

# Minute of the Meeting of Flotta Community Council held in the Flotta Community Centre on Monday, 28 January 2019 at 16:00

## Present:

Mrs H Howe, Mrs P Gee, Mr D Hourston, Mr M Howe, Mr C Mullins and Ms I Smith.

## In Attendance:

- Councillor R Crichton.
- Mrs M Spence, Democratic Services Manager.
- Mrs J Montgomery, Empowering Communities Liaison Officer/Interim Clerk.
- Two members of the public.

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## **1. Apologies**

Resolved to note that apologies for absence had been intimated on behalf of Mr N Cheeseman and Councillors J Stockan and M Thomson.

## **2. Minute of meeting held on 29 October 2018**

The minute of the meeting held on 29 October 2018 was considered by members, and subsequently approved, being proposed by Mr M Howe and seconded by Mr D Hourston.

## **3. Kirkyard Grass Cutting**

Members considered the requirements for grass cutting at the Kirkyard, and it was resolved:

- A. To note that the shed was now watertight.
- B. To consider the purchase of a new lawnmower, which could possibly be used for other community work, if necessary.
- C. To consider the repairs required on the current lawnmower.
- D. That Mr M Howe, Mr C Mullins and Ms I Smith would form a Kirkyard equipment sub-committee to consider the equipment requirements.
- E. To advertise for a one-year tender for Kirkyard grasscutting with a deadline of 15 March 2019.

## **4. Matters Arising**

### **A. Seating Arrangements**

Members were made aware of representations received from a member of the public regarding the community council's meeting seating arrangements and the effect this had on members of the public being able to hear the discussions, and it was:

Resolved to note the content of the report and that consideration could be given to future seating arrangements.

### **B. Orkney Ferries**

Members were advised that a response to the matters raised at the last meeting was still awaited, and it was:

Resolved to note the information provided.

### **C. Pier Car Park and Marshalling Area**

Members heard a report that the Head of Marine Services, Engineering and Transportation, had advised that plans would be drawn up for a marked area for pedestrians and current lining/walkway markings would be surveyed for repairs. An

engineering assessment of the surface of the parking area would be requested and consideration would be given to adding it to the repairs and maintenance programme. Regarding the three abandoned cars, there had been no response to the scrap car scheme, so details of the vehicles had been provided to Environmental Health. After discussion, it was:

Resolved to note the contents of the reports.

#### **D. Flotta Play Park**

Following further discussion of the play park requirements, it was resolved:

1. To note that Repsol would transport the equipment from Aberdeen to Flotta free of charge.
2. To purchase the equipment as previously agreed and that application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme on the cost.

#### **E. Kirkyard Equipment**

Resolved to note that requirements for equipment at the Kirkyard had been discussed along with Kirkyard grasscutting at Item 3 above.

#### **F. Fly Tipping/Island Tidy Up**

After hearing a report on the island tidy up and how the items had been collected together, it was resolved:

1. To check whether there were white goods included in the collection.
2. That arrangements would be made to remove the collection when the ground was drier.

#### **G. Criteria for Funding**

Further consideration was given to the examples of funding criteria used in other areas for consideration, and it was:

Resolved to note the information.

### **5. Correspondence**

#### **A. SSEN – Updates on Orkney Transmission Reinforcement**

Following consideration of information from Scottish and Southern Electricity Networks regarding the Orkney Transmission Connection and Infrastructure Project, it was:

Resolved to note the information provided.

### **B. Orkney Islands Council Community Transport Grant**

Following consideration of correspondence from Orkney Islands Council regarding the Community Transport Grant Scheme for 2019/2020, it was:

Resolved to note that the options had been considered previously and it had been found that it was not feasible to operate a community transport scheme on Flotta and that an application would not be submitted on this occasion.

### **C. Orkney Inter Isle Transport Study**

A briefing note had been received from the Transportation Manager, Orkney Islands Council, informing members of an Outline Business Case for the Orkney Inter-Isle Transport Study, and it was:

Resolved to note the information provided.

### **D. Thank You Letter**

Members were advised that a thank you letter had been received from Orkney's Got Young Talent and a thank you card had been received from a Flotta Senior Citizen, and it was:

Resolved to note the content of the correspondence.

## **6. Consultation Document - Our Power, Energy Supply Company**

Following consideration of the Consultation Document Energy Supply Company – Our Power, it was:

Resolved to note that members were in favour of the proposals and would await further information.

## **7. 13-14 Burnside**

Following consideration of correspondence from the Principal Building Standards Officer, Orkney Islands Council, regarding the regulations relating to hostels and discussion regarding refurbishment of the properties at 13 and 14 Burnside, it was resolved:

1. That the Interim Clerk would obtain quotes for the refurbishment work required on 13 and 14 Burnside.
2. That 14 Burnside would be operated as self-catering accommodation and not as a hostel.
3. That the listing in the Islands Brochure would be amended accordingly.

## **8. Financial Statements**

### **A. General Fund**

Following consideration of the General Fund statement, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £27,491.25 as at 9 January 2019.

### **B. Burnside Account**

Following consideration of the Burnside Account statement, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £9,647.42 as at 9 January 2019.

### **B. Wind Power Fund**

Following consideration of the financial statement for the Wind Power Fund, it was:

Resolved to note that the estimated balance was £10,139.41 as at 9 January 2019.

### **C. Community Council Grant Scheme**

Following consideration of the financial statement for the Community Council Grant Scheme, it was:

Resolved to note that funding under the main capping limit and island capping limit had been fully allocated and that £662.00 remained available for approval under the additional capping limit as at 9 January 2019.

### **D. Community Development Fund**

Following consideration of the financial statement for the Community Development Fund, it was:

Resolved to note that the balance remaining for approval was £9,825.31 as at 9 January 2019.

### **E. Seed Corn Fund**

Following consideration of the financial statement for the Seed Corn Fund, it was:

Resolved to note the balance remaining available for allocation of £3,161.00, as at 9 January 2019.

## **9. Financial Request – Parking Area**

Due to the sensitive nature of this item it was taken in Committee in private.

Following consideration of correspondence requesting financial assistance towards the creation of an off-road parking area, and after hearing advice from the

Democratic Services Manager informing members that, to ensure that the work undertaken complies with both Planning regulations and Roads safety specifications, the applicant must provide a copy of the following documents:

- Planning permission.
- Permit from Roads Authority confirming that the new access to your property complies with road safety specifications which you have been provided with.
- Confirmation from Housing Services for permission to create a new access and parking area in the curtilage of the property.

After discussion, it was resolved:

- A. To request the necessary documentation from the applicant.
- B. That the application would be considered at a future meeting as soon as the confirmations detailed above were received.

## **10. Publications**

The following publications were noted by the Community Council:

- Orkney Ferries Statistics.
- Glasdon.

## **11. Reports from Representatives**

### **A. Transport**

The Transport Representative advised members that the next meeting of the Ferry Service Consultative Forum would be on 13 February 2019, and it was:

Resolved to note the information.

### **B. Planning**

Resolved to note that there were no planning matters to report.

## **12. Any Other Competent Business - Your Island, Your Choice**

Members were informed of a bid to the Your Islands, Your Choice fund for improvements to be made to the verge outside the surgery, however since the application had been submitted, the applicant had been made aware of further costs that would be incurred and asked if the community council would be prepared to fund the shortfall cost, and it was resolved:

- A. That Councillor Crichton would speak to Roads Support about the road works.
- B. That an application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme to fund additional costs.

### **13. Date of Next Meeting**

Following a discussion regarding possible dates for the next meeting, it was:

Resolved that the next meeting of Flotta Community Council would be held on Monday, 18 March 2019 at 16:00.

### **14. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 18:10.