their preference on the two proposed locations, and following further discussion, it was:

Resolved:

1. That members preferred location would be Option B.
2. That Councillor M Thomson would check with Marine Services on the disabled access provision for the building and whether the hard standing would be upgraded.

### **C. Control of Major Accident Hazards (COMAH) Plan**

The Democratic Services Manager advised members that the Safety and Resilience Officer had agreed to attend the next meeting on 23 April 2020, and following discussion, it was:

Resolved:

1. To note the information provided.

2. That the Chair was to invite the new Senior Safety Advisor for Repsol Sinopec to the meeting also.

#### **D. Ditches and Offlets**

Following a verbal update by the Democratic Services Manager, members were advised that photographs of the affected areas are still awaited, and it was:

Resolved:

1. To note that the local refuse collectors were unable to carry out any verge maintenance due to Health and Safety issues.
2. To note that the Roads Support Manager required photos in order to progress this issue.
3. That Mrs P Gee would arrange for photos to be sent to Democratic Services.

#### **E. Dangerous Headstones**

Following consideration of correspondence from Democratic Services, which provided details of the three dangerous headstones in the Flotta Kirkyard, it was:

Resolved to note the information provided.

#### **F. Respsol Sinopec – Play Park Equipment**

In the absence of Mrs H Howe no update was available to members, and it was:

Resolved to keep this item on the agenda for further discussion at the next meeting.

### **4. Correspondence**

#### **A. Scrap Cars – Gate Fee**

Following consideration of correspondence from Democratic Services, advising that a gate fee would be applied by Orkney Aggregates to all scrapped cars going forward, it was:

Resolved to note the contents of the correspondence.

#### **B. Peedie Breeks Closure**

Following consideration of correspondence from a concerned parent, regarding the potential closure of Peedie Breeks and the ongoing provision of childcare in Orkney, it was:

Resolved that the Interim Clerk was to write a letter of support to the parent, copying in OIC.

#### **C. Orkney Islands Regional Marine Plan**

Following consideration of correspondence from OIC regarding the preparation of the Regional Marine Plan for Orkney, it was:

Resolved to note the contents of the correspondence.

#### **D. Bag the Bruck 2020**

Following consideration of correspondence from OIC, distributed at the meeting, regarding the Bag the Bruck event for 2020 which is to be held in April, it was:

Resolved that the Interim Clerk was to produce a poster asking anyone interested in participating to notify members.

#### **E. Westray Community Council – Mobile Signal Complaint**

Members considered correspondence from Democratic Services, sent on behalf of Westray Community Council, asking for support in their complaint to Vodaphone and o2 regarding the lack of mobile signal recently. Members also briefly discussed the lack of a mast on Flotta and whether this should be investigated, and it was:

Resolved that the Interim Clerk would send a letter of support to Westray Community Council, copying in the MP and MSP.

#### **F. Community Wind Farm Project – Proposal of Application Notice**

Members considered correspondence from ITP Energised, copies of which were distributed at the meeting, regarding OIC's intention to submit a planning application for a Wind Farm on Hoy. The Interim Clerk also advised that OIC's Strategic Projects team would like to meet with members on 19 March 2020 to present the plans, and it was:

Resolved:

1. To note the contents of the correspondence.
2. That members were happy to meet with the Strategic Projects Team on 19 March 2020.

#### **5. Kirkyard Grass Cutting Tender**

Members discussed the arrangements for the Kirkyard grass cutting and were advised that the contract was to run for one year only on this occasion, and it was:

Resolved:

A. That the Interim Clerk was to produce a poster to be displayed locally, inviting tenders before the deadline of 31 March 2020.

B. That members were to encourage all potential contractors to tender for this.

#### **6. Consultation - Verge Maintenance Plan**

Following consideration of the above consultation, which required a response by Friday 3 April 2020, members agreed that they were happy with the work carried out last year, and it was:

Resolved to request that the same arrangement as 2019 be carried out again for 2020.

## **7. Financial Statements**

### **A. General Fund**

After consideration of the General Fund statement as at 31 January 2020, it was:

Resolved to note that the estimated balance was £29,116.13.

### **B. Burnside Account**

After consideration of the Burnside statement as at 31 January 2020 and further discussion thereof, it was:

Resolved:

1. To note that the balance was £9,497.54.
2. That members would like a split of the Scottish Water costs between the Hostel and House.

### **C. Wind Power Fund**

After consideration of the Wind Power Fund statement as at 31 January 2020 and additional information provided, it was:

Resolved:

1. To note that the balance was £9,981.77.
2. That the outstanding community benefit grants from Flotta Wind Power had been received on 3 February 2020.

### **D. Community Council Grant Scheme**

After consideration of the Community Council Grant Scheme statement as at 31 January 2020, it was:

Resolved to note that the main capping limit had been exceeded by £559.95, £662 remained available in the additional capping limit and £342 remained available in the island capping limit.

### **E. Community Development Fund**

Following consideration of the Community Development Fund statement as at 31 January 2020, it was:

Resolved to note that the balance remaining available for allocation was £5,980.51.

## **F. Seed Corn Fund**

Following consideration of the Seed Corn Fund statement as at 31 January 2020, it was:

Resolved to note that the balance remaining available for allocation was £3,161.

## **8. Financial Request - Flotta Ringers**

Following consideration of correspondence received from Flotta Ringers, requesting financial assistance towards the cost of equipment for this newly established group, it was:

Resolved:

A. To award a donation of £500 from the Wind Turbine Fund.

B. That the Interim Clerk was to write to Flotta Ringers to suggest that they participate in the Bag the Bruck event, with funding of up to £300 available for this.

## **9. Publications**

The following publications were noted by the Community Council, and members discussed the possibility of holding a community event for VE Day:

- Orkney Ferry Statistics – November and December 2019 and January 2020.
- VAO Newsletter – December 2019 and January and February 2020.
- VAO – Training and Funding Update - December 2019 and January 2020.
- VE Day 75 – 8 May 2020.

## **10. Reports from Representatives**

### **A. Ferry Services Consultative Forum**

Following the Consultative Forum members were advised that there were no changes noted on the draft timetable for the upcoming Winter. Members were also advised that the Sunday 'on request' sailings query was sent to the Ferry Services Manager, and it was:

Resolved:

1. To note the information provided.

2. That Councillor M Thomson was to contact the Ferry Services Manager regarding the Sunday 'on request' sailings query.

### **B. Planning**

Resolved to note that there were no planning matters to report.

## **11. 13 and 14 Burnside**

The Chair advised members that the contractor was now on-site and working towards the deadline of 31 March. Members were also advised that the first invoice of £5000 has been submitted by the contractor and following discussion, it was:

Resolved:

- A. To note the information provided.
- B. That the invoice should be paid from the General Fund.

## **12. Any Other Competent Business**

### **A. Flotta - Coronavirus**

Members considered correspondence from the Senior HSE Advisor of Flotta Oil Terminal, copies of which were distributed at the meeting, confirming that the launches will not be available to Flotta islanders and guests until further notice due to the outbreak of Coronavirus. Members expressed their extreme disappointment at this decision and agreed that it could affect residents' livelihood who are required to regularly travel to the mainland. Members were also of the opinion that this stance should apply employees of the Terminal who travel from outwith Orkney to carry out their shifts. Following further discussion, it was:

Resolved:

- 1. To note the information provided.
- 2. That the Interim Clerk was to draft a letter to the Terminal Manager of Flotta Oil Terminal expressing their disappointment at this decision. This letter was to be circulated to all members for their approval prior to being sent.

### **B. Putting Green update**

Members were advised that work was required to be undertaken on the Putting Green, including being cut, applying moss killer, scarified and seeded, and following further discussion, it was:

Resolved that members would decide if the work was to be carried out in 2020 or 2021.

### **C. Flotta 10K**

Members discussed the arrangements for the upcoming Flotta 10K and agreed that a sub-committee should be set up to oversee the event. Following further discussion regarding travel and refreshments, it was:

Resolved:

- 1. That a provisional date of 17 May 2020 has been set.
- 2. That Orkney Ferries should be consulted on travel arrangements for the day.

3. Members would set up a sub-committee to run the event.

4. Flotta Oil Terminal would be asked if they could provide lunch on the day.

#### **D. Thank You Card**

Resolved to note that a thank you card had been received from a Flotta resident for financial assistance provided.

#### **E. Pier Issues**

Members were advised that the grating at the pier was deteriorating further and there was also a gap in the fence and railings. It was suggested that a chain be installed in the interests of safety, and it was:

Resolved that the Interim Clerk was to contact OIC regarding this issue.

### **13. Date of Next Meeting**

Following discussion of the date of the next meeting, it was:

Resolved that the next meeting of Flotta Community Council would be held on Thursday, 23 April 2020, in the Community Centre commencing at 16:00.

### **14. Conclusion of Meeting**

There being no further business, the Chair declared the meeting closed at 18:20.