

Minute of the Meeting of Flotta Community Council held in Flotta Community Centre, on Monday, 29 October 2018 at 16:00

Present:

Mrs H Howe, Mr N Cheeseman, Mrs P Gee, Mr D Hourston, Mr M Howe, Mr C Mullins and Ms I Smith.

In Attendance:

- Councillor M Thomson.
- Mr G Burton, Sport and Leisure Service Manager.
- Mrs J Montgomery, Empowering Communities Liaison Officer/Interim Clerk.

Order of Business

1. Apologies	2
2. Minute of meeting held on 3 September 2018.....	2
3. Matters Arising	2
4. Correspondence.....	4
5. Consultation Documents	4
6. 13-14 Burnside.....	5
7. Financial Statements.....	5
8. Financial Requests.....	6
9. Publications.....	7
10. Reports from Representatives.....	7
11. Any Other Competent Business	7
12. Date of Next Meeting	8
13. Conclusion of Meeting.....	8

1. Apologies

Resolved to note that apologies for absence had been intimated on behalf of Councillors J Stockan and R Crichton.

2. Minute of meeting held on 3 September 2018

The Minute of the meeting held on 3 September 2018 was considered by members, and subsequently approved, being proposed by Mr M Howe and seconded by Mr D Hourston.

3. Matters Arising

A. Orkney Ferries

Members were advised that a response to the matters raised at the last meeting was still awaited, and it was:

Resolved to note the information provided.

B. Pier Car Park and Marshalling Area

Members were advised that a response was still awaited to the request that consideration be given to upgrading the car park and providing a marshalling area, and it was:

Resolved to note the information provided.

C. Flotta Play Park

The Sport and Leisure Service Manager advised members that all works at the Play Park would need to be carried out by contractors approved by Orkney Islands Council, but that for minor maintenance issues contractors did not need to be approved. He also informed members that Orkney Islands Council insured the play area. Members also suggested that the ditch required cleaning with a view to improving the drainage of the play area. A request was also made that the bridge, that had been removed, could be reinstated over the ditch. The possibility of applying for external funding was also considered. Following consideration of requirements, it was resolved:

1. To note that the transportation costs of getting the equipment to the Play Park would be in the region of £600.
2. That the Interim Clerk would provide the Sport and Leisure Service Manager with information regarding the proposed equipment.
3. That the Interim Clerk would provide members with the Play Strategy.
4. That the Sport and Leisure Service Manager would provide the Community Council with information about natural play equipment.
5. That the Interim Clerk would ask Orkney Islands Council about replacing the bridge.

6. To note that consideration would be given to applying for external funding, including from the oil terminal.

D. Unsafe Headstones

Following consideration of correspondence from Orkney Islands Council in response to requests for further information with regard to the recent survey undertaken on all headstones in all burial grounds in Orkney, it was:

Resolved to note the information provided.

E. Kirkyard Equipment

Following consideration of requirements for equipment at the Kirkyard, it was resolved:

1. That the Interim Clerk would enquire about the equipment used at other kirkyards and obtain costs of that equipment.
2. That the item would be discussed further at the next meeting.

F. Fly Tipping/Island Tidy up

Following consideration of the cost of hiring a tracked vehicle for the island tidy up, it was resolved:

1. To note the cost of £265 plus VAT for the hire of a mini digger.
2. That the Interim Clerk would submit an application to Orkney Islands Council for assistance through the Community Council Grant Scheme on the cost of £318 for the digger.
3. To note there would be further costs for the hire of a trailer.
4. That arrangements should be made for signs to be erected stating No Dumping.

G. Criteria for Funding

The Interim Clerk had provided examples of funding criteria used in other areas for consideration, and it was:

Resolved to resume consideration at the next meeting.

H. COMAH Plan for Flotta

Correspondence had been received from Orkney Islands Council in response to a request for further information about the COMAH Plan for Flotta. Members commented that they would like there to be more consultation with residents and advice provided throughout the island on what to do in the event of an emergency, and it was:

Resolved to note the information provided.

4. Correspondence

A. Isles Operations – Review of Systems

Following consideration of correspondence from the Roads and Environmental Manager, Orkney Islands Council, regarding a review of systems of work and training programmes for Isles Operations, it was:

Resolved to note the content of the correspondence.

B. Further Update on Headstone Inspections

Following consideration of correspondence from the Service Improvement Officer, Orkney Islands Council regarding the headstone inspection process, it was:

Resolved to note the content of the correspondence.

C. Rescheduled Community Council Conference

Correspondence had been received from Democratic Services informing members that the Community Council conference had been rescheduled, and it was:

Resolved to note that Mrs P Gee would attend the conference on 7 November 2018.

D. Lower Speeds Communities

Following consideration of correspondence from Democratic Services regarding a workshop to be held on 28 November 2018, it was:

Resolved to note the content of the correspondence.

E. Armistice Day – Reading of Names

Following consideration of correspondence from the Arts Officer, Orkney Islands Council, inviting parishes to read the names of those remembered at the commemorative events, it was:

Resolved to note that this was already done by the Flotta Community.

5. Consultation Documents

A. Verge Maintenance Plan

Following consideration of the Consultation Document Verge Maintenance Plan 2018, it was resolved:

1. To note that two cuts had been performed.
2. To request that the drainage offlets be done again.

B. Orkney Island Area Licensing Board: Gambling Act 2005

Following consideration of the Consultation Document Orkney Islands Area Licensing Board: Public Consultation Gambling Act 2005: Review of Gambling Policy, it was:

Resolved that members had no comments they wished to forward.

C. Transmission Asset Development

Following consideration of correspondence from Scottish and Southern Electricity Networks regarding Transmission Asset Development, it was:

Resolved that members had no comments they wished to forward.

6. 13-14 Burnside

A. Refurbishment

Following discussion regarding refurbishment of the properties, it was:

Resolved that the Interim Clerk would forward the information to Mr C Mullins for review.

B. Planning Application

The Interim Clerk informed members that the planning application had been submitted and was in progress, with a decision expected by the end of December 2018, and it was:

Resolved to note the information provided.

C. Income and Expenditure

Following consideration of the income and expenditure report for the two properties, it was resolved:

1. To review the electricity charges and consider an all-in tariff including rent and electricity together.
2. To defer increasing charges until after completion of the refurbishment.

7. Financial Statements

A. General Fund

Following consideration of the General Fund statement, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £29,222.52 as at 15 October 2018.

B. Burnside Account

Following consideration of the Burnside Account statement, copies of which had previously been circulated, it was:

Resolved to note that the estimated balance was £9,580.49 as at 15 October 2018.

C. Wind Power Fund

Following consideration of the financial statement for the Wind Power Fund, it was:

Resolved to note that the estimated balance was £10,139.41 as at 15 October 2018.

D. Community Council Grant Scheme

Following consideration of the financial statement for the Community Council Grant Scheme, it was:

Resolved to note that funding under the main capping limit had been fully allocated and that £662.00 remained available for approval under the additional capping limit as at 15 October 2018.

E. Community Development Fund

Following consideration of the financial statement for the Community Development Fund, it was:

Resolved to note that the balance remaining for approval was £9,825.31 as at 15 October 2018.

F. Seed Corn Fund

Following consideration of the financial statement for the Seed Corn Fund, it was:

Resolved to note the balance remaining available for allocation of £3,161.00, as at 15 October 2018.

8. Financial Requests

A. Police Scotland Youth Volunteers

Following consideration of a request from Police Scotland Youth Volunteers for funding for an Emergency Services Fun Day on 7 October 2018, it was:

Resolved to note the request.

B. Islands of Orkney Brochure

Correspondence had been received from Democratic Services requesting a contribution towards the costs of producing the 2019 Islands of Orkney brochure, and it was resolved:

1. To change the photograph at the top of the Flotta page of the brochure.
2. To provide contact details for 13 Burnside.
3. That a sum of £600 be granted towards the cost of printing the 2019 Islands of Orkney brochure and that application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme on a project cost of £600.

C. Community Council Road Scheme

Following consideration of a request from a Flotta resident for funding towards the costs of materials and transport for repairs to the road to their property, it was:

Resolved that a sum of £500 be granted towards the cost of road scheme materials and transport which would be funded from the Community Council Grant Scheme.

9. Publications

The following publications were noted by the Community Council:

- Orkney Ferries Statistics – June and July 2018.
- Community Planning Newsletter – Autumn 2018.
- Broxap Equipment.

10. Reports from Representatives

A. Transport

The Transport Representative advised members that no further information had been provided at the meeting that hadn't already been included in the report, and it was:

Resolved to note the content of the report.

B. Planning

Resolved to note that there were no planning matters to report.

11. Any Other Competent Business

A. THAW Orkney

Correspondence had been received from THAW Orkney enquiring about a venue on Flotta for an Energy Café advice event, and it was resolved:

1. That Flotta Community Centre would be the most suitable venue for such an event.
2. That the Interim Clerk would provide THAW Orkney with contact details for the Community Centre.

B. SSEN's Orkney Transmission Project

Correspondence had been received from Orkney Heritage Society outlining concerns with regard to the SSEN proposals, and it was:

Resolved to note the content of the correspondence.

C. Christmas Tree Lighting

Consideration was given to the annual Christmas Tree Lighting to be held at the Flotta Community Centre on Saturday, 8 December 2018, and it was resolved:

1. That gifts would be organised for adults aged 60 and over and children aged 16 and under, who had lived in Flotta for at least six months of the year.
2. That those wishing to apply for the gift should contact Mrs H Howe or Mrs P Gee.

3. That Mrs P Gee would prepare and display a poster about the event.
4. That a Christmas Tree be purchased, and that application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme on the cost of purchasing the tree.
5. That consideration be given to funding the transport costs to attend the pantomime in Kirkwall and that application should be made to Orkney Islands Council for assistance through the Community Council Grant Scheme on the cost of providing transport.

12. Date of Next Meeting

Following a discussion regarding possible dates for the next meeting, it was:

Resolved that the next meetings of Flotta Community Council would be held on Monday, 28 January and Monday, 18 March 2019 at 16:00.

13. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 18:45.